



**BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
12:00 P.M., September 21, 2023
GHURA's Main Office (via Zoom)
1st floor, Conference Room, Sinajana
AGENDA**

I. ROLL CALL

II. BOARD MEETING PUBLIC ANNOUNCEMENTS

1st Printing – Thursday, September 14, 2023

2nd Printing – Tuesday, September 19, 2023

III. APPROVAL OF PREVIOUS BOARD MINUTES – August 08, 2023

	PAGE (S)
IV. NEW BUSINESS	
1. Resolution No. FY2023-021	1 - 3
Resolution approving Above-Step Recruitment for the Accountant I Position (Fiscal Division)	
2. Resolution No. FY2023-022.....	4 - 6
Resolution amending the Public Housing (Property Site Manager) Pay Schedule	
3. Intent of Award	7 - 13
IFB#GHURA-23-CDBG-GPDESS; Guam Police Division Eastern Sub Station	
4. Intent of Award	14 - 17
IFB#GHURA-23-16; Renovation and Up-grade of Basketball Court, Toto Gardens	
5. Summary of Deputy Director, Board Evaluations	18 - 54
6. Summary of Executive Director, Board Evaluations	
7. Resolution No. FY2023-023	55 - 95
Resolution approving the Fiscal Year 2024 Operating Budgets for Public Housing Asset Management Projects (AMP) GQ001000001, GQ001000002, GQ001000003, and GQ001000004	
8. Resolution No. FY2023-024	96
Resolution approving the Fiscal Year 2024 Operating and Administrative Budget	

V. OLD BUSINESS

1. **Change Order #2**
IFB#GHURA-09-26-2019-CDBG; Construction of a Lighthouse Recovery Center for Women in Tiyan, Guam
2. **Resolution No. FY2023-TA-001** **97 - 101**
Ratification of Resolution authorizing travel for attendance in the HUD-Sponsored Section 8 Administrator’s Meeting in Honolulu, Hawaii on September 8, 2023

VI. EXECUTIVE DIRECTOR’S REPORT

1. Project Updates
2. Division Updates

VII. GENERAL DISCUSSION / ANNOUNCEMENTS

1. Next proposed scheduled Board Meeting: Tuesday, October 10, 2023 @ 12:00 p.m.

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT

GUAM ENVIRONMENTAL PROTECTION AGENCY
AHENSAN PRUTEKSION LINA'LA GUAHAN

Board of Directors Regular Meeting: Thursday, September 21, 2023 • 4:00 PM
 Guam EPA Administration Conference Room, 17-3304 Mariner Ave., Tiyan Barrigada
 Google Meet: meet.google.com/owp-rfqf-kvy • Live streamed on youtube.com/guamepa



AGENDA: I. Call to Order; II. Approval of Agenda; III. Approval of August 17, 2023 Meeting Minutes; IV. Administrator's Report: Outstanding Notices of Violation; V. Agency Proposal for Recycling Revolving Fund Funding for FY24; VI. Discussion on proposed policy changes related to the Toilet Facilities and Sewage Disposal Act, Septic Systems and Lot Sizes; VII. New Notices of Violation; VIII. Next Meeting date and adjournment



Individuals requiring special accommodations, auxiliary aids or services may call Guam EPA at 671.300.4751/9 or email: arlene.acfalle@epa.guam.gov
 This advertisement is paid for with local funds

PUBLICATION NOTICE

In accordance with the provisions of Guam Code Annotated, Title XI, Chapter III, Section 3315, notice is hereby given that:

MJD Company, LLC (Take Over) DBA: Mobil Ipan

has applied for a Class: 5 (Five) General off Sale Alcoholic Beverage License said premises being marked as Lot: 5-2-2-1 NEW-R1 251 RTE 4 IPAN TALOFOFO



Loarides A. Leon Guerrero
Governor of Guam

GHURA

Guam Housing and Urban Renewal Authority
 Aturidat Ginima' Yan Rinueban Siudad Guahan
 117 Bien Venida Avenue, Sinajana, GU 96910
 Phone: (671) 477-9851 • Fax: (671) 300-7565 • TTY: (671) 472-3701
 Website: www.ghura.org



Joshua F. Teodoro
Lieutenant Governor of Guam

Board of Commissioners Meeting
Thursday, September 21, 2023 at 12:00 PM.
 This meeting is open to the public via Zoom.

Topic: GHURA BOC Mtg Thursday, September 21, 2023
Time: Sep 21, 2023 12:00 PM Guam, Port Moresby

Join Zoom Meeting:
<https://us06web.zoom.us/j/87062372344?pwd=NURBRE9xNDQSHR4T9sK3BhYUxSUT09>
Meeting ID: 870 6237 2344 • Passcode: 122121

Watch Youtube Live Stream: <https://www.youtube.com/channel/UCGqKWU0k0mT0F0LYn48ULag>

AGENDA:

- I. ROLL CALL
- II. BOARD MEETING PUBLIC ANNOUNCEMENTS
- III. APPROVAL OF PREVIOUS BOARD MINUTES – August 08, 2023
- IV. NEW BUSINESS
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- VI. EXECUTIVE DIRECTOR'S REPORT
 1. Project Updates
 2. Division Updates
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 1. Next proposed scheduled Board Meeting - Tuesday, October 10, 2023 at 12:00 p.m.
- VIII. EXECUTIVE SESSION
- IX. ADJOURNMENT

The complete Board packet may be viewed on our website at www.ghura.org.

For more information, please contact Audrey Aguon at 475-1378 and for special accommodations, please contact Chief Planner – Designated Section 504/ ADA Coordinator at 475-1322 or TTY 472-3701.

This advertisement was paid for by GHURA



GUAM ELECTION COMMISSION Kumision Ileksion Guahan

Thursday, September 21, 2023, at 5:30 p.m.
Guam Election Commission Regular Meeting
GEC Conference Room, Oka Building, Tamuning, GU
 For meeting livestream, visit GEC's website at <https://gec.guam.gov/board>

Agenda

- I. Call to Order – Certification of a Quorum Present
- II. Certification – Public Notice Requirements – Guam Daily Post and Guam Public Notice Website (9/14/2023 & 9/18/2023)
- III. Approval of Agenda
- IV. Approval of Minutes
 - a. July 20, 2023 Regular Meeting
- V. Correspondence
 - a. July 15, 2023: Guam Criminal Law and Procedure Review Commission (CLRC) Chairman & Executive Director Re: Request for Guam Election Commission's Review of Criminal Statutes in Title 3 of the Guam Code Annotated
 - b. August 21, 2023: Department of Homeland Security Re: Physical and Cybersecurity Assessment
- VI. Executive Director's Report
 - a. Timeline
 - b. Monthly Voter by Precinct Report
 - c. Online/Motor Voter Registration and Pre-Registration
 - d. Monthly Financial Report/ U.S. Election Assistance Commission Grant
 - e. Office of the Inspector General – U.S. Election Assistance Commission Audit
- VII. Old Business – Other Items
 - a. 2022 General Election
 - b. Fiscal Year 2024 Budget Request
 - c. Campaign Finance Committee
 - i. Statutory & Guam Administrative Rules and Regulations Updates
 - d. Bill No. 95-37: AN ACT TO REPEAL § 1107 OF CHAPTER 1, TITLE 3, GUAM CODE ANNOTATED; AND TO REPEAL ALL OF CHAPTER 15, TITLE 3, GUAM CODE ANNOTATED, RELATIVE TO REMOVING THE PRIMARY ELECTIONS OF ITS ENTIRETY
 - e. Bill No. 106-37 (LS): AN ACT TO PROVIDE A LEGISLATIVE SUBMISSION FOR CONSIDERATION BY GUAM VOTERS AT THE NEXT GENERAL ELECTION; AND TO PROVIDE GUAM VOTERS THE POWER TO DECIDE ON REPRODUCTIVE RIGHTS.
 - f. Guam HAVA State Plan
 - g. 2023 National Conference of State Legislatures (NCSL) Summit
- VIII. New Business
 - No new business
- IX. Legal Counsel
 - a. Guam Society of Obstetricians and Gynecologists, Guam Nurses Association, et al. v. Douglas B. Moylan, et al.
- X. Public Comment
- XI. Next Meeting
- XII. Adjournment

For individuals requiring special accommodations, auxiliary aids, or services, please contact Christiana Ramirez at (671) 477-9791 or send an email to vote@gec.guam.gov.

This advertisement is paid with Government funds.

671 477.9791 (tel.) • 671. 477.1895 (fax)
vote@gec.guam.gov (e-mail) • <http://gec.guam.gov> (website)

FOR RENT

TAM/ 2 BD/ 1 BTH APARTMENT
Section 8 OK
CALL 671-687-5435/671-632-1277

LAND FOR SALE

\$499,999 buys 20,560sm lot
As Lucas, Talofofo
Email: carter.lee31@yahoo.com

ISLAND-WIDE HOME DELIVERY

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CONTACT US:
FRANKIE@POSTGUAM.COM
OR CALL 649-1924



GUAM
CCU
Joseph T. Duenas
CCU Chairman

GUAM POWER AUTHORITY
ATURIDAT ILEKTRESEDAT GUAHAN
P.O. BOX 2977 • HAGATNA, GUAM U.S.A. 96932-2977
Telephone Nos. 671-648-3054/55 or Facsimile 671-648-3165

SOLE SOURCE

This notice is paid for by the GUAM POWER AUTHORITY REVENUE FUNDS
PUBLIC ILAW 26 -12

PO NO.:	VENDOR:	DESCRIPTION:	CONTRACT TERM:	AMOUNT:
30791	Landis + Gyr	Digital Smart Meter Amendment No.: IV	October 05, 2023	\$70,942.50
30850	Landis+ Gyr	Digital Smart Meter Amendment No.: IV	October 05, 2023	\$27,397.50
31243	Oracle New Zealand	Oracle E1 Application in the Oracle Cloud	September 30, 2023	\$94,450.00

Sole Source award is posted on the Authority's web site at http://go.opengovguam.com/bids/awarded_sole_source/gpa.



John M. Benavente, P.E.
General Manager

JOB ANNOUNCEMENT FOR TEMPORARY POSITIONS

6 - CARPENTER (1 yr. exp.) \$15.58/Hr.

4 - CEMENT MASON (1 yr. exp.) \$15.66/Hr.

Apply at BW 24 Corporation by calling **671-979-1020**.
References required upon request.

THE GUAM PUBLIC UTILITIES COMMISSION NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the Guam Public Utilities Commission [PUC] will conduct a special business meeting, commencing at **6:30 p.m.** on **September 26, 2023**, Suite 703, GCIC Building, 414 W. Soledad Ave., Hagåtña.

The following business will be transacted:

Agenda

1. Call to Order
2. Guam Power Authority
 - GPA Docket 23-19: Petition to Extend the Performance Management Contract for Cabras 1 and 2; PUC Counsel Report; and Proposed Order.
3. Guam Waterworks Authority
 - GWA Docket 19-08: Annual True-Up Submission, Projection, and Request for Fiscal Year 2024 Rates; Georgetown Consulting Group Report (Response to GWA Rate Submission); ALJ Report; and Proposed Order.
4. Adjournment

Further information about the meeting may be obtained from the PUC's Administrator Lourdes R. Palomo at 671-472-1907. Those persons who require special accommodations, auxiliary aids, or services to attend the meeting should also contact Ms. Palomo.

This Notice is paid for by the Guam Public Utilities Commission.

GUAM ENVIRONMENTAL PROTECTION AGENCY AHENSIAN PROTEKSION LINALA GUAHAN

Board of Directors Regular Meeting: Thursday, September 21, 2023 - 4:00 PM
Guam EPA Administration Conference Room, 17-3304 Mariner Ave., Tiyan Barrigada
Google Meet: meet.google.com/owp-rfqf-kvy • Live streamed on youtube.com/guamepa



Connect with us!
f t i y

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Individuals requiring special accommodations, auxiliary aids or services may call Guam EPA at 671.300.4751/9 or email: arlene.acfalle@epa.guam.gov
This advertisement is paid for with local funds



Guam Solid Waste Authority Board of Directors Regular Meeting Thursday, September 21, 2023 – 1:00 PM (ChST)

Join Zoom Meeting

Link: <https://zoom.us/j/9140408814?pwd=TjZ3U0dHSVd0ajlKRjBhcWFrClZlZz09>

Meeting ID: 914 040 8814 Passcode: 777546

The Guam Solid Waste Authority Board of Directors will have a board meeting September 21, 2023 at 1:00 PM. The meeting will be conducted via Zoom.

Agenda: I. Call to order; **II.** Roll Call; **III.** Determination of Proof of Publication; **IV.** Approval of Agenda Items; **V.** Approval of Minutes; **VI.** Reports a. Management Reports i. Operational Update ii. Financial Update b. Legal counsel report c. Committee Report **VII.** Unfinished Business a. Island wide trash collection initiative b. Ordinance closure plan update c. Layon cells 1 and 2 closure d. Rate case with the Public Utilities Commission e. Procurement of Legal Services i. GSWA Board Resolution 2023-015 Relative to authorizing and approving the procurement of legal counsel **VIII.** New Business **IX.** Communications and Correspondences **X.** Public Forum- Members of the public to contact GSWA to be placed on the agenda if they wish to address the board **XI.** Next meeting **XII.** Adjourn

Access live stream of the meeting on GSWA website: <https://www.guamsolidwasteauthority.com/>

For more information, please contact GSWA Admin at admin@gsua.guam.gov or 671-646-3215. Persons needing telecommunication device for the Hearing/Speech Impaired (TDD) may contact 671-646-3111. This advertisement was paid for by GSWA.

GHURA

Guam Housing and Urban Renewal Authority
Aturidat Ginima' Yan Rinueban Siudad Guahan
117 Bien Venida Avenue, Sinajana, GU 96910
Phone: (671) 477-9851 • Fax: (671) 300-7665 • TTY: (671) 472-3701
Website: www.ghura.org



LEADER OPPORTUNITY
Joshua F. Tenorio
Lieutenant Governor of Guam

Board of Commissioners Meeting
Thursday, September 21, 2023 at 12:00 PM.
This meeting is open to the public via Zoom.

Topic: GHURA BOC Mtg Thursday, September 21, 2023
Time: Sep 21, 2023 12:00 PM Guam, Port Moresby

Join Zoom Meeting:
<https://us06web.zoom.us/j/87062372344?pwd=NuDBRE9xNDBQSHR4Tj9sK3BhYUxSU090>
Meeting ID: 870 6237 2344 • Passcode: 122121

Watch Youtube Live Stream: <https://www.youtube.com/channel/UCGqKWU0k0mT0F0LYn48ULag>

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For more information, please contact Audrey Aguan at 475-1378 and for special accommodations, please contact Chief Planner –Designated Section 504 / ADA Coordinator at 475-1322 or TTY 472-3701.

This advertisement was paid for by GHURA

GUAM EDUCATION BOARD

501 Mariner Avenue, Barrigada, Guam 96913-1608
Telephone: (671) 300-1627 Facsimile: (671) 472-5003
Website Address: www.gdoe.net/geb

**Guam Education Board
REGULAR MONTHLY MEETING
Tuesday, September 26, 2023
4 PM
Gallery, Bldg. B, Tiyan
AGENDA**



MARY A. OKADA, Ed.D.
Chairwoman



MARIA A. GUTIERREZ
Vice-Chair

- I. Meeting Call to Order
- II. Approval of Minutes
 1. Minutes of August 22, 2023 Regular Meeting
 2. Minutes of August 30, 2023 Emergency Special Meeting
 3. Minutes of September 1, 2023 Continuation of Emergency Special Meeting
 4. Minutes of September 6, 2023 Continuation of Emergency Special Meeting
- III. Public Participation (Board Policy 125.6) Time Limit 3 minutes
- IV. Communications
 1. Correspondence received by the Board after August 22
- V. Ex-Officio Member Reports
 1. Islandwide Board of Governing Students (IBOGS) Report
 2. Guam Federation of Teachers (GFT) Report
 3. Mayor's Council of Guam (MCOG) Report
- VI. Unfinished Business/ Committee Reports
 1. Superintendent's Report
 - a. REL Pacific Governing Board Meeting - November 1-2, 2023 - Pohnpei
 - b. Council of Chief State School Officers (CCSSO) Annual Policy Forum - November 13-15, 2023 - Nashville, Tennessee
 2. Executive Committee
 - a. National Association of State Boards of Education (NASBE)
 3. Instructional & Academic Support Committee
 - a. September 2023 Head Start Report
 4. Safe & Healthy Schools Committee
 - a. Facilities & Maintenance
 5. Policy Review & Strategic Planning Committee
 - a. Bill No. 117-37
 6. Fiscal Management Committee
 - a. GDOE Financial Report
 - i. Accounts Payable Aging Report
 - ii. Unaudited Statement of Appropriation, Expenditures, and Encumbrances for Fiscal Year 2023
 - b. US Department of Education Specific Conditions Report
 - c. Declaration of Financial Status Designation - April, May & June 2023
- VII. New Business
- VIII. Executive Session (Board Policy 125.12)
 - a. Personnel matters (5 GCA § 8111 (a))
 - i. Board Member Grievance
 - b. Matters within scope of Public Employee-Management Relations Act, including collective bargaining (5 GCA § 8111 (b))
- IX. Announcements & Adjournment

The public is welcome to view the meeting via live stream at <https://www.facebook.com/DOEGuam>. Individuals requiring special accommodations or information or wish to submit public testimony via email may contact Tia Salas by email: tissalas@gdoe.net. This advertisement was paid by GDOE local funds.



**BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
12:00 P.M., August 8, 2023
GHURA's Main Office (via Zoom)
1st floor, Conference Room, Sinajana
AGENDA**

I. CALL TO ORDER

After notice was duly given, pursuant to the Open Government Law of Guam and the Bylaws of the Authority, the Board of Commissioners' regularly scheduled board meeting was called to order at **12:02P.M., Tuesday, August 8, 2023**, at the GHURA Sinajana Main Office, 1st floor Conference room, by Vice Chairman Sanches. He indicated that **4 of 6** members of the Board of Commissioners were present, representing a quorum and that the meeting would proceed as scheduled.

Viewed virtually via	Zoom: https://us06web.zoom.us/j/84037623065?pwd=M3VMMVhMeGxiNFZuNU4zbkdnaK82QT09 YouTube: https://www.youtube.com/channel/UCGqKWU0kOmT0FOLYn48ULag		
BOC Commissioners Attendance	Dr. John Rivera, Chairman Nate Sanchez, Vice Chairman Frank Ishizaki, Commissioner Anisia Delia, Commissioner Emilia Rice, Commissioner Karl Corpus, Resident Commissioner	Virtual <input type="checkbox"/> Virtual <input type="checkbox"/> Virtual <input checked="" type="checkbox"/> Virtual <input type="checkbox"/> Virtual <input type="checkbox"/> Virtual <input type="checkbox"/>	In-Person <input type="checkbox"/> In-Person <input checked="" type="checkbox"/> In-Person <input type="checkbox"/> In-Person <input checked="" type="checkbox"/> In-Person <input checked="" type="checkbox"/> In-Person <input type="checkbox"/>
	Chairman Rivera affirmed the requests of virtual attendance for the GHURA BOC meeting		
GHURA Staff	Elizabeth F. Napoli, Executive Director <input checked="" type="checkbox"/> Fernando B. Esteves, Deputy Director <input checked="" type="checkbox"/> Audrey Aguon, Special Assistant <input checked="" type="checkbox"/> Frances Danieli, Controller <input type="checkbox"/> Katherine Taitano, RP&E Chief Planner <input checked="" type="checkbox"/> Dr. Kimberly Bersamin, HR Administrator <input checked="" type="checkbox"/> Antonio Camacho, Procurement SMA Pearly Mendiola, GT Manager <input type="checkbox"/> Nicole Alejandro Michael Ricuyal <input checked="" type="checkbox"/>	Julie Lujan, MIS Administrator <input type="checkbox"/> Sonny Perez, AE Manager <input checked="" type="checkbox"/> Norma San Nicolas <input checked="" type="checkbox"/> Narcissa Ada, AMP1 Manager <input type="checkbox"/> Gina Cura, AMP2 Manager <input type="checkbox"/> Patrick Bamba, AMP3 Manager Philomena San Nicolas, AMP4 Manager Jolyn Terlaje <input type="checkbox"/> Miguel Fernandez <input checked="" type="checkbox"/>	
Legal Counsel	Eliseo M. Florig, GHURA's Legal Counsel <input checked="" type="checkbox"/>		
Public			

II. BOARD MEETING PUBLIC ANNOUNCEMENTS

1st Printing – Tuesday, August 1, 2023

2nd Printing – Sunday, August 6, 2023

ACKNOWLEDGED BY VICE CHAIRMAN SANCHEZ

III. Approval of Previous Board Minutes: GHURA BOC Mtg. Minutes, July 11, 2023

[120/23] Commissioner Ishizaki moved to approve the board meeting minutes of July 11, 2023, subject to corrections. Commissioner Rice seconded the motion. There were no objections. Motion passed unanimously.

IV. New Business:

AGENDA ITEM	DISCUSSION	ACTION
1. Resolution No. FY2023-TA-001 -Resolution authorizing travel for the attendance in the HUD-Sponsored Section 8 Administrator’s Meeting in Honolulu, Hawaii on September 8, 2023.	[121/23] Executive Director Napoli requested to table new business item #1, Resolution No. FY-2023-TA-001, - Resolution authorizing travel for the attendance in the HUD-Sponsored Section 8 Administrator’s Meeting in Honolulu, Hawaii on September 8, 2023, until item is ready to be presented to the board.	[122/23] Vice Chairman Sanchez approved the request to table new business item #1.
2. Intent of Award-IFB#GHURA-23-15- Isla Apartment Improvement	[123/23] Executive Director Napoli stated the following: <ul style="list-style-type: none">• Bid opening for the project was held on July 27, 2023, at 2P.M.• A total of 2 contractors purchased a set of bid specifications.• 2 contractors submitted bids:<ul style="list-style-type: none">○ Genesis Tech Corporation submitted Bid Bond of 15% and for Base Bid #1- \$173,000.00.○ O.H. Construction submitted a Bid Bond of 15% and for Base Bid #1- \$107,000.00.• The Government Estimate was at \$159,545.88.• The Intent of Award is to make improvements to Isla Apartments per scope of work provided.	

AGENDA ITEM	DISCUSSION	ACTION
	<ul style="list-style-type: none"> • In review of the bid results, O.H. Construction had provided the lowest responsive and responsible bid. • O.H. Construction had completed several GHURA projects with good standing. • O.H. Construction had been cleared by the Department of Labor, OSHA, and EPLS Debarred List. • Based on the AE Staff's review and determination, GHURA requested to the approval to issue the contract to O.H. Construction for the total amount of \$107,875.00. • Funding available under the HOMES Program <p>Vice Chairman Sanchez indicated that a correction be made on page 1 of 8. The 'HOMES Program' is to be added to the last paragraph of the Intent of Award memorandum.</p> <p>Mr. Elesio Florig, Legal Counsel, recommended that the additional dollar sign on the Government estimate be removed.</p> <p>Commissioner Ishizaki inquired about whether O.H. Construction had a history of submitting low bids and change orders. Mr. Michael Racuyal, AE engineer, stated that AE opens bids to the public. Price ranges vary for materials and supplies. However, AE does make certain that contractors do meet all bid specifications such as the values, support work and quantities. This helps AE staff determine whether a contractor has the ability to complete the scope of work provided and quality of work is not compromised.</p> <p>Deputy Director Esteves added that it was not uncommon for contractors to purchase materials in bulk, at a good price</p>	

AGENDA ITEM	DISCUSSION	ACTION
	<p>and use them in other projects, it may make them more competitive.</p> <p>There were no further discussions.</p>	<p>[124/23] Commissioner Delia moved to approve IFB #GHURA-23-15, Isla Apartment Improvements to O.H. Construction in the amount of \$107,875.00.</p> <p>Commissioner Ishizaki seconded the motion. There were no objections. Motion passed unanimously.</p>
<p>V. OLD BUSINESS</p> <p>Change Order #1- IFB#08-25-2022-AMP4; Replacement of AMPR 4 Maintenance Shop Extension.</p>	<p>[125/23] Director Napoli stated the following:</p> <ul style="list-style-type: none"> • Change Order #1-IFB#08-25-2022 is for the replacement of the shop extension. • Genesis Tech Corporation had an ongoing contract for the replacement of the maintenance shop extension. • AE Staff conducted a site visit to AMP4 for input following a Change Order Request from the contractor. • Upon assessment, AE Staff concluded a need for additional work. • Original Contract amount was \$108,000. • Cost analysis and Justification was found on page 7 of 8 in the August 8, 2023, BOC packet. <p>Mr. Sonny Perez, provided more information:</p> <ul style="list-style-type: none"> • A Floor plan of the AMP4 Maintenance Shop extension was found on page 6 of 8 in the BOC packet. • The project is a design build. GHURA had prepared the specifications for this project. 	

AGENDA ITEM	DISCUSSION	ACTION
	<ul style="list-style-type: none"> • The change order was a result of Electrical PE's recommendation. • #1 on the floor plan- was of an existing panel board that had deteriorated. Recommendation was to replace it. • #2 on the floor plan- Grounding rod installation was in need of upgrade due to the additional load to the building. • #3 on the floor plan- a new line that will be connected from the main panel, located at the front of the building and will run to the back of the building. This will also include new wiring. • #4- Demolishing and infilling with reinforced concrete- remove existing blocks and install rebars for reinforcement, put up forms, and add concrete to prevent water from entering. PE recommended. • #5- Proposed drainage lines- Water gets into the building during rain. This will assist with water drainage. • #6- Demo of existing wall to prepare for new metal double door to connect to the extension from the office. • #7- Removal/Disposal of (2) 40 ft. Containers- upon inspection, containers were deemed to have deteriorated beyond reasonable economic repair. Owner had requested to have the containers removed. <p>Vice Chairman Sanchez inquired about the project's schedule of</p>	

AGENDA ITEM	DISCUSSION	ACTION
	completion. Mr. Sonny Perez indicated that it would take 120 days to complete.	
		[126/23] Commissioner Ishizaki moved to approve IFB#GHURA-08-02-2022, AMP4 Replacement of Maintenance Shop Extension in the amount of \$19, 980.00. Commissioner Delia seconded the motion. The motion was passed unanimously.
2. Change Order #2-IFB#GHURA-09-26-2019-CDBG; Construction of the Lighthouse Recovery Center for Women in Tiyan, Guam.	[127/23] Director Napoli requested to have item #2 IFB#GHURA-09-26-2019-CDB; Construction of the Lighthouse Recovery Center for Women in Tiyan, Guam tabled as the item was still under review.	[128/23] Vice Chairman Sanchez approved the request to have Change Order #2, IFB#GHURA-09-26-2019-CDBG, tabled until ready to be presented to the board.
VI. Executive Director's Report	<p>[129/23] 1. WOMEN'S TREATMENT CENTER UPDATE: Mr. Sonny Perez, AE Manager, stated the following:</p> <ul style="list-style-type: none"> • Progress pictures as of August 7, 2023 were presented. • Project is at 76% complete • Tracking for project completion is September 30. • Pending occupancy permit • Second floor-currently working on interior • H Vac ducting has been installed. • Once H Vac and windows are installed it will be ready for occupancy. 	

AGENDA ITEM	DISCUSSION	ACTION
	<p>[130/23] 2. DIVISION UPDATES:</p> <p>Director Napoli stated the following:</p> <ul style="list-style-type: none"> • 2024 GHURA Budget-at the August BOC meeting, GHURA intends to present the budget before the board at the next board meeting of September 12, 2023, as the FISCAL division continues to work on it. • Reminder to attend the Board Ethics training presented by Ms. Lora Han from HUD Honolulu on August 24, 2023. • Deputy Director Esteves add that Section 8 was awarded another (5) HCVs for the upcoming fiscal year. • He also added that GHURA had submitted a grant application for the Family Unification Program (FUP) for 16 vouchers and await a response. 	
<p>VII. General Discussions/ Announcements</p>	<p>[131/23] 1. HR ITEM: Executive Management’s Performance Evaluations for:</p> <p>Dr. Kimberly Bersamin indicated that the Performance Evaluations for Executive Director, Elizabeth F. Napoli and Deputy Director Fernando B, Esteves were due and stated the following:</p> <ul style="list-style-type: none"> • Executive Director Napoli’s PE was due on or before July 8, 2023 (Annual Evaluation) • Deputy Director, Fernando B. Esteves, due on or before July 28, 2023 (Annual Evaluation) • She added that the PEs were due and requested that the evaluations be submitted as soon as possible. 	

