



**BOARD OF COMMISSIONERS  
REGULAR SCHEDULED MEETING  
12:00 P.M., September 21, 2023  
GHURA's Main Office (via Zoom)  
1<sup>st</sup> floor, Conference Room, Sinajana  
AGENDA**

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- I. ROLL CALL**
  
- II. BOARD MEETING PUBLIC ANNOUNCEMENTS**  
1<sup>st</sup> Printing – Thursday, September 14, 2023  
2<sup>nd</sup> Printing – Tuesday, September 19, 2023
  
- III. APPROVAL OF PREVIOUS BOARD MINUTES – August 08, 2023**

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2. <b>Resolution No. FY2023-022</b> .....	4 - 6
Resolution amending the Public Housing (Property Site Manager) Pay Schedule	
3. <b>Intent of Award</b> .....	7 - 13
IFB#GHURA-23-CDBG-GPDESS; Guam Police Division Eastern Sub Station	
4. <b>Intent of Award</b> .....	14 - 17
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Resolution approving the Fiscal Year 2024 Operating and Administrative Budget	

**V. OLD BUSINESS**

- 1. **Change Order #2** .....  
IFB#GHURA-09-26-2019-CDBG; Construction of a Lighthouse Recovery Center for Women in Tiyan, Guam
  
- 2. **Resolution No. FY2023-TA-001** ..... **97 - 101**  
Ratification of Resolution authorizing travel for attendance in the HUD-Sponsored Section 8 Administrator’s Meeting in Honolulu, Hawaii on September 8, 2023

**VI. EXECUTIVE DIRECTOR’S REPORT**

- 1. Project Updates
- 2. Division Updates

**VII. GENERAL DISCUSSION / ANNOUNCEMENTS**


- 1. Next proposed scheduled Board Meeting: Tuesday, October 10, 2023 @ 12:00 p.m.

**VIII. EXECUTIVE SESSION**

**IX. ADJOURNMENT**

**GUAM ENVIRONMENTAL PROTECTION AGENCY**  
**AHENSAN PROTEKSION LINA'LA GUAHAN**

**Board of Directors Regular Meeting: Thursday, September 21, 2023 • 4:00 PM**  
 Guam EPA Administration Conference Room, 17-3304 Mariner Ave., Tiyan Barrigada  
 Google Meet: [meet.google.com/owp-rfqf-kvy](https://meet.google.com/owp-rfqf-kvy) • Live streamed on [youtube.com/guamepa](https://youtube.com/guamepa)



**AGENDA: I.** Call to Order; **II.** Approval of Agenda; **III.** Approval of August 17, 2023 Meeting Minutes; **IV.** Administrator's Report: Outstanding Notices of Violation; **V.** Agency Proposal for Recycling Revolving Fund Funding for FY24; **VI.** Discussion on proposed policy changes related to the Toilet Facilities and Sewage Disposal Act, Septic Systems and Lot Sizes; **VII.** New Notices of Violation; **VIII.** Next Meeting date and adjournment

Connect with us! 

Individuals requiring special accommodations, auxiliary aids or services may call Guam EPA at 671.300.4751/9 or email: [arlene.acfalle@epa.guam.gov](mailto:arlene.acfalle@epa.guam.gov)  
 This advertisement is paid for with local funds

**PUBLICATION NOTICE**


In accordance with the provisions of Guam Code Annotated, Title XI, Chapter III, Section 3315, notice is hereby given that:

**MJD Company, LLC (Take Over)**  
**DBA: Mobil Ipan**

has applied for a Class: 5 (Five) General off Sale Alcoholic Beverage License said premises being marked as Lot: 5-2-2-1 NEW-R1 251 RTE 4 IPAN TALOFOFO

**GHURA**

**Guam Housing and Urban Renewal Authority**  
**Aturidat Ginima' Yan Rinueban Siudad Guahan**  
 117 Bien Venida Avenue, Sinajana, GU 96910  
 Phone: (671) 477-9851 • Fax: (671) 300-7565 • TTY: (671) 472-3701  
 Website: [www.ghura.org](http://www.ghura.org)



**Board of Commissioners Meeting**  
**Thursday, September 21, 2023 at 12:00 PM.**  
 This meeting is open to the public via Zoom.

Topic: GHURA BOC Mtg Thursday, September 21, 2023  
 Time: Sep 21, 2023 12:00 PM Guam, Port Moresby

Join Zoom Meeting:  
<https://us06web.zoom.us/j/87062372344?pwd=NUdBRE9xNDBQSHR4Tj9sK3BhYUxSUT09>  
 Meeting ID: 870 6237 2344 • Passcode: 122121

Watch Youtube Live Stream: <https://www.youtube.com/channel/UCGqKWU0k0mT0FOLyn48ULag>

**AGENDA:**


- ROLL CALL
- BOARD MEETING PUBLIC ANNOUNCEMENTS
- APPROVAL OF PREVIOUS BOARD MINUTES – August 08, 2023
- NEW BUSINESS
  - Resolution No. FY2023-021; Resolution Approving Above-Step Recruitment for the Accountant I Position (Fiscal Division)
  - Resolution No. FY2023-022; Resolution Amending the Public Housing (Property Site Manager) Pay Schedule
  - Intent of Award for IFB#GHURA-23-CDBG-GPDESS; Guam Police Division Eastern Sub Station
  - Intent of Award for IFB#GHURA-23-16; Renovation and Up-grade of Basketball Court, Toto Gardens
  - Summary of Deputy Director, Board Evaluations
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  - Resolution No. FY2023-024; Resolution Approving the Fiscal Year 2024 Operating and Administrative Budget
- OLD BUSINESS
  - Change Order #2 for IFB#GHURA-09-26-2019-CDBG; Construction of a Lighthouse Recovery Center for Women in Tiyan, Guam
  - Resolution No. FY2023-TA-001; Ratification of Resolution authorizing travel for attendance in the HUD-Sponsored Section 8 Administrator's Meeting in Honolulu, Hawaii on September 8, 2023
- EXECUTIVE DIRECTOR'S REPORT
  - Project Updates
  - Division Updates
- GENERAL DISCUSSION / ANNOUNCEMENTS
  - Next proposed scheduled Board Meeting - Tuesday, October 10, 2023 at 12:00 p.m.
- EXECUTIVE SESSION
- ADJOURNMENT

The complete Board packet may be viewed on our website at [www.ghura.org](http://www.ghura.org).

For more information, please contact Audrey Aguon at 475-1378 and for special accommodations, please contact Chief Planner – Designated Section 504/ ADA Coordinator at 475-1322 or TTY 472-3701.

This advertisement was paid for by GHURA

**GUAM ELECTION COMMISSION**  
**Kumision Ileksion Guahan**



**Thursday, September 21, 2023, at 5:30 p.m.**  
**Guam Election Commission Regular Meeting**  
**GEC Conference Room, Oka Building, Tamuning, GU**

For meeting livestream, visit GEC's website at <https://gec.guam.gov/board>

**Agenda**

- Call to Order - Certification of a Quorum Present
- Certification - Public Notice Requirements – Guam Daily Post and Guam Public Notice Website (9/14/2023 & 9/18/2023)
- Approval of Agenda
- Approval of Minutes
  - July 20, 2023 Regular Meeting
- Correspondence
  - July 15, 2023: Guam Criminal Law and Procedure Review Commission (CLRC) Chairman & Executive Director Re: Request for Guam Election Commission's Review of Criminal Statutes in Title 3 of the Guam Code Annotated
  - August 21, 2023: Department of Homeland Security Re: Physical and Cybersecurity Assessment
- Executive Director's Report
  - Timeline
  - Monthly Voter by Precinct Report
  - Online/Motor Voter Registration and Pre-Registration
  - Monthly Financial Report/ U.S. Election Assistance Commission Grant
  - Office of the Inspector General – U.S. Election Assistance Commission Audit
- Old Business – Other Items
  - 2022 General Election
  - Fiscal Year 2024 Budget Request
  - Campaign Finance Committee
    - Statutory & Guam Administrative Rules and Regulations Updates
  - Bill No. 95-37: AN ACT TO REPEAL § 1107 OF CHAPTER 1, TITLE 3, GUAM CODE ANNOTATED; AND TO REPEAL ALL OF CHAPTER 15, TITLE 3, GUAM CODE ANNOTATED, RELATIVE TO REMOVING THE PRIMARY ELECTIONS OF ITS ENTIRETY
  - Bill No. 106-37 (LS): AN ACT TO PROVIDE A LEGISLATIVE SUBMISSION FOR CONSIDERATION BY GUAM VOTERS AT THE NEXT GENERAL ELECTION; AND TO PROVIDE GUAM VOTERS THE POWER TO DECIDE ON REPRODUCTIVE RIGHTS.
  - Guam HAVA State Plan
  - 2023 National Conference of State Legislatures (NCSL) Summit
- New Business
  - No new business
- Legal Counsel
  - Guam Society of Obstetricians and Gynecologists, Guam Nurses Association, et al. v. Douglas B. Moylan, et al.
- Public Comment
- Next Meeting
- Adjournment

For individuals requiring special accommodations, auxiliary aids, or services, please contact Christiana Ramirez at (671) 477-9791 or send an email to [vote@gec.guam.gov](mailto:vote@gec.guam.gov).

This advertisement is paid with Government funds.  
 671 477.9791 (tel.) • 671. 477.1895 (fax)  
[vote@gec.guam.gov](mailto:vote@gec.guam.gov) (e-mail) • <http://gec.guam.gov> (website)

**FOR RENT**

**TAM/ 2 BD/ 1 BTH APARTMENT**  
**Section 8 OK**  
**CALL 671-687-5435/671-632-1277**

**LAND FOR SALE**

**\$499,999 buys 20,560sm lot**  
**As Lucas, Talofof**  
**Email: [carter.lee31@yahoo.com](mailto:carter.lee31@yahoo.com)**


**ISLAND-WIDE HOME DELIVERY**

The Guam Daily Post is servicing residents around the island from Malessa to Yigo. Get the most local content delivered to your doorstep daily.

CONTACT US:  
[FRANKIE@POSTGUAM.COM](mailto:FRANKIE@POSTGUAM.COM)  
 OR CALL 649-1924



**GUAM POWER AUTHORITY**  
**ATURIDAT ILEKTRESEDAT GUAHAN**  
 P.O. BOX 2977 • HAGATNA, GUAM U.S.A. 96932-2977  
 Telephone Nos. 671-648-3054/55 or Facsimile 671-648-3165



**SOLE SOURCE**

This notice is paid for by the **GUAM POWER AUTHORITY REVENUE FUNDS**  
**PUBLIC ILAW 26 -12**

PO NO.:	VENDOR:	DESCRIPTION:	CONTRACT TERM:	AMOUNT:
30791	Landis + Gyr	Digital Smart Meter Amendment No.: IV	October 05, 2023	\$70,942.50
30850	Landis+ Gyr	Digital Smart Meter Amendment No.: IV	October 05, 2023	\$27,397.50
31243	Oracle New Zealand	Oracle E1 Application in the Oracle Cloud	September 30, 2023	\$94,450.00

Sole Source award is posted on the Authority's web site at [http://go.opengovguam.com/bids/awarded\\_sole\\_source/gpa](http://go.opengovguam.com/bids/awarded_sole_source/gpa).

John M. Benavente, P.E.  
 General Manager

## JOB ANNOUNCEMENT FOR TEMPORARY POSITIONS

**6 - CARPENTER (1 yr. exp.) \$15.58/Hr.**

**4 - CEMENT MASON (1 yr. exp.) \$15.66/Hr.**

Apply at BW 24 Corporation by calling **671-979-1020**.  
References required upon request.

## THE GUAM PUBLIC UTILITIES COMMISSION NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN that the Guam Public Utilities Commission [PUC] will conduct a special business meeting, commencing at **6:30 p.m.** on **September 26, 2023**, Suite 703, GCIC Building, 414 W. Soledad Ave., Hagåtña.

The following business will be transacted:

### Agenda

1. Call to Order
2. Guam Power Authority
  - GPA Docket 23-19: Petition to Extend the Performance Management Contract for Cabras 1 and 2; PUC Counsel Report; and Proposed Order.
3. Guam Waterworks Authority
  - GWA Docket 19-08: Annual True-Up Submission, Projection, and Request for Fiscal Year 2024 Rates; Georgetown Consulting Group Report (Response to GWA Rate Submission); ALJ Report; and Proposed Order.
4. Adjournment

Further information about the meeting may be obtained from the PUC's Administrator Lourdes R. Palomo at 671-472-1907. Those persons who require special accommodations, auxiliary aids, or services to attend the meeting should also contact Ms. Palomo.

**This Notice is paid for by the Guam Public Utilities Commission.**

## GUAM ENVIRONMENTAL PROTECTION AGENCY AHENSIAN PRUTEKSION LINA'LA GUAHAN

**Board of Directors Regular Meeting: Thursday, September 21, 2023 • 4:00 PM**  
Guam EPA Administration Conference Room, 17-3304 Mariner Ave., Tiyan Barrigada  
Google Meet: [meet.google.com/owp-rfqf-kvy](https://meet.google.com/owp-rfqf-kvy) • Live streamed on [youtube.com/guamepa](https://www.youtube.com/guamepa)



Connect with us!  
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Individuals requiring special accommodations, auxiliary aids or services may call Guam EPA at 671.300.4751/9 or email: [arlene.acfalle@epa.guam.gov](mailto:arlene.acfalle@epa.guam.gov)  
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## Guam Solid Waste Authority Board of Directors Regular Meeting Thursday, September 21, 2023 – 1:00 PM (ChST)

### Join Zoom Meeting

Link: <https://zoom.us/j/9140408814?pwd=TjZ3UOdHSVd0ajlKRjBhcWFrclZlYz09>

Meeting ID: 914 040 8814 Passcode: 777546

The Guam Solid Waste Authority Board of Directors will have a board meeting September 21, 2023 at 1:00 PM. The meeting will be conducted via Zoom.

**Agenda:** I. Call to order; II. Roll Call; III. Determination of Proof of Publication; IV. Approval of Agenda Items; V. Approval of Minutes; VI. Reports a. Management Reports i. Operational Update ii. Financial Update b. Legal counsel report c. Committee Report VII. Unfinished Business a. Island wide trash collection initiative b. Ordot post closure plan update. Layon cells 1 and 2 closure d. Rate case with the Public Utilities Commission e. Procurement of Legal Services i. GSWA Board Resolution 2023-015 Relative to authorizing and approving the procurement of legal counsel VIII. New Business IX. Communications and Correspondences X. Public Forum- Members of the public to contact GSWA to be placed on the agenda if they wish to address the board XI. Next meeting XII. Adjourn

Access live stream of the meeting on GSWA website: <https://www.guamsolidwasteauthority.com/>

For more information, please contact GSWA Admin at [admin@gswa.guam.gov](mailto:admin@gswa.guam.gov) or 671-646-3215. Persons needing telecommunication device for the Hearing/Speech Impaired (TDD) may contact 671-646-3111. This advertisement was paid for by GSWA.

## GHURA

Guam Housing and Urban Renewal Authority  
Aturidat Ginima' Yan Rinueban Siudad Guahan  
117 Bien Venida Avenue, Sinajana, GU 96910  
Phone: (671) 477-9851 • Fax: (671) 300-7565 • TTY: (671) 472-3701  
Website: [www.ghura.org](http://www.ghura.org)



ESPECIAL HOUSING OPPORTUNITY  
Joshua F. Tenorio  
Lieutenant Governor of Guam

Board of Commissioners Meeting  
Thursday, September 21, 2023 at 12:00 PM.  
This meeting is open to the public via Zoom.

Topic: GHURA BOC Mtg Thursday, September 21, 2023  
Time: Sep 21, 2023 12:00 PM Guam, Port Moresby

Join Zoom Meeting:  
<https://us06web.zoom.us/j/87062372344?pwd=NUdBRE9xNDBQSHR4Ti9sK3BhYUxSUT09>  
Meeting ID: 870 6237 2344 • Passcode: 122121

Watch Youtube Live Stream: <https://www.youtube.com/channel/UCGqKWU0k0mT0FOLYN48ULag>

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- VIII. EXECUTIVE SESSION
- IX. ADJOURNMENT

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For more information, please contact Audrey Aguan at 475-1378 and for special accommodations, please contact Chief Planner – Designated Section 504 / ADA Coordinator at 475-1322 or TTY 472-3701.

This advertisement was paid for by GHURA

## GUAM EDUCATION BOARD

501 Mariner Avenue, Barrigada, Guam 96913-1608  
Telephone: (671) 300-1627 Facsimile: (671) 472-5003  
Website Address: [www.gdoe.net/geb](http://www.gdoe.net/geb)

Guam Education Board  
REGULAR MONTHLY MEETING  
Tuesday, September 26, 2023  
4 PM  
Gallery, Bldg. B, Tiyan

### AGENDA

- I. Meeting Call to Order
- II. Approval of Minutes
  1. Minutes of August 22, 2023 Regular Meeting
  2. Minutes of August 30, 2023 Emergency Special Meeting
  3. Minutes of September 1, 2023 Continuation of Emergency Special Meeting
  4. Minutes of September 6, 2023 Continuation of Emergency Special Meeting
- III. Public Participation (Board Policy 125.6) Time Limit 3 minutes
- IV. Communications
  1. Correspondence received by the Board after August 22
- V. Ex-Officio Member Reports
  1. Islandwide Board of Governing Students (IBOGS) Report
  2. Guam Federation of Teachers (GFT) Report
  3. Mayor's Council of Guam (MCOG) Report
- VI. Unfinished Business/ Committee Reports
  1. Superintendent's Report
    - a. REL Pacific Governing Board Meeting – November 1-2, 2023 – Pohnpei
    - b. Council of Chief State School Officers (CCSSO) Annual Policy Forum – November 13-15, 2023 – Nashville, Tennessee
  2. Executive Committee
    - a. National Association of State Boards of Education (NASBE)
  3. Instructional & Academic Support Committee
    - a. September 2023 Head Start Report
  4. Safe & Healthy Schools Committee
    - a. Facilities & Maintenance
  5. Policy Review & Strategic Planning Committee
    - a. Bill No. 117-37
  6. Fiscal Management Committee
    - a. GDOE Financial Report
      - i. Accounts Payable Aging Report
      - ii. Unaudited Statement of Appropriation, Expenditures, and Encumbrances for Fiscal Year 2023
    - b. US Department of Education Specific Conditions Report
    - c. Declaration of Financial Status Designation – April, May & June 2023
- VII. New Business
- VIII. Executive Session (Board Policy 125.12)
  - a. Personnel matters (5 GCA § 8111 (a))
    - i. Board Member Grievance
  - b. Matters within scope of Public Employee-Management Relations Act, including collective bargaining (5 GCA § 8111 (b))
- IX. Announcements & Adjournment

The public is welcome to view the meeting via live stream at <https://www.facebook.com/DOEGuam>. Individuals requiring special accommodations or information or wish to submit public testimony via email may contact Tia Salas by email: [tssalas@gdoe.net](mailto:tssalas@gdoe.net).

