



IF YOU ARE MAKING A PAYMENT

**PAYMENTS ARE ACCEPTED ON THE FOLLOWING DAYS AND
TIMES**

MONDAY	9AM-12PM	1PM- 4PM
TUESDAY	9AM-12PM	1PM- 4PM
WEDNESDAY	9AM-12PM	1PM- 4PM
THURSDAY	9AM-12PM	1PM- 4PM
FRIDAY	9AM-12PM	1PM- 4PM

- Please inform the staff of the purpose of your visit.
- Staff will inform the Receptionist to contact an Accounts Receivable representative.
- You will be directed to sign-in via the Virtual receptionist.