AGENDA ITEM	DISCUSSION	ACTION
	<ul style="list-style-type: none"> • She also added that she welcomed any recommendations that the board may have to make the Performance Evaluation process better. <p>There were no further discussions.</p> <p>[132/23] 2. Next proposed scheduled Board Meeting:</p> <p>TUESDAY, SEPTEMBER 12, 2023 @ 12P.M.</p> <p>Vice Chairman Sanchez requested that commissioners who are unable to attend the next BOC meeting send notice 48 to 72 hours in advance.</p>	
VIII. Adjournment		<p>[133/23] Commissioner Delia moved to adjourn the August 8, 2023 GHURA BOC meeting. Commissioner Rice seconded the motion. Vice Chairman Sanchez called to adjourn at 12:54P.M.</p>

SEAL

Elizabeth F. Napoli
Board Secretary/Executive Director

Date _____

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
BOARD OF COMMISSIONERS**

RESOLUTION NO. FY2023-021

Moved by: _____

Seconded by: _____

RESOLUTION APPROVING ABOVE-STEP RECRUITMENT FOR THE ACCOUNTANT I POSITION

WHEREAS, Under the enabling legislation of the Authority, Title 12 §5103 GCA, its Board of Commissioners is empowered “to employ officers, technical experts, agents and employees, permanent and temporary as it may deem necessary; and shall determine their qualifications, duties, tenure and compensation...”; and

WHEREAS, Title 4 of the Guam Code Annotated, “...The appointing authority, or the head of an agency, department or public corporation listed in 4 GCA, §4105(a) may petition the Director of Administration, the Judicial Council (as to Judicial Branch employment) or the agency, department or public corporation’s governing board or commission (as to an agency, department or public corporation listed in 4GCA §4105(a)) for recruitment at a higher step not to exceed Step 10, because of documented difficulty or exceptional qualifications.....”; and

WHEREAS, on 08/04/2023, Ms. Sunny Eun Cho was selected to the Accountant I position and submitted her request to Executive Management requesting the GHURA Board of Commissioners review and approval of an above the minimum step recruitment for the classified position of Accountant I based on exceptional qualifications; and

WHEREAS, executive management and the board recognizes that above step recruitments is a tool for positions that are difficult to recruit for and for those with exceptional qualifications; and

WHEREAS, given the fact that Accountant positions are in demand, and are difficult to recruit for, Ms. Cho makes a compelling argument for an above step recruitment based on her exceptional qualifications even at the Accountant I position level classification; and.

WHEREAS, the exceptional qualifications that Ms. Cho possesses for the Accountant I position, beyond the required bachelor’s degree, consist of the following:

Accounting specialty with Audit Firms and Louis Vuitton Stores- 2 years experience:

- Assisted with Financial statements;
- Performed field audit at different audit firms at Grant Thornton and Deloitte & Touche;
- Daily sales reconciliation;
- Monthly journal entry;

- Assisted in monthly closing to meet the company's Hong Kong headquarters deadline; and
- Internal audit assurance practice.

Accounting duties along with Management Positions at various hotel companies – 7 years of experience:

- Compiled room and revenue data;
- Forecast three months of room and revenue;
- Provide end of month room type analysis for revenue;
- Prepared and proposed budget for resident room revenues; and
- Created special room promotions.

WHEREAS, other supporting factors to pursue an above step recruitment at the Accountant level were:

- 1) Division Manager's concurrence that she is a seasoned Accountant I with over 9 years of work experience in the accounting field (2 years specific to accounting and 7 years in accounting/management level duties); and
- 2) The HR recruitment data has shown recently, GHURA seems to only attract applicants coming straight out of college; and
- 3) Fiscal team anticipates the retirement of their seasoned Accountant I to occur in fiscal year 2024 or 2025; and
- 4) With the government of Guam moving the compensation this April 2023, it has caused even more of a recruitment challenge, as GHURA now falls even lower behind the compensation of government employees. A review of the 22% increase now has the Accountant I at DOA starting with a pay of \$44,520.00, which will be in line with her request; and
- 5) Notwithstanding, the GHURA Board of Commissioners requested in December 2022, that HR report back to them with an updated compensation plan in order for GHURA to recruit and retain its employees. It is noted that moving the compensation plan will help reduce the number of requests for above step recruitments; and
- 6) It is HR's recommendation based on above considerations and market conditions, to support the petition to the Board of Commissioners for review and approval of Ms. Sunny Cho, Accountant I to Step LG4-5(D) \$45,287.00 p/annum or \$21.77 per hour; and

WHEREAS, since GHURA HR has now completed the required disclosures and transparency requirements as stipulated in 4GCA, Section 6205, Executive Management now seeks the GHURA Board of Commissioners for an above the minimum step recruitment for the Accountant I based on exceptional qualifications; and

WHEREAS, Management believes the compensation package of salary and benefits (i.e. retirement, holidays, annual/sick leave etc.) to Step 5, is fair and now respectfully requests an above step recruitment of Ms. Sunny E. Cho, **LG4-5(D)**, \$45,287.00 pa; \$21.77 p/hr; and

WHEREAS, the GHURA Board recognizes it has the discretionary authority to go below or beyond management's recommendations (i.e., **LG4-2(A)**, \$36,917.00 p/a; \$17.75

p/hr through **LG4-10(F)**, \$61,781.00 p/a; \$29.70 p/hr - maximum), but supports management's request for the above-step recruitment; and

WHEREAS, Funding for this position is available from COCC Funds; and be it further

RESOLVED, that in consideration of the applicant's exceptional knowledge and experience, the GHURA Board of Commissioners grants the above-step requirement for:

Ms. Sunny Eun Cho, Accountant I LG4-5(D), \$45,287.00 p/a; \$21.77 p/hr;

IN REGULAR BOARD MEETING, SINAJANA, GUAM – SEPTEMBER 21, 2023

PASSED BY THE FOLLOWING VOTES:

AYES:

NAYES:

ABSENT:

ABSTAINED:

I hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted by the Guam Housing and Urban Renewal Authority Board of Commissioners on September 21, 2023.

SEAL

ELIZABETH F. NAPOLI
Secretary / Executive Director

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
BOARD OF COMMISSIONERS
RESOLUTION NO. FY2023-022**

Moved by:

Seconded by:

RESOLUTION AMENDING THE PUBLIC HOUSING (PROPERTY SITE MANAGER) PAY SCHEDULE

WHEREAS, under the enabling legislation of the Authority, Title 12 §5103 GCA its Board of Commissioners is empowered to employ "...technical experts, such other officers, agents and employees, permanent and temporary, as it may deem necessary; and shall determine their qualifications, duties, tenure and compensation..."; and

WHEREAS, recognizing the need to remain competitive, the Board of Commissioners on 5/11/2011 set forth and adopted an updated Personnel Rules and Regulations that is consistent with merit principles and principles of Equal Employment Opportunity and other laws pertaining to employment in the Authority; and

WHEREAS, the 2011 Personnel Rules and Regulations included separate pay schedules for the Guam Housing and Urban Renewal Authority, and

WHEREAS, in January 2020, the Board of Commissioners recognized the need to create a separate pay scale for the Property Site Managers as the starting pay back then caused retention and recruitment challenges for this critical management position; and

WHEREAS, on July 11, 2023, the Board of Commissioners approved the creations for several key housing positions, such as the Housing Procurement Administrator as well as amending the Property Site Manager's position;

WHEREAS, GHURA completed the required compliance filings with the Guam Legislature and the Department of Administration for the creations and amendment of positions, respectively, and

WHEREAS, executive management now respectfully requests the Board of Commissioners to amend the Public Housing, Property Site Manager's pay schedule to now read the 2023 Pay Schedule for Housing Management Personnel (attached), which includes an implementation slotting that addresses internal equity issues and/or for incumbent managers who fall below the new starting pay; and

WHEREAS, if approved, this Pay Schedule will incorporate both the Housing Procurement Administrator and the Property Site Manager as they are now both the same Pay Grades (Pay Grade "P");

WHEREAS, funding to implement the new pay schedule are from COCC and public housing funds incorporated in the FY2023 Budget; and

WHEREAS, the Board of Commissioners recognizes the need to retain qualified individuals in GHURA's Housing leadership positions; and now therefore be it

RESOLVED, the Board of Commissioners hereby adopts the “Guam Housing and Urban Renewal Authority (GHURA) – Pay Schedule for the Housing Management Personnel which includes an adjustment slotting to address internal equity issues and/or for the incumbent Managers who positions fall below the starting salary.

IN REGULAR BOARD MEETING, SINAJANA, GUAM – SEPTEMBER 21, 2023

PASSED BY THE FOLLOWING VOTES:

AYES:

NAYS:

ABSENT:

ABSTAINED:

I hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted by the Guam Housing and Urban Renewal Authority Board of Commissioners on September 21, 2023.

(S E A L)

ELIZABETH F. NAPOLI
Secretary / Executive Director


Step 1						
GRADE	Substep-A	Substep-B	Substep-C	Substep-D	Substep-E	Substep-F
PH3	\$73,599	\$74,306	\$75,014	\$76,514	\$75,764	\$77,264
	\$35.38	\$35.72	\$36.06	\$36.43	\$36.79	\$37.15
Step 2						
	Substep-A	Substep-B	Substep-C	Substep-D	Substep-E	Substep-F
	\$78,015	\$78,764	\$79,515	\$80,310	\$81,105	\$81,900
	\$37.51	\$37.87	\$38.23	\$38.61	\$38.99	\$39.37

Position Title	2022 GHURA Pay Schedule (Current) Housing Management Personnel [Grade "O" Step-1A]	2023 GHURA Pay Schedule (Proposed) Housing Management Personnel [Grade "P" Step-1A]
PROPERTY SITE MANAGER	\$69,433/pa \$33.38/hr	\$73,599/pa \$35.38/hr
HOUSING PROCUREMENT ADMINISTRATOR	\$48,392/pa \$23.27/hr	\$73,599/pa \$35.38/hr

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
ATURIDAT GINIMA YAN RINUEBAN SIUDAT**

MEMORANDUM:

TO: Board of Commissioners

FROM: Fernando B. Esteves 
Acting Executive Director

DATE: August 24, 2023

SUBJECT: Intent of Award
IFB # GHURA-23-02-CDBG-GPDESS
GUAM Police Division Eastern Sub-Station

Background:

Bid opening for the subject project was held on July 28, 2023 at 2:00 PM. A total of seven contractors registered and four submitted a bid. Listed below are the results of the bid submissions, which were opened and read aloud publicly.

No.	Contractor	Bid Bond	Bid Amount
1	Surface Solutions	[X] 15%	\$2,346,298.20
2	Mega United Corp.	[X] 15%	\$3,098,800.00
3	IAN Corporation	[X] 15%	\$4,171,892.00
4	Art Construction	[X] 15%	\$8,183,186.78
Government Estimate			\$4,588,429.39

The intent of the project is to design and construct a new facility for the Guam Police Department beside the existing gymnasium located along Canton Ladera, Talofofo, Guam. The new facility will improve access to law enforcement and shorten the response time to the communities served by the Southern Police Precinct. The beat/coverage for this facility includes the villages of Asan, Piti, Agat, Umatac, Merizo, Inarajan and Talofofo.

Analysis:

While the project was actively in the procurement phase, GHURA released two addendums:

- Addendum #1 released on May 3, 2023 detailed design and construction criteria such as, adherence to the International Building Code (IBC) 2018 Edition specifying wind velocity at 195mph, terrain exposure category level "C" as per ASCE 7-10 with expectant seismic forces as per the 2018 IBC. The required rooms and its descriptions such as, the firearms vault, evidence locker, and multi-purpose rooms were also included.
- Addendum #2 released on May 4, 2013 instructed interested bidders to submit additional information pertinent to their company profile and qualifications. The addendum specifically requested for demonstrable evidence in the construction industry: applicable practicing licenses, past performance with verifiable references, personnel resumes, description of available assets, and bonding capabilities.

GHURA based Addendum #2, from Section 4 of Page 1 of 4: Form HUD-5369 (10/2002); Instructions to Bidders for Contracts, as found in the subject bid documents:

4. Responsibility of Prospective Contractor:

(a) The PHA/IHA will award contracts only to responsible prospective contractors who have the ability to perform successfully under the terms and conditions of the proposed contract. In determining the responsibility of a bidder, the PHA/IHA will consider such matters as the bidder's:

- (1) Integrity;*
- (2) Compliance with public policy;*
- (3) Record of past performance; and*
- (4) Financial and technical resources (including construction and technical equipment)*

(b) Before a bid is considered for award, the bidder may be requested by the PHA/IHA to submit a statement or other documentation regarding any of the items in paragraph (a) above. Failure by the bidder to provide such additional information shall render the bidder non-responsive and ineligible for award.

Evaluation: Addendum #1 and #2

No.	Contractor	Add #1	Add #2	Bid Amount
1	Surface Solutions	[X]	[]	\$2,346,298.20
2	Mega United Corp.	[X]	[]	\$3,098,800.00
3	IAN Corporation	[X]	[X]	\$4,171,892.00
4	Art Construction	[X]	[]	\$8,183,186.78

Notes: "X" denotes the bidder submitted signed acknowledgement of the addendum and fully satisfied all of the addendum requirements

Recommendation:

In review of the bid results and addendums #1 and #2, IAN Corporation provided the lowest responsive and responsive bid. Surface Solutions and MegaUnited provided bids lower than IAN Corporation, but they both failed to comply with the requirements set forth in Addendums #2, whereby Addendum #2 was based on a form requirement already contained in the subject bid documents. This will be IAN Corporation's first project with GHURA. They also have been cleared by Department of Labor compliance, OSHA and EPLS Debarred list (see attached verification). Based on A/E staff's review and determination, we are requesting approval to issue the contract to IAN Corporation for the total amount of \$4,171,892.00. Funding is available under the CDBG program.

Attachments: Bid Tabulation
Clearance
Government Cost Estimate
Addendum #2 Evaluation

No	NAME OF BIDDER	Base Bid Item 1	Bid Bond	Name of Bonding Co. and name	HUD 5369-A	AG Forms 2, 3, 4, 5, 7	AG Notarized 2, 3, 4, 5, 7	GHURA Form 09	GHURA Form 010	GHURA Form 013	GHURA Form 014	GHURA Form 16	GHURA Form 01B	Contractor License	Amendment			RFI		
															1	2	3	1	2	3
1	Ian Corporation	3,917,040.58	15%	Safe Co Ins Co. of america	✓	✓✓✓✓✓✓✓	✓✓✓✓✓✓✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Total:	254,852.00																		
2	Surface Solutions	4,171,892.58		Bank of Guam	✓	✓✓✓✓✓✓✓	✓✓✓✓✓✓✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Total:	105,600.00																		
3	Mega United Corp.	2,346,298.02	15%	First Net Ins Co.	✓	✓✓✓✓✓✓✓	✓✓✓✓✓✓✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Total:	162,072.00																		
4	ART Construction	8,183,186.78	5%	Safe Co Ins Co. of america	✓	✓✓✓✓✓✓✓	✓✓✓✓✓✓✓	✓			✓	✓	✓	✓						

ATTESTED BY: Edwin Pared Date: 7/28/23

Date:

UNCAVER FARM Date: 7/26/23

Date:

Date: 07-28-19

Date:

GUAM HOUSING AND URBAN RENEWAL AUTHORITY
ATURIDAT GINIMA'YAN RINUEBAN SIUDAT GUAHAN
Verification of Status for Contractors

To: File
 From: Architect & Engineering Manager
 Subject: GHURA-23-02-CDBG-GPDESS; Guam Police Division Eastern Sub-Station

In Order to ensure that the contractor awarded does not have any outstanding claims against them, we requested that the listed government Agencies provide us with a current standing or any information which may be pertinent to the above contract. The following outlines the contractor's standings with the listed agencies.

Company Name	Ari Constructors	Mega United Corporation	IAN Corporation	Surface Solution
Department of Labor: <i>ALPCD</i> <i>Fair Employment Practice</i> <i>Wage & Hour</i> <i>Workers Compensation</i>	8/16/2023	8/16/2023	8/16/2023	8/16/2023
	8/16/2023	8/16/2023	8/16/2023	8/16/2023
	8/16/2023	8/16/2023	8/16/2023	8/16/2023
	exp. 12/31/2023	exp. 06/15/2024	exp. 12/31/2023	exp. 09/08/2023
Guam Contractors License Board	Contractor to obtain clearance from Guam Contractors License Board			
U.S. Department of Labor	8/16/2023	8/16/2023	8/16/2023	8/16/2023
Revenue & Tax EIN/SSN	Contractor to report to Revenue and Tax Office			
OSHA	6/24/2023	6/24/2023	6/24/2023	6/24/2023
SAM Debarred List	Cleared 6/24/2023	Cleared 6/24/2023	Cleared 6/24/2023	Cleared 6/24/2023

Sonny P. Perez
 Sonny P. Perez, PE

		COST ESTIMATE				DATE PREPARED 4/14/2023		SHEET 1 OF 2			
ACTIVITY AND LOCATION			CONSTRUCTION CONTRACT NO.						IDENTIFICATION NUMBER		
PROJECT TITLE GPD EASTERN SUB-STATION MAIN BUILDING			ESTIMATED BY MICHAEL S. RACUYAL REFERENCE RS MEANS 2020 APPROVED BY SONNY P PEREZ Engineering Estimate Only						CATEGORY CODE NUMBER		
									JOB ORDER NUMBER		
									Other (Specify)		
ITEM DESCRIPTION		QUANTITY		UNIT COST		MATERIAL/LABOR COST		EQUIPMENT		ENGINEERING ESTIMATE	
		NUMBER	UNIT	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
A. Substructure											
a. Foundation		1165	lf	147.94	172,345.44	0.00	0.00				\$172,345.44
c. Sub-base-grade		8509.011	sf	34.50	224,500.88	0.00	0.00				\$224,500.88
d. Excavation		897.20	cu	0.00	0.00	87.60	60,112.65				\$60,112.65
B. Shell											
Superstructure											
b. Roof Construction		8509.011	sf	53.60	348,882.99	0.00	0.0				\$348,882.99
Exterior Enclosure											
a. Exterior Walls		5688	sf	19.43	110,712.14	0.00	0.0				\$110,712.14
b. Exterior Windows		12	each	0.00	0.00	3,500.00	42,000.0				\$42,000.00
c. Exterior Single Door		5	Each	0.00	0.00	4,200.00	21,000.0				\$21,000.00
Roofing											
a. Roof Elastomeric Paint		8509.011	sf	0.00	0.00	18.78	122,108.9				\$122,108.95
C. Interior											
b. Interior Walls		9,590	sf	13.77	132,083.61	0.00	0.0				\$132,083.61
c. Interior Doors		16	Each	0	0.00	2,500.00	40,000.00				\$40,000.00
c. Cells		2	Each	0	0.00	3,500.00	7,000.00				\$7,000.00
d. Fixings		6509.011	sf	0	0.00	6.78	44,133.70				\$44,133.70
f. Wall Finishes		22248	sf	0	0.00	3.89	81,983.88				\$81,983.88
f. Floor Finishes		6509.011	sf	0	0.00	7.21	46,924.76				\$46,924.76
g. Ceiling Finishes		6509.011	sf	0	0.00	6.28	40,908.53				\$40,908.53
Plumbing											
a. Plumbing Fixtures		6509.011	sf	0.00	0.00	9.90	84,456.132				\$84,456.13
b. Domestic Water Distribution		6509.011	sf	0.00	0.00	10.92	71,084.909				\$71,084.91
c. Rain Water Drainage		6509.011	sf	0.00	0.00	0.85	5,582.128				\$5,582.13
MECHANICAL											
a. Energy Supply		6509.011	sf	0.00	0.00	2.63	18,403.578				\$18,403.58
b. Cooling Generating System		6509.011	sf	0.00	0.00	12.53	81,551.399				\$81,551.40
Electrical											
a. Electrical Service/Distribution		6509.011	sf	0.00	0.00	3.93	24,945.134				\$24,945.13
b. Lighting & Branch Wiring		6509.011	sf	0.00	0.00	10.80	70,299.922				\$70,299.92
c. Communication and Security		6509.011	sf	0.00	0.00	2.53	16,484.721				\$16,484.72
										Sub-Total	\$1,847,563.54
28% INFLATION RATE											\$517,317.70
9% DESIGN FEES											\$166,280.72
10% GENERAL REQUIREMENTS											\$184,756.35
15% PROFIT & OVERHEAD											\$277,134.53
10% GHURA DIRECT COST											\$184,756.35
										Total	\$3,177,809.38

ESTIMATED BY: MICHAEL S. RACUYAL, A/E ENGINEER

4/14/2023

APPROVED BY: SONNY P. PEREZ, WE MANAGER

4/14/23

BIDS EVALUATION:

DATE: August 11, 2023

Government Estimate: \$

4,588,429.39

PROJECT: IFB-GHURA-23-02-CDBG-GPDESS		Project Manager	Technical Staff	Equipment Quantity and Description	Licensed/Certified SSHO on site	Construction Performance History	Business License	Performance Bond, worker's compensation	REMARKS
BID OPENING: JULY 28, 2023		None	✓ Submitted	None	None	✓ Submitted	✓ Submitted	✓ Submitted	Non Responsive
CONTRACTOR NAME: SURFACE SOLUTIONS			Project Engineer			Renovation, Water proofing, Roofing Insulation & Exterior Painting	A, B, & OTHER SPECIALTY LICENSE	Cash Bond, Bank of Guam	
BID AMOUNT: \$ 2,346,298.20									
Base Bid: \$ 2,240,698.02									
Option Bid: \$ 105,600.00									
PROJECT: IFB-GHURA-23-02-CDBG-GPDESS		Project Manager	Technical Staff	Equipment Quantity and Description	Licensed/Certified SSHO on site	Construction Performance History	Business License	Performance Bond, worker's compensation	REMARKS
BID OPENING: JULY 28, 2023		None	✓ Submitted	None	None	✓ Submitted	✓ Submitted	✓ Submitted	Non Responsive
CONTRACTOR NAME: MEGA UNITED CORP.			Chief Engineer			Current completed projects & On going (Ghura Com Arts)	A, B, & OTHER SPECIALTY LICENSE	First Net Insu. Co.	
BID AMOUNT: \$ 3,098,800.00			Project Engineer						
Base Bid: \$ 2,936,728.00									
Option Bid: \$ 162,072.00									
PROJECT: IFB-GHURA-23-02-CDBG-GPDESS		Project Manager	Technical Staff	Equipment Quantity and Description	Licensed/Certified SSHO on site	Construction Performance History	Business License	Performance Bond, worker's compensation	REMARKS
BID OPENING: JULY 28, 2023		✓ Submitted	✓ Submitted	✓ Submitted	✓ Submitted	✓ Submitted	✓ Submitted	✓ Submitted	Meets Government Requirement and responsive
CONTRACTOR NAME: IAN CORPORATION		President (w/ Resume)	Safety Specialist (w/ Resume)	Excavator, Backhoe Loaders	Safety Specialist (w/ Resume)	Current completed projects & On going (Military/Local)	A, B, C, & OTHER SPECIALTY LICENSE	Safe Co. Insu Co. of America	
BID AMOUNT: \$ 4,171,892.00		Chief Operation Officer (w/ Resume)	Quality Control Supervisor (w/ Resume)	Wheel Loaders, Dozers					1,825,593.80
Base Bid: \$ 3,917,040.00		Project Director (w/ Resume)	Safety Specialist (w/ Resume)	Roller Compactors					416,537.39
Option Bid: \$ 254,852.00			Superintendent (w/ Resume)	Paving Machine					
PROJECT: IFB-GHURA-23-02-CDBG-GPDESS		Project Manager	Technical Staff	Equipment Quantity and Description	Licensed/Certified SSHO on site	Construction Performance History	Business License	Performance Bond, worker's compensation	REMARKS
BID OPENING: JULY 28, 2023		✓ Submitted	✓ Submitted	None	✓ Submitted	✓ Submitted	✓ Submitted	✓ Submitted	Non Responsive
CONTRACTOR NAME: ART CONSTRUCTION		President (w/ Resume)	Project Engineer		Safety Specialist (w/ Resume)	Current completed projects & On going (Military/ Local)	A, B, & CB	Safe Co. Insu Co. of America	
BID AMOUNT: \$ 8,183,186.78									
Base Bid: NONE									
Option Bid: \$ -									

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
ATURIDAT GINIMA YAN RINUEBAN SIUDAT**

MEMORANDUM:

TO: Board of Commissioners

FROM: Fernando B. Esteves *FBE*
Acting Executive Director

DATE: September 5, 2023

SUBJECT: Intent of Award
IFB # GHURA-23-16
Renovation and Upgrade of Basketball Court, Toto Gardens

Bid opening for the subject project was held on August 09, 2023 at 2:00 p.m. A total of 8 contractors registered for the bid and given bid specifications of which 3 submitted a bid. Listed below are the results of the bid submissions, which were opened and read out aloud publicly.

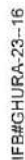
No:	Contractor:	Bid Bond	Base Bid No. 1
1	Surface Solutions	[x] \$104,100.00	\$694,000.00
2	Guam Evergreen Corporation	[x] 15%	\$868,000.00
3	O.H. Construction	[x] 15%	\$890,000.00
Government Estimate			\$1,029,392.37

The intent of the project is to Renovate and upgrade the basketball court as per scope of work. Base Bid 1 consist of the basketball court located in Toto. Renovation and upgrade includes but is not limited to, cleaning common areas carpentry, painting, plumbing, sewer replacement, and electrical work. A detailed scope of work is included in the bid documents for review.

In review of the bid results: Surface Solutions provided the lowest responsive and responsible bid. They have been cleared by Department of Labor compliance, OSHA and EPLS Debarred list (see attached verification).

Based on A/E staff's review and determination, we are requesting approval to issue the contract to Surface Solutions for the total amount of \$694,000.00. Funding is available under the Capital Fund Program.