This advertisement was paid by GDOE local funds.



**BOARD OF COMMISSIONERS  
REGULAR SCHEDULED MEETING  
12:00 P.M., August 8, 2023  
GHURA's Main Office (via Zoom)  
1<sup>st</sup> floor, Conference Room, Sinajana  
AGENDA**

**I. CALL TO ORDER**

After notice was duly given, pursuant to the Open Government Law of Guam and the Bylaws of the Authority, the Board of Commissioners' regularly scheduled board meeting was called to order at **12:02P.M., Tuesday, August 8, 2023**, at the GHURA Sinajana Main Office, 1st floor Conference room, by Vice Chairman Sanches. He indicated that **4 of 6** members of the Board of Commissioners were present, representing a quorum and that the meeting would proceed as scheduled.

<b>Viewed virtually via</b>	<b>Zoom:</b> <a href="https://us06web.zoom.us/j/84037623065?pwd=M3VMMVhMeGxjNFZuNU4zbkdnaK82QT09">https://us06web.zoom.us/j/84037623065?pwd=M3VMMVhMeGxjNFZuNU4zbkdnaK82QT09</a>		
	<b>YouTube:</b> <a href="https://www.youtube.com/channel/UCGqKWU0kOmT0FOLYn48ULag">https://www.youtube.com/channel/UCGqKWU0kOmT0FOLYn48ULag</a>		
<b>BOC Commissioners Attendance</b>	Dr. John Rivera, Chairman	Virtual <input type="checkbox"/>	In-Person <input type="checkbox"/>
	Nate Sanchez, Vice Chairman	Virtual <input type="checkbox"/>	In-Person <input checked="" type="checkbox"/>
	Frank Ishizaki, Commissioner	Virtual <input checked="" type="checkbox"/>	In-Person <input type="checkbox"/>
	Anisia Delia, Commissioner	Virtual <input type="checkbox"/>	In-Person <input checked="" type="checkbox"/>
	Emilia Rice, Commissioner	Virtual <input type="checkbox"/>	In-Person <input checked="" type="checkbox"/>
	Karl Corpus, Resident Commissioner	Virtual <input type="checkbox"/>	In-Person <input type="checkbox"/>
	<b>Chairman Rivera affirmed the requests of virtual attendance for the GHURA BOC meeting</b>		
<b>GHURA Staff</b>	Elizabeth F. Napoli, Executive Director <input checked="" type="checkbox"/>	Julie Lujan, MIS Administrator <input type="checkbox"/>	
	Fernando B. Esteves, Deputy Director <input checked="" type="checkbox"/>	Sonny Perez, AE Manager <input checked="" type="checkbox"/>	
	Audrey Aguon, Special Assistant <input checked="" type="checkbox"/>	Norma San Nicolas <input checked="" type="checkbox"/>	
	Frances Danieli, Controller <input type="checkbox"/>	Narcissa Ada, AMP1 Manager <input type="checkbox"/>	
	Katherine Taitano, RP&E Chief Planner <input checked="" type="checkbox"/>	Gina Cura, AMP2 Manager <input type="checkbox"/>	
	Dr. Kimberly Bersamin, HR Administrator <input checked="" type="checkbox"/>	Patrick Bamba, AMP3 Manager	
	Antonio Camacho, Procurement SMA	Philomena San Nicolas, AMP4 Manager	
	Pearly Mendiola, GT Manager <input type="checkbox"/>	Jolyn Terlaje <input type="checkbox"/>	
	Nicole Alejandro	Miguel Fernandez <input checked="" type="checkbox"/>	
	Michael Ricuyal <input checked="" type="checkbox"/>		
<b>Legal Counsel</b>	Eliseo M. Florig, GHURA's Legal Counsel <input checked="" type="checkbox"/>		
<b>Public</b>			

**II. BOARD MEETING PUBLIC ANNOUNCEMENTS**

**1<sup>st</sup> Printing – Tuesday, August 1, 2023**

**2<sup>nd</sup> Printing – Sunday, August 6, 2023**

**ACKNOWLEDGED BY VICE CHAIRMAN SANCHEZ**

**III. Approval of Previous Board Minutes: GHURA BOC Mtg. Minutes, July 11, 2023**

**[120/23] Commissioner Ishizaki moved to approve the board meeting minutes of July 11, 2023, subject to corrections. Commissioner Rice seconded the motion. There were no objections. Motion passed unanimously.**

**IV. New Business:**

AGENDA ITEM	DISCUSSION	ACTION
<p><b>1. Resolution No. FY2023-TA-001-Resolution</b> authorizing travel for the attendance in the HUD-Sponsored Section 8 Administrator’s Meeting in Honolulu, Hawaii on September 8, 2023.</p>	<p><b>[121/23] Executive Director Napoli requested to table new business item #1, Resolution No. FY-2023-TA-001, -</b> Resolution authorizing travel for the attendance in the HUD-Sponsored Section 8 Administrator’s Meeting in Honolulu, Hawaii on September 8, 2023, until item is ready to be presented to the board.</p>	<p><b>[122/23] Vice Chairman Sanchez approved the request to table new business item #1.</b></p>
<p><b>2. Intent of Award-IFB#GHURA-23-15- Isla Apartment Improvement</b></p>	<p><b>[123/23] Executive Director Napoli stated the following:</b></p> <ul style="list-style-type: none"> <li>• Bid opening for the project was held on July 27, 2023, at 2P.M.</li> <li>• A total of 2 contractors purchased a set of bid specifications.</li> <li>• 2 contractors submitted bids:               <ul style="list-style-type: none"> <li>○ Genesis Tech Corporation submitted Bid Bond of 15% and for Base Bid #1- \$173,000.00.</li> <li>○ O.H. Construction submitted a Bid Bond of 15% and for Base Bid #1- \$107,000.00.</li> </ul> </li> <li>• The Government Estimate was at \$159,545.88.</li> <li>• The Intent of Award is to make improvements to Isla Apartments per scope of work provided.</li> </ul>	

AGENDA ITEM	DISCUSSION	ACTION
	<ul style="list-style-type: none"> <li>• In review of the bid results, O.H. Construction had provided the lowest responsive and responsible bid.</li> <li>• O.H. Construction had completed several GHURA projects with good standing.</li> <li>• O.H. Construction had been cleared by the Department of Labor, OSHA, and EPLS Debarred List.</li> <li>• Based on the AE Staff’s review and determination, GHURA requested to the approval to issue the contract to O.H. Construction for the total amount of \$107,875.00.</li> <li>• Funding available under the HOMES Program</li> </ul> <p>Vice Chairman Sanchez indicated that a correction be made on page 1 of 8. The 'HOMES Program' is to be added to the last paragraph of the Intent of Award memorandum.</p> <p>Mr. Elesio Florig, Legal Counsel, recommended that the additional dollar sign on the Government estimate be removed.</p> <p>Commissioner Ishizaki inquired about whether O.H. Construction had a history of submitting low bids and change orders. Mr. Michael Racuyal, AE engineer, stated that AE opens bids to the public. Price ranges vary for materials and supplies. However, AE does make certain that contractors do meet all bid specifications such as the values, support work and quantities. This helps AE staff determine whether a contractor has the ability to complete the scope of work provided and quality of work is not compromised.</p> <p>Deputy Director Esteves added that it was not uncommon for contractors to purchase materials in bulk, at a good price</p>	

AGENDA ITEM	DISCUSSION	ACTION
	<p>and use them in other projects, it may make them more competitive.</p> <p>There were no further discussions.</p>	<p><b>[124/23] Commissioner Delia moved to approve IFB #GHURA-23-15, Isla Apartment Improvements to O.H. Construction in the amount of \$107,875.00.</b></p> <p><b>Commissioner Ishizaki seconded the motion. There were no objections. Motion passed unanimously.</b></p>
<p><b>V. OLD BUSINESS</b></p> <p><b>Change Order #1-IFB#08-25-2022-AMP4; Replacement of AMPR 4 Maintenance Shop Extension.</b></p>	<p><b>[125/23] Director Napoli stated the following:</b></p> <ul style="list-style-type: none"> <li>• Change Order #1-IFB#08-25-2022 is for the replacement of the shop extension.</li> <li>• Genesis Tech Corporation had an ongoing contract for the replacement of the maintenance shop extension.</li> <li>• AE Staff conducted a site visit to AMP4 for input following a Change Order Request from the contractor.</li> <li>• Upon assessment, AE Staff concluded a need for additional work.</li> <li>• Original Contract amount was \$108,000.</li> <li>• Cost analysis and Justification was found on page 7 of 8 in the August 8, 2023, BOC packet.</li> </ul> <p>Mr. Sonny Perez, provided more information:</p> <ul style="list-style-type: none"> <li>• A Floor plan of the AMP4 Maintenance Shop extension was found on page 6 of 8 in the BOC packet.</li> <li>• The project is a design build. GHURA had prepared the specifications for this project.</li> </ul>	



AGENDA ITEM	DISCUSSION	ACTION
	<ul style="list-style-type: none"> <li>• The change order was a result of Electrical PE’s recommendation.</li> <li>• #1 on the floor plan- was of an existing panel board that had deteriorated. Recommendation was to replace it.</li> <li>• #2 on the floor plan- Grounding rod installation was in need of upgrade due to the additional load to the building.</li> <li>• #3 on the floor plan- a new line that will be connected from the main panel, located at the front of the building and will run to the back of the building. This will also include new wiring.</li> <li>• #4- Demolishing and infilling with reinforced concrete- remove existing blocks and install rebars for reinforcement, put up forms, and add concrete to prevent water from entering. PE recommended.</li> <li>• #5- Proposed drainage lines- Water gets into the building during rain. This will assist with water drainage.</li> <li>• #6- Demo of existing wall to prepare for new metal double door to connect to the extension from the office.</li> <li>• #7- Removal/Disposal of (2) 40 ft. Containers- upon inspection, containers were deemed to have deteriorated beyond reasonable economic repair. Owner had requested to have the containers removed.</li> </ul> <p>Vice Chairman Sanchez inquired about the project’s schedule of</p>	

AGENDA ITEM	DISCUSSION	ACTION
	<p>completion. Mr. Sonny Perez indicated that it would take 120 days to complete.</p>	
		<p>[126/23] Commissioner Ishizaki moved to approve IFB#GHURA-08-02-2022, AMP4 Replacement of Maintenance Shop Extension in the amount of \$19, 980.00. Commissioner Delia seconded the motion. The motion was passed unanimously.</p>
<p><b>2. Change Order #2-IFB#GHURA-09-26-2019-CDBG; Construction of the Lighthouse Recovery Center for Women in Tiyan, Guam.</b></p>	<p>[127/23] Director Napoli requested to have item #2 IFB#GHURA-09-26-2019-CDB; Construction of the Lighthouse Recovery Center for Women in Tiyan, Guam tabled as the item was still under review.</p>	<p>[128/23] Vice Chairman Sanchez approved the request to have Change Order #2, IFB#GHURA-09-26-2019-CDBG, tabled until ready to be presented to the board.</p>
<p><b>VI. Executive Director's Report</b></p>	<p>[129/23] <b>1. WOMEN'S TREATMENT CENTER UPDATE:</b>  <b>Mr. Sonny Perez, AE Manager, stated the following:</b></p> <ul style="list-style-type: none"> <li>• Progress pictures as of August 7, 2023 were presented.</li> <li>• Project is at 76% complete</li> <li>• Tracking for project completion is September 30.</li> <li>• Pending occupancy permit</li> <li>• Second floor-currently working on interior</li> <li>• H Vac ducting has been installed.</li> <li>• Once H Vac and windows are installed it will be ready for occupancy.</li> </ul>	

AGENDA ITEM	DISCUSSION	ACTION
	<p><b>[130/23] 2. DIVISION UPDATES:</b></p> <p><b>Director Napoli stated the following:</b></p> <ul style="list-style-type: none"> <li>• 2024 GHURA Budget-at the August BOC meeting, GHURA intends to present the budget before the board at the next board meeting of September 12, 2023, as the FISCAL division continues to work on it.</li> <li>• Reminder to attend the Board Ethics training presented by Ms. Lora Han from HUD Honolulu on August 24, 2023.</li> <li>• Deputy Director Esteves add that Section 8 was awarded another (5) HCVs for the upcoming fiscal year.</li> <li>• He also added that GHURA had submitted a grant application for the Family Unification Program (FUP) for 16 vouchers and await a response.</li> </ul>	
<p><b>VII. General Discussions/ Announcements</b></p>	<p><b>[131/23] 1. HR ITEM: Executive Management’s Performance Evaluations for:</b></p> <p><b>Dr. Kimberly Bersamin indicated that the Performance Evaluations for Executive Director, Elizabeth F. Napoli and Deputy Director Fernando B, Esteves were due and stated the following:</b></p> <ul style="list-style-type: none"> <li>• Executive Director Napoli’s PE was due on or before July 8, 2023 (Annual Evaluation)</li> <li>• Deputy Director, Fernando B. Esteves, due on or before July 28, 2023 (Annual Evaluation)</li> <li>• She added that the PEs were due and requested that the evaluations be submitted as soon as possible.</li> </ul>	

AGENDA ITEM	DISCUSSION	ACTION
	<ul style="list-style-type: none"> <li>• She also added that she welcomed any recommendations that the board may have to make the Performance Evaluation process better.</li> </ul> <p>There were no further discussions.</p> <p><b>[132/23] 2. Next proposed scheduled Board Meeting:</b></p> <p><b>TUESDAY, SEPTEMBER 12, 2023 @ 12P.M.</b></p> <p>Vice Chairman Sanchez requested that commissioners who are unable to attend the next BOC meeting send notice 48 to 72 hours in advance.</p>	
<b>VIII. Adjournment</b>		<p><b>[133/23] Commissioner Delia moved to adjourn the August 8, 2023 GHURA BOC meeting. Commissioner Rice seconded the motion. Vice Chairman Sanchez called to adjourn at 12:54P.M.</b></p>

**SEAL**

\_\_\_\_\_  
**Elizabeth F. Napoli**  
**Board Secretary/Executive Director**

Date \_\_\_\_\_

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
BOARD OF COMMISSIONERS**

**RESOLUTION NO. FY2023-021**

**Moved by:** \_\_\_\_\_

**Seconded by:** \_\_\_\_\_

**RESOLUTION APPROVING ABOVE-STEP RECRUITMENT FOR THE ACCOUNTANT I POSITION**

**WHEREAS,** Under the enabling legislation of the Authority, Title 12 §5103 GCA, its Board of Commissioners is empowered “to employ officers, technical experts, agents and employees, permanent and temporary as it may deem necessary; and shall determine their qualifications, duties, tenure and compensation...”; and

**WHEREAS,** Title 4 of the Guam Code Annotated, “...The appointing authority, or the head of an agency, department or public corporation listed in 4 GCA, §4105(a) may petition the Director of Administration, the Judicial Council (as to Judicial Branch employment) or the agency, department or public corporation’s governing board or commission (as to an agency, department or public corporation listed in 4GCA §4105(a)) for recruitment at a higher step not to exceed Step 10, because of documented difficulty or exceptional qualifications.....”; and

**WHEREAS,** on 08/04/2023, Ms. Sunny Eun Cho was selected to the Accountant I position and submitted her request to Executive Management requesting the GHURA Board of Commissioners review and approval of an above the minimum step recruitment for the classified position of Accountant I based on exceptional qualifications; and

**WHEREAS,** executive management and the board recognizes that above step recruitments is a tool for positions that are difficult to recruit for and for those with exceptional qualifications; and

**WHEREAS,** given the fact that Accountant positions are in demand, and are difficult to recruit for, Ms. Cho makes a compelling argument for an above step recruitment based on her exceptional qualifications even at the Accountant I position level classification; and.

**WHEREAS,** the exceptional qualifications that Ms. Cho possesses for the Accountant I position, beyond the required bachelor’s degree, consist of the following:

**Accounting specialty with Audit Firms and Louis Vuitton Stores- 2 years experience:**

- Assisted with Financial statements;
- Performed field audit at different audit firms at Grant Thornton and Deloitte & Touche;
- Daily sales reconciliation;
- Monthly journal entry;

- Assisted in monthly closing to meet the company's Hong Kong headquarters deadline; and
- Internal audit assurance practice.

**Accounting duties along with Management Positions at various hotel companies – 7 years of experience:**

- Compiled room and revenue data;
- Forecast three months of room and revenue;
- Provide end of month room type analysis for revenue;
- Prepared and proposed budget for resident room revenues; and
- Created special room promotions.