Attachments: Bid Tabulation
Clearance
Gov cost estimate



Elizabeth F. Napoli, Executive Director

Renovation and Upgrade of Basketball Court, Toto Gardens

Proposal due date: August 9, 2023

Proposal due time: 2:00 PM

[illegible]

ATTESTED BY: Edebo / am Date: 8/9/20

Date:

Date: 8/9/25

Date: 10/1/23


Date:

GUAM HOUSING AND URBAN RENEWAL AUTHORITY
ATURIDAT GINIMA'YAN RINUEBAN SIUDAT GUAHAN
Verification of Status for Contractors

To: File
 From: Architect & Engineering Manager
 Subject: GHURA-23-16; Renovation and Upgrade of Basketball Court, Toto Gardens

In Order to ensure that the contractor awarded does not have any outstanding claims against them, we requested that the listed government Agencies provide standing or any information which may be pertinent to the above contract. The following outlines the contractor's standings with the listed agencies

Company Name	Guam Evergreen Corporation	OH Construction	Surface Solutions
Department of Labor:			
ALPCD	8/22/2023	8/22/2023	8/22/2023
Fair Employment Practice	8/22/2023	8/22/2023	8/22/2023
Wage & Hour	8/22/2023	8/22/2023	8/22/2023
Workers Compensation	exp. 6/10/2024	exp. 6/8/2024	exp. 09/08/2023
Guam Contractors License Board	Contractor to obtain clearance from Guam Contractors License Board		
U.S. Department of Labor	8/22/2023	8/22/2023	8/22/2023
Revenue & Tax EIN/SSN	Contractor to report to Revenue and Tax Office		
OSHA	9/5/2023	9/5/2023	9/5/2023
SAM Debarred List	9/5/2023	9/5/2023	9/5/2023


 For Sonny P. Perez, PE

	COST ESTIMATE				DATE PREPARED 06.26.2023		SHEET 1 OF 2		
ACTIVITY AND LOCATION			CONSTRUCTION CONTRACT NO.				IDENTIFICATION NUMBER		
			ESTIMATED BY MSR A/E DIVISION				CATEGORY CODE NUMBER		
PROJECT TITLE TOTO GARDENS G250 Covered Basketball Court			STATUS OF DESIGN Engineering Estimate Only () PCD (X) 60% () 100% () FINAL Other (Specify)				JOB ORDER NUMBER		
ITEM DESCRIPTION		QUANTITY		MATERIAL COST		LABOR COST		ENGINEERING ESTIMATE	
		NUMBER	UNIT	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
A. Demolition									
a. Chainlink Fence		370	lf	0.00	0.00	5.00	1,850.00	\$5.00	\$1,850.00
b. Existing slab-on grade (New Footing Locations)		310	sf	0	0.00	25.00	7,750.00	\$25.00	\$7,750.00
									\$9,600.00
B. Column footing									
a. 4,000 psi concrete		34.92	cy	240.00	8,380.80	80.40	2,807.57	\$320.40	\$11,188.37
b. Excavation		138.563	cy	0.28	38.80	50.00	6,928.15	\$50.28	\$8,968.95
c. Reinforcement #5		2628	lbs	0.8	2,102.40	3.20	8,409.60	\$4.00	\$10,512.00
d. 12" thick basecourse		32	cy	42	1,344.00	25.00	800.00	\$67.00	\$2,144.00
									\$30,811.32
C. Concrete Pedestal									
a. 4,000 psi concrete		3.883	cy	240.00	883.92	78.00	287.27	\$318.00	\$1,171.19
b. Reinforcement #6 Rebars		1623	lbs	1	1,623.00	3.80	6,167.40	\$4.80	\$7,790.40
									\$8,961.59
D. Slab-on-grade									
a. 3,000 psi concrete		7.73	cy	210.00	1,623.30	75.00	579.75	\$285.00	\$2,203.05
b. Earth Infill		30.93	cy	42	1,299.06	75.00	2,319.75	\$117.00	\$3,618.81
c. Reinforcement #3 Rebars		330	lbs	1	330.00	2.80	858.00	\$3.60	\$1,188.00
d. 6" thick basecourse		7.73	cy	50	386.50	37.50	288.88	\$87.50	\$676.38
e. Concrete Resurfacing (9 sf/40 lb bag) 1/2 thick		895	bags	27	24,165.00	9.00	8,055.00	\$36.00	\$32,220.00
									\$39,906.24
E. Metal Building									
a. Fabricated Metal Structure		8050	sf	47.00	378,350.00	14.00	112,700.0	\$61.00	\$491,050.00
									\$491,050.00
G. Chainlink Fence									
a. Chainlink Fence		370	lf	42.00	15,540.00	15.95	5,901.50	\$57.95	\$21,441.50
b. 12' wide Chainlink Gate x 8 feet high		1	pcs	280.00	280.00	150.00	180.00	\$430.00	\$480.00
									\$21,901.50
H. Painting									
a. Rigid Frame Wall Painting		5156	sf	0.60	3,093.60	0.620	3,196.7	\$1.22	\$6,290.32
b. Basket Ball Court Slab Painting		8334	sf	0.72	6,000.48	1.92	16,001.3	\$2.64	\$22,001.76
c. Splash Blocks		12	pcs	25.00	300.00	93.000	1,116.0	\$118.00	\$1,416.00
d. Downspout w/ metal Strap		12	pcs	82.00	984.00	135.00	1,620.0	\$217.00	\$2,604.00
e. Metal Gutter painted		230	lf	7.43	1,707.75	6.05	1,391.5	\$13.48	\$3,099.25
f. Metal Flashing Painted		140	lf	10.40	1,455.30	11.81	1,653.8	\$22.21	\$3,109.05
									\$38,520.38
I. Light Fixtures									
a. Light Fixtures and Branch Wiring (8 Location, 1 fixture per 1000 sf)		8050	sf	1.72	13,807.36	2.200	17,710.0	\$3.92	\$31,517.36
a. Exterior Light Fixtures		8	ea	159.46	1,275.68	120.000	960.0	\$279.46	\$2,235.68
									\$33,753.04
I. Electrical Room & ADA Restroom									
a. EER & ADA RESTROOM		1	LS	0.00	0.00	67,000.00	67,000.0	\$67,000.00	\$89,780.00
									\$89,780.00
9% Prime Designer /Architect									\$68,785.57
10% GENERAL REQUIREMENTS									\$76,428.41
10% CONTEGENCIES									\$76,428.41
15% OVERHEAD & PROFIT									\$37,768.88
10% GHURA DIRECT COST									\$76,428.41



GHURA

Guam Housing and Urban Renewal Authority
Aturidat Ginima' Yan Rinueban Siudad Guahan
117 Bien Venida Avenue, Sinajana, Guam 96910
Phone: (671) 477-9851 • Fax: (671) 300-7565 • TTY: (671) 472-3701



Summary of Executive Management Performance Evaluation (EMPE) for
Fernando B. Esteves –Deputy Director
Review Period: 08/22/2022 – 08/21/2023 (12-month annual review for salary increment)

Pursuant to 5GCA §43202, the GHURA Board of Commissioners decided during their 07/08/2019, regularly scheduled board meeting, that each board member will evaluate both the Executive Director and Deputy Director, and for the completed ratings to be submitted directly to the Human Resources Division for compilation.

Based on the overall ratings submitted, Mr. Fernando B. Esteves earned an **"Outstanding"** performance evaluation rating and will be **retained** as GHURA's Deputy Director. This performance evaluation period covers the annual salary increment anniversary of 08/22/2022 – 08/21/2023 and includes the following rating factors:

1. Leadership
2. Strategic Planning
3. Communicates Vision and Direction
4. Champions Innovation
5. Promotes Ethics
6. Builds Relationships
7. Decision Making
8. Leads Change
9. Inspires and Directs Action
10. Promotes Diversity
11. Accountability/Fiscal/Fiduciary Responsibility
12. Business Acumen
13. Effective Operation & Maintenance of HUD Plans and Projects

As a result of the **"Outstanding"** performance evaluation by the GHURA Board of Commissioners, this will equate to a 2% salary increment, pursuant to our Personnel Rules and Regulations and BOC Resolution FY2022-006.

Prepared by: K.K. Bersamin, Personnel Services Administrator, DBA,SPHR, SHRM-SCP

K.K. Bersamin 9/11/2023



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)	Employee ID No. 780
Period of Report From: 08/22/2022 To: 08/21/2023	Reason for Report <input type="checkbox"/> Semi-Annual (Initial) <input checked="" type="checkbox"/> Annual	

NAME OF RATER: John J. Rivera (Chairman)

PART I - SELF-ASSESSMENT (Completed by Executive)

A. Mission (Position Mission Statement)

To promote the health, safety and welfare of Guam's people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent, and sanitary dwelling for low income families, through all available federal and local governmental programs and through encouragement of private enterprise to participate in the common task of community improvement.

B. Strategic Plan Objectives (Address each program area of responsibility)

- To provide decent, safe and sanitary homes for GHURA clients.
- To enhance and strengthen our relationships with non-profit and government organizations in assessing the needs of our communities.
- To provide responsive and quality client services.
- To enhance employee technical and skill level competencies.
- To provide the agency the tools and facilities needed to meet the Authority's goal and objectives.

C. Activity(s) (Related to the Strategic Objectives)

- Maintain a diligent maintenance program of public housing units. On-going modernization of GHURA units to include upgrade of infrastructure, and renovations of units.
- Identifying community needs with our partners and constructing buildings and supporting programs to meet these objectives. These projects include head start classrooms, fire stations, safety equipment acquisition, senior citizens centers, food banks, adult elderly emergency facilities, youth transitional living facility and special education classrooms.
- Provide on-going customer service training, upgrade of our facilities and increase use of modern technology to enhance services.
- To provide staff with training opportunities both on and off island to increase knowledge and skill level competencies.
- Construction of new housing Authority headquarters complete with modern amenities and functionality.

9/15/23 J.R.

D. Summary of Performance (Assess overall performance as it relates to meeting the objectives identified in the Strategic Plan)

Deputy Director Esteves has demonstrated that he is a real asset to the mission of the authority. His potential and vision translates to a huge win for our people. Governor Lou Leon Guerrero and Lt. Governor Josh Tenorio made a great choice in positioning his leadership and talent with GHURA. He has represented the island and the authority with distinction in various local, regional, and federal arenas.



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)			Employee ID No. 780	
	Outstanding	Highly Satisfactory	Satisfactory	Marginal	Un-satisfactory
PART II - EXPECTATIONS OF EXECUTIVES: Completed by Supervisor (Check the rating that applies to each)					
1. Leadership	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Strategic Planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Communicates Vision and Direction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Champions Innovation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Promotes Ethics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Builds Relationships	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Decision Making	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Leads Change	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Inspires and Directs Action	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Promotes Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Accountability / Fiscal / Fiduciary Responsibility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Business Acumen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Effective Operation & Maintenance of Section 8 and AMP's	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)			Employee ID No. 780
PART III - STANDARDS <i>(Completed by Supervisor)</i>	Outstanding	Highly Satisfactory	Satisfactory	Un-Satisfactory
Performance Standard: <i>(Customer Focus)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments/Justification: The Deputy's work to further the mission and innovate on the potential contribution of GHURA in the community can be a game changer for the community.				
Performance Standard: <i>(Adherence to Policy and Federal HUD Regs)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments/Justification: The Deputy's commitment and work to allow the authority to increase operational capacity and adherence to policy/Federal HUD regulations is noteworthy.

PART V -- OVERALL RATING: *(Overall rating based on Parts I, II, III, IV)*

☒ OUTSTANDING

☐ SATISFACTORY

☐ MARGINAL

☐ HIGHLY SATISFACTORY

☐ UNSATISFACTORY

☒ RETAIN

☐ NOT RETAIN



John J. Rivera, Chairman, GHURA BOARD OF COMMISSIONERS

Date: July 16, 2023

Nathanael P. Sanchez, Vice Chairman, GHURA BOARD OF COMMISSIONERS

Date:

Anisia S. Delia, Member, GHURA BOARD OF COMMISSIONERS

Date:

Frank T. Ishizaki, Member, GHURA BOARD OF COMMISSIONERS

Date:

Emilia F. Rice, Member, GHURA BOARD OF COMMISSIONERS

Date:

Vacant, Member, GHURA BOARD OF COMMISSIONERS

Date:

Karl E. Corpus, Resident COMMISSIONER

Date:



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)	Employee ID No. 780
---------------------------------------------	--------------------------------------------------------------------------	-------------------------------

COMPLETE BY EMPLOYEE:

☒ Concur

☐ Do not Concur (Employee comments are mandatory, if this option is selected.)

Employee Comments: (May include any reactions, concerns, agreements or disagreements regarding performance evaluation / development plan.)
I am grateful for the kind words of our Chairman in recognition of my whole-hearted dedication to GHURA, our clients, and all of our people of Guam.


Employee Signature

9/1/23
Date



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)	Employee ID No. 780
Period of Report From: 08/22/2022 To: 08/21/2023	Reason for Report <input type="checkbox"/> Semi-Annual (Initial) <input checked="" type="checkbox"/> Annual	

PART I - SELF-ASSESSMENT (Completed by Executive)

NAME OF RATER: N. SANCHEZ

A. Mission (Position Mission Statement)

To promote the health, safety and welfare of Guam's people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent, and sanitary dwelling for low income families, through all available federal and local governmental programs and through encouragement of private enterprise to participate in the common task of community improvement.

B. Strategic Plan Objectives (Address each program area of responsibility)

- To provide decent, safe and sanitary homes for GHURA clients.
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- To provide responsive and quality client services.
- To enhance employee technical and skill level competencies.
- To provide the agency the tools and facilities needed to meet the Authority's goal and objectives.

C. Activity(s) (Related to the Strategic Objectives)

- Maintain a diligent maintenance program of public housing units. On-going modernization of GHURA units to include upgrade of infrastructure, and renovations of units.
- Identifying community needs with our partners and constructing buildings and supporting programs to meet these objectives. These projects include head start classrooms, fire stations, safety equipment acquisition, senior citizens centers, food banks, adult elderly emergency facilities, youth transitional living facility and special education classrooms.
- Provide on-going customer service training, upgrade of our facilities and increase use of modern technology to enhance services.
- To provide staff with training opportunities both on and off island to increase knowledge and skill level competencies.
- Construction of new housing Authority headquarters complete with modern amenities and functionality.

D. Summary of Performance (Assess overall performance as it relates to meeting the objectives identified in the Strategic Plan)

Executive Management Performance Evaluation (EMPE) - 02/21/2023

Reviewed 7/18/2023 HK



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name

FERNANDO B. ESTEVES

Position Classification / Title

Deputy Director (Unclassified)

Employee ID No.

780

PART II - EXPECTATIONS OF EXECUTIVES: Completed by Supervisor (Check the rating that applies to each)

	Outstanding	Highly Satisfactory	Satisfactory	Marginal	Unsatisfactory
1. Leadership	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Strategic Planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Communicates Vision and Direction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Champions Innovation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Promotes Ethics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Builds Relationships	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Decision Making	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Leads Change	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Inspires and Directs Action	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Promotes Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Accountability / Fiscal / Fiduciary Responsibility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Business Acumen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Effective Operation & Maintenance of Section 8 and AMP's	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



GUAM HOUSING AND URBAN RENEWAL AUTHORITY

Management Performance Evaluation (EMPE) - 02/21/2023

EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)	Employee ID No. 780
PART III - STANDARDS (Completed by Supervisor)		
Performance Standard: (Customer Focus)	<input checked="" type="checkbox"/> Outstanding <input type="checkbox"/> Highly Satisfactory <input type="checkbox"/> Satisfactory <input type="checkbox"/> Marginal <input type="checkbox"/> Un-satisfactory	
Comments/Justification:		
Performance Standard: (Adherence to Policy and Federal HUD Regs)	<input checked="" type="checkbox"/> Outstanding <input type="checkbox"/> Highly Satisfactory <input type="checkbox"/> Satisfactory <input type="checkbox"/> Marginal <input type="checkbox"/> Un-satisfactory	
Comments/Justification:		

PART V -- OVERALL RATING: *(Overall rating based on Parts I, II, III, IV)*

OUTSTANDING

SATISFACTORY

MARGINAL

HIGHLY SATISFACTORY

UNSATISFACTORY

RETAIN

NOT RETAIN

John J. Rivera, Chairman, GHURA BOARD OF COMMISSIONERS Date: _____

Nathanael P. Sanchez, Vice Chairman, GHURA BOARD OF COMMISSIONERS Date: 07-18-2023 

Anisia S. Delia, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Frank T. Ishizaki, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Emilia F. Rice, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Vacant, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Karl E. Corpus, Resident COMMISSIONER Date: _____



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**


Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)	Employee ID No. 780
---------------------------------------------	--------------------------------------------------------------------------	-------------------------------

COMPLETE BY EMPLOYEE:

☒ Concur

☐ Do not Concur (Employee comments are mandatory, if this option is selected.)

Employee Comments: *(May include any reactions, concerns, agreements or disagreements regarding performance evaluation / development plan.)*
I thank the Vice-Chairman for his continued confidence in myself and the agency.



Employee Signature

9/1/23

Date



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)	Employee ID No. 780
Period of Report From: 08/22/2022 To: 08/21/2023	Reason for Report <input type="checkbox"/> Semi-Annual (Initial) <input checked="" type="checkbox"/> Annual	

PART I - SELF-ASSESSMENT (Completed by Executive)

NAME OF RATER: Anisia Delia

A. Mission (Position Mission Statement)

To promote the health, safety and welfare of Guam's people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent, and sanitary dwelling for low income families, through all available federal and local governmental programs and through encouragement of private enterprise to participate in the common task of community improvement.

B. Strategic Plan Objectives (Address each program area of responsibility)

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C. Activity(s) (Related to the Strategic Objectives)

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- Provide on-going customer service training, upgrade of our facilities and increase use of modern technology to enhance services.
- To provide staff with training opportunities both on and off island to increase knowledge and skill level competencies.
- Construction of new housing Authority headquarters complete with modern amenities and functionality.

D. Summary of Performance (Assess overall performance as it relates to meeting the objectives identified in the Strategic Plan)

Deputy Director Esteves has shown outstanding decision-making skills. He has a unique talent for breaking down complicated concepts and communicating them clearly and effectively. DD Esteves effectively summarizes information and provides relevant updates to board members. He shares feedback constructively, which motivates his colleagues to improve their performance. The intuition he brings to his decision-making often provides fresh perspectives. He can proficiently handle both day-to-day operations and long-term strategic planning. I am excited to hear his innovative ideas and work together to take GHURA to new heights.



HOUSING AND URBAN RENEWAL AUTHORITY

EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name	Position Classification / Title Deputy Director (Unclassified)	Employee ID No. 780		
		Outstanding	Highly Satisfactory	Satisfactory
FERNANDO B. ESTEVES				
PART II - EXPECTATIONS OF EXECUTIVES: Completed by Supervisor (Check the rating that applies to each)				
1. Leadership	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Strategic Planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Communicates Vision and Direction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Champions Innovation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Promotes Ethics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Builds Relationships	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Decision Making	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Leads Change	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Inspires and Directs Action	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Promotes Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Accountability / Fiscal / Fiduciary Responsibility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Business Acumen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Effective Operation & Maintenance of Section 8 and AMP's	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



சென்னை

Employee Name

FERNANDO B. ESTEVES

Position Classification / Title

Deputy Director (Unclassified)

Employee ID No.

082

PART III - STANDARDS (Completed by Supervisor)

Performance Standard: (Customer Focus)

Comments/Justification:

Highly Satisfactory

☐

Un-Marginal Satisfaction

Performance Standard: *(Adherence to Policy and Federal HUD Regs)*

Comments/Justification:

☒

11

15



PART V -- OVERALL RATING: *(Overall rating based on Parts I, II, III, IV)*

☒ OUTSTANDING ☐ SATISFACTORY ☐ MARGINAL
☐ HIGHLY SATISFACTORY ☐ UNSATISFACTORY

☒ RETAIN ☐ NOT RETAIN

John J. Rivera, Chairman, GHURA BOARD OF COMMISSIONERS Date:

Nathanael P. Sanchez, Vice Chairman, GHURA BOARD OF COMMISSIONERS Date:

Anisia S. Delia, Member, GHURA BOARD OF COMMISSIONERS Date:

 6/28/23

Frank T. Ishizaki, Member, GHURA BOARD OF COMMISSIONERS Date:

Emilia F. Rice, Member, GHURA BOARD OF COMMISSIONERS Date:

Vacant, Member, GHURA BOARD OF COMMISSIONERS Date:

Karl E. Corpus, Resident COMMISSIONER Date:



GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)	Employee ID No. 780
---------------------------------------------	--------------------------------------------------------------------------	-------------------------------

COMPLETE BY EMPLOYEE:

☒ Concur

☐ Do not Concur (Employee comments are mandatory, if this option is selected.)

Employee Comments: (May include any reactions, concerns, agreements or disagreements regarding performance evaluation / development plan.)
I am thankful for the confidence and support of the Commissioner and I'm truly humbled by her recognition of my leadership methods within the agency.

 _____
Employee Signature

9/1/23 _____
Date



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)	Employee ID No. 780
Period of Report From: 08/22/2022 To: 08/21/2023	Reason for Report <input type="checkbox"/> Semi-Annual (Initial) <input checked="" type="checkbox"/> Annual	

PART I - SELF-ASSESSMENT (Completed by Executive)

NAME OF RATER: 15612A

A. Mission (Position Mission Statement)

To promote the health, safety and welfare of Guam's people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent, and sanitary dwelling for low income families, through all available federal and local governmental programs and through encouragement of private enterprise to participate in the common task of community improvement.

B. Strategic Plan Objectives (Address each program area of responsibility)

- To provide decent, safe and sanitary homes for GHURA clients.
- To enhance and strengthen our relationships with non-profit and government organizations in assessing the needs of our communities.
- To provide responsive and quality client services.
- To enhance employee technical and skill level competencies.
- To provide the agency the tools and facilities needed to meet the Authority's goal and objectives.

C. Activity(s) (Related to the Strategic Objectives)

- Maintain a diligent maintenance program of public housing units. On-going modernization of GHURA units to include upgrade of infrastructure, and renovations of units.
- Identifying community needs with our partners and constructing buildings and supporting programs to meet these objectives. These projects include head start classrooms, fire stations, safety equipment acquisition, senior citizens centers, food banks, adult elderly emergency facilities, youth transitional living facility and special education classrooms.
- Provide on-going customer service training, upgrade of our facilities and increase use of modern technology to enhance services.
- To provide staff with training opportunities both on and off island to increase knowledge and skill level competencies.
- Construction of new housing Authority headquarters complete with modern amenities and functionality.

[Handwritten signature]

D. Summary of Performance (Assess overall performance as it relates to meeting the objectives identified in the Strategic Plan)



GUAM HOUSING AND URBAN RENEWAL AUTHORITY

EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name	Position Classification / Title Deputy Director (Unclassified)				Employee ID No. 780
FERNANDO B. ESTEVES					
PART II - EXPECTATIONS OF EXECUTIVES: Completed by Supervisor (Check the rating that applies to each)					
1. Leadership	<input checked="" type="checkbox"/> Outstanding	<input type="checkbox"/> Highly Satisfactory	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Marginal	<input type="checkbox"/> Un-satisfactory
2. Strategic Planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Communicates Vision and Direction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Champions Innovation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Promotes Ethics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Builds Relationships	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Decision Making	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Leads Change	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Inspires and Directs Action	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Promotes Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Accountability / Fiscal / Fiduciary Responsibility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Business Acumen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Effective Operation & Maintenance of Section 8 and AMP's	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)			Employee ID No. 780
PART III - STANDARDS (Completed by Supervisor)	Outstanding	Highly Satisfactory	Satisfactory	Un-Satisfactory
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Performance Standard: (Customer Focus)				
Comments/Justification: Mr. Esteves has stepped up & performed beyond my expectations. I'm impressed.				
Performance Standard: (Adherence to Policy and Federal HUD Regs)				
Comments/Justification: No Doubts about his adherence to Policy & HUD Regulations.				

PART V -- OVERALL RATING: *(Overall rating based on Parts I, II, III, IV)*

☒ OUTSTANDING

☐ SATISFACTORY

☐ MARGINAL

☐ HIGHLY SATISFACTORY

☐ UNSATISFACTORY

☒ RETAIN

☐ NOT RETAIN

John J. Rivera, Chairman, GHURA BOARD OF COMMISSIONERS Date: _____

Nathanael P. Sanchez, Vice Chairman, GHURA BOARD OF COMMISSIONERS Date: _____

Anisia S. Delia, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Frank T. Ishizaki, Member, GHURA BOARD OF COMMISSIONERS Date: 8/8/2023

Emilia F. Rice, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Vacant, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Karl E. Corpus, Resident COMMISSIONER Date: _____



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

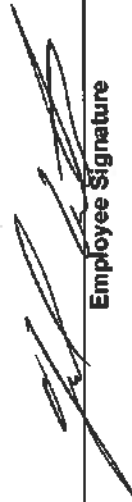
Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)	Employee ID No. 780
---------------------------------------------	--------------------------------------------------------------------------	-------------------------------

COMPLETE BY EMPLOYEE:

☒ Concur

☐ Do not Concur (Employee comments are mandatory, if this option is selected.)

Employee Comments: (May include any reactions, concerns, agreements or disagreements regarding performance evaluation / development plan.)
I thank the Commissioner for his kind remarks and I remain committed to the mission of the agency.


Employee Signature

9/1/23
Date



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)	Employee ID No. 780
Period of Report From: 08/22/2022 To: 08/21/2023	Reason for Report <input type="checkbox"/> Semi-Annual (Initial) <input checked="" type="checkbox"/> Annual	

PART I - SELF-ASSESSMENT (Completed by Executive)

NAME OF RATER: E. RICE

A. Mission (Position Mission Statement)

To promote the health, safety and welfare of Guam's people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent, and sanitary dwelling for low income families, through all available federal and local governmental programs and through encouragement of private enterprise to participate in the common task of community improvement.

B. Strategic Plan Objectives (Address each program area of responsibility)

- To provide decent, safe and sanitary homes for GHURA clients.
- To enhance and strengthen our relationships with non-profit and government organizations in assessing the needs of our communities.
- To provide responsive and quality client services.
- To enhance employee technical and skill level competencies.
- To provide the agency the tools and facilities needed to meet the Authority's goal and objectives.

C. Activity(s) (Related to the Strategic Objectives)

- Maintain a diligent maintenance program of public housing units. On-going modernization of GHURA units to include upgrade of infrastructure, and renovations of units.
- Identifying community needs with our partners and constructing buildings and supporting programs to meet these objectives. These projects include head start classrooms, fire stations, safety equipment acquisition, senior citizens centers, food banks, adult elderly emergency facilities, youth transitional living facility and special education classrooms.
- Provide on-going customer service training, upgrade of our facilities and increase use of modern technology to enhance services.
- To provide staff with training opportunities both on and off island to increase knowledge and skill level competencies.
- Construction of new housing Authority headquarters complete with modern amenities and functionality.

D. Summary of Performance (Assess overall performance as it relates to meeting the objectives identified in the Strategic Plan)



GUAM HOUSING AND URBAN RENEWAL AUTHORITY

EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)				Employee ID No. 780
PART II - EXPECTATIONS OF EXECUTIVES: Completed by Supervisor (Check the rating that applies to each)					
	Outstanding	Highly Satisfactory	Satisfactory	Marginal	Unsatisfactory
1. Leadership	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Strategic Planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Communicates Vision and Direction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Champions Innovation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Promotes Ethics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Builds Relationships	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Decision Making	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Leads Change	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Inspires and Directs Action	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Promotes Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Accountability / Fiscal / Fiduciary Responsibility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Business Acumen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Effective Operation & Maintenance of Section 8 and AMP's	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)	Employee ID No. 780					
PART III - STANDARDS <i>(Completed by Supervisor)</i>							
Performance Standard: <i>(Customer Focus)</i>	<table border="1" style="width: 100%;"><tr><td style="width: 33%; text-align: center;">Outstanding <input checked="" type="checkbox"/></td><td style="width: 33%; text-align: center;">Highly Satisfactory <input type="checkbox"/></td><td style="width: 33%; text-align: center;">Satisfactory <input type="checkbox"/></td></tr></table>	Outstanding <input checked="" type="checkbox"/>	Highly Satisfactory <input type="checkbox"/>	Satisfactory <input type="checkbox"/>	<table border="1" style="width: 100%;"><tr><td style="width: 33%; text-align: center;">Marginal <input type="checkbox"/></td><td style="width: 33%; text-align: center;">Un-Satisfactory <input type="checkbox"/></td></tr></table>	Marginal <input type="checkbox"/>	Un-Satisfactory <input type="checkbox"/>
Outstanding <input checked="" type="checkbox"/>	Highly Satisfactory <input type="checkbox"/>	Satisfactory <input type="checkbox"/>					
Marginal <input type="checkbox"/>	Un-Satisfactory <input type="checkbox"/>						

Comments/Justification:

Performance Standard: *(Adherence to Policy and Federal HUD Regs)*

Comments/Justification:

PART V -- OVERALL RATING: (Overall rating based on Parts I, II, III, IV)

☒ OUTSTANDING ☐ SATISFACTORY ☐ MARGINAL
☐ HIGHLY SATISFACTORY ☐ UNSATISFACTORY

☒ RETAIN ☐ NOT RETAIN

John J. Rivera, Chairman, GHURA BOARD OF COMMISSIONERS Date: _____

Nathanael P. Sanchez, Vice Chairman, GHURA BOARD OF COMMISSIONERS Date: _____

Anisia S. Delia, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Frank T. Ishizaki, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Emilia F. Rice, Member, GHURA BOARD OF COMMISSIONERS Date: _____


Vacant, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Walter C. ... Date: _____

Executive Management Performance Evaluation (EMPE) – 02/21/2023



GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)	Employee ID No. 780
---------------------------------------------	--------------------------------------------------------------------------	-------------------------------

COMPLETE BY EMPLOYEE:

☒ Concur

☐ Do not Concur (Employee comments are mandatory, if this option is selected.)

Employee Comments: (May include any reactions, concerns, agreements or disagreements regarding performance evaluation / development plan.)
I thank the Commissioner for her continued trust and support in me.


Employee Signature

9/1/23
Date



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)	Employee ID No. 780
Period of Report From: 08/22/2022 To: 08/21/2023	Reason for Report <input type="checkbox"/> Semi-Annual (Initial) <input checked="" type="checkbox"/> Annual	

NAME OF RATER: Kael Caprus

PART 1 - SELF-ASSESSMENT (Completed by Executive)

A. Mission (Position Mission Statement)

To promote the health, safety and welfare of Guam's people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent, and sanitary dwelling for low income families, through all available federal and local governmental programs and through encouragement of private enterprise to participate in the common task of community improvement.

B. Strategic Plan Objectives (Address each program area of responsibility)

- To provide decent, safe and sanitary homes for GHURA clients.
- To enhance and strengthen our relationships with non-profit and government organizations in assessing the needs of our communities.
- To provide responsive and quality client services.
- To enhance employee technical and skill level competencies.
- To provide the agency the tools and facilities needed to meet the Authority's goal and objectives.