**WHEREAS,** other supporting factors to pursue an above step recruitment at the Accountant level were:

- 1) Division Manager's concurrence that she is a seasoned Accountant I with over 9 years of work experience in the accounting field (2 years specific to accounting and 7 years in accounting/management level duties); and
- 2) The HR recruitment data has shown recently, GHURA seems to only attract applicants coming straight out of college; and
- 3) Fiscal team anticipates the retirement of their seasoned Accountant I to occur in fiscal year 2024 or 2025; and
- 4) With the government of Guam moving the compensation this April 2023, it has caused even more of a recruitment challenge, as GHURA now falls even lower behind the compensation of government employees. A review of the 22% increase now has the Accountant I at DOA starting with a pay of \$44,520.00, which will be in line with her request; and
- 5) Notwithstanding, the GHURA Board of Commissioners requested in December 2022, that HR report back to them with an updated compensation plan in order for GHURA to recruit and retain its employees. It is noted that moving the compensation plan will help reduce the number of requests for above step recruitments; and
- 6) It is HR's recommendation based on above considerations and market conditions, to support the petition to the Board of Commissioners for review and approval of Ms. Sunny Cho, Accountant I to Step LG4-5(D) \$45,287.00 p/annum or \$21.77 per hour; and

**WHEREAS,** since GHURA HR has now completed the required disclosures and transparency requirements as stipulated in 4GCA, Section 6205, Executive Management now seeks the GHURA Board of Commissioners for an above the minimum step recruitment for the Accountant I based on exceptional qualifications; and

**WHEREAS,** Management believes the compensation package of salary and benefits (i.e. retirement, holidays, annual/sick leave etc.) to Step 5, is fair and now respectfully requests an above step recruitment of Ms. Sunny E. Cho, **LG4-5(D)**, \$45,287.00 pa; \$21.77 p/hr; and

**WHEREAS,** the GHURA Board recognizes it has the discretionary authority to go below or beyond management's recommendations (i.e., **LG4-2(A)**, \$36,917.00 p/a; \$17.75

p/hr through **LG4-10(F)**, \$61,781.00 p/a; \$29.70 p/hr - maximum), but supports management's request for the above-step recruitment; and

**WHEREAS**, Funding for this position is available from COCC Funds; and be it further

**RESOLVED**, that in consideration of the applicant's exceptional knowledge and experience, the GHURA Board of Commissioners grants the above-step requirement for:

**Ms. Sunny Eun Cho, Accountant I LG4-5(D), \$45,287.00 p/a; \$21.77 p/hr;**

**IN REGULAR BOARD MEETING, SINAJANA, GUAM – SEPTEMBER 21, 2023**

**PASSED BY THE FOLLOWING VOTES:**

**AYES:**

**NAYES:**

**ABSENT:**

**ABSTAINED:**

I hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted by the Guam Housing and Urban Renewal Authority Board of Commissioners on September 21, 2023.

**SEAL**

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**ELIZABETH F. NAPOLI**  
**Secretary / Executive Director**

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
BOARD OF COMMISSIONERS  
RESOLUTION NO. FY2023-022**

**Moved by:**

**Seconded by:**

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**RESOLUTION AMENDING THE PUBLIC HOUSING (PROPERTY SITE MANAGER) PAY SCHEDULE**

**WHEREAS,** under the enabling legislation of the Authority, Title 12 §5103 GCA its Board of Commissioners is empowered to employ "...technical experts, such other officers, agents and employees, permanent and temporary, as it may deem necessary; and shall determine their qualifications, duties, tenure and compensation..."; and

**WHEREAS,** recognizing the need to remain competitive, the Board of Commissioners on 5/11/2011 set forth and adopted an updated Personnel Rules and Regulations that is consistent with merit principles and principles of Equal Employment Opportunity and other laws pertaining to employment in the Authority; and

**WHEREAS,** the 2011 Personnel Rules and Regulations included separate pay schedules for the Guam Housing and Urban Renewal Authority, and

**WHEREAS,** in January 2020, the Board of Commissioners recognized the need to create a separate pay scale for the Property Site Managers as the starting pay back then caused retention and recruitment challenges for this critical management position; and

**WHEREAS,** on July 11, 2023, the Board of Commissioners approved the creations for several key housing positions, such as the Housing Procurement Administrator as well as amending the Property Site Manager's position;

**WHEREAS,** GHURA completed the required compliance filings with the Guam Legislature and the Department of Administration for the creations and amendment of positions, respectively, and

**WHEREAS,** executive management now respectfully requests the Board of Commissioners to amend the Public Housing, Property Site Manager's pay schedule to now read the 2023 Pay Schedule for Housing Management Personnel (attached), which includes an implementation slotting that addresses internal equity issues and/or for incumbent managers who fall below the new starting pay; and

**WHEREAS,** if approved, this Pay Schedule will incorporate both the Housing Procurement Administrator and the Property Site Manager as they are now both the same Pay Grades (Pay Grade "P");

**WHEREAS,** funding to implement the new pay schedule are from COCC and public housing funds incorporated in the FY2023 Budget; and

**WHEREAS,** the Board of Commissioners recognizes the need to retain qualified individuals in GHURA's Housing leadership positions; and now therefore be it



**RESOLVED,** the Board of Commissioners hereby adopts the “Guam Housing and Urban Renewal Authority (GHURA) – Pay Schedule for the Housing Management Personnel which includes an adjustment slotting to address internal equity issues and/or for the incumbent Managers who positions fall below the starting salary.

**IN REGULAR BOARD MEETING, SINAJANA, GUAM – SEPTEMBER 21, 2023**

**PASSED BY THE FOLLOWING VOTES:**

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAINED:**

**I hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted by the Guam Housing and Urban Renewal Authority Board of Commissioners on September 21, 2023.**

**( S E A L )**

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**ELIZABETH F. NAPOLI**  
**Secretary / Executive Director**


<b>Step 1</b>						
<b>GRADE</b>	<b>Substep-A</b>	<b>Substep-B</b>	<b>Substep-C</b>	<b>Substep-D</b>	<b>Substep-E</b>	<b>Substep-F</b>
<b>PH3</b>	\$73,599	\$74,306	\$75,014	\$76,514	\$75,764	\$77,264
	\$35.38	\$35.72	\$36.06	\$36.43	\$36.79	\$37.15
<b>Step 2</b>						
<b>Substep-A</b>	<b>Substep-B</b>	<b>Substep-C</b>	<b>Substep-D</b>	<b>Substep-E</b>	<b>Substep-F</b>	<b>Substep-F</b>
\$78,015	\$78,764	\$79,515	\$80,310	\$81,105	\$81,900	\$81,900
\$37.51	\$37.87	\$38.23	\$38.61	\$38.99	\$39.37	\$39.37

<b>Position Title</b>	<b>2022 GHURA Pay Schedule (Current)</b> Housing Management Personnel [Grade "O" Step-1A]	<b>2023 GHURA Pay Schedule (Proposed)</b> Housing Management Personnel [Grade "P" Step-1A]
PROPERTY SITE MANAGER	\$69,433/pa \$33.38/hr	\$73,599/pa \$35.38/hr
HOUSING PROCUREMENT ADMINISTRATOR	\$48,392/pa \$23.27/hr	\$73,599/pa \$35.38/hr

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
ATURIDAT GINIMA YAN RINUEBAN SIUDAT**

**MEMORANDUM:**

**TO:** Board of Commissioners

**FROM:** Fernando B. Esteves   
Acting Executive Director

**DATE:** August 24, 2023

**SUBJECT:** Intent of Award  
IFB # GHURA-23-02-CDBG-GPDESS  
GUAM Police Division Eastern Sub-Station

**Background:**

Bid opening for the subject project was held on July 28, 2023 at 2:00 PM. A total of seven contractors registered and four submitted a bid. Listed below are the results of the bid submissions, which were opened and read aloud publicly.

No.	Contractor	Bid Bond	Bid Amount
1	Surface Solutions	[ X ] 15%	\$2,346,298.20
2	Mega United Corp.	[ X ] 15%	\$3,098,800.00
3	IAN Corporation	[ X ] 15%	\$4,171,892.00
4	Art Construction	[ X ] 15%	\$8,183,186.78
<b>Government Estimate</b>			\$4,588,429.39

The intent of the project is to design and construct a new facility for the Guam Police Department beside the existing gymnasium located along Canton Ladera, Talofofo, Guam. The new facility will improve access to law enforcement and shorten the response time to the communities served by the Southern Police Precinct. The beat/coverage for this facility includes the villages of Asan, Piti, Agat, Umatac, Merizo, Inarajan and Talofofo.

**Analysis:**

While the project was actively in the procurement phase, GHURA released two addendums:

- Addendum #1 released on May 3, 2023 detailed design and construction criteria such as, adherence to the International Building Code (IBC) 2018 Edition specifying wind velocity at 195mph, terrain exposure category level "C" as per ASCE 7-10 with expectant seismic forces as per the 2018 IBC. The required rooms and its descriptions such as, the firearms vault, evidence locker, and multi-purpose rooms were also included.
- Addendum #2 released on May 4, 2013 instructed interested bidders to submit additional information pertinent to their company profile and qualifications. The addendum specifically requested for demonstrable evidence in the construction industry: applicable practicing licenses, past performance with verifiable references, personnel resumes, description of available assets, and bonding capabilities.

GHURA based Addendum #2, from Section 4 of Page 1 of 4: Form HUD-5369 (10/2002); Instructions to Bidders for Contracts, as found in the subject bid documents:

**4. Responsibility of Prospective Contractor:**

(a) *The PHA/IHA will award contracts only to responsible prospective contractors who have the ability to perform successfully under the terms and conditions of the proposed contract. In determining the responsibility of a bidder, the PHA/IHA will consider such matters as the bidder's:*

- (1) *Integrity;*
- (2) *Compliance with public policy;*
- (3) *Record of past performance; and*
- (4) *Financial and technical resources (including construction and technical equipment)*

(b) *Before a bid is considered for award, the bidder may be requested by the PHA/IHA to submit a statement or other documentation regarding any of the items in paragraph (a) above. Failure by the bidder to provide such additional information shall render the bidder non-responsive and ineligible for award.*

**Evaluation: Addendum #1 and #2**

No.	Contractor	Add #1	Add #2	Bid Amount
1	Surface Solutions	[ X ]	[ ]	\$2,346,298.20
2	Mega United Corp.	[ X ]	[ ]	\$3,098,800.00
3	IAN Corporation	[ X ]	[ X ]	\$4,171,892.00
4	Art Construction	[ X ]	[ ]	\$8,183,186.78

Notes: "X" denotes the bidder submitted signed acknowledgement of the addendum and fully satisfied all of the addendum requirements

**Recommendation:**

In review of the bid results and addendums #1 and #2, IAN Corporation provided the lowest responsive and responsive bid. Surface Solutions and MegaUnited provided bids lower than IAN Corporation, but they both failed to comply with the requirements set forth in Addendums #2, whereby Addendum #2 was based on a form requirement already contained in the subject bid documents. This will be IAN Corporation's first project with GHURA. They also have been cleared by Department of Labor compliance, OSHA and EPLS Debarred list (see attached verification). Based on A/E staff's review and determination, we are requesting approval to issue the contract to IAN Corporation for the total amount of \$4,171,892.00. Funding is available under the CDBG program.

- Attachments: Bid Tabulation  
 Clearance  
 Government Cost Estimate  
 Addendum #2 Evaluation



Elizabeth F. Napoli, Executive Director  
 IFB-GHURA-23-02-CDBG-GPDESS  
 Guam Police Division Eastern Sub-Station  
 Proposal due date: July 28, 2023  
 Proposal due time: 2:00 PM

No	NAME OF BIDDER	Base Bid Item 1	Bid Bond	Name of Bonding Co. and name	HUD 5369-A	AG Forms 2, 3, 4, 5, 7	AG Notarized 2, 3, 4, 5, 7	GHURA FRM 09	GHURA FRM 010	GHURA FRM 013	GHURA FRM 014	GHURA FRM 16	GHURA Form 01B	Contractor License	Amendment			RFI	
															1	2	3	1	2
1	Ian Corporation	3,917,040.58	15%	Safe Co Ins Co. of America	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Total:	254,852.00																	
2	Surface Solutions	4,171,892.58		Bank of Guam	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Total:	105,600.00																	
3	Mega United Corp.	2,346,298.02	15%	First Net Ins Co.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Total:	162,072.00																	
4	ART Construction	8,183,186.78	5%	Safe Co Ins Co of America	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

ATTESTED BY: *Eddie Pan* Date: 7/28/23  
*MICHELLE P. PAN* Date: 7/28/23

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
 ATURIDAT GINIMA'YAN RINUEBAN SIUDAT GUAHAN  
 Verification of Status for Contractors**

To: File  
 From: Architect & Engineering Manager  
 Subject: GHURA-23-02-CDBG-GPDESS; Guam Police Division Eastern Sub-Station

In Order to ensure that the contractor awarded does not have any outstanding claims against them, we requested that the listed government Agencies provide us with a current standing or any information which may be pertinent to the above contract. The following outlines the contractor's standings with the listed agencies.

Company Name	Art Constructors	Mega United Corporation	IAN Corporation	Surface Solution
<b>Department of Labor:</b>				
ALPCD	8/16/2023	8/16/2023	8/16/2023	8/16/2023
Fair Employment Practice	8/16/2023	8/16/2023	8/16/2023	8/16/2023
Wage & Hour	8/16/2023	8/16/2023	8/16/2023	8/16/2023
Workers Compensation	exp. 12/31/2023	exp. 06/15/2024	exp. 12/31/2023	exp. 09/08/2023
<b>Guam Contractors License Board</b>	Contractor to obtain clearance from Guam Contractors License Board			
<b>U.S. Department of Labor</b>	8/16/2023	8/16/2023	8/16/2023	8/16/2023
<b>Revenue &amp; Tax</b>	Contractor to report to Revenue and Tax Office			
<b>OSHA</b>	6/24/2023	6/24/2023	6/24/2023	6/24/2023
<b>SAM Debarred List</b>	Cleared 6/24/2023	Cleared 6/24/2023	Cleared 6/24/2023	Cleared 6/24/2023

*Sonny P. Perez*  
 Sonny P. Perez, PE

		COST ESTIMATE				DATE PREPARED 04.14.2023		SHEET 2 OF 2		
ACTIVITY AND LOCATION		CONSTRUCTION CONTRACT NO.						IDENTIFICATION NUMBER		
PROJECT TITLE GPD EASTERN SUB-STATION CIVIL WORKS		ESTIMATED BY MICHAEL S. RACUYAL REFERENCE: RS MEANS 2020 APPROVED BY: SONNY P. PEREZ Engineering Estimate Only I ) PED ( ) 80% ( ) 100% ( ) PERM Other (Specify)						CATEGORY CODE NUMBER		
								JOB ORDER NUMBER		
ITEM DESCRIPTION	QUANTITY		UNIT COST		MATERIAL/LABOR COST		EQUIPMENT		ENGINEERING ESTIMATE	
	NUMBER	UNIT	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
Civil Site Improvements										
a. 2 1/2" AC Pavement w/ 8" compacted basecourse	19907.00	sf	8.04	160,052.28	10.95	200,065.350				\$360,117.63
b. Drain Rocks	352.05	cy	33.50	11,793.53	42.98	15,095.717				\$29,889.25
c. Excavation	137.87	cu	0.00	0.00	77.72	10,699.45				\$10,699.45
d. Catch Basin and Headwall	5.00	ea	9,246.00	46,230.00	0.00	0.000				\$46,230.00
e. Storm Drainage Pipe & Excavation	420.00	lf	168.84	70,912.80	0.00	0.000				\$70,912.80
f. Infiltration Basin	210.89	cu	0.00	0.00	123.20	25,998.519				\$25,998.52
h. Chainlink Fence	742.00	lf	0.00	0.00	88.44	65,622.480				\$65,622.48
i. 24 wide Chainlink Sliding Gate	2.00	ea	5,360.00	10,720.00	2,680.00	5,360.000				\$16,080.00
j. Concrete Sidewalk	92.00	lf	6.00	552.00	30.00	2,760.000				\$3,312.00
k. Electrical Post Lighting	6.00	ea	0.00	0.00	15,075.00	90,450.000				\$90,450.00
l. 2" Waterlines	180.00	lf	0.00	0.00	201.00	36,180.000				\$36,180.00
l. 2" Backflow preventer/WM	1.00	ea	0.00	0.00	22,780.00	22,780.000				\$22,780.00
m. Fire Hydrant Assemble	1.00	ea	10,720.00	10,720.00	2,680.00	2,680.000				\$13,400.00
n. 4" Sewerline	170.00	lf	0.00	0.00	160.80	27,336.000				\$27,336.00
o. concrete curb	559.00	lf	4.02	2,247.18	3.35	1,872.850				\$4,119.83
										Sub-Total \$820,127.06
										28% INFLATION RATE \$229,635.83
										9% DESIGN FEES \$73,811.52
										10% GENERAL REQUIREMENT \$82,012.80
										15% PROFIT & OVERHEAD \$123,019.19
										10% GHURA DIRECT COST \$82,012.80
										<b>Total \$1,410,620.09</b>


  
 ESTIMATED BY: MICHAEL S. RACUYAL, A/E ENGINEER


  
 APPROVED BY: SONNY P. PEREZ, A/E MANAGER

ACTIVITY AND LOCATION		COST ESTIMATE				DATE PREPARED 4-14-2023		SHEET 1 OF 2			
PROJECT TITLE GPD EASTERN SUB-STATION MAIN BUILDING		CONSTRUCTION CONTRACT NO.				IDENTIFICATION NUMBER		CATEGORY CODE NUMBER			
ESTIMATED BY MICHAEL S. RACUYAL REFERENCE RS MEANS 2020 APPROVED BY SONNY P. PEREZ Engineering Estimate Only						JOB ORDER NUMBER					
ITEM DESCRIPTION	QUANTITY		UNIT COST		MATERIAL/LABOR COST		EQUIPMENT		ENGINEERING ESTIMATE		
	NUMBER	UNIT	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	
<b>A. Substructure</b>											
a. Foundation	1165	sf	147.84	172,345.44	0.00	0.00				\$172,345.44	
c. Slab-on-grade	8509.011	sf	34.50	224,580.88	0.00	0.00				\$224,580.88	
d. Excavation	897.20	cu	0.00	0.00	87.00	60,112.65				\$60,112.65	
<b>B. Shell</b>											
<b>Superstructure</b>											
b. Roof Construction	8509.011	sf	53.90	348,882.99	0.00	0.00				\$348,882.99	
<b>Exterior Enclosure</b>											
a. Exterior Walls	5698	sf	19.43	110,712.14	0.00	0.00				\$110,712.14	
b. Exterior Windows	12	each	0.00	0.00	3,500.00	42,000.00				\$42,000.00	
c. Exterior Single Door	5	Each	0.00	0.00	4,200.00	21,000.00				\$21,000.00	
<b>Roofing</b>											
a. Roof Elastomeric Paint	8509.011	sf	0.00	0.00	18.78	122,109.05				\$122,109.05	
<b>C. Interior</b>											
b. Interior Walls	9,590	sf	13.77	132,083.61	0.00	0.00				\$132,083.61	
c. Interior Doors	16	Each	0	0.00	2,500.00	40,000.00				\$40,000.00	
c. Cells	2	Each	0	0.00	3,500.00	7,000.00				\$7,000.00	
d. Fittings	8509.011	sf	0	0.00	6.78	44,133.70				\$44,133.70	
f. Wall Finishes	22248	sf	0	0.00	3.89	81,983.88				\$81,983.88	
f. Floor Finishes	8509.011	sf	0	0.00	7.21	48,924.76				\$48,924.76	
g. Ceiling Finishes	8509.011	sf	0	0.00	6.28	40,908.53				\$40,908.53	
<b>Plumbing</b>											
a. Plumbing Fixtures	8509.011	sf	0.00	0.00	9.80	84,458.132				\$84,458.13	
b. Domestic Water Distribution	8509.011	sf	0.00	0.00	10.92	71,084.909				\$71,084.91	
c. Rain Water Drainage	8509.011	sf	0.00	0.00	0.85	5,582.128				\$5,582.13	
<b>MECHANICAL</b>											
a. Energy Supply	8509.011	sf	0.00	0.00	2.03	18,403.578				\$18,403.58	
b. Cooling Generating System	8509.011	sf	0.00	0.00	12.53	81,551.399				\$81,551.40	
<b>Electrical</b>											
a. Electrical Service/Distribution	8509.011	sf	0.00	0.00	3.93	24,945.134				\$24,945.13	
b. Lighting & Branch Wiring	8509.011	sf	0.00	0.00	10.80	70,298.922				\$70,298.92	
c. Communication and Security	8509.011	sf	0.00	0.00	2.53	16,484.721				\$16,484.72	
										Sub-Total	\$1,847,563.54
28% INFLATION RATE										\$517,317.70	
9% DESIGN FEES										\$168,280.72	
10% GENERAL REQUIREMENTS										\$184,756.35	
15% PROFIT & OVERHEAD										\$277,134.53	
10% GHURA DIRECT COST										\$184,756.35	
<b>Total</b>										\$3,177,809.30	

ESTIMATED BY: MICHAEL S. RACUYAL, A/E ENGINEER 4/14/2023

APPROVED BY: SONNY P. PEREZ, WE MANAGER 4/14/23



BIDS EVALUATION:

DATE: August 11, 2023

Government Estimate: \$

4,588,429.39

PROJECT: IFB-GHURA-23-02-CDBG-GPDESS	Project Manager	Technical Staff	Equipment Quantity and Description	Licensed/Certified SSHO on site	Construction Performance History	Business License	Performance Bond, worker's compensation	REMARKS
BID OPENING: JULY 28, 2023  CONTRACTOR NAME: SURFACE SOLUTIONS  BID AMOUNT: \$ 2,346,298.20 Base Bid: \$ 2,240,698.02 Option Bid: \$ 105,600.00	None	✓ Submitted Project Engineer	None	None	✓ Submitted Renovation, Water proofing, Roofing/Insulation & Exterior Painting	✓ Submitted A, B, & OTHER SPECIALTY LICENSE	✓ Submitted Cash Bond, Bank of Guam	Non Responsive
PROJECT: IFB-GHURA-23-02-CDBG-GPDESS  BID OPENING: JULY 28, 2023  CONTRACTOR NAME: MEGA UNITED CORP.  BID AMOUNT: \$ 3,098,800.00 Base Bid: \$ 2,936,728.00 Option Bid: \$ 162,072.00	None	✓ Submitted Chief Engineer Project Engineer	None	None	✓ Submitted Current completed projects & On going (Ghura Com Arts )	✓ Submitted A, B, & OTHER SPECIALTY LICENSE	✓ Submitted First Net Insu. Co.	Non Responsive
PROJECT: IFB-GHURA-23-02-CDBG-GPDESS  BID OPENING: JULY 28, 2023  CONTRACTOR NAME: IAN CORPORATION  BID AMOUNT: \$ 4,171,892.00 Base Bid: \$ 3,917,040.00 Option Bid: \$ 254,852.00	✓ Submitted President (w/ Resume)  Chief Operation Officer (w/ Resume) Project Director (w/ Resume)	✓ Submitted Safety Specialist (w/ Resume)  Quality Control Supervisor (w/ Resume) Safety Specialist (w/ Resume) Superintendent (w/ Resume)	✓ Submitted Excavator, Backhoe Loaders  Wheel Loaders, Dozers  Roller Compactors Paving Machine	✓ Submitted Safety Specialist (w/ Resume)	✓ Submitted Current completed projects & On going (Military/Local )	✓ Submitted A, B, C, & OTHER SPECIALTY LICENSE	✓ Submitted Safe Co. Insu Co. of America	Meets Government Requirement and responsive  \$ 1,825,598.80 \$ 416,537.39
PROJECT: IFB-GHURA-23-02-CDBG-GPDESS  BID OPENING: JULY 28, 2023  CONTRACTOR NAME: ART CONSTRUCTION  BID AMOUNT: \$ 8,183,186.78 Base Bid: NONE Option Bid: \$ -	✓ Submitted President (w/ Resume)	✓ Submitted Project Engineer	None	✓ Submitted Safety Specialist (w/ Resume)	✓ Submitted Current completed projects & On going (Military/ Local )	✓ Submitted A, B, & C8	✓ Submitted Safe Co. Insu Co. of America	Non Responsive

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
ATURIDAT GINIMA YAN RINUEBAN SIUDAT**

**MEMORANDUM:**

**TO:** Board of Commissioners

**FROM:** Fernando B. Esteves *FE*  
Acting Executive Director

**DATE:** September 5, 2023

**SUBJECT:** Intent of Award  
IFB # GHURA-23-16  
Renovation and Upgrade of Basketball Court, Toto Gardens

Bid opening for the subject project was held on August 09, 2023 at 2:00 p.m. A total of 8 contractors registered for the bid and given bid specifications of which 3 submitted a bid. Listed below are the results of the bid submissions, which were opened and read out aloud publicly.

No:	Contractor:	Bid Bond	Base Bid No. 1
1	Surface Solutions	[x] \$104,100.00	<b>\$694,000.00</b>
2	Guam Evergreen Corporation	[x] 15%	\$868,000.00
3	O.H. Construction	[x] 15%	\$890,000.00
<b>Government Estimate</b>			<b>\$1,029,392.37</b>

The intent of the project is to Renovate and upgrade the basketball court as per scope of work. Base Bid 1 consist of the basketball court located in Toto. Renovation and upgrade includes but is not limited to, cleaning common areas carpentry, painting, plumbing, sewer replacement, and electrical work. A detailed scope of work is included in the bid documents for review.

In review of the bid results: Surface Solutions provided the lowest responsive and responsible bid. They have been cleared by Department of Labor compliance, OSHA and EPLS Debarred list (see attached verification).

Based on A/E staff's review and determination, we are requesting approval to issue the contract to Surface Solutions for the total amount of \$694,000.00. Funding is available under the Capital Fund Program.

Attachments: Bid Tabulation  
Clearance  
Gov cost estimate



IFB#GHURA-23--16

Renovation and Upgrade of Basketball Court, Tolo Gardens

Proposal due date: August 9, 2023

Proposal due time: 2:00 PM

Elizabeth F. Napoli, Executive Director

No.	NAME OF BIDDER	Base Bid item 1	Bid Bond	Name of Bonding Co. and name	HUD 5369-A	AG Forms 2, 3, 4, 5, 7	AG Notarized 2, 3, 4, 5, 7	GHURA FRM 09	GHURA FRM 10	GHURA FRM 11	GHURA FRM 12	GHURA FRM 13	GHURA FRM 14	GHURA FRM 16	GHURA Form 01B	Contractor License	Addendum 1	RFI No. 1	Amendment 1
1.	O.H. Construction	890,000.00	15%	First Net Insurance Co	✓	✓✓✓✓✓✓✓	✓✓✓✓✓✓✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2.	Guam Evergreen Corp.	868,000.00	15%	First Net Insurance Co	✓	✓✓✓✓✓✓✓	✓✓✓✓✓✓✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
3.	Surface Solutions	694,000.00	104,100.00	First Hawaiian Bank	✓	✓✓✓✓✓✓✓	✓✓✓✓✓✓✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

ATTESTED BY: *Edele Pamban* Date: 8/9/23  
*[Signature]* Date: 8/9/23  
*[Signature]* Date: 8/9/23

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
 ATURIDAT GINIMAYAN RINUEBAN SIUDAT GUAHAN  
 Verification of Status for Contractors**

To: File  
 From: Architect & Engineering Manager  
 Subject: GHURA-23-16; Renovation and Upgrade of Basketball Court, Toto Gardens

In Order to ensure that the contractor awarded does not have any outstanding claims against them, we requested that the listed government Agencies provide standing or any information which may be pertinent to the above contract. The following outlines the contractor's standings with the listed agencies

Company Name	Guam Evergreen Corporation	OH Construction	Surface Solutions
<b>Department of Labor:</b>			
ALPCD	8/22/2023	8/22/2023	8/22/2023
Fair Employment Practice	8/22/2023	8/22/2023	8/22/2023
Wage & Hour	8/22/2023	8/22/2023	8/22/2023
Workers Compensation	exp. 6/10/2024	exp. 6/8/2024	exp. 09/08/2023
<b>Guam Contractors License Board</b>	Contractor to obtain clearance from Guam Contractors License Board		
<b>U.S. Department of Labor</b>			
Revenue & Tax EIN/SSN	8/22/2023	8/22/2023	8/22/2023
<b>OSHA</b>			
Contractor to report to Revenue and Tax Office			
9/5/2023	9/5/2023	9/5/2023	9/5/2023
<b>SAM Debarred List</b>			
9/5/2023	9/5/2023	9/5/2023	9/5/2023

  
 For Sonny P. Perez, PE

		COST ESTIMATE				DATE PREPARED 06.26.2023		SHEET 1 OF 2	
ACTIVITY AND LOCATION			CONSTRUCTION CONTRACT NO.				IDENTIFICATION NUMBER		
PROJECT TITLE TOTO GARDENS G250 Covered Basketball Court			ESTIMATED BY MSR A/E DIVISION				CATEGORY CODE NUMBER		
			STATUS OF DESIGN Engineering Estimate Only ( ) PED (X) 60% ( ) 100% ( ) FINAL Other (Specify)				JOB ORDER NUMBER		
ITEM DESCRIPTION	QUANTITY		MATERIAL COST		LABOR COST		ENGINEERING ESTIMATE		
	NUMBER	UNIT	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	
<b>A. Demolition</b>									
a. Chainlink Fence	370	lf	0.00	0.00	5.00	1,850.00	\$5.00	\$1,850.00	
b. Existing slab-on grade ( New Footing Locations)	310	sf	0	0.00	25.00	7,750.00	\$25.00	\$7,750.00	
								\$9,600.00	
<b>B. Column footing</b>									
a. 4,000 psi concrete	34.92	cy	240.00	8,380.80	80.40	2,807.57	\$320.40	\$11,188.37	
b. Excavation	138.563	cy	0.28	38.80	50.00	6,928.15	\$50.28	\$6,966.95	
c. Reinforcement #5	2628	lbs	0.8	2,102.40	3.20	8,409.60	\$4.00	\$10,512.00	
d. 12" thick basecourse	32	cy	42	1,344.00	25.00	800.00	\$67.00	\$2,144.00	
								\$30,811.32	
<b>C. Concrete Pedestal</b>									
a. 4,000 psi concrete	3.683	cy	240.00	883.92	78.00	287.27	\$318.00	\$1,171.19	
b. Reinforcement #6 Rebars	1623	lbs	1	1,623.00	3.80	6,167.40	\$4.80	\$7,790.40	
								\$8,961.59	
<b>D. Slab-on-grade</b>									
a. 3,000 psi concrete	7.73	cy	210.00	1,623.30	75.00	579.75	\$285.00	\$2,203.05	
b. Earth Infill	30.93	cy	42	1,299.06	75.00	2,319.75	\$117.00	\$3,618.81	
c. Reinforcement #3 Rebars	330	lbs	1	330.00	2.60	858.00	\$3.60	\$1,188.00	
d. 6" thick basecourse	7.73	cy	50	386.50	37.50	289.88	\$87.50	\$676.38	
e. Concrete Resurfacing (9 sf/40 lb bag) 1/2 thick	895	bags	27	24,165.00	9.00	8,055.00	\$36.00	\$32,220.00	
								\$39,906.24	
<b>E. Metal Building</b>									
a. Fabricated Metal Structure	8050	sf	47.00	378,350.00	14.00	112,700.0	\$61.00	\$491,050.00	
								\$491,050.00	
<b>G. Chainlink Fence</b>									
a. Chainlink Fence	370	lf	42.00	15,540.00	15.95	5,901.50	\$57.95	\$21,441.50	
b. 12' wide Chainlink Gate x 8 feet high	1	pcs	280.00	280.00	150.00	180.00	\$430.00	\$460.00	
								\$21,901.50	
<b>H. Painting</b>									
a. Rigid Frame Wall Painting	5156	sf	0.60	3,093.60	0.620	3,196.7	\$1.22	\$6,290.32	
b. Basket Ball Court Slab Painting	8334	sf	0.72	6,000.48	1.92	16,001.3	\$2.64	\$22,001.76	
c. Splash Blocks	12	pcs	25.00	300.00	93.000	1,116.0	\$118.00	\$1,416.00	
d. Downspout w/ metal Strap	12	pcs	82.00	984.00	135.00	1,620.0	\$217.00	\$2,604.00	
e. Metal Gutter painted	230	lf	7.43	1,707.75	6.05	1,391.5	\$13.48	\$3,099.25	
f. Metal Flashing Painted	140	lf	10.40	1,455.30	11.81	1,853.8	\$22.21	\$3,109.05	
								\$38,520.38	
<b>I. Light Fixtures</b>									
a. Light Fixtures and Branch Wiring (8 Location, 1 fixture per 1000 sf)	8050	sf	1.72	13,807.36	2.200	17,710.0	\$3.92	\$31,517.36	
a. Exterior Light Fixtures	8	ea	159.46	1,275.68	120.000	960.0	\$279.46	\$2,235.68	
								\$33,753.04	
<b>I. Electrical Room &amp; ADA Restroom</b>									
a. EER & ADA RESTROOM	1	LS	0.00	0.00	67,000.00	67,000.0	\$67,000.00	\$89,780.00	
								\$89,780.00	
								\$68,785.57	
								\$76,428.41	
								\$76,428.41	
								\$37,768.88	
								\$76,428.41	
								<b>Total</b> \$1,029,392.37	



# GHURA

Guam Housing and Urban Renewal Authority  
*Aturidat Ginima' Yan Rinueban Siudad Guahan*  
117 Bien Venida Avenue, Sinajana, Guam 96910  
Phone: (671) 477-9851 • Fax: (671) 300-7565 • TTY: (671) 472-3701



Summary of Executive Management Performance Evaluation (EMPE) for  
Fernando B. Esteves –Deputy Director  
Review Period: 08/22/2022 – 08/21/2023 (12-month annual review for salary increment)

Pursuant to 5GCA §43202, the GHURA Board of Commissioners decided during their 07/08/2019, regularly scheduled board meeting, that each board member will evaluate both the Executive Director and Deputy Director, and for the completed ratings to be submitted directly to the Human Resources Division for compilation.

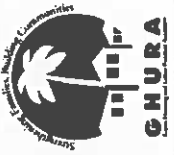
Based on the overall ratings submitted, Mr. Fernando B. Esteves earned an **“Outstanding”** performance evaluation rating and will be **retained** as GHURA's Deputy Director. This performance evaluation period covers the annual salary increment anniversary of 08/22/2022 – 08/21/2023 and includes the following rating factors:

1. Leadership
2. Strategic Planning
3. Communicates Vision and Direction
4. Champions Innovation
5. Promotes Ethics
6. Builds Relationships
7. Decision Making
8. Leads Change
9. Inspires and Directs Action
10. Promotes Diversity
11. Accountability/Fiscal/Fiduciary Responsibility
12. Business Acumen
13. Effective Operation & Maintenance of HUD Plans and Projects

As a result of the **“Outstanding”** performance evaluation by the GHURA Board of Commissioners, this will equate to a 2% salary increment, pursuant to our Personnel Rules and Regulations and BOC Resolution FY2022-006.