C. Activity(s) (Related to the Strategic Objectives)

- Maintain a diligent maintenance program of public housing units. On-going modernization of GHURA units to include upgrade of infrastructure, and renovations of units.
- Identifying community needs with our partners and constructing buildings and supporting programs to meet these objectives. These projects include head start classrooms, fire stations, safety equipment acquisition, senior citizens centers, food banks, adult elderly emergency facilities, youth transitional living facility and special education classrooms.
- Provide on-going customer service training, upgrade of our facilities and increase use of modern technology to enhance services.
- To provide staff with training opportunities both on and off island to increase knowledge and skill level competencies.
- Construction of new housing Authority headquarters complete with modern amenities and functionality.

✓ on dist. 08/24/2023

08/14/23

D. Summary of Performance (Assess overall performance as it relates to meeting the objectives identified in the Strategic Plan)

Some of the Strong Points:

He takes ownership of his job as is not passing on responsibility's but completes task before him.

His Attention to detail to Review his work and follow through a critical eye.

I since a good leadership ability and I see a good approach to each task with a step by step manner that is productive and Reliable.



GUAM HOUSING AND URBAN RENEWAL AUTHORITY

EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)				Employee ID No. 780
PART II - EXPECTATIONS OF EXECUTIVES: Completed by Supervisor (Check the rating that applies to each)					
	Outstanding	Highly Satisfactory	Satisfactory	Marginal	Unsatisfactory
1. Leadership	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Strategic Planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Communicates Vision and Direction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Champions Innovation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Promotes Ethics	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Builds Relationships	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Decision Making	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Leads Change	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Inspires and Directs Action	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Promotes Diversity	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Accountability / Fiscal / Fiduciary Responsibility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Business Acumen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Effective Operation & Maintenance of Section 8 and AMP's	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)			Employee ID No. 780	
PART III - STANDARDS (Completed by Supervisor)	Outstanding	Highly Satisfactory	Satisfactory	Marginal	Un-Satisfactory
Performance Standard: (Customer Focus)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments/Justification:					
Performance Standard: (Adherence to Policy and Federal HUD Regs)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments/Justification:

I believe Mr. Esteves has a good and sophisticated understanding of the Rules and Policy's of HUD and the local Law's with growth and understanding.

PART V -- OVERALL RATING: (Overall rating based on Parts I, II, III, IV)

☒ OUTSTANDING

☐ SATISFACTORY

☐ MARGINAL

☐ HIGHLY SATISFACTORY

☐ UNSATISFACTORY

☒ RETAIN

☐ NOT RETAIN

John J. Rivera, Chairman, GHURA BOARD OF COMMISSIONERS Date: _____

Nathanael P. Sanchez, Vice Chairman, GHURA BOARD OF COMMISSIONERS Date: _____

Anisia S. Delia, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Frank T. Ishizaki, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Emilia F. Rice, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Vacant, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Karl E. Corpus, Resident COMMISSIONER Date: August 30th, 2023



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name FERNANDO B. ESTEVES	Position Classification / Title Deputy Director (Unclassified)	Employee ID No. 780
---------------------------------------------	--------------------------------------------------------------------------	-------------------------------

COMPLETE BY EMPLOYEE:

☒ Concur

☐ Do not Concur (Employee comments are mandatory, if this option is selected.)

Employee Comments: (May include any reactions, concerns, agreements or disagreements regarding performance evaluation / development plan.)
I am grateful for the kind words of the Commissioner. I thank him for his insight and continued participation in improving communities for our clients and all the people of Guam.


Employee Signature

9/1/23
Date



FISCAL YEAR 2024 GHURA BUDGET

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Mission Statement

MISSION STATEMENT:

“Strengthening Families and Building Communities One Project at A Time”

GOALS AND OBJECTIVES:

Public Law 6-135, GHURA’s purpose is to “... promote the health, safety and welfare of Guam’s people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent and sanitary dwellings for low to moderate-income families, through all available federal and local governmental programs and through encouragement of Guam’s private enterprises to participate in the common task of improving our island community, while upholding family values.”

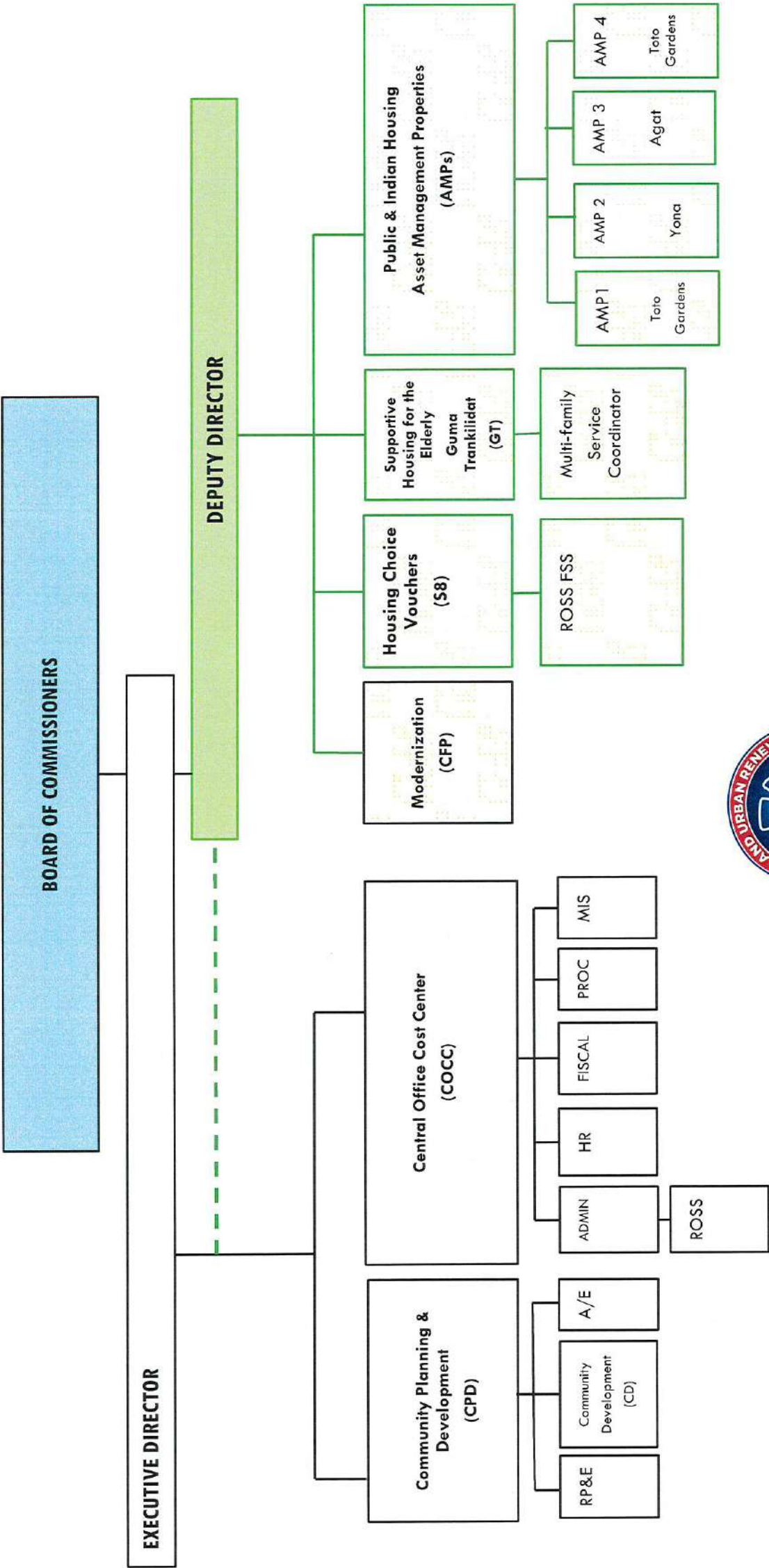
GHURA’s overarching goal is:

Goal #1: To provide adequate housing and community planning for those who reside in GHURA-managed housing and who participate in GHURA-supported rental and homeownership programs and activities across the island

Goal #2: To enable island residents to fulfill goals of securing safe, decent, and sanitary housing for themselves and their families within well-developed island communities

Goal #3: To create opportunities for our client’s successful participation in the workforce, and housing in the private/public sector

Goal #4: To actively pursue community partnerships with NGOs, government, and private entities to allow for the implementation of programs beneficial to island residents and in particular, GHURA tenants



Guam Housing and Urban Renewal Authority
FY 2023 Budget
Summary

FY 2024										
ALL PROGRAMS										
Budget Category	Budget Line Item	Public and Indian Housing (AMP)	Housing Choice Vouchers (Section 8)	Supportive Housing for the Elderly (Guma Trankilidat)	Capital Fund Program	Community Planning and Development Programs (CPD)	Central Office Cost Center (COCC)	Other Programs	Grand Total	
Revenue		\$ (1,066,939)	\$ -	\$ (110,568)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,177,507)
	100 Operating Receipts	-	(3,730,637)	-	-	-	-	-	-	(3,730,637)
	101 Administrative Fees	(354)	-	(100)	-	(145,005)	(179)	-	-	(145,638)
	102 Interest Income	(112,605)	-	(2,200)	-	(165,185)	(6,844)	(43,257)	-	(330,090)
	103 Other Income	-	(182,603)	(44,060)	-	(25,635,493)	-	-	-	(25,862,156)
	104 Grants	(3,314,216)	-	(834,372)	(2,944,954)	-	-	(92,175)	-	(7,185,617)
	106 Subsidies - Federal	(3,893,763)	(316,380)	(37,571)	-	-	(1,136,087)	-	-	(5,383,807)
	109 Year-end Cash Balance	-	-	-	-	-	(1,374,280)	-	-	(1,374,280)
	110 Revenue - Management Fees	-	(46,311,924)	-	-	-	-	-	-	(46,311,924)
	111 Revenue - Housing Assistance Payments	-	(50,541,544)	(1,028,877)	(2,944,854)	(25,945,683)	(2,517,389)	(135,432)	-	(91,501,657)
Revenue Total		(8,387,878)	(50,541,544)	(1,028,877)	(2,944,854)	(25,945,683)	(2,517,389)	(135,432)	-	(91,501,657)
Expenditures:										
Personnel										
	801 Salaries and Wages	2,428,463	1,602,825	134,862	123,992	1,742,218	1,556,142	37,661	7,626,163	95,800
	802 Overtime	90,200	-	2,400	3,000	-	-	-	95,600	4,388,619
	803 Employee Benefits	1,625,403	975,849	82,799	79,356	825,328	775,243	25,138	4,388,619	12,110,379
Personnel Total		4,144,066	2,578,674	219,561	206,348	2,567,546	2,331,385	62,799	12,110,379	
Utilities										
	804 Electricity	192,000	49,800	180,000	-	26,000	54,938	-	502,738	228,227
	805 Water/Sewage	132,400	12,346	80,000	-	1,100	2,381	-	228,227	730,964
Utilities Total		324,400	62,146	260,000	-	27,100	57,318	-	730,964	
Travel										
	810 Off-Island Travel	5,000	50,000	5,000	10,000	-	-	5,000	75,000	
Contractual										
	807 Security Deposit	-	205,000	-	-	-	-	-	205,000	73,450
	812 Auto Maintenance	65,000	5,000	1,000	250	200	1,000	1,000	853	79,883
	813 Auto - Gas	46,530	27,450	2,000	250	2,000	600	853	451	67,712
	814 Communication	47,042	3,316	5,000	-	2,000	9,903	-	-	37,235
	815 Copy Machine	20,301	12,000	-	100	5,000	2,834	-	-	88,979
	816 Custodial Services	38,196	8,000	14,000	-	11,200	23,783	-	-	180,055
	817 Insurance Services	106,289	6,500	4,100	-	-	31,966	-	-	2,400
	818 Storage	-	-	-	-	-	2,400	-	-	1,385,246
	820 Property Management Fee	682,790	656,592	45,864	-	-	-	-	-	288,736
	821 Bookkeeping Fee	64,141	224,595	-	-	-	-	-	-	90,000
	822 Asset Management Fee	90,000	-	-	-	-	-	-	-	-
	824 Office Rent	-	-	-	-	-	-	-	-	-
	825 Legal	13,200	10,000	2,000	250	-	11,500	-	-	36,950
	826 Office Equipment Maintenance	-	3,000	-	-	-	-	-	-	3,000
	827 Plumbing, Sewer Services	32,000	-	5,000	-	-	-	-	-	37,000
	828 Professional Services	111,400	20,000	7,750	250	25,059	8,500	-	-	172,959
	829 Protective Services	58,200	-	30,580	-	200	300	-	-	89,280
	830 Software Maintenance	27,533	5,000	5,000	250	40,100	8,000	-	-	85,863
	832 Audit	6,640	47,360	1,000	-	24,500	2,500	-	-	92,000
	833 Advertising	10,800	17,000	3,200	-	10,700	500	-	-	42,200
	850 Maintenance Contracts	325,200	-	49,500	-	6,900	-	-	-	381,600
	851 Staff Training	71,000	50,000	6,020	10,000	2,500	5,000	2,650	-	147,170
Contractual Total		1,816,262	1,300,813	182,014	11,350	132,559	108,786	4,954	3,556,738	

Guam Housing and Urban Renewal Authority
FY 2023 Budget
Summary

ALL PROGRAMS									
FY 2024									
Budget Category	Budget Line Item	Public and Indian Housing (AMP)	Housing Choice Vouchers (Section 8)	Supportive Housing for the Elderly (Guma Tranklidat)	Capital Fund Program	Community Planning and Development Programs (CPD)	Central Office Cost Center (COCC)	Other Programs	Grand Total
Equipment	831 Equipment	395,620	35,000	18,641	253,311	4,000	5,000	3,117	714,689
Other	835 Collection Loss	112,000	-	-	-	-	-	-	112,000
	836 Computer Services	-	-	-	-	-	-	595	595
	839 Custodial Supplies	4,100	1,600	-	-	2,000	1,200	-	8,900
	842 Membership Dues	5,300	5,000	1,230	100	1,500	2,250	336	15,716
	843 Miscellaneous	26,300	25,360	1,700	2,500	1,500	500	55,631	113,491
	844 Office Supplies	18,000	15,000	2,600	500	200	5,000	2,500	43,800
	845 Ordinary Maintenance & Materials	276,123	-	10,000	-	-	-	-	286,123
	846 Office Building Repair & Maintenance	27,000	5,000	-	-	1,500	5,000	-	38,500
	847 Postage/Courier	8,570	10,000	1,300	50	200	250	-	20,370
	848 Printing	10,900	10,000	200	500	-	200	-	21,800
	852 Subscriptions	1,230	1,500	150	-	-	500	500	3,880
	854 Payment in lieu of taxes (PILOT)	32,808	-	-	-	-	-	-	32,808
	860 Portability Admin Fees	-	29,527	-	-	-	-	-	29,527
	862 PH FSS Expense	11,200	-	-	-	-	-	-	11,200
	Other Total	533,531	102,987	17,180	3,650	6,900	14,900	59,562	738,710
Capital Outlays	855 Capital Outlays	1,189,000	100,000	200,000	2,460,195	23,207,578	-	-	27,136,773
Loan Payments	857 Loan Payments	-	-	126,480	-	-	-	-	126,480
Housing Assistance Payments	859 Housing Assistance Payments	-	46,311,924	-	-	-	-	-	46,311,924
Expenditures Total		8,387,878	50,541,544	1,028,877	2,944,854	25,945,683	2,517,389	135,432	91,501,657
(Surplus) Deficit		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Public and Indian Housing
(Asset Management Properties)

Budget Category	Budget Line Item	FY 2024				FY 2023 Approved Budget					
		AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total	AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total
Revenue	100 Operating Receipts	\$ (151,657)	\$ (202,058)	\$ (217,153)	\$ (496,070)	\$ (1,066,939)	\$ (147,619)	\$ (145,896)	\$ (245,220)	\$ (525,401)	\$ (1,064,136)
	101 Administrative Fees	(64)	(80)	(115)	(95)	(354)	(300)	(379)	(468)	(479)	(1,626)
	102 Interest Income	(33,744)	(15,433)	(36,816)	(26,612)	(112,605)	(44,196)	(12,410)	(34,217)	(53,315)	(144,138)
	103 Other Income										
	104 Grants										
	106 Subsidies - Federal	(755,268)	(780,092)	(873,077)	(905,779)	(3,314,216)	(1,049,037)	(1,068,703)	(1,217,009)	(1,427,137)	(4,761,887)
Revenue Total Expenditures:	109 Year-end Cash Balance	(708,881)	(477,877)	(841,563)	(1,865,442)	(3,893,763)	(260,287)	(323,035)	(370,148)	(980,757)	(1,934,227)
	110 Revenue - Management Fees	-	-	-	-	-	-	-	-	-	-
	111 Revenue - Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-
		<u>(1,649,615)</u>	<u>(1,475,541)</u>	<u>(1,968,724)</u>	<u>(3,293,999)</u>	<u>(8,387,879)</u>	<u>(1,501,440)</u>	<u>(1,550,423)</u>	<u>(1,867,063)</u>	<u>(2,987,089)</u>	<u>(7,906,014)</u>
Personnel	801 Salaries and Wages	566,348	501,844	592,980	767,291	2,428,463	592,293	501,944	551,694	757,260	2,403,191
	802 Overtime	25,000	25,000	25,200	15,000	90,200	25,000	45,000	25,200	15,000	110,200
	803 Employee Benefits	355,386	336,112	425,397	508,508	1,625,403	336,387	310,596	352,008	438,660	1,437,651
		<u>946,734</u>	<u>862,956</u>	<u>1,043,577</u>	<u>1,290,799</u>	<u>4,144,066</u>	<u>953,680</u>	<u>857,540</u>	<u>928,902</u>	<u>1,210,920</u>	<u>3,951,042</u>
Utilities	804 Electricity	43,000	38,000	36,000	75,000	192,000	39,000	32,000	36,000	75,000	182,000
Utilities Total	805 Water/Sewage	2,000	14,000	56,400	60,000	132,400	2,000	18,000	56,400	50,000	126,400
		<u>45,000</u>	<u>52,000</u>	<u>92,400</u>	<u>135,000</u>	<u>324,400</u>	<u>41,000</u>	<u>50,000</u>	<u>92,400</u>	<u>125,000</u>	<u>308,400</u>
Travel	810 Off-Island Travel	-	-	-	5,000	5,000	-	5,000	-	5,000	10,000
Contractual	807 Security Deposit	12,000	9,000	24,000	20,000	65,000	12,000	10,700	24,000	20,000	66,700
	812 Auto Maintenance	12,500	7,000	17,030	10,000	46,530	12,500	10,000	17,030	10,000	49,530
	813 Auto - Gas	7,000	7,522	14,520	18,000	47,042	7,000	9,400	14,520	12,000	42,920
	814 Communication	4,000	4,600	3,181	8,520	20,301	4,000	3,500	3,181	8,520	19,201
	815 Copy Machine	5,000	7,000	20,736	5,460	38,196	5,000	7,000	20,736	5,460	38,196
	816 Custodial Services	13,550	22,430	35,059	35,250	106,289	13,550	22,500	35,059	35,250	106,359
	818 Storage										
	820 Property Management Fee	145,468	152,015	171,416	213,891	682,790	145,389	151,137	183,313	209,340	689,179
	821 Bookkeeping Fee	13,665	14,280	16,103	20,093	64,141	13,658	14,198	17,220	19,665	64,741
	822 Asset Management Fee	18,960	19,560	23,400	28,080	90,000	18,960	19,560	23,400	28,080	90,000
	824 Office Rent										
	825 Legal	6,000	3,000	1,200	3,000	13,200	3,000	2,000	1,200	3,000	9,200
	826 Office Equipment Maintenance										
	827 Plumbing, Sewer Services	9,000	3,000		20,000	32,000	9,000	3,000		20,000	32,000
	828 Professional Services	9,000	10,000	32,400	60,000	111,400	9,000	55,000	32,400	60,000	156,400
	829 Protective Services	5,000	2,000	1,200	50,000	58,200	5,000	2,000	1,200	50,000	58,200

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Public and Indian Housing
(Asset Management Properties)

Budget Category	Budget Line Item	FY 2024					FY 2023 Approved Budget				
		AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total	AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total
Contractual Total	830 Software Maintenance	2,733	2,000	7,800	15,000	27,533	2,733	12,000	7,800	15,000	37,533
	832 Audit	1,200	2,440		3,000	6,640	1,200	2,440		3,000	6,640
	833 Advertising	1,000	2,000	4,800	3,000	10,800	1,000	2,000	4,800	3,000	10,800
	850 Maintenance Contratos	34,500	25,700	120,000	145,000	325,200	34,500	23,000	120,000	145,000	322,500
	851 Staff Training	8,000	30,000	12,000	21,000	71,000	8,000	10,000	12,000	21,000	51,000
		<u>308,576</u>	<u>323,547</u>	<u>504,845</u>	<u>679,294</u>	<u>1,816,262</u>	<u>305,490</u>	<u>359,435</u>	<u>517,859</u>	<u>668,315</u>	<u>1,851,099</u>
Equipment	831 Equipment	<u>65,002</u>	<u>20,265</u>	<u>124,703</u>	<u>185,650</u>	<u>395,620</u>	<u>65,632</u>	<u>91,000</u>	<u>124,703</u>	<u>145,650</u>	<u>426,985</u>
Other	835 Collection Loss	8,000	11,000	18,000	75,000	112,000	6,000	10,000	18,000	75,000	109,000
	836 Computer Services					-		3,000			3,000
	839 Custodial Supplies	600	500		3,000	4,100	600	500		3,000	4,100
	842 Membership Dues	1,500	800		3,000	5,300	1,500	800		3,000	5,300
	843 Miscellaneous	1,500	7,800	5,400	11,600	26,300	1,500	6,100	5,400	11,600	24,600
	844 Office Supplies	3,500	5,000	6,000	3,500	18,000	3,500	5,000	6,000	3,500	18,000
	845 Ordinary Maintenance & Materials	40,000	68,123	78,000	90,000	276,123	40,000	60,000	78,000	90,000	268,000
	846 Office Building Repair & Maintenance	2,000			25,000	27,000	2,000			25,000	27,000
	847 Postage/Courier	630	2,500	1,440	4,000	8,570	500	3,500	1,440	4,000	9,440
	848 Printing	3,000	1,000	2,400	4,500	10,900	3,000	1,000	2,400	4,500	10,900
	852 Subscriptions	500	50	180	500	1,230	500	100	180	500	1,280
	854 Payment in lieu of taxes (PILOT)	2,073		579	30,156	32,808	2,073	10,448	579	30,156	43,256
	860 Portability Admin Fees					-					-
	862 PH FSS Expense			1,200	10,000	11,200		3,000	1,200	10,000	14,200
Other Total		<u>63,303</u>	<u>96,773</u>	<u>113,199</u>	<u>260,256</u>	<u>533,531</u>	<u>61,173</u>	<u>103,448</u>	<u>113,199</u>	<u>260,256</u>	<u>538,076</u>
Capital Outlays	855 Capital Outlays	<u>221,000</u>	<u>120,000</u>	<u>90,000</u>	<u>738,000</u>	<u>1,169,000</u>	<u>74,465</u>	<u>84,000</u>	<u>90,000</u>	<u>571,948</u>	<u>820,413</u>
Loan Payments	857 Loan Payments	-	-	-	-	-	-	-	-	-	-
Housing Assistance Payments	859 Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-
Expenditures Total		<u>1,649,615</u>	<u>1,475,541</u>	<u>1,968,724</u>	<u>3,293,999</u>	<u>8,387,879</u>	<u>1,501,440</u>	<u>1,550,423</u>	<u>1,867,063</u>	<u>2,987,089</u>	<u>7,906,015</u>
(Surplus) Deficit		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Public and Indian Housing
(Asset Management Properties)

Budget Category	Budget Line Item	FY 2023 Actual (07-23-2023)					FY 2023 Budget-to-Actual (07-23-2023)				
		AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total	AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total
Revenue	100 Operating Receipts	\$ (126,381)	\$ (168,382)	\$ (180,961)	\$ (413,392)	\$ (889,116)	\$ (21,238)	\$ 22,486	\$ (64,259)	\$ (112,009)	\$ (175,020)
	101 Administrative Fees	(53)	(67)	(96)	(79)	-	(247)	(312)	(372)	(400)	(1,330)
	102 Interest Income	(28,120)	(12,861)	(30,680)	(22,177)	(93,837)	(16,076)	450	(3,538)	(31,138)	(50,301)
	103 Other Income										
	104 Grants	(629,390)	(650,077)	(727,564)	(754,816)	(2,761,847)	(419,647)	(418,626)	(489,445)	(672,321)	(2,000,040)
	106 Subsidies - Federal	(966,390)	(1,769,609)	(2,983,896)	(2,699,695)	(8,419,590)	706,103	1,446,574	2,613,748	1,718,938	6,485,363
Revenue Total Expenditures: Personnel	109 Year-end Cash Balance										
	110 Revenue - Management Fees										
Personnel Total	111 Revenue - Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-
		(1,750,334)	(2,600,996)	(3,923,197)	(3,890,159)	(12,164,685)	248,894	1,050,573	2,056,134	903,070	4,258,671
Utilities	801 Salaries and Wages	397,300	357,849	401,254	520,622	1,677,025	194,993	144,095	150,440	236,638	726,166
	802 Overtime	7,791	15,697	27,201	48,065	98,754	17,209	29,303	(2,001)	(33,065)	11,446
	803 Employee Benefits	156,886	152,102	169,895	195,617	674,500	179,501	158,494	182,113	243,043	763,151
Utilities Total		561,976	525,648	598,351	764,304	2,450,278	391,704	331,892	330,552	446,616	1,500,764
Travel	804 Electricity	28,763	26,969	21,611	32,341	109,684	10,237	5,031	14,389	42,660	72,316
	805 Water/Sewage	898	7,135	34,065	33,722	75,821	1,102	10,865	22,335	16,278	50,579
Contractual		29,662	34,104	55,676	66,063	185,505	11,338	15,896	36,724	58,937	122,895
Contractual	810 Off-Island Travel	-	2,838	-	-	2,838	-	2,162	-	5,000	7,162
Contractual	807 Security Deposit	1,572	6,607	2,169	2,174	12,522	-	4,093	21,831	17,826	54,178
	812 Auto Maintenance	2,514	2,701	(3,939)	814	2,090	10,428	7,299	20,969	9,186	47,440
Contractual	813 Auto - Gas	6,664	6,101	4,725	13,146	30,636	9,986	3,299	9,795	(1,146)	12,284
	814 Communication	1,663	1,971	920	827	5,380	336	1,529	2,261	7,693	13,821
Contractual	815 Copy Machine	2,142	3,906	7,812	3,640	17,500	2,337	3,094	12,924	1,820	20,696
	816 Custodial Services	23,801	24,126	25,741	32,201	105,869	2,858	(1,626)	9,318	3,049	490
Contractual	817 Insurance Services						(10,251)				
	818 Storage										
Contractual	820 Property Management Fee	103,473	114,171	133,013	154,171	504,828	41,916	36,966	50,300	55,169	184,351
	821 Bookkeeping Fee	9,720	10,725	12,495	14,483	47,423	3,938	3,473	4,725	5,183	17,319
Contractual	822 Asset Management Fee	14,220	14,670	17,550	21,060	67,500	4,740	4,890	5,850	7,020	22,500
	824 Office Rent										
Contractual	825 Legal	312	125	117	159	714	2,688	1,875	1,083	2,841	8,486
	826 Office Equipment Maintenance						-	-	-	-	-
Contractual	827 Plumbing, Sewer Services		2,236		1,850	4,086	9,000	764	-	18,150	27,914
	828 Professional Services	854	785	923	1,723	4,285	8,146	54,215	31,477	58,277	152,115
Contractual	829 Protective Services	200	401	360	6,374	7,335	4,800	1,599	840	43,626	50,865

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Public and Indian Housing
(Asset Management Properties)