Prepared by: K.K. Bersamin, Personnel Services Administrator, DBA,SPHR, SHRM-SCP

 9/11/2023



# GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name: **FERNANDO B. ESTEVES** Position Classification / Title: **Deputy Director (Unclassified)** Employee ID No.: **780**

Period of Report: From: **08/22/2022** To: **08/21/2023** Reason for Report:  Semi-Annual (Initial)  Annual

**PART I - SELF-ASSESSMENT** (Completed by Executive) NAME OF RATER: **John J. Rivera (Chairman)**

**A. Mission** (Position Mission Statement)

To promote the health, safety and welfare of Guam's people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent, and sanitary dwelling for low income families, through all available federal and local governmental programs and through encouragement of private enterprise to participate in the common task of community improvement.

**B. Strategic Plan Objectives** (Address each program area of responsibility)

- To provide decent, safe and sanitary homes for GHURA clients.
- To enhance and strengthen our relationships with non-profit and government organizations in assessing the needs of our communities.
- To provide responsive and quality client services.
- To enhance employee technical and skill level competencies.
- To provide the agency the tools and facilities needed to meet the Authority's goal and objectives.

**C. Activity(s)** (Related to the Strategic Objectives)

- Maintain a diligent maintenance program of public housing units. On-going modernization of GHURA units to include upgrade of infrastructure, and renovations of units.
- Identifying community needs with our partners and constructing buildings and supporting programs to meet these objectives. These projects include head start classrooms, fire stations, safety equipment acquisition, senior citizens centers, food banks, adult elderly emergency facilities, youth transitional living facility and special education classrooms.
- Provide on-going customer service training, upgrade of our facilities and increase use of modern technology to enhance services.
- To provide staff with training opportunities both on and off island to increase knowledge and skill level competencies.
- Construction of new housing Authority headquarters complete with modern amenities and functionality.

*Handwritten:* JW 1/15/23

**D. Summary of Performance** (Assess overall performance as it relates to meeting the objectives identified in the Strategic Plan)

Deputy Director Esteves has demonstrated that he is a real asset to the mission of the authority. His potential and vision translates to a huge win for our people. Governor Lou Leon Guerrero and Lt. Governor Josh Tenorio made a great choice in positioning his leadership and talent with GHURA. He has represented the island and the authority with distinction in various local, regional, and federal arenas.





**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name <b>FERNANDO B. ESTEVES</b>	Position Classification / Title <b>Deputy Director (Unclassified)</b>			Employee ID No. <b>780</b>	
	<b>Outstanding</b>	<b>Highly Satisfactory</b>	<b>Satisfactory</b>		<b>Marginal</b>
<b>PART II - EXPECTATIONS OF EXECUTIVES: Completed by Supervisor</b> (Check the rating that applies to each)					
<i>1. Leadership</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>2. Strategic Planning</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>3. Communicates Vision and Direction</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>4. Champions Innovation</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>5. Promotes Ethics</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>6. Builds Relationships</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>7. Decision Making</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>8. Leads Change</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>9. Inspires and Directs Action</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>10. Promotes Diversity</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>11. Accountability / Fiscal / Fiduciary Responsibility</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>12. Business Acumen</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>13. Effective Operation &amp; Maintenance of Section 8 and AMP's</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name <b>FERNANDO B. ESTEVES</b>	Position Classification / Title <b>Deputy Director (Unclassified)</b>			Employee ID No. <b>780</b>	
<b>PART III - STANDARDS</b> <i>(Completed by Supervisor)</i>	<b>Outstanding</b>	<b>Highly Satisfactory</b>	<b>Satisfactory</b>	<b>Marginal</b>	<b>Un-Satisfactory</b>
<b>Performance Standard:</b> <i>(Customer Focus)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Comments/Justification:</b> The Deputy's work to further the mission and innovate on the potential contribution of GHURA in the community can be a game changer for the community.					
<b>Performance Standard:</b> <i>(Adherence to Policy and Federal HUD Regs)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Comments/Justification:</b> The Deputy's commitment and work to allow the authority to increase operational capacity and adherence to policy/Federal HUD regulations is noteworthy.					

**PART V -- OVERALL RATING:** (Overall rating based on Parts I, II, III, IV)

- OUTSTANDING
- HIGHLY SATISFACTORY
- SATISFACTORY
- MARGINAL
- UNSATISFACTORY

RETAIN       NOT RETAIN

  
John J. Rivera, Chairman, GHURA BOARD OF COMMISSIONERS      Date: July 16, 2023

Nathanael P. Sanchez, Vice Chairman, GHURA BOARD OF COMMISSIONERS      Date: \_\_\_\_\_

Anisia S. Delia, Member, GHURA BOARD OF COMMISSIONERS      Date: \_\_\_\_\_

Frank T. Ishizaki, Member, GHURA BOARD OF COMMISSIONERS      Date: \_\_\_\_\_

Emilia F. Rice, Member, GHURA BOARD OF COMMISSIONERS      Date: \_\_\_\_\_

Vacant, Member, GHURA BOARD OF COMMISSIONERS      Date: \_\_\_\_\_

Karl E. Corpus, Resident COMMISSIONER      Date: \_\_\_\_\_



# GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name <b>FERNANDO B. ESTEVES</b>	Position Classification / Title <b>Deputy Director (Unclassified)</b>	Employee ID No. <b>780</b>
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**COMPLETE BY EMPLOYEE:**

- Concur
- Do not Concur (Employee comments are mandatory, if this option is selected.)

Employee Comments: *(May include any reactions, concerns, agreements or disagreements regarding performance evaluation / development plan.)*  
*I am grateful for the kind words of our Chairman in recognition of my whole-hearted dedication to GHURA, our clients, and all of our people of Guam.*

*[Handwritten Signature]*  
 Employee Signature

*9/1/23*  
 Date



# GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

<b>Employee Name</b> FERNANDO B. ESTEVES	<b>Position Classification / Title</b> Deputy Director (Unclassified)	<b>Employee ID No.</b> 780
<b>Period of Report</b> From: 08/22/2022 To: 08/21/2023	<b>Reason for Report</b> <input type="checkbox"/> Semi-Annual (Initial) <input checked="" type="checkbox"/> Annual	

**PART I - SELF-ASSESSMENT** (Completed by Executive)

**NAME OF RATER:** N. SANCHEZ

**A. Mission** (Position Mission Statement)

To promote the health, safety and welfare of Guam's people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent, and sanitary dwelling for low income families, through all available federal and local governmental programs and through encouragement of private enterprise to participate in the common task of community improvement.

**B. Strategic Plan Objectives** (Address each program area of responsibility)

- To provide decent, safe and sanitary homes for GHURA clients.
- To enhance and strengthen our relationships with non-profit and government organizations in assessing the needs of our communities.
- To provide responsive and quality client services.
- To enhance employee technical and skill level competencies.
- To provide the agency the tools and facilities needed to meet the Authority's goal and objectives.

**C. Activity(s)** (Related to the Strategic Objectives)

- Maintain a diligent maintenance program of public housing units. On-going modernization of GHURA units to include upgrade of infrastructure, and renovations of units.
- Identifying community needs with our partners and constructing buildings and supporting programs to meet these objectives. These projects include head start classrooms, fire stations, safety equipment acquisition, senior citizens centers, food banks, adult elderly emergency facilities, youth transitional living facility and special education classrooms.
- Provide on-going customer service training, upgrade of our facilities and increase use of modern technology to enhance services.
- To provide staff with training opportunities both on and off island to increase knowledge and skill level competencies.
- Construction of new housing Authority headquarters complete with modern amenities and functionality.

**D. Summary of Performance** (Assess overall performance as it relates to meeting the objectives identified in the Strategic Plan)

Executive Management Performance Evaluation (EMPE) – 02/21/2023

*JF received 7/18/2023 HK*





# GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name

**FERNANDO B. ESTEVES**

Position Classification / Title

**Deputy Director (Unclassified)**

Employee ID No.

**780**

**PART II - EXPECTATIONS OF EXECUTIVES: Completed by Supervisor**  
(Check the rating that applies to each)

	Outstanding	Highly Satisfactory	Satisfactory	Marginal	Un-satisfactory
1. Leadership	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Strategic Planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Communicates Vision and Direction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Champions Innovation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Promotes Ethics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Builds Relationships	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Decision Making	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Leads Change	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Inspires and Directs Action	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Promotes Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Accountability / Fiscal / Fiduciary Responsibility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Business Acumen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Effective Operation & Maintenance of Section 8 and AMP's	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY**

Management Performance Evaluation (EMPE) - 02/21/2023

# EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name <b>FERNANDO B. ESTEVES</b>	Position Classification / Title <b>Deputy Director (Unclassified)</b>	Employee ID No. <b>780</b>
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**PART III - STANDARDS** *(Completed by Supervisor)*

	Outstanding	Highly Satisfactory	Satisfactory	Marginal	Un-satisfactory
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**Performance Standard:** *(Customer Focus)*

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**Comments/Justification:**

**Performance Standard:** *(Adherence to Policy and Federal HUD Regs)*

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**Comments/Justification:**



PART V -- OVERALL RATING: (Overall rating based on Parts I, II, III, IV)

OUTSTANDING

SATISFACTORY

MARGINAL

HIGHLY SATISFACTORY

UNSATISFACTORY

RETAIN

NOT RETAIN

John J. Rivera, Chairman, GHURA BOARD OF COMMISSIONERS Date: \_\_\_\_\_

Nathanael P. Sanchez, Vice Chairman, GHURA BOARD OF COMMISSIONERS Date: 07-18-2023 

Anisia S. Delia, Member, GHURA BOARD OF COMMISSIONERS Date: \_\_\_\_\_

Frank T. Ishizaki, Member, GHURA BOARD OF COMMISSIONERS Date: \_\_\_\_\_

Emilia F. Rice, Member, GHURA BOARD OF COMMISSIONERS Date: \_\_\_\_\_

Vacant, Member, GHURA BOARD OF COMMISSIONERS Date: \_\_\_\_\_

Karl E. Corpus, Resident COMMISSIONER Date: \_\_\_\_\_



# GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name

FERNANDO B. ESTEVES

Position Classification / Title

Deputy Director (Unclassified)

Employee ID No.

780

### COMPLETE BY EMPLOYEE:

Concur

Do not Concur (Employee comments are mandatory, if this option is selected.)

Employee Comments: (May include any reactions, concerns, agreements or disagreements regarding performance evaluation / development plan.)  
I thank the Vice-Chairmen for his continued confidence in myself and the agency.

  
Employee Signature

9/1/23  
Date



# GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name <b>FERNANDO B. ESTEVES</b>	Position Classification / Title <b>Deputy Director (Unclassified)</b>	Employee ID No. <b>780</b>
Period of Report From: <b>08/22/2022</b> To: <b>08/21/2023</b>	Reason for Report <input type="checkbox"/> Semi-Annual (Initial) <input checked="" type="checkbox"/> Annual	

NAME OF RATER: Anisia Delia *AD*

## PART I - SELF-ASSESSMENT (Completed by Executive)

### A. Mission (Position Mission Statement)

To promote the health, safety and welfare of Guam's people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent, and sanitary dwelling for low income families, through all available federal and local governmental programs and through encouragement of private enterprise to participate in the common task of community improvement.

### B. Strategic Plan Objectives (Address each program area of responsibility)

- To provide decent, safe and sanitary homes for GHURA clients.
- To enhance and strengthen our relationships with non-profit and government organizations in assessing the needs of our communities.
- To provide responsive and quality client services.
- To enhance employee technical and skill level competencies.
- To provide the agency the tools and facilities needed to meet the Authority's goal and objectives.

### C. Activity(s) (Related to the Strategic Objectives)

- Maintain a diligent maintenance program of public housing units. On-going modernization of GHURA units to include upgrade of infrastructure, and renovations of units.
- Identifying community needs with our partners and constructing buildings and supporting programs to meet these objectives. These projects include head start classrooms, fire stations, safety equipment acquisition, senior citizens centers, food banks, adult elderly emergency facilities, youth transitional living facility and special education classrooms.
- Provide on-going customer service training, upgrade of our facilities and increase use of modern technology to enhance services.
- To provide staff with training opportunities both on and off island to increase knowledge and skill level competencies.
- Construction of new housing Authority headquarters complete with modern amenities and functionality.

*Nov 8/2023*

**D. Summary of Performance** (Assess overall performance as it relates to meeting the objectives identified in the Strategic Plan)

Deputy Director Esteves has shown outstanding decision-making skills. He has a unique talent for breaking down complicated concepts and communicating them clearly and effectively. DD Esteves effectively summarizes information and provides relevant updates to board members. He shares feedback constructively, which motivates his colleagues to improve their performance. The intuition he brings to his decision-making often provides fresh perspectives. He can proficiently handle both day-to-day operations and long-term strategic planning. I am excited to hear his innovative ideas and work together to take GHURA to new heights.



HOUSING AND URBAN RENEWAL AUTHORITY  
**EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name	Position Classification / Title	Deputy Director (Unclassified)			Employee ID No.
		Outstanding	Highly Satisfactory	Satisfactory	
<b>FERNANDO B. ESTEVES</b>					<b>780</b>
<b>PART II - EXPECTATIONS OF EXECUTIVES: Completed by Supervisor</b> (Check the rating that applies to each)					
<i>1. Leadership</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>2. Strategic Planning</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>3. Communicates Vision and Direction</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>4. Champions Innovation</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>5. Promotes Ethics</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>6. Builds Relationships</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>7. Decision Making</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>8. Leads Change</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>9. Inspires and Directs Action</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>10. Promotes Diversity</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>11. Accountability / Fiscal / Fiduciary Responsibility</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>12. Business Acumen</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>13. Effective Operation &amp; Maintenance of Section 8 and AMP's</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name <b>FERNANDO B. ESTEVES</b>	Position Classification / Title <b>Deputy Director (Unclassified)</b>			Employee ID No. <b>780</b>	
<b>PART III - STANDARDS</b> (Completed by Supervisor)	<b>Outstanding</b>	<b>Highly Satisfactory</b>	<b>Satisfactory</b>	<b>Marginal</b>	<b>Un-Satisfactory</b>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Performance Standard:</b> (Customer Focus)					
<b>Comments/Justification:</b>					
<b>Performance Standard:</b> (Adherence to Policy and Federal HUD Regs)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Comments/Justification:</b>					

**PART V -- OVERALL RATING:** (Overall rating based on Parts I, II, III, IV)

- OUTSTANDING                       SATISFACTORY                       MARGINAL
- HIGHLY SATISFACTORY                       UNSATISFACTORY

RETAIN                       NOT RETAIN

John J. Rivera, Chairman, GHURA BOARD OF COMMISSIONERS                      Date:

Nathanael P. Sanchez, Vice Chairman, GHURA BOARD OF COMMISSIONERS                      Date:

Anisia S. Delia, Member, GHURA BOARD OF COMMISSIONERS                      Date:

 6/28/23

Frank T. Ishizaki, Member, GHURA BOARD OF COMMISSIONERS                      Date:

Emilia F. Rice, Member, GHURA BOARD OF COMMISSIONERS                      Date:

Vacant, Member, GHURA BOARD OF COMMISSIONERS                      Date:

Karl E. Corpus, Resident COMMISSIONER                      Date:



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name <b>FERNANDO B. ESTEVES</b>	Position Classification / Title <b>Deputy Director (Unclassified)</b>	Employee ID No. <b>780</b>
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**COMPLETE BY EMPLOYEE:**

**Concur**

**Do not Concur** (Employee comments are mandatory, if this option is selected.)

**Employee Comments:** *(May include any reactions, concerns, agreements or disagreements regarding performance evaluation / development plan.)*  
*I am thankful for the confidence and support of the Commissioner and I'm truly humbled by her recognition of my leadership methods within the agency.*

  
Employee Signature

*9/1/23*  
Date





# GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name <b>FERNANDO B. ESTEVES</b>	Position Classification / Title <b>Deputy Director (Unclassified)</b>	Employee ID No. <b>780</b>
Period of Report From: <b>08/22/2022</b> To: <b>08/21/2023</b>	Reason for Report <input type="checkbox"/> Semi-Annual (Initial) <input checked="" type="checkbox"/> Annual	

## PART I - SELF-ASSESSMENT (Completed by Executive)

NAME OF RATER: ISAIAH

### A. Mission (Position Mission Statement)

To promote the health, safety and welfare of Guam's people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent, and sanitary dwelling for low income families, through all available federal and local governmental programs and through encouragement of private enterprise to participate in the common task of community improvement.

### B. Strategic Plan Objectives (Address each program area of responsibility)

- To provide decent, safe and sanitary homes for GHURA clients.
- To enhance and strengthen our relationships with non-profit and government organizations in assessing the needs of our communities.
- To provide responsive and quality client services.
- To enhance employee technical and skill level competencies.
- To provide the agency the tools and facilities needed to meet the Authority's goal and objectives.

### C. Activity(s) (Related to the Strategic Objectives)

- Maintain a diligent maintenance program of public housing units. On-going modernization of GHURA units to include upgrade of infrastructure, and renovations of units.
- Identifying community needs with our partners and constructing buildings and supporting programs to meet these objectives. These projects include head start classrooms, fire stations, safety equipment acquisition, senior citizens centers, food banks, adult elderly emergency facilities, youth transitional living facility and special education classrooms.
- Provide on-going customer service training, upgrade of our facilities and increase use of modern technology to enhance services.
- To provide staff with training opportunities both on and off island to increase knowledge and skill level competencies.
- Construction of new housing Authority headquarters complete with modern amenities and functionality.

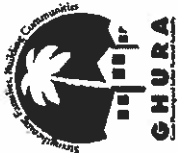
*ISAIAH*  
*08/22/2022*

**D. Summary of Performance** (Assess overall performance as it relates to meeting the objectives identified in the Strategic Plan)



# GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name <b>FERNANDO B. ESTEVES</b>	Position Classification / Title <b>Deputy Director (Unclassified)</b>				Employee ID No. <b>780</b>	
	<b>Outstanding</b>	<b>Highly Satisfactory</b>	<b>Satisfactory</b>	<b>Marginal</b>	<b>Un-satisfactory</b>	
<b>PART II - EXPECTATIONS OF EXECUTIVES: Completed by Supervisor</b> (Check the rating that applies to each)						
<i>1. Leadership</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>2. Strategic Planning</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>3. Communicates Vision and Direction</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>4. Champions Innovation</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>5. Promotes Ethics</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>6. Builds Relationships</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>7. Decision Making</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>8. Leads Change</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>9. Inspires and Directs Action</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>10. Promotes Diversity</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>11. Accountability / Fiscal / Fiduciary Responsibility</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>12. Business Acumen</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<i>13. Effective Operation &amp; Maintenance of Section 8 and AMP's</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name <b>FERNANDO B. ESTEVES</b>	Position Classification / Title <b>Deputy Director (Unclassified)</b>			Employee ID No. <b>780</b>
<b>PART III - STANDARDS</b> (Completed by Supervisor)	<b>Outstanding</b>	<b>Highly Satisfactory</b>	<b>Satisfactory</b>	<b>Un-Satisfactory</b>
Performance Standard: (Customer Focus)  Comments/Justification: <i>Mr. Esteves has stepped up + performed beyond my expectations. I'm impressed.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Performance Standard: (Adherence to Policy and Federal HUD Regs)  Comments/Justification: <i>No Doubts about his adherence to Policy + HUD Regulations.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PART V -- OVERALL RATING:** (Overall rating based on Parts I, II, III, IV)

- OUTSTANDING
- HIGHLY SATISFACTORY
- SATISFACTORY
- MARGINAL
- UNSATISFACTORY

RETAIN       NOT RETAIN

John J. Rivera, Chairman, GHURA BOARD OF COMMISSIONERS      Date:

Nathanael P. Sanchez, Vice Chairman, GHURA BOARD OF COMMISSIONERS      Date:

Anisia S. Delia, Member, GHURA BOARD OF COMMISSIONERS      Date:

Frank T. Ishizaki, Member, GHURA BOARD OF COMMISSIONERS      Date: 8/8/2023

Emilia F. Rice, Member, GHURA BOARD OF COMMISSIONERS      Date:

Vacant, Member, GHURA BOARD OF COMMISSIONERS      Date:

Karl E. Corpus, Resident COMMISSIONER      Date:



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name <b>FERNANDO B. ESTEVES</b>	Position Classification / Title <b>Deputy Director (Unclassified)</b>	Employee ID No. <b>780</b>
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**COMPLETE BY EMPLOYEE:**

Concur

Do not Concur (Employee comments are mandatory, if this option is selected.)

Employee Comments: (May include any reactions, concerns, agreements or disagreements regarding performance evaluation / development plan.)  
*I thank the Commissioner for his kind remarks and I remain committed to the mission of the agency.*

  
Employee Signature

*9/1/23*  
Date



# GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name <b>FERNANDO B. ESTEVES</b>	Position Classification / Title <b>Deputy Director (Unclassified)</b>	Employee ID No. <b>780</b>
Period of Report From: <b>08/22/2022</b> To: <b>08/21/2023</b>	Reason for Report <input type="checkbox"/> Semi-Annual (Initial) <input checked="" type="checkbox"/> Annual	

NAME OF RATER: E. RICE

## PART I - SELF-ASSESSMENT (Completed by Executive)

### A. Mission (Position Mission Statement)

To promote the health, safety and welfare of Guam's people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent, and sanitary dwelling for low income families, through all available federal and local governmental programs and through encouragement of private enterprise to participate in the common task of community improvement.

### B. Strategic Plan Objectives (Address each program area of responsibility)

- To provide decent, safe and sanitary homes for GHURA clients.
- To enhance and strengthen our relationships with non-profit and government organizations in assessing the needs of our communities.
- To provide responsive and quality client services.
- To enhance employee technical and skill level competencies.
- To provide the agency the tools and facilities needed to meet the Authority's goal and objectives.

### C. Activity(s) (Related to the Strategic Objectives)

- Maintain a diligent maintenance program of public housing units. On-going modernization of GHURA units to include upgrade of infrastructure, and renovations of units.
- Identifying community needs with our partners and constructing buildings and supporting programs to meet these objectives. These projects include head start classrooms, fire stations, safety equipment acquisition, senior citizens centers, food banks, adult elderly emergency facilities, youth transitional living facility and special education classrooms.
- Provide on-going customer service training, upgrade of our facilities and increase use of modern technology to enhance services.
- To provide staff with training opportunities both on and off island to increase knowledge and skill level competencies.
- Construction of new housing Authority headquarters complete with modern amenities and functionality.

*RF* 7/31/23 received HR

**D. Summary of Performance (Assess overall performance as it relates to meeting the objectives identified in the Strategic Plan)**

Faint, illegible text, possibly bleed-through from the reverse side of the page.





**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name	Position Classification / Title	Deputy Director (Unclassified)			Employee ID No. 780	
		Outstanding	Highly Satisfactory	Satisfactory	Marginal	Un-satisfactory
<b>FERNANDO B. ESTEVES</b>						
<b>PART II - EXPECTATIONS OF EXECUTIVES: Completed by Supervisor</b> (Check the rating that applies to each)						
1. Leadership		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Strategic Planning		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Communicates Vision and Direction		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Champions Innovation		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Promotes Ethics		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Builds Relationships		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Decision Making		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Leads Change		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Inspires and Directs Action		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Promotes Diversity		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Accountability / Fiscal / Fiduciary Responsibility		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Business Acumen		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Effective Operation & Maintenance of Section 8 and AMP's		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name <b>FERNANDO B. ESTEVES</b>	Position Classification / Title <b>Deputy Director (Unclassified)</b>			Employee ID No. <b>780</b>	
<b>PART III - STANDARDS</b> (Completed by Supervisor)	Outstanding	Highly Satisfactory	Satisfactory	Marginal	Un-Satisfactory
Performance Standard: <i>(Customer Focus)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments/Justification:					
Performance Standard: <i>(Adherence to Policy and Federal HUD Regs)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments/Justification:					

**PART V -- OVERALL RATING:** (Overall rating based on Parts I, II, III, IV)

- OUTSTANDING       SATISFACTORY       MARGINAL
- HIGHLY SATISFACTORY       UNSATISFACTORY

RETAIN       NOT RETAIN

John J. Rivera, Chairman, GHURA BOARD OF COMMISSIONERS      Date: \_\_\_\_\_

Nathanael P. Sanchez, Vice Chairman, GHURA BOARD OF COMMISSIONERS      Date: \_\_\_\_\_

Anisia S. Delia, Member, GHURA BOARD OF COMMISSIONERS      Date: \_\_\_\_\_

Frank T. Ishizaki, Member, GHURA BOARD OF COMMISSIONERS      Date: \_\_\_\_\_

Emilia F. Rice, Member, GHURA BOARD OF COMMISSIONERS      Date: \_\_\_\_\_



Vacant, Member, GHURA BOARD OF COMMISSIONERS      Date: \_\_\_\_\_

**GHURA BOARD OF COMMISSIONERS**

Executive Management Performance Evaluation (EMPE) – 02/21/2023

Date: \_\_\_\_\_



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name <b>FERNANDO B. ESTEVES</b>	Position Classification / Title <b>Deputy Director (Unclassified)</b>	Employee ID No. <b>780</b>
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**COMPLETE BY EMPLOYEE:**

Concur

Do not Concur (Employee comments are mandatory, if this option is selected.)

**Employee Comments:** *(May include any reactions, concerns, agreements or disagreements regarding performance evaluation / development plan.)*  
*I thank the Commissioner for her continued trust and support in me.*

\_\_\_\_\_  
Employee Signature

*9/1/23*  
\_\_\_\_\_  
Date



# GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name <b>FERNANDO B. ESTEVES</b>	Position Classification / Title <b>Deputy Director (Unclassified)</b>	Employee ID No. <b>780</b>
Period of Report From: <b>08/22/2022</b> To: <b>08/21/2023</b>	Reason for Report <input type="checkbox"/> Semi-Annual (Initial) <input checked="" type="checkbox"/> Annual	

NAME OF RATER: Kael Corpus

## PART 1 - SELF-ASSESSMENT (Completed by Executive)

### A. Mission (Position Mission Statement)

To promote the health, safety and welfare of Guam's people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent, and sanitary dwelling for low income families, through all available federal and local governmental programs and through encouragement of private enterprise to participate in the common task of community improvement.

### B. Strategic Plan Objectives (Address each program area of responsibility)

- To provide decent, safe and sanitary homes for GHURA clients.
- To enhance and strengthen our relationships with non-profit and government organizations in assessing the needs of our communities.
- To provide responsive and quality client services.
- To enhance employee technical and skill level competencies.
- To provide the agency the tools and facilities needed to meet the Authority's goal and objectives.

### C. Activity(s) (Related to the Strategic Objectives)

- Maintain a diligent maintenance program of public housing units. On-going modernization of GHURA units to include upgrade of infrastructure, and renovations of units.
- Identifying community needs with our partners and constructing buildings and supporting programs to meet these objectives. These projects include head start classrooms, fire stations, safety equipment acquisition, senior citizens centers, food banks, adult elderly emergency facilities, youth transitional living facility and special education classrooms.
- Provide on-going customer service training, upgrade of our facilities and increase use of modern technology to enhance services.
- To provide staff with training opportunities both on and off island to increase knowledge and skill level competencies.
- Construction of new housing Authority headquarters complete with modern amenities and functionality.

*Handwritten note:* on disk. Staff 10/10/2023

*Handwritten note:* 08/13/23

D. Summary of Performance (Assess overall performance as it relates to meeting the objectives identified in the Strategic Plan)

*Some of the Strong Points:*

*He takes ownership of his job as in not passing on responsibility's but completes task before him.*

*His Attention to detail to Review his work and follow through a critical eye.*

*I sense a good leadership ability and I see a good approach to each task with a step by step manner that is productive and Reliable.*



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name	Position Classification / Title	Deputy Director (Unclassified)			Employee ID No.
		Outstanding	Highly Satisfactory	Satisfactory	
<b>FERNANDO B. ESTEVES</b>					<b>780</b>
<b>PART II - EXPECTATIONS OF EXECUTIVES: Completed by Supervisor</b> (Check the rating that applies to each)					
1. Leadership		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Strategic Planning		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Communicates Vision and Direction		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Champions Innovation		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Promotes Ethics		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Builds Relationships		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Decision Making		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Leads Change		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Inspires and Directs Action		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Promotes Diversity		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Accountability / Fiscal / Fiduciary Responsibility		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Business Acumen		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Effective Operation & Maintenance of Section 8 and AMP's		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



## GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name	Position Classification / Title			Employee ID No.
FERNANDO B. ESTEVES	Deputy Director (Unclassified)			780
<b>PART III - STANDARDS</b> <i>(Completed by Supervisor)</i>	Outstanding	Highly Satisfactory	Satisfactory	Un-Satisfactory
Performance Standard: <i>(Customer Focus)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments/Justification:				
Performance Standard: <i>(Adherence to Policy and Federal HUD Regs)</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments/Justification: <i>I believe Mr. Esteves has a good and sophisticated understanding of the Rules and Policy's of HUD and the local laws with growth and understanding.</i>				



PART V -- OVERALL RATING: (Overall rating based on Parts I, II, III, IV)

- OUTSTANDING       SATISFACTORY       MARGINAL  
 HIGHLY SATISFACTORY       UNSATISFACTORY

RETAIN       NOT RETAIN

John J. Rivera, Chairman, GHURA BOARD OF COMMISSIONERS      Date:


Nathanael P. Sanchez, Vice Chairman, GHURA BOARD OF COMMISSIONERS      Date:

Anisia S. Delia, Member, GHURA BOARD OF COMMISSIONERS      Date:

Frank T. Ishizaki, Member, GHURA BOARD OF COMMISSIONERS      Date:

Emilia F. Rice, Member, GHURA BOARD OF COMMISSIONERS      Date:

Vacant, Member, GHURA BOARD OF COMMISSIONERS      Date:

Karl E. Corpus, Resident COMMISSIONER      August 30th, 2023      Date:  




**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name <b>FERNANDO B. ESTEVES</b>	Position Classification / Title <b>Deputy Director (Unclassified)</b>	Employee ID No. <b>780</b>
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**COMPLETE BY EMPLOYEE:**

- Concur
- Do not Concur (Employee comments are mandatory, if this option is selected.)

**Employee Comments:** *(May include any reactions, concerns, agreements or disagreements regarding performance evaluation / development plan.)*  
*I am grateful for the kind words of the Commissioner. I thank him for his insight and continued participation in improving communities for our clients and all the people of Guam.*

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
9/1/23  
Date



# FISCAL YEAR 2024 GHURA BUDGET

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# Guam Housing and Urban Renewal Authority

## FY 2024 Budget

### Mission Statement

#### **MISSION STATEMENT:**

“Strengthening Families and Building Communities One Project at A Time”

#### **GOALS AND OBJECTIVES:**

Public Law 6-135, GHURA’s purpose is to “... promote the health, safety and welfare of Guam’s people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent and sanitary dwellings for low to moderate-income families, through all available federal and local governmental programs and through encouragement of Guam’s private enterprises to participate in the common task of improving our island community, while upholding family values.”

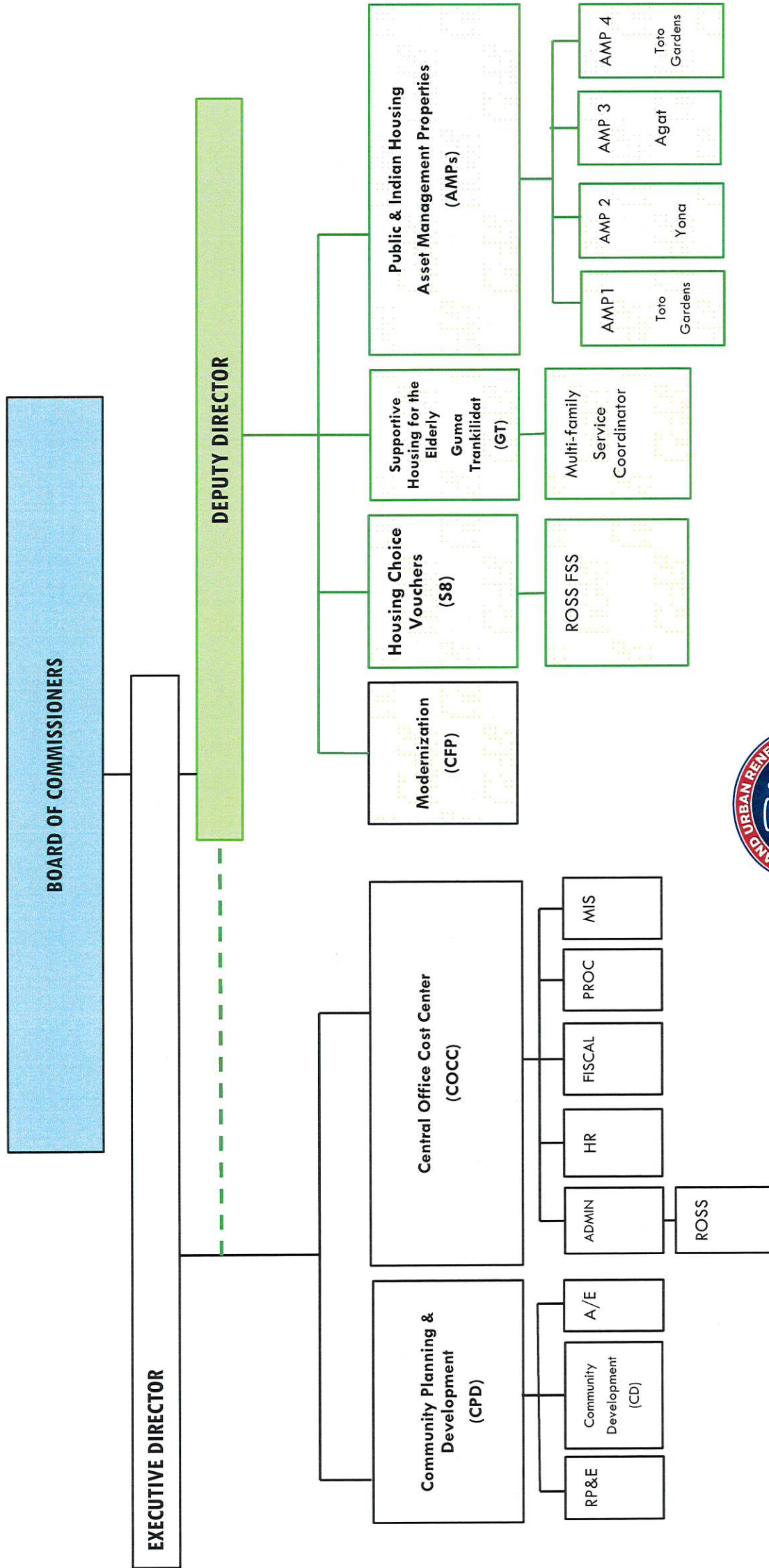
#### **GHURA’s overarching goal is:**

**Goal #1:** To provide adequate housing and community planning for those who reside in GHURA-managed housing and who participate in GHURA-supported rental and homeownership programs and activities across the island

**Goal #2:** To enable island residents to fulfill goals of securing safe, decent, and sanitary housing for themselves and their families within well-developed island communities