Budget Category	Budget Line Item	FY 2023 Actual (07-23-2023)					FY 2023 Budget-to-Actual (07-23-2023)				
		AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total	AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total
Contractual Total	830 Software Maintenance	5,762	7,567	7,122	6,216	26,667	(3,029)	4,433	678	8,784	10,866
	832 Audit					-	1,200	2,440	-	3,000	6,640
	833 Advertising	736	754	330	1,256	3,076	264	1,246	4,470	1,744	7,724
	850 Maintenance Contratos	25,422	20,924	45,432	32,718	124,495	9,078	2,076	74,568	112,282	198,005
	851 Staff Training	-	208	208	-	416	8,000	9,792	11,792	21,000	50,584
		<u>199,054</u>	<u>217,977</u>	<u>254,979</u>	<u>292,811</u>	<u>964,821</u>	<u>106,436</u>	<u>141,458</u>	<u>262,880</u>	<u>375,504</u>	<u>886,278</u>
Equipment	831 Equipment	12,253	40,190	60,180	42,345	154,969	53,379	50,810	64,523	103,305	272,016
Other	835 Collection Loss	6,818	(1,773)	937	29,619	35,602	(818)	11,773	17,063	45,381	73,398
	836 Computer Services					-	-	3,000	-	-	3,000
	839 Custodial Supplies	576				576	24	500	-	3,000	3,524
	842 Membership Dues					-	1,500	800	-	3,000	5,300
	843 Miscellaneous	201	2,295	1,114	213	3,823	1,299	3,805	4,286	11,387	20,777
	844 Office Supplies	1,735	4,502	2,200	520	8,957	1,765	498	3,800	2,980	9,043
	845 Ordinary Maintenance & Materials	35,549	34,410	59,531	54,918	184,409	4,451	25,590	18,469	35,082	83,591
	846 Office Building Repair & Maintenance					-	2,000	-	-	25,000	27,000
	847 Postage/Courier	672	1,021	717	1,736	4,147	(172)	2,479	723	2,264	5,293
	848 Printing	528		795	791	2,114	2,473	1,000	1,605	3,709	8,787
	852 Subscriptions	138	143	171	206	658	362	(43)	9	294	622
	854 Payment in lieu of taxes (PILOT)	2,073	10,448	579	30,156	43,256	-	-	-	-	-
	860 Portability Admin Fees					-					-
	862 PH FSS Expense	95	4,750	-	11,675	16,520	(95)	(1,750)	1,200	(1,675)	(2,320)
Other Total		<u>48,384</u>	<u>55,797</u>	<u>66,045</u>	<u>129,834</u>	<u>300,061</u>	<u>12,789</u>	<u>47,651</u>	<u>47,154</u>	<u>130,422</u>	<u>238,015</u>
Capital Outlays	855 Capital Outlays	76,400	-	(1,150)	-	75,250	(1,935)	84,000	91,150	571,948	745,163
Loan Payments	857 Loan Payments	-	-	-	-	-	-	-	-	-	-
Housing Assistance Payments	859 Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-
Expenditures Total		<u>927,729</u>	<u>876,554</u>	<u>1,034,082</u>	<u>1,295,357</u>	<u>4,133,721</u>	<u>573,711</u>	<u>673,869</u>	<u>832,981</u>	<u>1,691,732</u>	<u>3,772,294</u>
(Surplus) Deficit		<u>\$ (822,605)</u>	<u>\$ (1,724,442)</u>	<u>\$ (2,889,115)</u>	<u>\$ (2,594,802)</u>	<u>\$ (8,030,964)</u>	<u>\$ 822,605</u>	<u>\$ 1,724,442</u>	<u>\$ 2,889,115</u>	<u>\$ 2,594,802</u>	<u>\$ 8,030,965</u>

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Public and Indian Housing
(Asset Management Properties)

Line Item	Line Item Description	Budget Amount	AMP 1 Justification for FY2024 Budget
802	OVERTIME	\$25,000	<p>Overtime warranted for AMP 1 to continue to meet 100% occupancy, after hour Emergencies and the expectation of a REAC inspection for the upcoming Fiscal Year.</p> <p>Increase in electricity warrants increase here. Actuals based on AMP 1's expenses are expected to exceed current budget of \$25,000. Expense is projected closer to \$30,518.61 x 25% (increases)= \$38,148.26 AMP 1 street lights at the sites; electricity for AMP 1 office and Recreational center providing outreach services to all public housing residents. Expenses for emergency general transfers (GT) required for health & safety will come out of this line item as well.</p>
804	ELECTRICITY	\$39,000	<p>AMP 1 gas projections are at \$8686.30 x 30% (fuel increases) = \$11,292.19 Expenses this year is not an accurate measure for gas. Note: There are delays in processing payments in this area with Dept. Of Administration forwarding costs months later.</p>
813	AUTO GAS	\$12,500	
831	EQUIPMENT	\$65,632	<p>Appliances: \$29,067; Equip-Maintenance \$4,565;</p> <p>MIS update \$2,000; File room cabinetry \$30,000 TOTAL: \$65,632.00</p> <p>FILE ROOM CABINETRY JUSTIFICATION:</p> <p>In 2019, AMP 1 was relocated from the old office, now the Resident center at Toto Gardens, to its current location in front of the AMP 1 warehouse. Five (5) housing staff moved into significantly smaller office space with existing office equipment such as desks, chairs, filing cabinets etc. Due to the shortage of space, all existing filing cabinets were not able to fit. Storage space is lacking and there is an on-going need for dedicated file space in close proximity to the Housing staff.</p> <p>AMP 1 has a total of 158 units that require at least three years of file maintenance before disposing. This doesn't include other files not required in tenant folders but needing oversight until exiting the program.</p> <p>There is open space of a little over 15 x 18 square feet located after the AMP 1 Lobby area. This is dedicated space for a filing system/cabinetry that could be secured and easily accessible to housing staff and auditors. It is NOT recommended to locate files in the warehouse which is dedicated space for appliances, consumables, maintenance tools and equipment. In fact, there are also files in the warehouse that is currently being reviewed & processed for shredding to hopefully clear up more room for appliance and maintenance tools & supply.</p>
845	ORDINARY MAINTENANCE AND MATERIALS	\$40,000	<p>This is an increase from FY2022 as AMP 1 actuals has exceeded current budget. Under this line item, UPCS will resume for this FY 23 with REAC expected for early next year.</p>
850	MAINTENANCE CONTRACTS	\$34,500	<p>This line item addresses the fence area within the office compound, rental Equipment, AC service, small engine repair, global recycling (disposals refrig/stove/heaters) etc. The funds in this line item needs to be retained as contractors may be utilized this FY.</p> <ul style="list-style-type: none">AMP 1 currently has one contractor for grass cutting for about -\$21,096 which is expected to increase as several areas may be added to next contract. Grass cutting contract is for all four (4) sites once a month and is expected to increase (estimate = \$2,000).Servicing of AMP 1 AC units total of 9 Individual offices/clerk/lobby= \$100 x 7 = \$700 Conference room/consumable = \$150 x 3 = \$450Disposals of appliances, household items, etc. through the year= \$2,700Pest control contracts for the year \$375 x 12 & \$225 x 12 = \$7,200

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Public and Indian Housing
(Asset Management Properties)

Line Item	Line Item Description	Budget Amount	AMP 2 Justification for FY2024 Budget
106	SUBSIDIES-FEDERAL	(1,068,703)	The revenue projection sees an increase of approximately 158,817 from previous FY22; however, the expense projections have also increased due to anticipated market increases, public information announcements (GPA & GWA), and the general cost to operate the developments.
801	SALARIES	\$501,944	Salaries and benefits increased approximately 202,504 from the previous year. The reason for this is because AMP 2 was not previously fully staffed until now. Additionally, AMP 2 has hired more skilled maintenance workers whose salaries are comparable to their skillset. With the anticipated upcoming REAC inspection, we forecast that there will be overtime needed by all staff to prepare for the inspection, and an estimated 16,000 was identified to cover these costs.
802	OVERTIME	\$50,000	
803	EMPLOYEE BENEFITS	\$310,596	Increase in electricity rates. We recently completed the lights project at our basketball court in GHURA 100 Yona. As a result of the repairs and replacement of the lights, we have seen a significant increase in our power bill and increased this line item to cover those anticipated costs.
804	ELECTRICITY	\$32,000	
805	WATER/SEWAGE	\$18,000	Increase in water rates
813	AUTO GAS	\$10,000	Gas fuel increases
820	PROPERTY MANAGEMENT FEES	\$151,137	Property Management Fees increased to \$79.84/UML
831	EQUIPMENT - MAINTENANCE	\$20,265	Equipment needed by Maintenance for renovations, maintenance, and repairs.
843	MISCELLANEOUS	\$7,800	Includes uniform shirts needed by housing staff 50 - 18 cf top mount w/handles 110V frost free \$34,000.00 5 - 17 cf top mount w/handles 110V frost free \$4,120.00 18 - Ranges rear control \$9,666.00 3 - Ranges front control \$2,337.00 40 - Waterheaters 30 gal Highboy 220V \$18,000.00
845	ORDINARY EQUIPMENT - MAINTENANCE	\$68,123	Because of our aging fleet of vehicles, we have seen an increase in the submission of repairs for maintenance and this line item was increased to cover this area until we are able to secure newer vehicles. We placed the request for new vehicles in last year's budget which was approved; however, the procurement of the vehicles fell through. We are submitting the amounts again this year (\$30,000 x 4).
855	CAPITAL OUTLAY	\$120,000	

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Public and Indian Housing
(Asset Management Properties)

Line Item	Line Item Description	Budget Amount	AMP 3 Justification for FY2024 Budget
845	Ordinary Maintenance & Materials	\$78,000	Increase in cost of consumables
855	Capital Outlays	\$90,000	To purchase three vehicles: 2 trucks and 1 SUV

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Public and Indian Housing
(Asset Management Properties)

Line Item	Line Item Description	Budget Amount	AMP 4 Justification for FY2024 Budget
802	OVERTIME	\$15,000	Overtime for REAC inspection
804	ELECTRICITY	\$75,000	Guam Power rate increase
805	WATER/SEWAGE	\$60,000	Guam Waterworks rate increase
812	AUTO MAINTENANCE	\$20,000	To provide preventive maintenance of new fleet of vehicles
813	AUTO - GAS	\$10,000	Gas price increase
815	COPY MACHINE	\$8,520	Fiscal Year contract amount
829	PROTECTIVE SERVICES	\$50,000	Guam Police Clearances, Stationary and roaming guard services
833	ADVERTISING	\$3,000	Public Housing Action Plan and Close Wait List
831	EQUIPMENT	\$185,650	Vehicles - \$40,000 x 3 (1 truck, 1 Pvan, 1 Wvan)
			Refrigerators / Ranges
			Maintenance Equipment Replacement
			Maintenance Tools
			Computers & Printers
			Maintenance Lockers
			Docu Center
			Office and Parking Lot Expansion at AMP 4 Site
855	Capital Outlay	\$738,000	Base and Generator Room
			Drainage Correction at GH-35, Dededo
			Replace Chain-Link Fence at G48 (front side and along side of units 5-10)
			Concrete Pad for Dededo Elderly Mailboxes

Guam Housing and Urban Renewal Authority
FY 2024 Budget
HOUSING CHOICE VOUCHERS PROGRAMS

		FY 2023 Approved Budget						
		FY 2024		FY 2023				
Budget Category	Budget Line Item	Housing Choice Vouchers	Mainstream Voucher	Emergency Housing Voucher	Family Self Sufficiency ROSS	Grand Total	Housing Choice Vouchers	Grand Total
Revenue	100 Operating Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	101 Administrative Fees	(3,576,074)	(26,312)	(128,250)	-	(3,730,637)	(18,506)	(3,288,368)
	102 Interest Income	-	-	-	-	-	-	-
	103 Other Income	-	-	-	-	-	(200,468)	(200,468)
	104 Grants	-	-	-	(182,603)	(182,603)	(191,709)	(191,709)
Expenditures:	106 Subsidies - Federal	(316,380)	-	-	-	(316,380)	-	(167,243)
	109 Year-end Cash Balance	-	-	-	-	-	-	-
	110 Revenue - Management Fees	(44,426,095)	(241,396)	(1,644,433)	-	(46,311,924)	(1,171,592)	(43,654,040)
	111 Revenue - Housing Assistance Payments	(48,318,549)	(267,708)	(1,772,683)	(182,603)	(50,541,544)	(1,390,566)	(47,501,828)
		1,466,483	-	20,000	116,342	1,602,825	50,000	1,641,601
Personnel	801 Salaries and Wages	-	-	-	-	-	500	500
	802 Overtime	903,588	-	6,000	66,261	975,849	20,422	903,056
	803 Employee Benefits	2,370,071	-	26,000	182,603	2,578,674	70,922	2,545,157
Personnel Total		25,800	-	24,000	-	49,800	28,000	53,800
Utilities	804 Electricity	2,346	-	10,000	-	12,346	5,000	7,346
Utilities Total	805 Water/Sewage	28,146	-	34,000	-	62,146	33,000	61,146
Travel		50,000	-	-	-	50,000	-	8,500
Contractual	810 Off-Island Travel	-	-	-	-	-	-	-
	807 Security Deposit	165,000	-	40,000	-	205,000	93,581	93,581
	812 Auto Maintenance	5,000	-	-	-	5,000	-	5,000
	813 Auto - Gas	24,950	-	2,500	-	27,450	50	25,000
	814 Communication	3,316	-	-	-	3,316	-	3,316
	815 Copy Machine	12,000	-	-	-	12,000	-	12,000
	816 Custodial Services	8,000	-	-	-	8,000	-	8,000
	817 Insurance Services	6,500	-	-	-	6,500	-	6,500
	818 Storage	-	-	-	-	-	-	-
	820 Property Management Fee	629,389	4,631	22,572	-	656,592	18,506	672,478
	821 Bookkeeping Fee	224,595	-	-	-	224,595	-	224,595
	822 Asset Management Fee	-	-	-	-	-	-	-
	824 Office Rent	-	-	-	-	-	-	-
	825 Legal	10,000	-	-	-	10,000	-	10,000
	826 Office Equipment Maintenance	3,000	-	-	-	3,000	-	3,000
	827 Plumbing, Sewer Services	-	-	-	-	-	-	-
	828 Professional Services	20,000	-	-	-	20,000	-	20,000
	829 Protective Services	-	-	-	-	-	-	-
	830 Software Maintenance	5,000	-	-	-	5,000	-	5,000
	832 Audit	45,860	-	1,500	-	47,360	1,500	47,360
	833 Advertising	16,000	-	1,000	-	17,000	1,000	17,000
		-	-	-	-	-	-	-

Guam Housing and Urban Renewal Authority
FY 2024 Budget
HOUSING CHOICE VOUCHERS PROGRAMS

		FY 2024					FY 2023 Approved Budget					
Budget Category	Budget Line Item	Housing Choice Vouchers	Mainstream Voucher	Emergency Housing Voucher	Family Self Sufficiency ROSS	Grand Total	Housing Choice Vouchers	Mainstream Voucher	Emergency Housing Voucher	Housing Choice Vouchers	Family Self Sufficiency ROSS	Grand Total
Contractual Total	850 Maintenance Contrats	-	-	-	-	-	-	-	-	-	-	-
	851 Staff Training	50,000	-	-	-	50,000	40,000	-	-	-	-	40,000
		1,228,610	4,631	67,572	-	1,300,813	1,078,193	-	114,637	-	-	1,192,830
Equipment	831 Equipment	35,000	-	-	-	35,000	35,000	-	-	-	-	35,000
Other	835 Collection Loss	-	-	-	-	-	-	-	-	-	-	-
	836 Computer Services	-	-	-	-	-	-	-	-	-	-	-
	839 Custodial Supplies	1,600	-	-	-	1,600	1,600	-	-	-	-	1,600
	842 Membership Dues	5,000	-	-	-	5,000	5,000	-	-	-	-	5,000
	843 Miscellaneous	3,000	21,682	678	-	25,360	3,000	415	-	-	-	3,415
	844 Office Supplies	15,000	-	-	-	15,000	15,000	-	-	-	-	15,000
	845 Ordinary Maintenance & Materials	-	-	-	-	-	-	-	-	-	-	-
	846 Office Building Repair & Maintenance	5,000	-	-	-	5,000	5,000	-	-	-	-	5,000
	847 Postage/Courier	10,000	-	-	-	10,000	10,000	-	-	-	-	10,000
	848 Printing	10,000	-	-	-	10,000	10,000	-	-	-	-	10,000
	852 Subscriptions	1,500	-	-	-	1,500	1,500	-	-	-	-	1,500
	854 Payment in lieu of taxes (PILOT)	-	-	-	-	-	29,527	29,527	-	-	-	29,527
Other Total	860 Portability Admin Fees	29,527	-	-	-	29,527	-	-	-	-	-	-
	861 Portability In	-	-	-	-	-	-	-	-	-	-	-
Capital Outlays	862 PH FSS Expense	-	-	-	-	-	-	-	-	-	-	-
	855 Capital Outlays	80,627	21,682	678	-	102,987	80,627	-	415	-	-	81,042
Loan Payments		100,000	-	-	-	100,000	100,000	-	-	-	-	100,000
	857 Loan Payments	-	-	-	-	-	-	-	-	-	-	-
Housing Assistance Payments		44,426,095	241,396	1,644,433	-	46,311,924	42,306,561	-	1,171,592	-	-	43,478,153
	859 Housing Assistance Payments	48,318,549	267,709	1,772,683	182,603	50,541,544	45,919,553	-	1,390,566	-	191,709	47,501,828
Expenditures Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(Surplus) Deficit												

Guam Housing and Urban Renewal Authority
FY 2024 Budget
HOUSING CHOICE VOUCHERS PROGRAMS

Budget Category	Budget Line Item	FY 2023 Actual (07-23-2023)							FY 2023 Budget-to-Actual (07-31-2023)						
		Housing Choice Vouchers	Mainstream Voucher	Emergency Housing Voucher	Housing Choice Vouchers	Family Self Sufficiency	ROSS	Grand Total	Housing Choice Vouchers	Mainstream Voucher	Emergency Housing Voucher	Housing Choice Vouchers	Family Self Sufficiency	ROSS	Grand Total
Revenue	100 Operating Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	101 Administrative Fees	(2,892,144)	(34,986)	(160,844)	-	-	-	(3,087,974)	(377,719)	34,986	142,338	-	-	-	(200,394)
	102 Interest Income	(6,855)	-	(20,777)	(126,057)	(80,200)	-	(27,632)	6,855	-	(179,691)	-	-	-	(172,836)
	103 Other Income	-	-	-	-	-	-	(206,257)	-	-	-	126,057	(111,509)	-	14,548
	104 Grants	(1,568,262)	(90,553)	(111,790)	(104,149)	-	-	(1,894,754)	1,421,019	90,553	111,790	104,149	-	-	1,727,511
Revenue Total	106 Subsidies - Federal	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	109 Year-end Cash Balance	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	110 Revenue - Management Fees	(36,345,257)	(211,290)	(1,220,690)	(230,206)	-	-	(37,777,237)	(6,137,191)	211,290	49,098	-	-	-	(5,876,803)
	111 Revenue - Housing Assistance Payments	(40,832,518)	(336,829)	(1,514,101)	(230,206)	(80,200)	-	(42,993,854)	(5,087,036)	336,829	123,535	230,206	(111,509)	-	(4,507,974)
Expenditures: Personnel	801 Salaries and Wages	1,110,710	-	4,199	-	57,665	-	1,172,575	353,002	-	45,801	-	70,224	-	469,026
	802 Overtime	4,881	-	-	-	-	-	4,881	(4,881)	-	500	-	-	-	(4,381)
	803 Employee Benefits	426,425	-	1,348	-	22,535	-	450,308	392,389	-	19,074	-	41,285	-	452,748
Personnel Total		1,542,017	-	5,547	-	80,200	-	1,627,764	740,509	-	65,375	-	111,509	-	917,393
Utilities	804 Electricity	32,536	418	4,855	-	-	-	37,810	(6,736)	(418)	23,145	-	-	-	15,990
	805 Water/Sewage	1,410	52	695	-	-	-	2,156	936	(52)	4,305	-	-	-	5,190
Utilities Total		33,946	470	5,550	-	-	-	39,966	(5,800)	(470)	27,450	-	-	-	21,180
Travel		2,838	-	-	-	-	-	2,838	5,662	-	-	-	-	-	5,662
Contractual	807 Security Deposit	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	812 Auto Maintenance	-	3,727	16,878	-	-	-	20,605	-	(3,727)	76,703	-	-	-	72,976
	813 Auto - Gas	1,051	-	-	-	-	-	1,051	3,949	-	-	-	-	-	3,949
	814 Communication	1,916	-	-	-	-	-	1,916	23,034	-	50	-	-	-	23,084
	815 Copy Machine	9,677	-	-	-	-	-	9,677	(6,361)	-	-	-	-	-	(6,361)
	816 Custodial Services	1,621	-	-	-	-	-	1,621	10,379	-	-	-	-	-	10,379
	817 Insurance Services	11,843	-	-	-	-	-	11,843	(3,843)	-	-	-	-	-	(3,843)
	818 Storage	16,374	-	-	-	-	-	16,374	(9,874)	-	-	-	-	-	(9,874)
	820 Property Management Fee	497,718	6,208	19,484	-	-	-	523,410	156,254	(6,208)	(978)	-	-	-	149,068
	821 Bookkeeping Fee	168,165	1,133	-	-	-	-	169,298	56,430	(1,133)	-	-	-	-	55,298
	822 Asset Management Fee	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	824 Office Rent	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	825 Legal	26,570	-	-	-	-	-	26,570	(16,570)	-	-	-	-	-	(16,570)
	826 Office Equipment Maintenance	259	-	-	-	-	-	259	2,741	-	-	-	-	-	2,741
	827 Plumbing, Sewer Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	828 Professional Services	18,331	-	-	-	-	-	18,331	1,669	-	-	-	-	-	1,669
	829 Protective Services	98	-	-	-	-	-	98	(98)	-	-	-	-	-	(98)
	830 Software Maintenance	28,512	-	-	-	-	-	28,512	(23,512)	-	-	-	-	-	(23,512)
	832 Audit	-	-	-	-	-	-	-	45,860	-	1,500	-	-	-	47,360
	833 Advertising	12,227	-	-	-	-	-	12,227	3,773	-	1,000	-	-	-	4,773
850 Maintenance Contracts		-	-	-	-	-	-	-	-	-	-	-	-	-	-

Guam Housing and Urban Renewal Authority
FY 2024 Budget
HOUSING CHOICE VOUCHERS PROGRAMS

		FY 2023 Actual (07-23-2023)						FY 2023 Budget-to-Actual (07-31-2023)					
Budget Category	Budget Line Item	Housing Choice Vouchers	Mainstream Voucher	Emergency Housing Voucher	Housing Choice Vouchers CARES	Family Self Sufficiency ROSS	Grand Total	Housing Choice Vouchers	Mainstream Voucher	Emergency Housing Voucher	Housing Choice Vouchers CARES	Family Self Sufficiency ROSS	Grand Total
Contractual Total	851 Staff Training	-	-	-	-	-	-	40,000	-	-	-	-	40,000
		794,362	11,068	36,362	-	-	841,792	283,831	(11,068)	78,275	-	-	351,038
Equipment	831 Equipment	84,820	-	-	35,756	-	120,576	(49,820)	-	-	(35,756)	-	(85,576)
Other	835 Collection Loss	-	-	-	-	-	-	-	-	-	-	-	-
	836 Computer Services	-	-	-	-	-	-	-	-	-	-	-	-
	839 Custodial Supplies	2,293	-	-	-	-	2,293	(693)	-	-	-	-	(693)
	842 Membership Dues	-	-	-	-	-	-	5,000	-	-	-	-	5,000
	843 Miscellaneous	608	-	-	-	-	662	2,392	-	-	-	-	2,753
	844 Office Supplies	11,012	24	30	50	-	11,062	3,988	(24)	385	(50)	-	3,938
	845 Ordinary Maintenance & Materials	-	-	-	-	-	-	-	-	-	-	-	-
	846 Office Building Repair & Maintenance	19,655	-	-	-	-	19,655	(14,655)	-	-	-	-	(14,655)
	847 Postage/Courier	11,280	-	-	-	-	11,280	(1,280)	-	-	-	-	(1,280)
	848 Printing	2,815	-	-	-	-	2,815	7,185	-	-	-	-	7,185
	852 Subscriptions	-	-	-	-	-	-	1,500	-	-	-	-	1,500
	854 Payment in lieu of taxes (PILOT)	-	-	-	-	-	-	-	-	-	-	-	-
	860 Portability Admin Fees	31,327	-	(284)	-	-	31,043	(1,800)	-	284	-	-	(1,516)
	861 Portability In	2,042	-	-	-	-	2,042	(2,042)	-	-	-	-	(2,042)
Other Total	862 PH FSS Expense	-	-	-	-	-	-	-	-	-	-	-	-
		81,033	24	(254)	50	-	80,853	(406)	(24)	669	(50)	-	189
Capital Outlays	855 Capital Outlays	-	-	-	194,400	-	194,400	100,000	-	-	(194,400)	-	(94,400)
Loan Payments	857 Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-
Housing Assistance Payments	859 Housing Assistance Payments	37,021,746	201,163	1,370,361	-	-	38,593,270	5,284,815	(201,163)	(198,769)	-	-	4,884,883
Expenditures Total		39,560,761	212,725	1,417,567	230,206	80,200	41,501,458	6,358,792	(212,725)	(27,001)	(230,206)	111,509	6,000,370
(Surplus) Deficit		\$ (1,271,756)	\$ (124,105)	\$ (96,534)	\$ -	\$ -	\$ (1,492,396)	\$ 1,271,756	\$ 124,105	\$ 96,535	\$ -	\$ -	\$ 1,492,396

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Supportive Housing for the Elderly

		FY 2023 Actuals (07-23-2023)				FY 2023 Budget-to-Actuals			
		FY 2023 Approved Budget							
		FY 2024							
Budget Category	Budget Line Item	Supportive Housing for the Elderly Guma Trankilidat	Multi-Family Housing Service Coordinator (MFSC)	Multi-Family Housing Service or Coordinator (MFSC)	Grand Total	Supportive Housing for the Elderly Guma Trankilidat	Multi-Family Housing Service Coordinator (MFSC)	Multi-Family Housing Service or Coordinator (MFSC)	Grand Total
Revenue	100 Operating Receipts	\$ (110,568)	\$ -	\$ -	(110,568)	\$ (110,568)	\$ -	\$ -	\$ (17,665)
	101 Administrative Fees	(100)	(100)	(100)	(100)	(100)	(75)	(25)	(25)
	102 Interest Income	(2,200)	(2,200)	(2,200)	(2,200)	(1,128)	(1,128)	(1,072)	(1,072)
	103 Other Income	(44,060)	(44,060)	(69,347)	(69,347)	-	(31,078)	(38,269)	(38,269)
	104 Grants	(834,372)	(834,372)	(777,336)	(777,336)	(269,412)	(269,412)	(507,924)	(507,924)
Revenue Total Expenditures: Personnel	106 Subsidies - Federal	(37,577)	(37,577)	(71,676)	(71,676)	(106,287)	-	-	34,611
	109 Year-end Cash Balance	-	-	-	-	-	-	-	-
	110 Revenue - Management Fees	-	-	-	-	-	-	-	-
	111 Revenue - Housing Assistance Payments	(984,817)	(44,060)	(69,347)	(1,031,228)	(469,806)	(31,078)	(38,269)	(492,074)
		111,121	23,741	45,689	166,351	85,422	21,230	24,459	35,240
Personnel Total	801 Salaries and Wages	2,400	2,400	2,400	2,400	3,670	-	-	(1,270)
	802 Overtime	64,230	18,069	21,223	84,646	29,493	9,253	11,970	33,930
	803 Employee Benefits	177,761	41,810	66,912	253,397	118,584	30,483	36,429	67,901
		180,000	-	-	180,000	136,973	-	-	42,227
	804 Electricity	80,000	-	-	80,000	27,937	-	-	71,063
Utilities	805 Water/Sewage	260,000	-	-	260,000	164,910	-	-	113,290
		5,000	-	-	5,000	-	-	-	5,000
	810 Off-Island Travel	-	-	-	-	-	-	-	-
		1,000	1,000	2,000	2,000	15	-	-	1,985
	807 Security Deposit	2,000	2,000	1,000	1,000	420	-	-	580
Contractual	812 Auto Maintenance	5,000	5,000	5,000	5,000	2,547	-	-	2,453
	813 Auto - Gas	-	-	-	-	-	-	-	-
	814 Communication	14,000	14,000	14,000	14,000	10,584	-	-	3,416
	815 Copy Machine	4,100	4,100	14,500	14,500	4,965	-	-	9,535
	816 Custodial Services	45,864	45,864	45,864	45,864	33,696	-	-	12,168
Travel	817 Insurance Services	-	-	-	-	-	-	-	-
	818 Storage	-	-	-	-	-	-	-	-
	820 Property Management Fee	-	-	-	-	-	-	-	-
	821 Bookkeeping Fee	-	-	-	-	-	-	-	-
	822 Asset Management Fee	-	-	-	-	-	-	-	-
Contractual	824 Office Rent	2,000	2,000	2,000	2,000	42	-	-	1,958
	825 Legal	5,000	5,000	7,000	7,000	-	-	-	-
	826 Office Equipment Maintenance	7,750	7,750	500	500	54,130	-	-	(47,130)
	827 Plumbing, Sewer Services	30,580	30,580	5,000	5,000	7,694	-	-	(7,194)
	828 Professional Services	5,000	5,000	1,000	1,000	7,291	-	-	(2,291)
Utilities Total	829 Protective Services	1,000	1,000	3,000	3,000	-	-	-	1,000
	830 Software Maintenance	3,200	3,200	-	-	441	-	-	2,559
	832 Audit	-	-	-	-	-	-	-	-
	833 Advertising	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Supportive Housing for the Elderly

FY 2024		FY 2023 Approved Budget				FY 2023 Actuals (07-23-2023)				FY 2023 Budget-to-Actuals			
Budget Category	Budget Line Item	Supportive Housing for the Elderly Guma Trankilidat	Multi-Family Housing Service Coordinator (MFSC)	Multi-Family Housing Service Coordinator (MFSC)	Grand Total	Supportive Housing for the Elderly Guma Trankilidat	Multi-Family Housing Service Coordinator (MFSC)	Multi-Family Housing Service Coordinator (MFSC)	Grand Total	Supportive Housing for the Elderly Guma Trankilidat	Multi-Family Housing Service Coordinator (MFSC)	Multi-Family Housing Service Coordinator (MFSC)	Grand Total
Contractual Total	850 Maintenance Contrats	49,500			49,500	37,000			37,000	23,843			23,843
	851 Staff Training	5,000	1,020		6,020	2,400	1,020		3,420	199			199
		<u>180,994</u>	<u>1,020</u>		<u>182,014</u>	<u>140,264</u>	<u>1,020</u>		<u>141,284</u>	<u>145,867</u>			<u>145,867</u>
Equipment	831 Equipment	18,641	-		18,641	10,000	-		10,000	16,078	-		16,078
Other	835 Collection Loss	-			-	-			-	461			461
	836 Computer Services	-			-	-			-	-			-
	839 Custodial Supplies	-			-	-			-	-			-
	842 Membership Dues	1,000	230		1,230	1,200			1,200	779			779
	843 Miscellaneous	1,700			1,700	1,600	600		2,200	1,102	595		1,697
	844 Office Supplies	1,600	1,000		2,600	10,000			10,000	8,431			8,431
	845 Ordinary Maintenance & Materials	10,000			10,000	-			-	-			-
	846 Office Building Repair & Maintenance	-			-	-			-	-			-
	847 Postage/Courier	1,300			1,300	1,300			1,300	145			145
	848 Printing	200			200	200			200	-			-
	852 Subscriptions	150			150	1,150	815		1,965	-			-
	854 Payment in lieu of taxes (PILOT)	-			-	-			-	-			-
Other Total	860 Portability Admin Fees	-			-	-			-	-			-
	862 PH FSS Expense	-			-	-			-	-			-
		<u>15,950</u>	<u>1,230</u>		<u>17,180</u>	<u>15,450</u>	<u>1,415</u>		<u>16,865</u>	<u>10,918</u>	<u>595</u>		<u>11,513</u>
Capital Outlays	855 Capital Outlays	200,000	-		200,000	200,000	-		200,000	-			-
Loan Payments	857 Loan Payments	126,480	-		126,480	126,480	-		126,480	105,400	-		105,400
Housing Assistance Payments	859 Housing Assistance Payments	-	-		-	-	-		-	-	-		-
Expenditures Total		<u>984,817</u>	<u>44,060</u>		<u>1,028,878</u>	<u>951,880</u>	<u>69,347</u>		<u>1,031,228</u>	<u>561,758</u>	<u>31,078</u>		<u>592,836</u>
(Surplus) Deficit		\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 91,952	\$ -		\$ 91,953

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Community Planning and Development

Budget Category	Budget Line Item	FY 2024								
		Astumbo	** CDBG	CoC	** ESG	HOME	HOME ARP	HTF	LIHTC	Grant Total
Revenue	100 Operating Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	101 Administrative Fees									-
	102 Interest Income	(5)				(145,000)				(145,005)
	103 Other Income	(24,185)	(41,000)			-			(100,000)	(165,185)
	104 Grants		(10,776,484)	(1,316,455)	(988,304)	(8,687,256)	(3,493,384)	(373,610)		(25,635,493)
	106 Subsidies - Federal									-
Revenue Total Expenditures:	109 Year-end Cash Balance									-
	110 Revenue - Management Fees									-
	111 Revenue - Housing Assistance Payments									-
		<u>(24,190)</u>	<u>(10,817,484)</u>	<u>(1,316,455)</u>	<u>(988,304)</u>	<u>(8,832,256)</u>	<u>(3,493,384)</u>	<u>(373,610)</u>	<u>(100,000)</u>	<u>(25,945,683)</u>
Personnel	801 Salaries and Wages	12,147	997,795	96,579	79,860	411,573	77,804		66,460	1,742,218
	802 Overtime									-
	803 Employee Benefits	4,884	472,402	44,079	41,140	203,667	33,416	-	25,740	825,328
Personnel Total		<u>17,031</u>	<u>1,470,197</u>	<u>140,658</u>	<u>121,000</u>	<u>615,240</u>	<u>111,220</u>	<u>-</u>	<u>92,200</u>	<u>2,567,546</u>
Utilities	804 Electricity		20,000			6,000				26,000
	805 Water/Sewage	-	800	-	-	300	-	-	-	1,100
		-	<u>20,800</u>	-	-	<u>6,300</u>	-	-	-	<u>27,100</u>
Travel	810 Off-Island Travel	-	-	-	-	-	-	-	-	-
Contractual	807 Security Deposit									-
	812 Auto Maintenance		200							200
	813 Auto - Gas		2,000			100			100	2,200
	814 Communication		2,000							2,000
	815 Copy Machine		2,000							2,000
	816 Custodial Services		5,000							5,000
	817 Insurance Services		10,000			1,200				11,200
	818 Storage									-
	820 Property Management Fee									-
	821 Bookkeeping Fee									-
	822 Asset Management Fee								-	
	824 Office Rent								-	
	825 Legal								-	
	826 Office Equipment Maintenance								-	

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Community Planning and Development

Budget Category		Budget Line Item	FY 2024							Grant Total	
			Astumbo	** CDBG	CoC	** ESG	HOME	HOME ARP	HTF		LIHTC
		827 Plumbing, Sewer Services									-
		828 Professional Services	859	18,000			6,200				25,059
		829 Protective Services		100			100				200
		830 Software Maintenance		40,000			100				40,100
		832 Audit		12,500		4,000	2,500	1,000		4,500	24,500
		833 Advertising	1,300	8,000		100	300	1,000			10,700
		850 Maintenance Contracts	400	6,500							6,900
		851 Staff Training	-	-	-	-	2,500	-	-	-	2,500
	Contractual Total		2,559	106,300	-	4,100	13,000	2,000	-	4,600	132,559
	Equipment	831 Equipment	3,000	1,000	-	-	-	-	-	-	4,000
Other		835 Collection Loss									
		836 Computer Services									
		839 Custodial Supplies					2,000			1,500	1,500
		842 Membership Dues									
		843 Miscellaneous	1,500							100	200
		844 Office Supplies	100								
		845 Ordinary Maintenance & Materials									
		846 Office Building Repair & Maintenance									
		847 Postage/Courier								1,500	1,500
		848 Printing					100			100	200
Other Total		852 Subscriptions									-
		854 Payment in lieu of taxes (PILOT)									-
		860 Portability Admin Fees									-
		862 PH FSS Expense									-
			1,600	-	-	-	2,100	-	-	3,200	4,900
Capital Outlays	855 Capital Outlays	-	9,219,187	1,175,797	863,204	8,195,616	3,380,164	373,610	-	23,207,578	
Loan Payments	857 Loan Payments	-	-	-	-	-	-	-	-	-	
Housing Assistance Payments	859 Housing Assistance Payments	-	-	-	-	-	-	-	-	-	
Expenditures Total		24,190	10,817,484	1,316,455	988,304	8,832,256	3,493,384	373,610	100,000	25,943,683	

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Community Planning and Development

<u>Budget Category</u>	<u>Budget Line Item</u>	<u>FY 2024</u>							
		<u>Astumbo</u>	<u>** CDBG</u>	<u>CoC</u>	<u>** ESG</u>	<u>HOME</u>	<u>HOME ARP</u>	<u>HTF</u>	<u>LIHTC</u>
(Surplus) Deficit		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
									<u>Grant Total</u>
									(2,000)

** Includes budget for CARES funds

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Community Planning and Development

Budget Category	Budget Line Item	FY 2023 Approved Budget												
		Astumbo	CDBG	CDBG-CV	CoC	DPCCA	ESG	ESG-CV	GHURA 500	HOME	HOME ARP	HOME Rehab	LIHTC	Grant Total
Revenue	100 Operating Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	101 Administrative Fees	(26,000)							(20)					(26,020)
	102 Interest Income								(6,250)					(456,250)
	103 Other Income										(150,000)	(100,000)		(22,805,399)
	104 Grants		(13,717,317)	(1,925,156)	(1,818,023)		(504,864)	(958,501)		(3,881,538)				-
	106 Subsidies - Federal								(78,252)	(8,882,396)				(8,960,648)
Revenue Total Expenditures: Personnel	109 Year-end Cash Balance													-
	110 Revenue - Management Fees													-
	111 Revenue - Housing Assistance Payments													-
Personnel Total		<u>(26,000)</u>	<u>(13,717,317)</u>	<u>(1,925,156)</u>	<u>(1,818,023)</u>	<u>(200,000)</u>	<u>(504,864)</u>	<u>(958,501)</u>	<u>(84,522)</u>	<u>(8,882,396)</u>	<u>(3,881,538)</u>	<u>(100,000)</u>	<u>(32,248,316)</u>	
	801 Salaries and Wages	8,490	830,086	77,000	87,799	5,110	91,537	91,537	2,553	338,718	70,731	30,329	54,600	1,688,490
	802 Overtime													-
	803 Employee Benefits	3,610	396,456	33,000	40,072	2,937	48,843	48,842	830	169,393	30,378	12,821	23,400	810,582
Utilities		<u>12,100</u>	<u>1,226,542</u>	<u>110,000</u>	<u>127,871</u>	<u>8,047</u>	<u>140,380</u>	<u>140,379</u>	<u>3,383</u>	<u>508,111</u>	<u>101,109</u>	<u>43,150</u>	<u>78,000</u>	<u>2,499,071</u>
	804 Electricity		12,320							5,500				17,820
	805 Water/Sewage	-	5,390	-	-	-	-	-	-	2,500	-	-	-	7,890
		-	<u>17,710</u>	-	-	-	-	-	-	<u>8,000</u>	-	-	-	<u>25,710</u>
Travel	810 Off-Island Travel	-	-	-	-	-	-	-	-	-	-	-	-	-
Contractual	807 Security Deposit		5,280							1,320				6,600
	812 Auto Maintenance													
	813 Auto - Gas	200	2,860							1,000		1,000		5,060
	814 Communication		22,000							5,500				27,500
	815 Copy Machine		6,600	500						1,705		500		9,305
	816 Custodial Services		13,419							3,916				17,335
	817 Insurance Services		12,452							3,916				16,368
	818 Storage		5,280							1,320				6,600
	820 Property Management Fee													-
	821 Bookkeeping Fee													-
	822 Asset Management Fee													-
	824 Office Rent	5,000	30,000	10,000	6,500		10,000	10,000	1,932	10,000	2,625	5,000	14,000	105,057
	825 Legal													-
Contractual Total	826 Office Equipment Maintenance													-
	827 Plumbing, Sewer Services	4,000	6,100						3,098	2,200				15,398
	828 Professional Services													-
	829 Protective Services													-
	830 Software Maintenance		176,564							156,505				333,069
	832 Audit		10,560	2,000			2,000	2,000		2,640	1,000	4,500		24,700
	833 Advertising		26,273	8,000			8,000	8,000	3,074	8,000	5,000	1,000		67,347
	850 Maintenance Contracts	4,700									6,000			10,700
	851 Staff Training	-	6,000	-	-	-	-	-	-	20,000	1,000	-	-	27,000
		<u>13,900</u>	<u>323,388</u>	<u>20,500</u>	<u>6,500</u>	<u>-</u>	<u>20,000</u>	<u>20,000</u>	<u>8,104</u>	<u>218,022</u>	<u>9,625</u>	<u>11,000</u>	<u>21,000</u>	<u>672,039</u>

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Community Planning and Development

Budget Category	Budget Line Item	FY 2023 Approved Budget												
		Astumbo	CDBG	CDBG-CV	CoC	DPCCA	ESG	ESG-CV	GHURA 500	HOME	HOME ARP	HOME Rehab	LIHTC	Grant Total
Equipment	831 Equipment	-	99,808	-	-	-	-	-	-	72,000	-	-	-	171,808
Other	835 Collection Loss	-	-	-	-	-	-	-	-	-	-	-	-	-
	836 Computer Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	839 Custodial Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-
	842 Membership Dues	-	3,520	-	-	-	-	-	-	880	-	-	1,000	5,400
	843 Miscellaneous	-	1,000	-	-	1,200	-	-	106	1,000	-	30	-	3,336
	844 Office Supplies	-	7,223	1,000	-	-	1,000	1,000	-	1,529	-	-	-	11,752
	845 Ordinary Maintenance & Materials	-	-	-	-	-	-	-	-	-	-	-	-	-
	846 Office Building Repair & Maintenance	-	1,000	1,000	-	-	1,000	1,000	-	7,785	3,000	-	-	14,785
	847 Postage/Courier	-	2,000	-	-	-	-	-	-	750	-	-	-	2,750
	848 Printing	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Total	852 Subscriptions	-	-	-	-	-	-	-	-	-	-	-	-	-
	854 Payment in lieu of taxes (PILOT)	-	-	-	-	-	-	-	-	-	-	-	-	-
	860 Portability Admin Fees	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Outlays	862 PH FSS Expense	-	-	-	-	-	-	-	-	-	-	-	-	-
	855 Capital Outlays	-	14,743	2,000	-	1,200	2,000	2,000	106	11,944	3,030	1,000	-	38,023
Loan Payments	856 Capital Outlays	-	12,035,126	1,792,656	1,683,653	190,753	342,484	796,122	72,929	8,064,318	3,770,804	92,821	-	28,841,665
Housing Assistance Payments	857 Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-	-
	859 Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures Total		26,000	13,717,317	1,925,156	1,818,023	200,000	504,864	968,501	84,522	8,882,396	3,881,538	150,000	100,000	32,248,316
(Surplus) Deficit		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Community Planning and Development

Budget Category	Budget Line Item	FY 2023 Actual (07-23-2023)												
		Astumbo	CDBG	CDBG-CV	CoC	DPCCA	ESG	ESG-CV	GHURA 500	HOME	HOME ARP	HOME Rehab	LIHTC	Grant Total
Revenue	100 Operating Receipts		\$ (15,732)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (18,327)	\$ (26,537)	\$ -	\$ -	\$ -	\$ (60,596)
	101 Administrative Fees		(3)						(89,204)	(108,081)				(197,288)
	102 Interest Income								(1,573)	2,778				1,205
	103 Other Income									(351,082)			(9,694)	(3,192,062)
	104 Grants		(1,482,556)	(818,961)	(50,268)		(244,607)	(234,894)						-
Revenue Total Expenditures: Personnel	106 Subsidies - Federal													-
	109 Year-end Cash Balance													-
	110 Revenue - Management Fees													-
	111 Revenue - Housing Assistance Payments													-
														-
Personnel Total			(1,498,292)	(818,961)	(50,268)		(244,607)	(234,894)	(109,103)	(482,923)		(9,694)	(3,448,742)	
	801 Salaries and Wages	14,255	14,015	18,525	2,895	1,608	2,208	16,750	2,470	18,496	23	72,020	163,264	
	802 Overtime	5,103	4,872	6,243	1,051	487	802	5,631	802	7,023	11	27,439	59,463	
	803 Employee Benefits	19,358	18,887	24,768	3,946	2,095	3,009	22,381	3,271	25,519	34	99,460	222,727	
Utilities	804 Electricity									2,604			2,604	
	805 Water/Sewage									139			139	
Utilities Total										2,743			2,743	
Travel	810 Off-Island Travel													
Contractual	807 Security Deposit									68			68	
	812 Auto Maintenance													
	813 Auto - Gas													
	814 Communication									349			349	
	815 Copy Machine									51			51	
	816 Custodial Services									1,536			1,536	
	817 Insurance Services									609			609	
	818 Storage													
	820 Property Management Fee													
	821 Bookkeeping Fee													
	822 Asset Management Fee													
	824 Office Rent													
	825 Legal								438	88	788	788	2,100	
	826 Office Equipment Maintenance									9			9	
	827 Plumbing, Sewer Services													
Contractual Total	813									231			1,044	
	828 Professional Services									4			4	
	829 Protective Services									467			467	
	830 Software Maintenance									126			126	
	832 Audit									1,121			10,402	
	833 Advertising			1,752			910		6,619	615			1,493	
	850 Maintenance Contracts	450	428											
851 Staff Training														
	1,263	428	1,752			910		7,057	5,274		788	788	18,258	

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Community Planning and Development

Budget Category	Budget Line Item	FY 2023 Actual (07-23-2023)												
		Astumbo	CDBG	CDBG-CV	CoC	DPCCA	ESG	ESG-CV	GHURA 500	HOME	HOME ARP	HOME Rehab	LIHTC	Grant Total
Equipment	831 Equipment	-	-	-	-	-	-	-	-	2,129	-	-	-	2,129
Other	835 Collection Loss													-
	836 Computer Services													-
	839 Custodial Supplies													-
	842 Membership Dues													-
	843 Miscellaneous					(453)			3,075	15	39	6		2,682
	844 Office Supplies	24								177				201
	845 Ordinary Maintenance & Materials													-
	846 Office Building Repair & Maintenance													-
	847 Postage/Courier									110				110
	848 Printing													-
Other Total	852 Subscriptions									32				32
	854 Payment in lieu of taxes (PILOT)													-
	860 Portability Admin Fees													-
	862 PH FSS Expense													-
		24	-	-	-	(453)	-	-	3,075	335	39	6	-	3,025
Capital Outlays	855 Capital Outlays	157,189	-	82,152	17,188	-	290,447	359,141	-	-	-	-	-	906,117
Loan Payments	857 Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing Assistance Payments	859 Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures Total		177,834	19,315	108,672	21,134	1,642	294,366	381,522	13,403	36,000	-	100,253	-	1,155,000
(Surplus) Deficit		\$ 177,834	\$ (1,478,977)	\$ (710,290)	\$ (29,134)	\$ 1,642	\$ 49,760	\$ 146,628	\$ (95,700)	\$ (446,923)	\$ -	\$ 860	\$ 90,559	\$ (2,293,742)

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Central Office Cost Center (COCC)

		FY 2024						FY 2023 Approved Budget					
Budget Category	Budget Line Item	Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	Grand Total	Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	Grand Total
Contractual Total	851 Staff Training	1,000	1,000	1,000	1,000	1,000	5,000	1,000	1,000	1,000	1,000	1,000	5,000
		51,986	8,500	4,300	40,500	3,500	108,786	12,600	3,000	9,800	40,500	3,500	69,400
Equipment	831 Equipment	-	-	-	5,000	-	5,000	-	-	-	5,000	-	5,000
Other	835 Collection Loss	-	-	-	-	-	-	-	-	-	-	-	-
	836 Computer Services	-	-	-	-	-	-	-	-	-	-	-	-
	839 Custodial Supplies	-	-	1,200	-	-	1,200	-	-	1,200	-	-	1,200
	842 Membership Dues	1,500	250	250	-	250	2,250	1500	250	250	-	250	2,250
	843 Miscellaneous	100	100	100	100	100	500	100	100	100	100	100	500
	844 Office Supplies	3,000	500	500	500	500	5,000	3,000	500	500	500	500	5,000
	845 Ordinary Maintenance & Materials	-	-	-	-	-	-	-	-	-	-	-	-
	846 Office Building Repair & Maintenance	-	-	5,000	-	-	5,000	-	-	5,000	-	-	5,000
	847 Postage/Courier	150	50	-	-	50	250	150	50	-	-	50	250
	848 Printing	40	40	40	40	40	200	40	40	40	40	40	200
	852 Subscriptions	500	-	-	-	-	500	500	-	-	-	-	500
	854 Payment in lieu of taxes (PILOT)	-	-	-	-	-	-	-	-	-	-	-	-
Other Total	860 Portability Admin Fees	-	-	-	-	-	-	-	-	-	-	-	-
	862 PH FSS Expense	-	-	-	-	-	-	-	-	-	-	-	-
Capital Outlays	855 Capital Outlays	5,290	940	7,090	640	940	14,900	5,290	940	7,090	640	940	14,900
Loan Payments	857 Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-
Housing Assistance	859 Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures Total		928,437	338,764	146,192	575,195	528,801	2,517,388	723,193	369,201	185,161	605,614	577,278	2,460,447
(Surplus) Deficit		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Central Office Cost Center (COCC)

		FY 2024						FY 2023 Approved Budget					
Budget Category	Budget Line Item	Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	Grand Total	Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	Grand Total
Revenue	100 Operating Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	-
	101 Administrative Fees	(179)					(179)						-
	102 Interest Income	(3,416)			(3,427)		(6,844)	(366,149)				(309,078)	(675,227)
	103 Other Income						-						-
	104 Grants						-						-
	106 Subsidies - Federal						-						-
Revenue Total	109 Year-end Cash Balance	(524,229)	(134,245)	(32,308)	(236,288)	(209,017)	(1,136,087)						-
	110 Revenue - Management Fees	(400,613)	(204,519)	(113,884)	(335,480)	(319,784)	(1,374,280)	(357,044)	(369,201)	-185,160.8	(605,614)	(268,200)	(1,785,219)
	111 Revenue - Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-	-	-
		<u>(928,437)</u>	<u>(338,764)</u>	<u>(146,192)</u>	<u>(575,195)</u>	<u>(528,801)</u>	<u>(2,517,389)</u>	<u>(723,193)</u>	<u>(369,201)</u>	<u>(185,161)</u>	<u>(605,614)</u>	<u>(577,278)</u>	<u>(2,460,446)</u>
Expenditures: Personnel	801 Salaries and Wages	554,945	217,727	79,901	359,564	344,005	1,556,142	481,664	251,998	71,638	402,941	392,174	1,600,415
	802 Overtime	258,898	111,597	54,901	169,491	180,356	775,243	223,639	113,263	53,369	156,533	180,664	727,468
	803 Employee Benefits	<u>813,843</u>	<u>329,324</u>	<u>134,802</u>	<u>529,055</u>	<u>524,361</u>	<u>2,331,385</u>	<u>705,303</u>	<u>365,261</u>	<u>125,007</u>	<u>559,474</u>	<u>572,838</u>	<u>2,327,883</u>
Personnel Total													
Utilities	804 Electricity	54,938					54,938			41,070			41,070
	805 Water/Sewage	2,381					2,381	-	-	2,194			2,194
Utilities Total		<u>57,318</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>57,318</u>	<u>-</u>	<u>-</u>	<u>43,264</u>	<u>-</u>	<u>-</u>	<u>43,264</u>
Travel													
Contractual	810 Off-Island Travel	-	-	-	-	-	-	-	-	-	-	-	-
	807 Security Deposit	1,000					1,000	1,000					1,000
	812 Auto Maintenance	600					600	600					600
	814 Communication	2,903			7,000		9,903				7,000		7,000
	815 Copy Machine	1,134			1,700		2,834				1,700		1,700
	816 Custodial Services	15,383			8,400		23,783				8,400		8,400
	817 Insurance Services	19,966			12,000		31,966				12,000		12,000
	818 Storage				2,400		2,400				2,400		2,400
	820 Property Management Fee						-						-
	821 Bookkeeping Fee						-						-
	822 Asset Management Fee						-						-
	824 Office Rent						-						-
	825 Legal	10,000	500	1,000			11,500	10000	2000	3000			15,000
	826 Office Equipment Maintenance						-						-
	827 Plumbing, Sewer Services						-						-
	828 Professional Services		7,000	1,500			8,500			5,000			5,000
	829 Protective Services			300			300			300			300
	830 Software Maintenance				8,000		8,000				8000		8,000
	832 Audit					2,500	2,500					2,500	2,500
	833 Advertising			500			500			500			500
850 Maintenance Contracts							-						-

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Central Office Cost Center (COCC)

FY 2023 Actual (07-23-2023)							FY 2023 Budget-to-Actual (07-23-2023)						
Budget Category	Budget Line Item	Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	Grand Total	Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	Grand Total
Contractual Total		49,955	1,154	628	110	334	52,181	(37,355)	1,846	9,172	40,390	3,166	17,219
Equipment	831 Equipment	1,024	-	-	7,003	40	8,066	(1,024)	-	-	(2,003)	(40)	(3,066)
Other	835 Collection Loss						-						
	836 Computer Services	1,374					1,374						
	839 Custodial Supplies	238	244				482						
	842 Membership Dues	19,510					19,510						
	843 Miscellaneous	297	92	107	115	698	1,310						
	844 Office Supplies							2,703	408	393	385	(198)	3,690
	845 Ordinary Maintenance & Materials												
	846 Office Building Repair & Maintenance	6,518					6,518	(6,518)	-	5,000	-	-	(1,518)
	847 Postage/Courier	26					61	124	50	-	-	15	189
	848 Printing						192	40	40	40	40	(152)	8
	852 Subscriptions	150					150	350	-	-	-	-	350
	854 Payment in lieu of taxes (PILOT)												
	860 Portability Admin Fees												
	862 PH FSS Expense												
Other Total		28,112	336	107	115	926	29,596	(3,300)	498	5,433	425	(336)	2,719
Capital Outlays	855 Capital Outlays												
Loan Payments	857 Loan Payments												
Housing Assistance	859 Housing Assistance Payments												
Expenditures Total		587,568	208,376	78,648	238,773	300,172	1,413,537	155,146	160,719	104,963	366,741	276,756	1,064,325
(Surplus) Deficit		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,521	\$ (106)	\$ (1,550)	\$ (100)	\$ (349)	\$ 17,416

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Central Office Cost Center (COCC)

		FY 2023 Actual (07-23-2023)						FY 2023 Budget-to-Actual (07-23-2023)					
Budget Category	Budget Line Item	Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	Grand Total	Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	Grand Total
Revenue	100 Operating Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	-
	101 Administrative Fees	(149)					(149)	149	-	-	-	-	149
	102 Interest Income	(2,847)			(2,856)		(5,703)	(363,302)	-	-	2,856	(309,078)	(669,524)
	103 Other Income						-	-	-	-	-	-	-
	104 Grants						-	-	-	-	-	-	-
Revenue Total	106 Subsidies - Federal	(13,322)	(5,787)	(2,184)	(3,775)	(8,337)	(33,405)	13,322	5,787	2,184	3,775	8,337	33,405
	109 Year-end Cash Balance	(571,250)	(202,589)	(76,463)	(232,142)	(291,836)	(1,374,280)	214,206	(166,612)	(108,698)	(373,472)	23,636	(410,939)
	110 Revenue - Management Fees	-	-	-	-	-	-	-	-	-	-	-	-
	111 Revenue - Housing Assistance Payments	(587,568)	(208,376)	(78,647)	(238,773)	(300,173)	(1,413,537)	(135,625)	(160,825)	(106,514)	(366,841)	(277,105)	(1,046,909)
Expenditures: Personnel	801 Salaries and Wages	343,965	155,645	57,149	171,007	168,911	896,677	137,699	96,353	14,489	231,934	223,263	703,738
	802 Overtime			34	3,153	50,220	53,406	-	-	(34)	(3,153)	(50,220)	(53,406)
	803 Employee Benefits	124,126	51,241	20,730	57,385	79,742	333,224	99,513	62,022	32,638	99,148	100,922	394,244
Personnel Total		468,091	206,886	77,913	231,545	298,873	1,283,307	237,212	158,375	47,094	327,929	273,965	1,044,576
Utilities	804 Electricity	35,217					35,217	(35,217)	-	41,070	-	-	5,853
	805 Water/Sewage	1,526					1,526	(1,526)	-	2,194	-	-	668
Utilities Total		36,743					36,743	(36,743)	-	43,264	-	-	6,521
Travel		3,644					3,644	(3,644)	-	-	-	-	(3,644)
Contractual	807 Security Deposit						-	-	-	-	-	-	-
	812 Auto Maintenance						-	-	-	-	-	-	-
	813 Auto - Gas	210					210	1,000	-	-	-	-	1,000
	814 Communication	2,419					2,419	(2,419)	-	-	-	-	390
	815 Copy Machine	945				136	1,081	(945)	-	-	7,000	(136)	4,581
	816 Custodial Services	12,819				100	12,919	(12,819)	-	-	1,700	(136)	619
	817 Insurance Services	16,638					16,638	(16,638)	-	-	8,400	(100)	(4,419)
	818 Storage						-	-	-	-	12,000	(100)	(4,738)
	820 Property Management Fee						-	-	-	-	2,400	-	2,400
	821 Bookkeeping Fee						-	-	-	-	-	-	-
	822 Asset Management Fee						-	-	-	-	-	-	-
	824 Office Rent						-	-	-	-	-	-	-
	825 Legal	1,042					1,042	8,958	2,000	3,000	-	-	13,958
	826 Office Equipment Maintenance	1,863		420			2,083	(1,663)	-	(420)	-	-	(2,083)
	827 Plumbing, Sewer Services						-	-	-	-	-	-	-
	828 Professional Services	600	1,154		20	70	1,844	(600)	(1,154)	5,000	(20)	(70)	3,156
	829 Protective Services	106			90		196	(106)	-	300	(90)	-	104
Maintenance	830 Software Maintenance	13,471					13,471	(13,471)	-	-	8,000	-	(5,471)
	832 Audit						-	-	-	-	-	2,500	2,500
	833 Advertising	41				28	69	(41)	-	500	-	(28)	431
	850 Maintenance Contracts						-	-	-	-	-	-	-
851 Staff Training				208			208	1,000	1,000	792	1,000	1,000	4,792