**Goal #3:** To create opportunities for our client’s successful participation in the workforce, and housing in the private/public sector

**Goal #4:** To actively pursue community partnerships with NGOs, government, and private entities to allow for the implementation of programs beneficial to island residents and in particular, GHURA tenants



**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Summary**

**ALL PROGRAMS** FY 2024

Budget Category	Budget Line Item	Public and Indian Housing (AMP)	Housing Choice Vouchers (Section 8)	Supportive Housing for the Elderly (Guma Trankilidat)	Capital Fund Program	Community Planning and Development Programs (CPD)	Central Office Cost Center (COCC)	Other Programs	Grand Total
Revenue	100 Operating Receipts	\$ (1,066,939)	\$ -	\$ (110,568)	\$ -	\$ -	\$ -	\$ -	\$ (1,177,507)
	101 Administrative Fees	-	(3,730,637)	-	-	-	-	-	(3,730,637)
	102 Interest Income	(354)	-	(100)	-	(145,005)	(179)	-	(145,638)
	103 Other Income	(112,605)	-	(2,200)	-	(165,185)	(6,844)	(43,257)	(330,090)
	104 Grants	-	(182,603)	(44,060)	-	(25,635,493)	-	-	(25,862,156)
	106 Subsidies - Federal	(3,314,216)	-	(834,372)	(2,944,854)	-	-	(92,175)	(7,185,617)
	109 Year-end Cash Balance	(3,893,763)	(316,380)	(37,577)	-	-	(1,136,087)	-	(5,383,807)
	110 Revenue - Management Fees	-	(46,311,924)	-	-	-	(1,374,280)	-	(1,374,280)
	111 Revenue - Housing Assistance Payments	-	-	-	-	-	-	-	(46,311,924)
<b>Revenue Total</b>		<b>(8,387,878)</b>	<b>(50,541,544)</b>	<b>(1,028,877)</b>	<b>(2,944,854)</b>	<b>(25,945,683)</b>	<b>(2,517,389)</b>	<b>(135,432)</b>	<b>(91,501,657)</b>
Expenditures:									
Personnel	801 Salaries and Wages	2,428,463	1,602,825	134,862	123,992	1,742,218	1,556,142	37,661	7,626,163
	802 Overtime	90,200	-	2,400	3,000	-	-	-	95,600
	803 Employee Benefits	1,625,403	975,849	82,299	79,356	825,328	775,243	25,138	4,388,616
<b>Personnel Total</b>		<b>4,144,066</b>	<b>2,578,674</b>	<b>219,561</b>	<b>206,348</b>	<b>2,567,546</b>	<b>2,331,385</b>	<b>62,799</b>	<b>12,110,379</b>
Utilities	804 Electricity	192,000	49,800	180,000	-	26,000	54,938	-	502,738
	805 Water/Sewage	132,400	12,346	80,000	-	1,100	2,381	-	228,227
<b>Utilities Total</b>		<b>324,400</b>	<b>62,146</b>	<b>260,000</b>	<b>-</b>	<b>27,100</b>	<b>57,318</b>	<b>-</b>	<b>730,964</b>
Travel	810 Off-Island Travel	5,000	50,000	5,000	10,000	-	-	5,000	75,000
Contractual	807 Security Deposit	-	205,000	-	-	-	-	-	205,000
	812 Auto Maintenance	65,000	5,000	1,000	250	200	1,000	1,000	73,450
	813 Auto - Gas	46,530	27,450	2,000	250	2,200	600	853	79,883
	814 Communication	47,042	3,316	5,000	-	2,000	9,903	451	67,712
	815 Copy Machine	20,301	12,000	-	100	2,000	2,834	-	37,235
	816 Custodial Services	38,196	8,000	14,000	-	5,000	23,783	-	88,979
	817 Insurance Services	106,289	6,500	4,100	-	11,200	31,966	-	160,055
	818 Storage	-	-	-	-	-	2,400	-	2,400
	820 Property Management Fee	682,790	656,592	45,864	-	-	-	-	1,385,246
	821 Bookkeeping Fee	64,141	224,595	-	-	-	-	-	288,736
	822 Asset Management Fee	90,000	-	-	-	-	-	-	90,000
	824 Office Rent	-	10,000	2,000	-	-	-	-	12,000
	825 Legal	-	3,000	-	250	-	11,500	-	36,950
	826 Office Equipment Maintenance	-	-	-	-	-	-	-	3,000
	827 Plumbing, Sewer Services	32,000	-	5,000	-	-	-	-	37,000
	828 Professional Services	111,400	20,000	7,750	250	25,059	8,500	-	172,959
	829 Protective Services	58,200	-	30,580	-	200	300	-	89,280
	830 Software Maintenance	27,533	5,000	5,000	250	40,100	8,000	-	85,883
	832 Audit	6,640	47,360	1,000	-	24,500	2,500	-	82,000
	833 Advertising	10,800	17,000	3,200	-	10,700	500	-	42,200
	850 Maintenance Contracts	325,200	-	49,500	-	6,900	-	-	381,600
	851 Staff Training	71,000	50,000	6,020	10,000	2,500	5,000	2,650	147,170
<b>Contractual Total</b>		<b>1,816,262</b>	<b>1,300,813</b>	<b>182,014</b>	<b>11,350</b>	<b>132,559</b>	<b>108,786</b>	<b>4,954</b>	<b>3,556,738</b>

**Guam Housing and Urban Renewal Authority  
FY 2023 Budget  
Summary**

ALL PROGRAMS									
FY 2024									
Budget Category	Budget Line Item	Public and Indian Housing (AMP)	Housing Choice Vouchers (Section 8)	Supportive Housing for the Elderly (Suma Trankilidat)	Capital Fund Program	Community Planning and Development Programs (CPD)	Central Office Cost Center (COCC)	Other Programs	Grand Total
Equipment	831 Equipment	385,620	35,000	18,641	253,311	4,000	5,000	3,117	714,689
Other	835 Collection Loss	112,000	-	-	-	-	-	-	112,000
	836 Computer Services	-	-	-	-	-	-	595	595
	839 Custodial Supplies	4,100	1,600	-	-	2,000	1,200	-	8,900
	842 Membership Dues	5,300	5,000	1,230	100	1,500	2,250	336	15,716
	843 Miscellaneous	26,300	25,360	1,700	2,500	1,500	500	55,631	113,491
	844 Office Supplies	18,000	15,000	2,600	500	200	5,000	2,500	43,800
	845 Ordinary Maintenance & Materials	276,123	-	10,000	-	-	-	-	286,123
	846 Office Building Repair & Maintenance	27,000	5,000	-	-	1,500	5,000	-	38,500
	847 Postage/Courier	8,570	10,000	1,300	50	200	250	-	20,370
	848 Printing	10,900	10,000	200	500	-	200	-	21,800
	852 Subscriptions	1,230	1,500	150	-	-	500	500	3,880
	854 Payment in lieu of taxes (PILOT)	32,808	-	-	-	-	-	-	32,808
	860 Portability Admin Fees	-	29,527	-	-	-	-	-	29,527
	862 PH FSS Expense	11,200	-	-	-	-	-	-	11,200
Other Total		533,531	102,987	17,180	3,650	6,900	14,900	59,562	738,710
Capital Outlays	855 Capital Outlays	1,169,000	100,000	200,000	2,460,195	23,207,578	-	-	27,136,773
Loan Payments	857 Loan Payments	-	-	126,480	-	-	-	-	126,480
Housing Assistance Payments	859 Housing Assistance Payments	-	46,311,924	-	-	-	-	-	46,311,924
Expenditures Total		8,387,878	50,541,544	1,028,877	2,944,854	25,945,683	2,517,389	135,432	91,501,657
(Surplus) Deficit		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Guam Housing and Urban Renewal Authority**  
**FY 2024 Budget**  
**Public and Indian Housing**  
**(Asset Management Properties)**

Budget Category	Budget Line Item	FY 2024				FY 2023 Approved Budget						
		AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total	AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total	
Revenue	100 Operating Receipts	\$ (151,657)	\$ (202,058)	\$ (217,153)	\$ (496,070)	\$ (1,066,939)	\$ (147,619)	\$ (145,896)	\$ (245,220)	\$ (525,401)	\$ (1,064,136)	
	101 Administrative Fees	(64)	(80)	(115)	(95)	(354)	(300)	(379)	(468)	(479)	(1,626)	
	102 Interest Income	(33,744)	(15,433)	(36,816)	(26,612)	(112,605)	(44,196)	(12,410)	(34,217)	(53,315)	(144,138)	
	103 Other Income											
	104 Grants											
	106 Subsidies - Federal	(755,268)	(780,092)	(873,077)	(905,779)	(3,314,216)	(1,049,037)	(1,068,703)	(1,217,009)	(1,427,137)	(4,761,887)	
	109 Year-end Cash Balance	(708,881)	(477,877)	(841,563)	(1,865,442)	(3,893,763)	(260,287)	(323,035)	(370,148)	(980,757)	(1,934,227)	
	110 Revenue - Management Fees											
	111 Revenue - Housing Assistance Payments											
			<b>(1,649,615)</b>	<b>(1,475,541)</b>	<b>(1,968,724)</b>	<b>(3,293,999)</b>	<b>(8,387,879)</b>	<b>(1,501,440)</b>	<b>(1,550,423)</b>	<b>(1,867,063)</b>	<b>(2,987,089)</b>	<b>(7,906,014)</b>
	Revenue Total											
Expenditures: Personnel	801 Salaries and Wages	566,348	501,844	592,980	767,291	2,428,463	592,293	501,944	551,694	757,260	2,403,191	
	802 Overtime	25,000	25,000	25,200	15,000	90,200	25,000	45,000	25,200	15,000	110,200	
	803 Employee Benefits	355,386	336,112	425,397	508,508	1,625,403	336,387	310,596	352,008	438,660	1,437,651	
Personnel Total		<b>946,734</b>	<b>862,956</b>	<b>1,043,577</b>	<b>1,290,799</b>	<b>4,144,066</b>	<b>953,680</b>	<b>857,540</b>	<b>928,902</b>	<b>1,210,920</b>	<b>3,951,042</b>	
Utilities	804 Electricity	43,000	38,000	36,000	75,000	192,000	39,000	32,000	36,000	75,000	182,000	
Utilities Total	805 Water/Sewage	2,000	14,000	56,400	60,000	132,400	2,000	18,000	56,400	50,000	126,400	
Travel	810 Off-Island Travel											
Contractual	807 Security Deposit											
	812 Auto Maintenance	12,000	9,000	24,000	20,000	65,000	12,000	10,700	24,000	20,000	66,700	
	813 Auto - Gas	12,500	7,000	17,030	10,000	46,530	12,500	10,000	17,030	10,000	49,530	
	814 Communication	7,000	7,522	14,520	18,000	47,042	7,000	9,400	14,520	12,000	42,920	
	815 Copy Machine	4,000	4,600	3,181	8,520	20,301	4,000	3,500	3,181	8,520	19,201	
	816 Custodial Services	5,000	7,000	20,736	5,460	38,196	5,000	7,000	20,736	5,460	38,196	
	817 Insurance Services	13,550	22,430	35,059	35,250	106,289	13,550	22,500	35,059	35,250	106,359	
	818 Storage											
	820 Property Management Fee	145,468	152,015	171,416	213,891	682,790	145,389	151,137	183,313	209,340	689,179	
	821 Bookkeeping Fee	13,665	14,280	16,103	20,093	64,141	13,658	14,198	17,220	19,665	64,741	
	822 Asset Management Fee	18,960	19,560	23,400	28,080	90,000	18,960	19,560	23,400	28,080	90,000	
	824 Office Rent											
	825 Legal	6,000	3,000	1,200	3,000	13,200	3,000	2,000	1,200	3,000	9,200	
826 Office Equipment Maintenance												
827 Plumbing, Sewer Services	9,000	3,000		20,000	32,000	9,000	3,000		20,000	32,000		
828 Professional Services	9,000	10,000	32,400	60,000	111,400	9,000	55,000	32,400	60,000	156,400		
829 Protective Services	5,000	2,000	1,200	50,000	58,200	5,000	2,000	1,200	50,000	58,200		



Guam Housing and Urban Renewal Authority  
 FY 2024 Budget  
 Public and Indian Housing  
 (Asset Management Properties)

Budget Category	Budget Line Item	FY 2024				Grand Total	FY 2023 Approved Budget				Grand Total
		AMP - 1	AMP - 2	AMP - 3	AMP - 4		AMP - 1	AMP - 2	AMP - 3	AMP - 4	
Contractual Total	830 Software Maintenance	2,733	2,000	7,800	15,000	27,533	2,733	12,000	7,800	15,000	37,533
	832 Audit	1,200	2,440		3,000	6,640	1,200	2,440		3,000	6,640
	833 Advertising	1,000	2,000	4,800	3,000	10,800	1,000	2,000	4,800	3,000	10,800
	850 Maintenance Contrats	34,500	25,700	120,000	145,000	325,200	34,500	23,000	120,000	145,000	322,500
	851 Staff Training	8,000	30,000	12,000	21,000	71,000	8,000	10,000	12,000	21,000	51,000
	<b>Contractual Total</b>	<b>308,576</b>	<b>323,547</b>	<b>504,845</b>	<b>679,294</b>	<b>1,816,262</b>	<b>305,490</b>	<b>359,435</b>	<b>517,859</b>	<b>668,315</b>	<b>1,851,099</b>
Equipment	<b>831 Equipment</b>	<b>65,002</b>	<b>20,265</b>	<b>124,703</b>	<b>185,650</b>	<b>395,620</b>	<b>65,632</b>	<b>91,000</b>	<b>124,703</b>	<b>145,650</b>	<b>426,985</b>
Other	835 Collection Loss	8,000	11,000	18,000	75,000	112,000	6,000	10,000	18,000	75,000	109,000
	836 Computer Services					-		3,000			3,000
	839 Custodial Supplies	600	500		3,000	4,100	600	500		3,000	4,100
	842 Membership Dues	1,500	800		3,000	5,300	1,500	800		3,000	5,300
	843 Miscellaneous	1,500	7,800	5,400	11,600	26,300	1,500	6,100	5,400	11,600	24,600
	844 Office Supplies	3,500	5,000	6,000	3,500	18,000	3,500	5,000	6,000	3,500	18,000
	845 Ordinary Maintenance & Materials	40,000	68,123	78,000	90,000	276,123	40,000	60,000	78,000	90,000	268,000
	846 Office Building Repair & Maintenance	2,000			25,000	27,000	2,000			25,000	27,000
	847 Postage/Courier	630	2,500	1,440	4,000	8,570	500	3,500	1,440	4,000	9,440
	848 Printing	3,000	1,000	2,400	4,500	10,900	3,000	1,000	2,400	4,500	10,900
	852 Subscriptions	500	50	180	500	1,230	500	100	180	500	1,280
	854 Payment in lieu of taxes (PILOT)	2,073		579	30,156	32,808	2,073	10,448	579	30,156	43,256
	860 Portability Admin Fees			1,200	10,000	11,200		3,000	1,200	10,000	14,200
	862 PH FSS Expense					-					-
		<b>Other Total</b>	<b>63,303</b>	<b>96,773</b>	<b>113,199</b>	<b>260,256</b>	<b>533,531</b>	<b>61,173</b>	<b>103,448</b>	<b>113,199</b>	<b>260,256</b>
Capital Outlays	<b>855 Capital Outlays</b>	<b>221,000</b>	<b>120,000</b>	<b>90,000</b>	<b>738,000</b>	<b>1,169,000</b>	<b>74,465</b>	<b>84,000</b>	<b>90,000</b>	<b>571,948</b>	<b>820,413</b>
Loan Payments	<b>857 Loan Payments</b>	-	-	-	-	-	-	-	-	-	-
Housing Assistance Payments	<b>859 Housing Assistance Payments</b>	-	-	-	-	-	-	-	-	-	-
Expenditures Total		<b>1,649,615</b>	<b>1,475,541</b>	<b>1,968,724</b>	<b>3,293,999</b>	<b>8,387,879</b>	<b>1,501,440</b>	<b>1,550,423</b>	<b>1,867,063</b>	<b>2,987,089</b>	<b>7,906,015</b>
(Surplus) Deficit		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Guam Housing and Urban Renewal Authority**  
**FY 2024 Budget**  
**Public and Indian Housing**  
**(Asset Management Properties)**