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Other Programs

Budget Category	Budget Line Item	FY 2024			FY 2023 Approved Budget			FY 2023 Actual (07-23-2023)			FY 2023 Budget-to-Actual (07-23-2023)		
		ROSS	Payment in Lieu of Taxes (PILOT)	Grand Total	ROSS	Payment in Lieu of Taxes (PILOT)	Grand Total	ROSS	Payment in Lieu of Taxes (PILOT)	Grand Total	ROSS	Payment in Lieu of Taxes (PILOT)	Grand Total
Contractual Total	833 Advertising	-	-	-	-	-	-	-	-	(4,240)	-	(4,240)	(4,240)
	850 Maintenance Contracts	2,650	-	2,650	2,650	-	2,650	1,140	-	1,140	1,510	-	1,510
	851 Staff Training	4,954	-	4,954	4,954	-	4,954	2,225	4,240	6,465	2,729	(4,240)	(1,511)
Equipment	831 Equipment	3,117	-	3,117	3,117	-	3,117	25	-	25	3,092	-	3,092
Other	835 Collection Loss	-	-	-	-	-	-	-	-	-	-	-	-
	836 Computer Services	595	-	595	595	-	595	-	-	-	595	-	595
	839 Custodial Supplies	-	-	-	-	-	-	-	-	-	-	-	-
	842 Membership Dues	336	-	336	336	-	336	230	-	230	106	-	106
	843 Miscellaneous	12,374	43,257	55,631	12,374	43,257	55,631	12,374	3,567	3,567	12,374	39,690	52,064
	844 Office Supplies	2,500	-	2,500	2,500	-	2,500	2,500	-	-	2,500	-	2,500
	845 Ordinary Maintenance & Materials	-	-	-	-	-	-	-	-	-	-	-	-
	846 Office Building Repair & Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
	847 Postage/Courier	-	-	-	-	-	-	-	38	38	-	(38)	(38)
	848 Printing	-	-	-	-	-	-	-	-	-	-	-	-
Other Total	852 Subscriptions	500	-	500	500	-	500	-	-	-	500	-	500
	854 Payment in lieu of taxes (PILOT)	-	-	-	-	-	-	-	-	-	-	-	-
	860 Portability Admin Fees	-	-	-	-	-	-	-	-	-	-	-	-
Capital Outlays	862 PH FSS Expense	-	-	-	-	-	-	-	-	-	-	-	-
	855 Capital Outlays	16,305	43,257	59,562	16,305	43,257	59,562	230	3,605	3,835	16,075	39,652	55,727
	857 Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-
Housing Assistar	859 Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures Total		92,175	43,257	135,432	92,175	43,257	135,432	15,178	7,845	23,023	76,997	35,412	112,408
(Surplus) Deficit		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (63,056)	\$ (35,439)	\$ (98,495)	\$ 63,056	\$ 35,439	\$ 98,495

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Other Programs

Budget Category	Budget Line Item	FY 2024			FY 2023 Approved Budget			FY 2023 Actual (07-23-2023)			FY 2023 Budget-to-Actual (07-23-2023)		
		ROSS	Payment in Lieu of Taxes (PILOT)	Grand Total	ROSS	Payment in Lieu of Taxes (PILOT)	Grand Total	ROSS	Payment in Lieu of Taxes (PILOT)	Grand Total	ROSS	Payment in Lieu of Taxes (PILOT)	Grand Total
Revenue	100 Operating Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	101 Administrative Fees	-	-	-	-	-	-	-	-	-	-	-	-
	102 Interest Income	-	(43,257)	(43,257)	-	(43,257)	(43,257)	-	(28)	(28)	-	28	28
	103 Other Income	-	-	-	-	-	-	-	(43,256)	(43,256)	-	(1)	(1)
	104 Grants	-	-	-	-	-	-	-	-	-	-	-	-
	106 Subsidies - Federal	(92,175)	-	(92,175)	(92,175)	-	(92,175)	(78,234)	-	(78,234)	(13,941)	-	(13,941)
	109 Year-end Cash Balance	-	-	-	-	-	-	-	-	-	-	-	-
	110 Revenue - Management Fees	-	-	-	-	-	-	-	-	-	-	-	-
	111 Revenue - Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-	-	-
Revenue Total		(92,175)	(43,257)	(135,432)	(92,175)	(43,257)	(135,432)	(78,234)	(43,284)	(121,518)	(13,941)	27	(13,914)
Expenditures:													
Personnel	801 Salaries and Wages	37,661	-	37,661	37,661	-	37,661	8,747	-	8,747	28,914	-	28,914
	802 Overtime	-	-	-	-	-	-	-	-	-	-	-	-
	803 Employee Benefits	25,138	-	25,138	25,138	-	25,138	3,951	-	3,951	21,187	-	21,187
Personnel Total		62,799	-	62,799	62,799	-	62,799	12,698	-	12,698	50,101	-	50,101
Utilities	804 Electricity	-	-	-	-	-	-	-	-	-	-	-	-
Utilities Total	805 Water/Sewage	-	-	-	-	-	-	-	-	-	-	-	-
Travel	810 Off-Island Travel	5,000	-	5,000	5,000	-	5,000	-	-	-	5,000	-	5,000
Contractual	807 Security Deposit	-	-	-	-	-	-	-	-	-	-	-	-
	812 Auto Maintenance	1,000	-	1,000	1,000	-	1,000	15	-	15	985	-	985
	813 Auto - Gas	853	-	853	853	-	853	-	-	-	853	-	853
	814 Communication	451	-	451	451	-	451	475	-	475	(24)	-	(24)
	815 Copy Machine	-	-	-	-	-	-	-	-	-	-	-	-
	816 Custodial Services	-	-	-	-	-	-	-	-	-	-	-	-
	817 Insurance Services	-	-	-	-	-	-	-	-	-	-	-	-
	818 Storage	-	-	-	-	-	-	-	-	-	-	-	-
	820 Property Management Fee	-	-	-	-	-	-	-	-	-	-	-	-
	821 Bookkeeping Fee	-	-	-	-	-	-	-	-	-	-	-	-
	822 Asset Management Fee	-	-	-	-	-	-	-	-	-	-	-	-
	824 Office Rent	-	-	-	-	-	-	-	-	-	-	-	-
	825 Legal	-	-	-	-	-	-	-	-	-	-	-	-
	826 Office Equipment Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
	827 Plumbing, Sewer Services	-	-	-	-	-	-	-	-	-	-	-	-
	828 Professional Services	-	-	-	-	-	-	-	-	-	-	-	-
	829 Protective Services	-	-	-	-	-	-	-	-	-	-	-	-
	830 Software Maintenance	-	-	-	-	-	-	595	-	595	(595)	-	(595)
	832 Audit	-	-	-	-	-	-	-	-	-	-	-	-

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Staffing Pattern

SALARIES																										BENEFITS									
No.	Division	COCG	HBU	Filled	Vacant	Position No.	Position Title	Position	Name of Incumbent	Vice	Appointment	Grade/Step	Salary	Last Date	INCREMENT		S. (Base)	Retire (Q)	Social Security (Q)	Medicare (Q)	Life (Q)	Medical (PREMIUM) (\$897 x 28 PP)	Dental (PREMIUM) (\$7.93 x 28 PP)	Total Benefits (R-FIN-K)	Total Salaries & Benefits (Q-Y)										
															Date of Next	Amount																			
ADMINISTRATION / EXECUTIVE / AUDIT & COMPLIANCE																																			
Home Business Unit (010000)																																			
1	AD/EA/C	COCG	010000	1		01001	Executive Director (Underspecified)	Underspecified	Napoli, Elizabeth F.	(Vice: R.S. Topasara)	Exempt	E-7034-10-B	170,759	—	—	3,418	174,174	494	—	2,526	168	14,338	485	67,567	241,731										
2	AD/EA/C	COCG	010000	1		01002	Deputy Director (Underspecified)	Underspecified	Estrella, Fernando B.	(Vice: E. Napoli)	Exempt	E-5034-10-C	92,465	—	—	1,850	94,315	494	—	1,305	168	14,338	405	43,704	138,020										
3	AD/EA/C	COCG	010000	1		01003	Special Assistant to the Executive Director (Underspecified)	Underspecified	Agustin, Audrey A.	(Vice: M.L. Taitano)	Underspecified	GS-4-10-1	84,246	2/11/2022	2/11/2023	4,265	88,511	494	—	1,284	168	14,338	485	41,972	130,483										
4	AD/EA/C	COCG	010000	1		01004	Attorney V	Permanent	Rodriguez, Jr. Elise M.	(Vice: M.A. Mahua)	Probationary	ATTY-6-9	126,409	—	—	3,792	130,201	494	—	1,805	168	14,338	485	56,418	186,619										
5	AD/EA/C	COCG	010000	1		01012	Management Analyst III	Permanent	(Vice: A.A. Jansen)	Vacant	Vacant	H034-10-F	—	—	—	—	—	—	—	—	—	—	—	—	—										
6	AD/EA/C	COCG	010000	1		05005	Data Control Clerk II	Permanent	Tallongko, Karlsson Jose P.	(Vice: T.A. Martinez)	Temporary	MSA-1(A)	29,237	11/11/2022	11/11/2023	3,614	32,851	494	—	476	168	14,338	485	25,329	58,180										
7	AD/EA/C	COCG	010000	1		06005	*** Data Control Clerk II	Permanent	Vacant	Vacant	Vacant	30,901	—	—	—	3,831	34,732	494	—	555	168	14,338	485	25,919	60,740										
review /																																			
951,948																																			
259,890																																			
810,042.06																																			
ROSS																																			
Home Business Unit (010000)																																			
1	AD/EA/C	COCG	010000	0	1	01007	Program Coordinator II	Permanent	Vacant	(Vice: T.A. Martinez)	Temporary	MSA-1(A)	37,601	1/23/2023	—	—	37,601	494	—	546	168	14,338	485	26,767	64,428										
32,604																																			
26,767																																			
64,428																																			
HUMAN RESOURCES																																			
Home Business Unit (020000)																																			
1	HR	COCG	020000	1		02001	Personnel Services Administrator	Permanent	Bosmann, Kimberly K.	(Vice: D. Williams)	Permanent	R03-10-F	130,115	8/12/2019	8/12/2020	13,326	143,441	494	—	2,091	168	14,338	485	58,391	201,836										
2	HR	COCG	020000	1		02002	Personnel Specialist II	Permanent	Ugish, Juan, Johnathan Calvo C.	(Vice: A.L. Aguirre Jr.)	Temporary	MSA-1(A)	37,601	3/2/2023	—	—	37,601	494	—	546	168	14,338	485	26,767	64,428										
3	HR	COCG	020000	1		02003	Personnel Specialist I	Permanent	Joson, Mark Joseph L.	(Vice: C. Bernal)	Temporary	LSA-1(A)	36,066	3/2/2023	—	—	36,066	494	—	530	168	14,338	485	26,410	62,476										
217,777																																			
PROCUREMENT																																			
Home Business Unit (030000)																																			
1	PROC	COCG	030000	1		03001	Supply Management Administrator	Permanent	Camacho, A. Isidro C.	(Vice: G. Bernal)	Permanent	MSA-1(D)	47,311	3/27/2023	3/26/2024	2,483	50,244	494	—	728	168	14,338	485	30,488	80,932										
2	PROC	COCG	030000	1		03004	Buyer II	Permanent	Palmiro, E. Jose P.	(Vice: T.A. Martinez)	Temporary	MSA-1(A)	28,088	—	12/19/2023	1,770	29,858	494	—	430	168	14,338	485	24,435	54,292										
79,961																																			
MANAGEMENT INFORMATION SYSTEMS																																			
Home Business Unit (040000)																																			
1	MS	COCG	040000	1		04001	Data Processing Manager	Permanent	Lujan, Julian G.	(Vice: M.L. Taitano)	Permanent	GS-4-10-E	124,596	10/20/2022	10/20/2023	2,462	127,058	494	—	1,843	168	14,338	485	52,408	180,573										
2	MS	COCG	040000	1		04002	Systems Programmer	Permanent	Adon, Jocelyn G.	(Vice: M.L. Taitano)	Permanent	MSA-1(B)	114,242	3/25/2022	3/25/2023	2,785	116,528	494	—	1,600	168	14,338	485	52,332	169,863										
3	MS	COCG	040000	1		04003	Computer Systems Analyst I	Permanent	Enksen, William W.	(Vice: G.F. Diaz)	Permanent	MSA-1(C)	71,487	11/2/2021	11/2/2022	2,164	73,651	494	—	1,068	168	14,338	485	37,912	111,567										
4	MS	COCG	040000	1		04005	Computer Technician II	Permanent	(Vice: G.F. Diaz)	Vacant	Vacant	—	—	—	—	—	—	—	—	—	—	—	—	—	—										
5	MS	COCG	040000	1		04006	***Computer Systems Analyst I	Permanent	Vacant	Vacant	Vacant	MSA-1(A)	41,088	NEW	—	—	42,321	494	—	614	168	14,338	485	28,150	70,470										
166,491																																			
528,055																																			
335,564																																			
planning																																			

No.	SALARIES										BENEFITS										Total Salaries & Benefits (R 1000 X)	Total Benefits (R 1000 X)	Q 1 Y			
	Division	COCC	HBU	Filled	Vacant	Position No.	Position Title	Position	Name of Incumbent	Vice	Appointment	Grade/Step	Salary (Annual)	Last Date	Date of Next Increment	Subtotal (R 1000 X)	Retire (R 1901 X) 26 PP (R 328.43 X)	Social Security (R 228.43 X) 26 PP (R 328.43 X)	Life Insurance (R 7.05 X 26 PP) 1089	Medical (R 466.7 X 26 PP) 14,336				Dental (R 17.43 X 26 PP) 485		
RSCAL																										
Home Business Unit (050000)																										
1	RS.C	COCC	050000	1		05001	Controller	Permanent	Davidi, Inessa T.	Gueren	CLT/Permanent	\$54,490	101,891	—	—	2,738	103,629	29,547	454	—	1,507	198	14,336	485	46,957	150,168
2	RS.C	COCC	050000			05002	Deputy Controller	Permanent	Vacant	(Vice R. David)	CLT/Permanent	—	—	(No Auditing in FY 2023)	—	—	—	—	—	—	—	—	—	—	—	
3	RS.C	COCC	050000	1		05003	Accountant I	Permanent	Diggs, Casey J.	(Vice G. Reyes)	Temporary	US\$416A	39,827	12/16/2023	—	34,877	9,901	454	—	525	168	14,336	485	29,920	60,747	
4	RS.C	COCC	050000	1		05004	Accountant I	Permanent	Awu, Lucy R.	(Vice P. Ciriaco/Pro)	Permanent	US\$4446A	74,268	12/17/2021	12/1/2022	1,486	75,754	21,541	464	—	1,089	198	14,336	485	38,153	113,902
5	RS.C	COCC	050000	1		05011	Accountant III	Permanent	Reyes, Qi Yang/ Kim	(Vice NEAV FY 2023 Budget)	Presidency	NG\$410B	66,610	6/20/2023	2,088	71,698	23,364	454	—	1,040	198	14,336	485	36,937	108,636	
6	RS.C	COCC	050000	1		11016	Accountant II	Permanent	Brown, Patrick B. (Temp Exp)	(Vice G. Sazon)	Presidency	NG\$410D	59,560	12/16/2023	2,222	57,762	18,428	454	—	838	198	14,336	485	32,779	90,561	
																344,005								180,364	524,369	

MODERNIZATION-CAPITAL FUNDING

[illegible]

RESEARCH, PLANNING & EVALUATION

[illegible]

(HBU 08000 - NO LONGER USED - for monthly Housing Services)

No.	Division	COC	HBU	Filed	Vacant	Position No.	Position Title	Position	Name of incumbent	Vice	Appointment	Grade/Step	Salary (Annual)	Last Date	Date of Next Increase	Subsidy (M + P)	BENEFITS											Total Salaries & Benefits (R + Y)
																	Retire (R)	Social (S)	Life (L)	Medical (M)	Dental (D)	Total (R + S + L + M + D)						
																							Retirement (R)	Social Security (S)	Life Insurance (L)	Medical Insurance (M)	Dental Insurance (D)	
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y				

SALARIES														BENEFITS											
No.	Division	COC	HEU	Filled	Vacant	Position No.	Position Title	Position	Name of Incumbent	Vice	Appointment	Grade's step	Salary (Annul)	INCREMENT		Last Date	Sick/Ad (M+P)	Retire (Q+28.0%)	Social Security (Q+8.0%)	Medicare (Q+1.45%)	Life (Q+3.26 PP)	Medical (PRENUM) P.P.	Dental (PRENUM) P.P.	Total Benefits (R+R+X)	Total Salaries & Benefits (Q+Y)
														Amount	Date of Next										

PUBLIC HOUSING-AMP 2																										
Home Business Unit (112000)																										
1	PH-AMP2	---	112000	1	00003		Dale Cordell Clerk III ***	Permanent	Erica N. Evangelista (Temp-Esp 08/30/2023)	Vice: B. Bono	Temporary	EQ4-1(F)	24,316	210/2022	---	24,316	8,913	484	-	303	196	14,336	485	22,779	47,056	
2	PH-AMP2	---	112000	1	00008		Maintenance Clerk	Permanent	Rigoberto, Shirley Ann P. (Temp-Esp 08/30/2023)	Vice: P. Cruz	Temporary	Q24-1(F)	25,816	3/27/2023	---	25,816	7,336	484	-	374	196	14,336	485	23,217	49,043	
3	PH-AMP2	---	112000	1	00001		Interviewer Clerk	Permanent	Esp 08/30/2023	Vice: P. Cruz	Permanent	Q24-1(F)	52,567	21/12/2023	21/12/2024	2,110	50,086	15,981	484	-	799	196	14,336	485	31,973	87,729
4	PH-AMP2	---	112000	1	00009		Heating Specialist	Permanent	Durga Elizabeth Asaro	Vice: D. D. Del	Permanent	Q24-1(F)	39,523	8/17/2022	8/17/2023	2,371	41,894	11,911	484	-	507	196	14,336	485	26,031	68,026
5	PH-AMP2	---	112000	1	00016		Maintenance Worker	Permanent	Blas Virginia T.	Vice: D. D. Del	Permanent	Q24-1(F)	33,315	6/6/2022	---	-	33,315	9,471	484	-	483	156	14,336	485	25,469	59,783
6	PH-AMP2	---	112000	1	00008		Maintenance Worker	Permanent	Cruz Patrick G. (Temp-Esp 08/30/23)	Vice: D. D. Del	Permanent	Q24-1(F)	33,315	6/6/2022	---	-	33,315	9,471	484	-	483	156	14,336	485	25,469	59,783
7	PH-AMP2	---	112000	1	11007		Property Site Manager ***	Permanent	Vacant	Vice: L.S. Cruz	CLT-Permanent	HMS-1(A)	33,315	---	---	-	33,315	25,173	484	-	1,384	196	14,336	485	26,469	130,223
8	PH-AMP2	---	112000	1	11014		Maintenance Worker	Temporary	Cruz Gina M.	Vice: L.S. Cruz	CLT-Permanent	Q24-1(F)	66,844	12/5/2022	12/5/2023	1,736	68,580	43,021	484	-	628	196	14,336	485	38,468	71,779
9	PH-AMP2	---	112000	1	11019		Administrative Assistant	Permanent	Vidal Roy Cab	Vice: R.R. Maron	CLT-Permanent	HMS-1(D)	40,869	4/1/2023	3/31/2024	2,452	43,321	12,316	484	-	541	196	14,336	485	26,664	63,982
Res. No. FY 2018/018																										
Salaried Admin. / (Temp-Esp)																										
10	PH-AMP2	---	112000	1	11026		Chk III	Permanent	Mendiola Maria Magdalena	Vice: V.M. Torres	CLT-Permanent	Q24-1(E)	38,236	12/7/2022	12/7/2023	2,112	37,318	10,610	484	-	541	196	14,336	485	26,664	63,982
Res. No. FY 2018/018																										
Salaried Admin. / (Temp-Esp)																										
11	PH-AMP2	---	112000	1	11028		Chk III	Permanent	Salaried Admin. / (Temp-Esp 08/30/23)	Vice: B. Bono	Temporary	EQ4-1(A)	23,195	8/26/2019	---	-	23,195	6,590	484	-	326	196	14,336	485	22,441	45,636
12	PH-AMP2	---	112000	1	11034		Building Maintenance Supervisor	Permanent	Cruz Michael M.	Vice: B.S. Cruz	CLT-Permanent	HMS-1(A)	52,567	8/18/2022	7/17/2023	2,095	54,662	15,483	484	-	700	196	14,336	485	31,761	86,426
13	PH-AMP2	---	112000	1	12011		Maintenance Worker	Permanent	Archie Peter P.	Vice: J.D. Negrin	CLT-Permanent	HMS-1(E)	38,030	10/2/2022	10/2/2023	2,336	41,266	11,732	484	-	598	196	14,336	485	27,644	69,161
																								501,644		
																								837,546		

PUBLIC HOUSING-AMP 3																										
Home Business Unit (113000)																										
1	PH-AMP 3	---	113000	1	00016		Building Maintenance Worker	Permanent	Cecilia R. Aldebe R. (Temp-Esp 08/30/2023)	(Vice: D. Negrin)	Temporary	HMS-1(A)	33,315	5/9/2022	---	33,315	9,471	484	-	483	196	14,336	485	25,469	58,783	
2	PH-AMP 3	---	113000	1	00019		Maintenance Worker	Temporary	Kim, Yong Nam	(Vice: L.C. Torres)	CLT-Permanent	HMS-1(C)	36,020	11/21/2022	11/21/2023	2,161	38,181	10,652	484	-	584	196	14,336	485	26,922	65,103
3	PH-AMP 3	---	113000	1	00020		Maintenance Worker	Permanent	Imrie, David J.	(Vice: D. Negrin)	CLT-Permanent	HMS-1(A)	42,059	1/29/2024	1/29/2024	2,381	44,269	11,927	484	-	610	196	14,336	485	28,011	70,189
4	PH-AMP 3	---	113000	1	00021		Maintenance Worker	Permanent	Vacant	(Vice: F.A.D. Santos)	Temporary	HMS-1(A)	33,315	5/23/2022	---	-	33,315	9,471	484	-	483	196	14,336	485	25,469	58,783
5	PH-AMP 3	---	113000	1	00029		Data Control Clerk I ***	Permanent	Mrs. Joan P. (Temp-Esp 08/30/23)	(Vice: J.R.A. Blos)	Temporary	FD4-2(F)	25,775	6/29/2015	---	-	25,775	7,328	484	-	374	196	14,336	485	23,215	48,560
6	PH-AMP 3	---	113000	1	00048		Administrative Assistant	Permanent		(Vice: J.R.A. Blos)	---	---	-	(No finding in FY 2022)	-	-	-	-	-	-	-	-	-	-	-	
7	PH-AMP 3	---	113000	1	11002		Inventory Clerk	Permanent	Santiago, Renee Marie C.	(Vice: J.A. Santos)	CLT-Permanent	Q24-1(A)	24,857	12/22/2023	12/22/2023	1,491	26,348	7,401	484	-	382	196	14,336	485	23,869	48,755
8	PH-AMP 3	---	113000	1	11006		Property Site Manager ***	Permanent	Bando, Patrick R.	(Vice: P.J. Negrin)	CLT-Permanent	Q24-1(A)	73,599	3/9/2022	3/9/2023	2,388	75,987	21,552	484	-	1,009	196	14,336	485	36,169	113,972
9	PH-AMP 3	---	113000	1	11012		Librarian ***	Temporary	Vacant	(Vice: J. Blos)	Temporary	HMS-1(A)	28,096	5/27/2023	---	-	28,096	7,973	484	-	407	196	14,336	485	23,093	51,093
10	PH-AMP 3	---	113000	1	11013		Administrative Assistant	Permanent	Pala, Catherine C.	(Vice: J.R.A. Blos)	CLT-Permanent	Q24-1(A)	32,693	11/26/2022	11/26/2023	1,574	34,267	9,913	484	-	506	196	14,336	485	25,932	60,768
11	PH-AMP 3	---	113000	1	11021		Maintenance Worker	Permanent	Richter, Thomas	(Vice: B.T. Cruz)	Probationary	HMS-1(A)	33,315	1/30/2024	1/30/2024	1,666	35,164	10,040	484	-	572	196	14,336	485	26,065	61,370
12	PH-AMP 3	---	113000	1	11024		Heating Specialist	Permanent	Tydelago, Bernadette V.	(Vice: NEW-BOC Res. No. FY2016/009)	CLT-Permanent	L24-1(F)	43,135	1/9/2023	1/7/2024	2,583	45,717	13,009	484	-	663	196	14,336	485	26,177	74,903
13	PH-AMP 3	---	113000	1	11027		Maintenance Worker	Permanent	Santos, Bernice A. D.	(Vice: MS. Aquino)	CLT-Permanent	HMS-1(A)	33,315	1/30/2024	1/30/2024	1,666	35,314	10,040	484	-	572	196	14,336	485	26,065	61,370
14	PH-AMP 3	---	113000	1	11030		Chk I	Permanent	Perquet, Judy M.C. (Temp-Esp 08/30/23)	(Vice: D.C. Pablo)	Temporary	Q24-1(A)	18,873	9/12/2022	---	-	18,873	5,650	484	-	268	196	14,336	485	21,451	41,254
15	PH-AMP 3	---	113000	1	11032		Heating Specialist	Permanent	Martinez, Kall Anthony G.	(Vice: J.A. Santos)	Probationary	Q24-1(F)	35,688	3/9/2024	3/9/2024	2,194	38,267	11,020	484	-	662	196	14,336	485	27,066	65,856
16	PH-AMP 3	---	113000	1	11035		Building Maintenance Supervisor	Permanent	Lungu, Derek C.	(Vice: NEW-BOC Res. No. FY2021)	CLT-Permanent	L24-1(A)	52,567	10/19/2021	10/19/2022	2,066	54,662	15,483	484	-	700	196	14,336	485	31,767	86,246
17	PH-AMP 3	---	113000	1	11037		Interviewer Clerk	Temporary	Morales, Ambrosia	(Vice: NEW-BOC Res. No. FY2023)	Temporary	Q24-1(F)	25,816	---	---	-	25,816	7,339	484	-	574	196	14,336	485	23,221	49,043
																	605,397								1,318,377	

SALARIES										BENEFITS														
No.	Division	COC	HBU	Filled	Vacant	Position No.	Position Title	Position	Name of Incumbent	Vice	Appointment	Grade/Step	Salary (Annual)	INCREMENT		Succal (M+P)	Retire (DDI)	Social Security (Q x 28.42%)	Medicare (Q x 1.46%)	Life (P)	Medical PREMIUM (\$425.37 x 20)	Dental (P/RENUM)	Total Benefits (R + U + X)	Total Salaries & Benefits (Q + Y)
														Last Date	Date of Next									

GUAMA TRANSLADAT

Home Business Unit (116000)

1	GT	---	116000	1	08026		Resident Manager	Permanent	(Vice: J.D. Giddens)	Vacant	---	---	(No Ending in FY 2013)	---	---	---	---	---	---	---	---	---	---	---
2	GT	---	116000	1	08027		Manufactured Plant	Permanent	(Vice: F.J. Pangelinan)	Vacant	---	---	(No Ending in FY 2013)	---	---	---	---	---	---	---	---	---	---	---
3	GT	---	116000	1	09024		Maintenance Worker	Permanent	(Vice: T. Mondala)	Permanent	HMS1(A)	33,310	2/22/2023	---	---	30,314	10,040	484	572	198	14,336	485	26,069	61,379
4	GT	---	116000	1	11016		Property Site Manager	Permanent	Mercelia Paul/Juan J.	(Vice: P.R. Santos)	CLT/Permanent	O1122(A)	73,586	2/6/2022	2/6/2023	2,208	76,887	21,852	484	1,099	186	14,336	485	93,105
																111,121								176,181

Anti-Security Service Coordinator

Home Business Unit (116000)

1	GT	---	116000	1	0	09010	Program Coordinator III	Permanent	Alvin Imao O.	(Vice: E. Santsap - Transferred to A/E Pos. No. 13007 dated 03/15/2022)	CLT/Permanent	11043(E)	44,071	3/17/2022	3/17/2023	2,668	47,669	13,092	484	---	681	198	14,336	485	28,757	77,426
																61,660								26,197		77,426

SECTION 8 (HCU/P)

Home Business Unit (120000)

1	SEC B	---	120000	1	01010	Inspector Clerk	Permanent	Del Rosario, Jara Lynn P. (Temp-Exp 09/2023)	(Vice: V. Mendola)	Temporary	CG-44(F)	20,867	---	---	20,867	5,932	454	---	303	198	14,336	485	21,748	42,615
(Vice: M.G.B. Capalunga - FY 2018 position expiring form 11/1/2024)																								
2	SEC B	---	120000	1	01006	Inspector Clerk	Permanent	Santos Jr. Romo O.	(Vice: M.S. Zayas)	CLT/Permanent	CG-44(C)	33,561	5/11/2023	5/11/2024	2,014	35,575	10,114	454	---	516	198	14,336	485	26,133
3	SEC B	---	120000	1	06001	Section 8 Administrator	Permanent	Santos Jr. Romo P.	(Vice: E.O. Perez)	Permanent	CG-44(B)	128,269	8/1/2021	8/1/2022	5,182	133,447	37,968	454	---	1,905	198	14,336	485	168,834
4	SEC B	---	120000	1	06002	Housing Specialist	Permanent	Quintanilla, Denise J.O.	(Bulard)	CLT/Permanent	LG-43(E)	40,897	5/27/2023	5/27/2024	2,442	43,139	12,254	454	---	626	198	14,336	485	28,423
5	SEC B	---	120000	1	06003	Housing Specialist Supervisor	Permanent	Balboa, Joanne C.	(Vice: E.O. Perez)	Permanent	NG-41(B)	98,743	7/21/2022	7/21/2023	3,889	102,732	29,207	454	---	1,450	198	14,336	485	148,942
6	SEC B	---	120000	1	06004	Housing Specialist Supervisor	Permanent	Pawichio, Raul E.	(Vice: E.O. Perez)	Permanent	NG-41(A)	97,785	3/12/2023	3/12/2024	1,555	99,720	28,360	454	---	1,456	198	14,336	485	145,000
7	SEC B	---	120000	1	06005	Housing Specialist	Permanent	Telleque, Jherena Marie T.	(Vice: E.O. Perez)	CLT/Permanent	LG-44(F)	43,853	2/5/2023	2/5/2024	2,613	46,166	13,125	454	---	629	198	14,336	485	29,308
8	SEC B	---	120000	1	06006	Housing Specialist	Permanent	Bertrand, Mariela Lillian	(Vice: M.S. Zayas)	CLT/Permanent	LG-44(E)	30,220	5/13/2022	5/13/2023	4,477	40,697	11,570	454	---	500	198	14,336	485	27,674
9	SEC B	---	120000	1	06007	Housing Specialist	Permanent	Duran, Lillian	(Vice: B.J. Quirales)	Probationary	LG-41(A)	34,827	10/31/2022	10/30/2023	2,590	36,517	10,465	454	---	535	198	14,336	485	26,944
10	SEC B	---	120000	1	06008	Housing Specialist	Permanent	Ramos, Emma T.	(Vice: P.J. Mendola)	CLT/Permanent	LG-44(B)	54,886	2/22/2023	2/22/2024	(17,519)	37,630	10,795	454	---	551	198	14,336	485	26,563
11	SEC B	---	120000	1	06011	Housing Specialist	Permanent	White, Denise Rosendo	(Vice: A. Maydan)	CLT/Permanent	LG-44(F)	44,553	2/22/2023	2/22/2024	2,613	46,166	13,125	454	---	629	198	14,336	485	29,309
(Vice: M.M. Mendola - reprogrammed from IC to Admin Aide)																								
12	SEC B	---	120000	1	06012	Administrative Aide	Permanent	Vacant	(Vice: E.O. Perez)	Vacant	FG-31(C)	22,284	---	---	22,284	5,330	454	---	323	198	14,336	485	22,712	
(No Ending in FY 2019)																								
13	SEC B	---	120000	1	06013	Administrative Aide	Permanent	Vacant	(Vice: V.M. Torres)	Vacant	---	---	---	---	---	---	---	---	---	---	---	---	---	
14	SEC B	---	120000	1	06014	Clerk I	Permanent	Margley, Chelsy G. (Temp Exp 09/30/2023)	(Vice: M.M. Mendola)	Temporary	CG-44(A)	19,873	---	---	19,873	5,650	454	---	288	198	14,336	485	21,451	
(Vice: C.M. Cruz - reprogrammed from PCF to HS - temp. fund ng)																								
15	SEC B	---	120000	1	06023	Housing Specialist	Permanent	Vacant	(Vice: E.O. Perez)	Vacant	LG-44(F)	34,827	---	---	34,827	9,501	454	---	535	198	14,336	485	25,920	
(No Ending in FY 2019)																								
16	SEC B	---	120000	1	06024	Program Coordinator (RSS)	Permanent	Vacant	(Vice: E.S. Ojeda)	---	---	---	---	---	40,682	11,555	454	---	530	198	14,336	485	27,669	

Guam Housing and Urban Renewal Authority
FY 2024 Budget
Staffing Pattern

A B C D E F G H I J K L M N O P Q R S T U V W X Y

No.	SALARIES										BENEFITS																		
	Division	COC	HBU	Filled	Vacant	Position No.	Position Title	Position	Name of Incumbent	Vice	Appointment	Grade/Step	Salary (Annual)	INCREMENT		Medical (M+P)	Relief (DOH)					Total Benefits (R+T+X)	Total Salaries & Benefits (C+Y)						
														Start Date	Date of Next		Security (Q x 2.43%)	Life (Q x 1.46%)	Medicare (Q x 1.46%)	PP (37/43 x 26 PP)	PP (37/43 x 26 PP)			Dental (PREMIUM)					
17	SEC8	---	120000	1		09028	Firetower Clerk	Permanent	McCormick, Mark Ray M.	(Vice: R. Tabor)	Permanent	GS-11(P)	26,816	12/19/2022	12/19/2023	1,950	27,362	7,782	494	-	307	198	14,338	485	23,600	51,026			
18	SEC8	---	120000	1		09000	Housing Specialist Supervisor	Permanent	Vacant	(Vice: B. Bando)	Permanent	NG-11(P)	76,789	9/16/2002	9/16/2023	2,301	79,090	22,465	494	-	1,146	198	14,338	485	36,122	118,127			
19	SEC8	---	120000	1		09002	Firetower Clerk	Permanent	Saban, Lisa A.	(Vice: M.S. Justina)	Permanent	GS-11(P)	57,812	12/2/2023	12/2/2024	2,312	60,124	17,693	494	-	872	198	14,338	485	33,479	99,603			
20	SEC8	---	120000	1		09009	Building Inspector (Housing Inspector)	Permanent	Dakow, Robert B.	(Vice: J.O. Gulgren)	CLT-Permanent	GS-11(P)	37,677	10/19/2022	10/19/2023	2,351	39,990	11,354	494	-	579	198	14,338	485	27,447	67,394			
21	SEC8	---	120000	1		09010	Building Inspector (Housing Inspector)	Permanent	Anderson, Jesse M.	(Vice: P. B. Apom)	CLT-Permanent	GS-11(P)	42,324	10/19/2022	10/19/2023	2,540	44,864	12,759	494	-	691	198	14,338	485	28,922	73,769			
22	SEC8	---	120000	1		09011	Building Inspector (Housing Inspector)	Permanent	Vacant	(Vice: N. Pineda)	CLT-Permanent	GS-11(P)	33,213	10/29/2022	10/29/2023	1,903	35,208	10,009	494	-	510	198	14,338	485	26,053	61,230			
23	SEC8	---	120000	1		09012	Building Inspector (Housing Inspector)	Permanent	Sar Agustin, John C.	(Vice: J.O. Gulgren)	Permanent	GS-11(P)	61,229	5/27/2023	5/27/2024	3,974	64,903	18,452	494	-	941	198	14,338	485	34,905	99,809			
24	SEC8	---	120000	1		09006	Building Inspector II	Permanent	(No finding)	(Vice: R.W. Hesa)	Vacant	---	---	---	---	-	-	-	-	-	-	-	-	-	-	-	-		
25	SEC8	---	120000	1		12003	Firetower Clerk	Permanent	Mendiola, Vanessa V.C.	(Vice: P. Padilla)	CLT-Permanent	GS-11(P)	25,816	12/19/2022	12/19/2023	1,599	27,365	7,780	494	-	307	198	14,338	485	23,600	51,026			
26	SEC8	---	120000	1		12014	Clerk II	Permanent	Prados, Paul Anibal (Temp)	(Vice: New FY 2023)	Temporary	GS-11(P)	22,270	9/2/2001	---	-	22,270	6,331	494	-	323	198	14,338	485	22,108	44,436			
27	SEC8	---	120000	1		12005	Clerk II	Permanent	Ion, Kate A. (Temp up 09/30/23)	(Vice: S.F. Yano)	Temporary	GS-11(P)	22,490	4/1/2021	---	-	22,490	6,394	494	-	326	198	14,338	485	22,233	44,723			
28	SEC8	---	120000	1		12007	Firetower Clerk	Permanent	Camalujan, Erika Ann Camacho	(Vice: D.R. Pineda)	CLT-Permanent	GS-11(P)	31,251	11/29/2022	11/29/2023	1,881	33,232	9,448	494	-	482	198	14,338	485	25,443	58,975			
29	SEC8	---	120000	1		12008	Program Coordinator III	Permanent	Sara, Stephen C.	(Vice: P.H. Mesa)	CLT-Permanent	NG-11(P)	82,086	11/1/2023	11/1/2024	2,463	84,549	24,097	494	-	1,226	198	14,338	485	40,777	125,325			
30	SEC8	---	120000	1		12009	Housing Specialist	Permanent	Quango, J., Sebastian R.	(Vice: J.A.T. Tabor)	CLT-Permanent	GS-11(P)	48,470	1/7/2023	1/7/2024	2,508	51,378	14,607	494	-	745	198	14,338	485	30,865	82,233			
31	SEC8	---	120000	1		12010	Housing Specialist	Permanent	Debor, John M.	(Vice: M.A. Rivera)	CLT-Permanent	GS-11(P)	41,894	3/19/2023	3/19/2024	2,514	44,408	12,625	494	-	644	198	14,338	485	28,762	73,100			
32	SEC8	---	120000	1		12012	Program Coordinator III	Permanent	Aljano, Nicole R.	(Vice: T. Cruz)	Permanent	NG-11(P)	66,320	1/19/2023	1/19/2024	1,960	68,310	19,432	494	-	990	198	14,338	485	38,924	104,234			
														1,463,402												903,586		2,379,970	

Family's self-sufficiency

Housing Business Unit (120000)

1	SEC8	—	120000	1	09015	Program Coordinator III	Permanent	Capeda, Sardinia A.	(Vice: R.J.C. Colares)	CLT-Permanent	NG-11(P)	73,787	3/20/2023	3/20/2024	2,314	76,001	21,607	494	-	1,102	168	14,336	485	38,222	114,223																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
2	SEC8	—	120000	1	12013	Program Coordinator II	Permanent	Capas, Rena Lynn S.	(Vice: P. Sines)	Permanent	NG-11(P)	39,544	1/30/2024	1/30/2024	2,372	41,917	11,917	494	-	638	166	14,336	485	69,655	184,178																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				

ARCHITECTURAL ENGINEERING

Housing Business Unit (120000)

1	A/E	—	130000	1	01011	Wage Compliance Officer	Permanent	Perez, Sanny P.	(Vice: A.J. James)	CLT-Permanent	GS-11(P)	35,544	9/21/2022	9/21/2023	4,393																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								</
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SALARIES																	BENEFITS										
INCREMENT																											
No.	Division	COCC	HBU	Filled	Vacant	Position No.	Position Title	Position	Name of Incumbent	View	Appointment	Grade/Step	Salary (Annual)	Last Date	Date of Next	Amount	Subtotal (M+P)	Retire (DD)	Social Security (61301 x 26 PP)	Medicare (Q x 1.50%)	Life (37.03 x 26 PP)	Medical (PREMIUM)	Dental (PREMIUM)	Total Benefits (R PP x X)	Total Salaries & Benefits (Q + Y)		
11	A/E	—	133000	7	3	13305	Administrative Aide	Permanent	[Denotes Section & Presidential Hire]		Temporary	(Vice: C. Jenkins)				557,804	250,779							250,779	808,583		
Total																	7,403,300							4,415,036	11,818,336		

Staffing on BOARD		122.00
Vacancies		30.00
Total Board Approved FTE		161.00

FTE POSITION BREAKDOWN		
Undisbursed	3.0	
Permanent	146.0	
Temporary	12.0	
Temporary (part-time)	0.0	
TOTAL FTE POSITIONS :		161.0

EMPLOYEE APPOINTMENT BREAKDOWN		
Example	2.0	1%
Undisbursed	1.0	1%
Permanent	21.0	16%
CLT Permanent	66.0	48%
Probationary	12.0	9%
Unlimited-Term	0.0	0%
Temporary	35.0	26%
Temporary (part-time)	0.0	0%
TOTAL EMPLOYEE APPTS		137.0
Vacancy		24.0

GUAM HOUSING AND URBAN RENEWAL AUTHORITY
Aturidat Ginima Yan Rinueban Suidat Guahan
BOARD OF COMMISSIONERS
Resolution No. FY2023-023

Moved by:

Seconded by:

RESOLUTION APPROVING THE FISCAL YEAR 2024 OPERATING BUDGETS FOR PUBLIC HOUSING ASSET MANAGEMENT PROJECTS (AMP) GQ001000001, GQ001000002, GQ001000003 AND GQ001000004.

WHEREAS, the Authority and the U.S. Department of Housing and Urban Development (**HUD**) entered into a Consolidated Annual Contributions Contract, ACC Number SF-272 dated March 27, 1967; and

WHEREAS, the Authority administers HUD's Low Rent Public Housing Program, which is subsidized by **HUD**, through its Operating Fund; and

WHEREAS, **HUD**, with the implementation of 990.255 of the Operating Fund final rule, requires public housing authorities to implement project-based management, project-based budgeting and project-based accounting, and

WHEREAS, the Authority, in anticipation of the aforementioned requirement, has grouped its housing developments into Asset Management Programs (AMPs),

WHEREAS, the proposed Fiscal Year 2024 AMP budgeted expenditures are necessary in the efficient and economical operations of the AMPs for the purpose of serving low-income residents; therefore, be it

RESOLVED, that the FY 2024 AMP operating budgets for the Authority's Asset Management Projects GQ001000001, GQ001000002, GQ001000003 and GQ001000004 are hereby approved.

IN REGULAR BOARD MEETING AT SINAJANA, GUAM – SEPTEMBER 21, 2023
PASSED BY THE FOLLOWING VOTES:

AYES:

NAYES:

ABSENT:

ABSTAINED:

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly adopted by the Guam Housing and Urban Renewal Authority Board of Commissioners on September 21, 2023.

(SEAL)

ELIZABETH F. NAPOLI
Secretary / Executive Director

GUAM HOUSING AND URBAN RENEWAL AUTHORITY
Aturidat Ginima Yan Rinueban Suidat Guahan
BOARD OF COMMISSIONERS

Resolution No. FY2023-024

Moved by:

Seconded by:

RESOLUTION APPROVING THE FISCAL YEAR 2024 OPERATING AND ADMINISTRATIVE BUDGET.

WHEREAS, the Authority must continue its primary mission to provide safe, decent and sanitary housing to the people of Guam in Fiscal Year 2024; and

WHEREAS, the Authority must ensure the continued operation of the Public and Indian Housing, Housing Choice Voucher, Supportive Housing for the Elderly and community development programs; and

WHEREAS, the Authority must ensure the continued payment of personnel salaries, benefits and other administrative expenditures for Fiscal Year 2024; and

WHEREAS, to allow the Authority the flexibility for addressing situational needs to meet its mission, provide transfer authority of 10% to the Executive Director, within the total budget, and keep the Chairman of the Board apprised of such transfers; therefore be it

RESOLVED, that the FY 2024 Operating and Administrative budget is hereby approved.

**IN REGULAR BOARD MEETING AT SINAJANA, GUAM – SEPTEMBER 21, 2023
PASSED BY THE FOLLOWING VOTES:**

AYES:

NAYES:

ABSENT:

ABSTAINED:

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly adopted by the Guam Housing and Urban Renewal Authority Board of Commissioners on September 21, 2023.

(SEAL)

ELIZABETH F. NAPOLI
Secretary / Executive Director



GHURA

Guam Housing and Urban Renewal Authority
Aturidat Ginima' Yan Rinueban Siudad Guahan
117 Bien Venida Avenue, Sinajana, GU 96910
Phone: (671) 477-9851 • Fax: (671) 300-7565 • TTY: (671) 472-3701
Website: www.ghura.org



DATE: August 8, 2023
TO: Elizabeth F. Napoli, Executive Director
FROM: Training Committee
Katherine E. Taitano, Chief Planner
Gina M. Cura, AMP2 Property Site Manager
Alternate - Philly San Nicolas, AMP4 Property Site Manager
SUBJECT: Off-Island Training Request
2023 HUD-Section 8 Administrators Meeting
September 8, 2023; HUD Office, Honolulu, Hawaii

08/10/2023 @ 4:55 pm

Please proceed with processing this request in accordance with BOC Resolution No. FY 2019-016, for the following reasons:

1. Next BOC meeting is 9/12/2023
2. Training is before the next BOC meeting on 9/12 and processing must occur immediately so as not to incur exorbitant air fare and related fees. BOC will be notified of travel approval granted under this resolution.

The Committee has reviewed Ms. Norma San Nicolas' request for both Nicole Alejandro and her to attend the subject off-island training.

Total estimated cost for both attendees is this training is \$5,626.

The Committee has evaluated the cost-benefit of this request and has thoroughly reviewed the justification and supporting documents provided by Ms. San Nicolas. This training will improve the monitoring, evaluation and progress, and the quality of services to be delivered to GHURA's Section 8 Housing Choice Voucher Program.

Funding source for this training has been identified: 006. 450. 00. 0. 810. 10. 1

Certifying Officer's Signature: For In GE / Acting Controller
Frances Danieli, Controller

Training Committee's Recommended Action: ☒ [XX] Approval ☐ [] Disapproval

The Training Committee believes that the attendance of Norma San Nicolas and Nicole Alejandro at this meeting will benefit the authority and recommends the approval of this travel/training request.

Katherine E. Taitano, Chief Planner

Philly San Nicolas

Philly San Nicolas, AMP4 Property Site Manager

Gina Cura

Digitally signed by Gina Cura
DN: cn=Gina Cura, o=Guam Housing and Urban
Renewal Authority, ou=Public Housing AMP 2,
email=gina@ghura.org, c=US
Date: 2023.08.08 16:19:10 +1000

Gina M. Cura, AMP2 Property Site Manager

Concurrence/non-concurrence:

☒ [X] I concur with the Committee's Recommendation

☐ [] I do not concur with the Committee's recommendation and approve the subject request.

Elizabeth F. Napoli 08/10/2023
Elizabeth F. Napoli, Executive Director

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
BOARD OF COMMISSIONERS
RESOLUTION NO. FY2019-016**

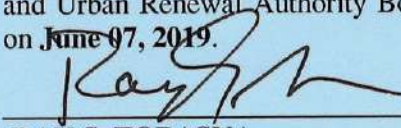
Moved By: JOSEPH M. LEON GUERRERO Seconded By: CARL V. DOMINGUEZ
RESOLUTION DELEGATING AUTHORITY TO THE EXECUTIVE DIRECTOR TO APPROVE TRAVEL IN THE EVENT OF AN EMERGENCY OR A LACK OF BOARD QUORUM

- WHEREAS,** pursuant to Section 5104, Title 12 of the Guam Code Annotated, the Board of Commissioners of the Guam Housing and Urban Renewal Authority (GHURA), is given the right and responsibility to govern and control the operations of the Authority, and to establish policies for its day-to-day operations, and generally to undertake its responsibilities as supreme authority for the Agency; and
- WHEREAS,** the Authority's Travel Policy requires specific advance authorization by the GHURA Board of Commissioners for off-island travel on official Authority business; and
- WHEREAS,** the Board of Commissioners recognizes that in the event of an emergency or a lack of a board quorum, costs for such travel only increase while waiting for the next board meeting to occur; and
- WHEREAS,** most travel requests are planned and approved by the board during the regular budget cycle process; now therefore, be it
- RESOLVED,** that the GHURA Board of Commissioners approves the Delegation of Authority to the Executive Director to approve travel in the event of an emergency or a lack of board quorum; and be it further
- RESOLVED,** the Executive Director shall notify the board at the immediate next meeting of the GHURA Board of Commissioner of the travel request(s) that were granted approval under this Resolution; and be it further
- RESOLVED,** that in the event the Executive Director himself, must also travel, the same delegation of authority and reporting responsibilities shall be extended to the GHURA Deputy Director.

**IN A SCHEDULED BOARD MEETING, SINAJANA, GUAM – JUNE 07, 2019
PASSED BY THE FOLLOWING VOTES:**

AYES: Sabino Flores, Joseph Cameron, Carl Dominguez, George Pereda, Monica Guzman
NAYES: NONE
ABSENT: Joseph Cameron, Eliza Paulino
ABSTAINED: NONE

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly adopted by the Guam Housing and Urban Renewal Authority Board of Commissioners on ~~June 07, 2019~~.



RAY S. TOPASNA
Secretary/Executive Director


(SEAL)



GUAM HOUSING AND URBAN RENEWAL AUTHORITY

July 24, 2023

MEMORANDUM

TO: Travel Committee

VIA: Elizabeth F. Napoli, Executive Director 

FROM: Norma P. San Nicolas, Section 8 Administrator 
Nicole Alejandro, Program Coordinator III 

SUBJECT: Off-island Travel Request to attend the HUD-Section 8 Administrators' Meeting on September 8, 2023, at the HUD Office in Honolulu

This memo requests off-island travel to attend the U.S. Department of Housing and Urban Development (HUD) sponsored Section 8 Administrators' Meeting in Honolulu, Hawaii. The meeting will be held at the U.S. Department of Housing and Urban Development Field Office at 1003 Bishop Street, Suite 2100, in Honolulu. The proposed agenda for the meeting is attached.

Administrators' Meeting and the Proposed Agenda

The Section 8 Administrators' meeting is a HUD-sponsored annual meeting intended for all Housing Authority Program Administrators to come together as a meeting of the minds to discuss and strategize ways to improve the implementation of the Section 8 Housing Choice Voucher Program. The annual meeting started under the leadership of Michael Flores, Public Housing Director, in May 2009 and continues to carry on with Mr. Jesse Wu. The agenda for the meeting will cover key issues currently impacting the Section 8 HCV Program and ongoing discussions among the different housing authorities and HUD. These issues include:

- *Fair Housing:* As advocates and protectors of the clients we serve, it is our responsibility to ensure we continuously avail ourselves of the most updated policies in Fair Housing and ensure that we are not violators of the rights of those we serve. The meeting will cover updated fair housing policies that will be shared with the staff and our participants.
- *Fraud in the HCV Program:* Fraud and abuse occur when families or property owners intentionally fail to report required information or incorrect information to obtain benefits to which they are not entitled. An expert to discuss the detection of fraud and abuse is included in the agenda. An OIG presenter will train Administrators to recognize the difference between unintentional and intentional misreporting and focus on cases of deliberate misreporting of information to obtain financial benefits.
- *Stability Vouchers:* Jesse Wu is scheduled to discuss stability vouchers, particularly for PHAs awarded stability vouchers.

- *HUD Dashboards:* The Housing Choice Voucher (HCV) Data Dashboard (dashboard) shows budget and leasing trends, reserve balances, program admissions and attrition, per-unit cost, and leasing potential for the program nationally and allows the user to drill down to the state and PHA-level. The dashboard also provides a current snapshot of utilization for the PHA, updated monthly. Discussion regarding the maintenance of the data used for the dashboard will likely center on the Voucher Management System and the Two-Year-Tool that PHAs used to project and track the utilization of vouchers and the importance of how PHAs can accurately track and report their voucher activities.
- *VMS:* HUD will cover an overview of the Voucher Management Systems, including how it impacts the funding PHA receives annually. The overview will include the importance of accurate reporting and updates to include new voucher programs, such as the EHV Program and Mainstream vouchers.
- *Program updates, utilization reviews, and best practices about occupancies:* The different PHAs will share vital information regarding the various voucher programs on what works and does not. This session aims to brainstorm ways to bring up the lease-up rate for our region.
- *PHA-led discussions:* HUD will yield time for PHAs to discuss topics that are currently or will impact each housing authority nationwide, such as the new inspection requirements under the National Standards for the Physical Inspection of Real Estate (NSPIRE), the Emergency Housing Voucher Program (EHVP); how to improve relations with property owners and the Continuum of Care (CoC) referring organizations.

The annual Administrators' meetings have since accomplished several things: (1) it allowed housing authorities to discuss issues about eliminating homelessness, (2) it allowed PHAs to learn various effective techniques in implementing the Housing Choice Voucher Program, including maintaining the lease-up rate; and (3) it allowed Administrators to set common goals to improve the delivery of services under the Section 8 Program. As a result of the annual meetings, PHA has since seen many improvements, including the introduction of the Two-Year-Tool (projection tool), the VMS Program, the HUD Two-Year-Tool, and the Section 8 Dashboard.

Breakdown cost for each Traveler

The estimated cost per Traveler, based on the 2023 U.S. government per diem table, is as follows:

ITEM	Norma San Nicolas	Nicole Alejandro
Airfare (lowest fare as of 7/18/2023)	\$1,905	\$1,905
Lodging (2 nights and one day)	\$404	\$404
Meals & Incidentals (3 days)	\$471	\$471
Hotel Room Taxes (10.25% per day x 2 days)	\$41	\$41
Taxi service	\$72	
TOTAL	\$2,893	\$2,821

Cost-benefit analysis:

In weighing the cost of attending the HUD-sponsored Administrators' meeting versus not attending may be summed up as follows:

1. The Administrators' meeting is designed to bring different experts to the table to share what works and what does not. Face-to-face discussion with other administrators promotes effective communication engagement and motivation. Participants can ask questions, share opinions, and participate in the discussion, encouraging productive outcomes. The importance of the meeting can mean the effective leasing of GHURA's 2,718 vouchers. Every voucher leased is an administrative fee earned for GHURA. Understanding how to overcome obstacles that each PHA faces is important, and it can only be achieved through effective communication with others who have experienced it.
2. GHURA's Section 8 Program is currently performing above the national standards in leasing its authorized vouchers. It would be valuable to get first-hand advice on how to maintain the current performance level and to receive advice on other ways to obtain additional vouchers to help families currently on the HCV waitlist. Every additional voucher GHURA can get could bring \$18,000 to \$20,000 per voucher annually to the agency.
3. Engaging with other Administrators fosters not only diversity, but it also exposes participants to gaining new perspectives and new ideas to surface and shared among the different agencies. By participating in the 2023 Annual Administrators' meeting, it will continue to stimulate knowledge sharing and cost-effective training necessary for housing authorities to improve their implementation of the HCV Program.

In sum, Ms. Alejandro and I look forward to your favorable review of this travel request. Attending the Administrator's meeting would only be in the authority's best interest to gain valuable information for the opportunity to improve implementation of the Housing Choice Voucher Program. Thank you.