Budget Category	Budget Line Item	FY 2023 Actual (07-23-2023)				FY 2023 Budget-to-Actual (07-23-2023)					
		AMP - 1	AMP - 2	AMP - 3	AMP - 4	AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total	
Revenue	100 Operating Receipts	\$ (126,381)	\$ (168,382)	\$ (180,961)	\$ (413,392)	\$ (889,116)	\$ (21,238)	\$ 22,486	\$ (64,259)	\$ (112,009)	\$ (175,020)
	101 Administrative Fees	(53)	(67)	(96)	(79)	(295)	(247)	(312)	(372)	(400)	(1,330)
	102 Interest Income	(28,120)	(12,861)	(30,680)	(22,177)	(93,837)	(16,076)	450	(3,538)	(31,138)	(50,301)
	103 Other Income	(629,390)	(650,077)	(727,564)	(754,816)	(2,761,847)	(419,647)	(418,626)	(489,445)	(672,321)	(2,000,040)
	104 Grants	(966,390)	(1,769,609)	(2,983,896)	(2,699,695)	(8,419,590)	706,103	1,446,574	2,613,748	1,718,938	6,485,363
	106 Subsidies - Federal	-	-	-	-	-	-	-	-	-	-
	109 Year-end Cash Balance	-	-	-	-	-	-	-	-	-	-
	110 Revenue - Management Fees	-	-	-	-	-	-	-	-	-	-
	111 Revenue - Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-
	<b>Revenue Total</b>	<b>(1,750,334)</b>	<b>(2,600,996)</b>	<b>(3,923,197)</b>	<b>(3,890,159)</b>	<b>(12,164,685)</b>	<b>248,894</b>	<b>1,050,573</b>	<b>2,056,134</b>	<b>903,070</b>	<b>4,258,671</b>
	Expenditures: Personnel	801 Salaries and Wages	397,300	357,849	401,254	520,622	1,677,025	194,993	144,095	150,440	236,638
802 Overtime		7,791	15,697	27,201	48,065	98,754	17,209	29,303	(2,001)	(33,065)	11,446
803 Employee Benefits		156,886	152,102	169,895	195,617	674,500	179,501	158,494	182,113	243,043	763,151
<b>Personnel Total</b>	<b>561,976</b>	<b>525,648</b>	<b>598,351</b>	<b>764,304</b>	<b>2,450,278</b>	<b>391,704</b>	<b>331,892</b>	<b>330,552</b>	<b>446,616</b>	<b>1,500,764</b>	
Utilities	804 Electricity	28,763	26,969	21,611	32,341	109,684	10,237	5,031	14,389	42,660	72,316
	805 Water/Sewage	898	7,135	34,065	33,722	75,821	1,102	10,865	22,335	16,278	50,579
<b>Utilities Total</b>	<b>29,662</b>	<b>34,104</b>	<b>55,676</b>	<b>66,063</b>	<b>185,505</b>	<b>11,338</b>	<b>15,896</b>	<b>36,724</b>	<b>58,937</b>	<b>122,895</b>	
Travel	810 Off-Island Travel	-	2,838	-	-	2,838	-	2,162	-	5,000	7,162
	807 Security Deposit	1,572	6,607	2,169	2,174	12,522	10,428	4,093	21,831	17,826	54,178
Contractual	812 Auto Maintenance	2,514	2,701	(3,939)	814	2,090	9,986	7,299	20,969	9,186	47,440
	813 Auto - Gas	6,664	6,101	4,725	13,146	30,636	336	3,299	9,795	(1,146)	12,284
	814 Communication	1,663	1,971	920	827	5,380	2,337	1,529	2,261	7,693	13,821
	815 Copy Machine	2,142	3,906	7,812	3,640	17,500	2,858	3,094	12,924	1,820	20,696
	816 Custodial Services	23,801	24,126	25,741	32,201	105,869	(10,251)	(1,626)	9,318	3,049	490
	818 Storage	103,473	114,171	133,013	154,171	504,828	41,916	36,966	50,300	55,169	184,351
	820 Property Management Fee	9,720	10,725	12,495	14,483	47,423	3,938	3,473	4,725	5,183	17,319
	821 Bookkeeping Fee	14,220	14,670	17,550	21,060	67,500	4,740	4,890	5,850	7,020	22,500
	822 Asset Management Fee	312	125	117	159	714	2,688	1,875	1,083	2,841	8,486
	824 Office Rent	-	-	-	-	-	-	-	-	-	-
	825 Legal	-	2,236	-	1,850	4,086	9,000	764	-	-	27,914
	826 Office Equipment Maintenance	854	785	923	1,723	4,285	8,146	54,215	31,477	58,277	152,115
	827 Plumbing, Sewer Services	200	401	360	6,374	7,335	4,800	1,599	840	43,626	50,865
	828 Professional Services	-	-	-	-	-	-	-	-	-	-
829 Protective Services	-	-	-	-	-	-	-	-	-	-	

Guam Housing and Urban Renewal Authority  
FY 2024 Budget  
Public and Indian Housing  
(Asset Management Properties)

Budget Category	Budget Line Item	FY 2023 Actual (07-23-2023)				FY 2023 Budget-to-Actual (07-23-2023)				
		AMP - 1	AMP - 2	AMP - 3	AMP - 4	AMP - 1	AMP - 2	AMP - 3	AMP - 4	Grand Total
Contractual Total	830 Software Maintenance	5,762	7,567	7,122	6,216	(3,029)	4,433	678	8,784	10,866
	832 Audit					1,200	2,440	-	3,000	6,640
	833 Advertising	736	754	330	1,256	264	1,246	4,470	1,744	7,724
	850 Maintenance Contratos	25,422	20,924	45,432	32,718	9,078	2,076	74,568	112,282	198,005
	851 Staff Training	-	208	208	-	8,000	9,792	11,792	21,000	50,584
	<b>Contractual Total</b>	<b>199,054</b>	<b>217,977</b>	<b>254,979</b>	<b>292,811</b>	<b>106,436</b>	<b>141,458</b>	<b>262,880</b>	<b>375,504</b>	<b>886,278</b>
Equipment	831 Equipment	12,253	40,190	60,180	42,345	53,379	50,810	64,523	103,305	272,016
	835 Collection Loss	6,818	(1,773)	937	29,619	(818)	11,773	17,063	45,381	73,398
Other	836 Computer Services					-	3,000	-	-	3,000
	839 Custodial Supplies	576			576	24	500	-	3,000	3,524
	842 Membership Dues					1,500	800	-	3,000	5,300
	843 Miscellaneous	201	2,295	1,114	213	1,299	3,805	4,286	11,387	20,777
	844 Office Supplies	1,735	4,502	2,200	520	1,765	498	3,800	2,980	9,043
	845 Ordinary Maintenance & Materials	35,549	34,410	59,531	54,918	4,451	25,590	18,469	35,082	83,591
	846 Office Building Repair & Maintenance					2,000	-	-	25,000	27,000
	847 Postage/Courier	672	1,021	717	1,736	(172)	2,479	723	2,264	5,293
	848 Printing	528		795	791	2,473	1,000	1,605	3,709	8,787
	852 Subscriptions	138	143	171	206	362	(43)	9	294	622
	854 Payment in lieu of taxes (PILOT)	2,073	10,448	579	30,156	-	-	-	-	-
	860 Portability Admin Fees	95	4,750	-	11,675	(95)	(1,750)	1,200	(1,675)	(2,320)
	862 PH FSS Expense	48,384	55,797	66,045	129,834	12,789	47,651	47,154	130,422	238,015
		<b>Other Total</b>	<b>76,400</b>	<b>-</b>	<b>(1,150)</b>	<b>-</b>	<b>(1,935)</b>	<b>84,000</b>	<b>91,150</b>	<b>571,948</b>
Capital Outlays	855 Capital Outlays	-	-	-	-	-	-	-	-	-
Loan Payments	857 Loan Payments	-	-	-	-	-	-	-	-	-
Housing Assistance Payments	859 Housing Assistance Payments	-	-	-	-	-	-	-	-	-
Expenditures Total		927,729	876,554	1,034,082	1,295,357	573,711	673,869	832,981	1,691,732	3,772,294
(Surplus) Deficit		\$ (822,605)	\$ (1,724,442)	\$ (2,889,115)	\$ (2,594,802)	\$ 822,605	\$ 1,724,442	\$ 2,889,115	\$ 2,594,802	\$ 8,030,965

**Guam Housing and Urban Renewal Authority  
FY 2024 Budget  
Public and Indian Housing  
(Asset Management Properties)**

Line Item	Line Item Description	Budget Amount	AMP 1 Justification for FY2024 Budget
802	OVERTIME	\$25,000	Overtime warranted for AMP 1 to continue to meet 100% occupancy, after hour Emergencies and the expectation of a REAC inspection for the upcoming Fiscal Year.  Increase in electricity warrants increase here. Actuals based on AMP 1's expenses are expected to exceed current budget of \$25,000. Expense is projected closer to \$30,518.61 x 25% (increases)= \$38,148.26 AMP 1 street lights at the sites; electricity for AMP 1 office and Recreational center providing outreach services to all public housing residents. Expenses for emergency general transfers (GT) required for health & safety will come out of this line item as well.
804	ELECTRICITY	\$39,000	AMP 1 gas projections are at \$8686.30 x 30% (fuel increases) = \$11,292.19 Expenses this year is not an accurate measure for gas. Note: There are delays in processing payments in this area with Dept. Of Administration forwarding costs months later.
813	AUTO GAS	\$12,500	
831	EQUIPMENT	\$65,632	<b>Appliances: \$29,067; Equip-Maintenance \$4,565; MIS update \$2,000; File room cabinetry \$30,000 TOTAL: \$65,632.00</b> <b>FILE ROOM CABINERY JUSTIFICATION:</b> In 2019, AMP 1 was relocated from the old office, now the Resident center at Toto Gardens, to its current location in front of the AMP 1 warehouse. Five (5) housing staff moved into significantly smaller office space with existing office equipment such as desks, chairs, filing cabinets etc. Due to the shortage of space, all existing filing cabinets were not able to fit. Storage space is lacking and there is an on-going need for dedicated file space in close proximity to the Housing staff.  AMP 1 has a total of 158 units that require at least three years of file maintenance before disposing. This doesn't include other files not required in tenant folders but needing oversight until exiting the program.  There is open space of a little over 15 x 18 square feet located after the AMP 1 Lobby area. This is dedicated space for a filing system/cabinetry that could be <b>secured and easily accessible to housing staff and auditors</b> . It is <b>NOT</b> recommended to locate files in the warehouse which is dedicated space for appliances, consumables, maintenance tools and equipment. In fact, there are also files in the warehouse that is currently being reviewed & processed for shredding to hopefully clear up more room for appliance and maintenance tools & supply.
845	ORDINARY MAINTENANCE AND MATERIALS	\$40,000	This is an increase from FY2022 as AMP 1 actuals has exceeded current budget. Under this line item. UPCS will resume for this FY 23 with REAC expected for early next year.
850	MAINTENANCE CONTRACTS	\$34,500	This line item addresses the fence area within the office compound, rental Equipment, AC service, small engine repair, global recycling (disposals refrig/stove/heaters) etc. The funds in this line item needs to be retained as contractors may be utilized this FY. <ul style="list-style-type: none"><li>• AMP 1 currently has one contractor for grass cutting for about <b>-\$21,096</b> which is expected to increase as several areas may be added to next contract. Grass cutting contract is for all four (4) sites once a month and is expected to increase (estimate = <b>\$2,000</b>).</li><li>• Servicing of AMP 1 AC units total of 9 Individual offices/clerk/lobby= \$100 x 7 = <b>\$700</b> Conference room/consumable = \$150 x 3 = <b>\$450</b></li><li>• Disposals of appliances, household items, etc. through the year= <b>\$2,700</b></li><li>• Pest control contracts for the year \$375 x 12 &amp; \$225 x 12 = <b>\$7,200</b></li></ul>

**Guam Housing and Urban Renewal Authority**  
**FY 2024 Budget**  
**Public and Indian Housing**  
**(Asset Management Properties)**

Line Item	Line Item Description	Budget Amount	AMP 2 Justification for FY2024 Budget
106	SUBSIDIES-FEDERAL	(1,068,703)	The revenue projection sees an increase of approximately 158,817 from previous FY22; however, the expense projections have also increased due to anticipated market increases, public information announcements (GPA & GWA), and the general cost to operate the developments.
801	SALARIES	\$501,944	Salaries and benefits increased approximately 202,504 from the previous year. The reason for this is because AMP 2 was not previously fully staffed until now. Additionally, AMP 2 has hired more skilled maintenance workers
802	OVERTIME	\$50,000	whose salaries are comparable to their skillset. With the anticipated upcoming REAC inspection, we forecast that there will be overtime needed by all staff to prepare for the inspection, and an estimated 16,000 was identified to cover these costs.
803	EMPLOYEE BENEFITS	\$310,596	Increase in electricity rates. We recently completed the lights project at our basketball court in GHURA 100 Yona. As a result of the repairs and replacement of the lights, we have seen a significant increase in our power bill and increased this line item to cover those anticipated costs.
804	ELECTRICITY	\$32,000	
805	WATER/SEWAGE	\$18,000	Increase in water rates
813	AUTO GAS	\$10,000	Gas fuel increases
820	PROPERTY MANAGEMENT FEES	\$151,137	Property Management Fees increased to \$79.84/UML
831	EQUIPMENT - MAINTENANCE	\$20,265	Equipment needed by Maintenance for renovations, maintenance, and repairs.
843	MISCELLANEOUS	\$7,800	Includes uniform shirts needed by housing staff
			50 - 18 cf top mount w/handles 110V frost free \$34,000.00
			5 - 17 cf top mount w/handles 110V frost free \$4,120.00
			18 - Ranges rear control \$9,666.00
			3 - Ranges front control \$2,337.00
			40 - Waterheaters 30 gal Highboy 220V \$18,000.00
845	ORDINARY EQUIPMENT - MAINTENANCE	\$68,123	
			Because of our aging fleet of vehicles, we have seen an increase in the submission of repairs for maintenance and this line item was increased to cover this area until we are able to secure newer vehicles. We placed the request for new vehicles in last year's budget which was approved; however, the procurement of the vehicles fell through. We are submitting the amounts again this year (\$30,000 x 4).
855	CAPITAL OUTLAY	\$120,000	

Guam Housing and Urban Renewal Authority  
 FY 2024 Budget  
 Public and Indian Housing  
 (Asset Management Properties)

Line Item	Line Item Description	Budget Amount	AMP 3 Justification for FY2024 Budget
845	Ordinary Maintenance & Materials	\$78,000	Increase in cost of consumables
855	Capital Outlays	\$90,000	To purchase three vehicles: 2 trucks and 1 SUV

**Guam Housing and Urban Renewal Authority**  
**FY 2024 Budget**  
**Public and Indian Housing**  
**(Asset Management Properties)**

Line Item	Line Item Description	Budget Amount	AMP 4 Justification for FY2024 Budget
802	OVERTIME	\$15,000	Overtime for REAC inspection
804	ELECTRICITY	\$75,000	Guam Power rate increase
805	WATER/SEWAGE	\$60,000	Guam Waterworks rate increase
812	AUTO MAINTENANCE	\$20,000	To provide preventive maintenance of new fleet of vehicles
813	AUTO - GAS	\$10,000	Gas price increase
815	COPY MACHINE	\$8,520	Fiscal Year contract amount
829	PROTECTIVE SERVICES	\$50,000	Guam Police Clearances, Stationary and roaming guard services
833	ADVERTISING	\$3,000	Public Housing Action Plan and Close Wait List
831	EQUIPMENT	\$185,650	Vehicles - \$40,000 x 3 ( 1 truck, 1 Pvan, 1 Wvan)
			Refrigerators / Ranges
			Maintenance Equipment Replacement
			Maintenance Tools
			Computers & Printers
			Maintenance Lockers
			Docu Center
			Office and Parking Lot Expansion at AMP 4 Site
855	Capital Outlay	\$738,000	Base and Generator Room
			Drainage Correction at GH-35, Dededo
			Replace Chain-Link Fence at G48 (front side and along side of units 5-10)
			Concrete Pad for Dededo Elderly Mailboxes
			460,000
			250,000
			25,000
			3,000

**Guam Housing and Urban Renewal Authority  
FY 2024 Budget  
HOUSING CHOICE VOUCHERS PROGRAMS**

Budget Category	Budget Line Item	FY 2024					FY 2023 Approved Budget					
		Housing Choice Vouchers	Mainstream Voucher	Emergency Housing Voucher	Family Self Sufficiency ROSS	Grand Total	Housing Choice Vouchers	Mainstream Voucher	Emergency Housing Voucher	Family Self Sufficiency ROSS	Grand Total	
Revenue	100 Operating Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	101 Administrative Fees	(3,576,074)	(26,312)	(128,250)	-	(3,730,637)	(3,269,862)	(18,506)	-	(3,288,368)	-	-
	102 Interest Income	-	-	-	-	-	-	-	-	-	-	-
	103 Other Income	-	-	-	(182,603)	(182,603)	-	(200,468)	(191,709)	(200,468)	-	-
	104 Grants	(316,380)	-	-	-	(316,380)	(167,243)	-	-	(167,243)	-	-
	106 Subsidies - Federal	-	-	-	-	-	-	-	-	-	-	-
	109 Year-end Cash Balance	(44,426,095)	(24,1396)	(1,644,433)	-	(46,311,924)	(42,482,448)	(1,171,592)	-	(43,654,040)	-	-
	110 Revenue - Management Fees	(48,318,549)	(267,708)	(1,772,683)	(182,603)	(50,541,544)	(45,919,553)	(1,390,566)	(191,709)	(47,501,828)	-	-
	111 Revenue - Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-	-
Revenue Total		1,466,483	20,000	24,000	116,342	1,602,825	1,463,712	50,000	127,889	1,641,601	-	-
Expenditures:	801 Salaries and Wages	903,588	-	6,000	66,261	975,849	818,814	500	63,820	903,056	-	-
Personnel	802 Overtime	2,370,071	-	26,000	182,603	2,578,674	2,282,526	20,422	191,709	2,545,157	-	-
Personnel Total	803 Employee Benefits	25,800	-	24,000	-	49,800	25,800	28,000	-	53,800	-	-
	804 Electricity	2,346	-	10,000	-	12,346	2,346	5,000	-	7,346	-	-
Utilities	805 Water/Sewage	28,146	-	34,000	-	62,146	28,146	33,000	-	61,146	-	-
Utilities Total		50,000	-	-	-	50,000	8,500	-	-	8,500	-	-
Travel	810 Off-Island Travel	165,000	-	40,000	-	205,000	5,000	93,581	-	98,581	-	-
Contractual	807 Security Deposit	5,000	-	2,500	-	7,500	24,950	50	-	25,000	-	-
	812 Auto Maintenance	3,316	-	-	-	3,316	3,316	-	-	3,316	-	-
	813 Auto - Gas	12,000	-	-	-	12,000	12,000	-	-	12,000	-	-
	814 Communication	8,000	-	-	-	8,000	8,000	-	-	8,000	-	-
	815 Copy Machine	6,500	-	-	-	6,500	6,500	-	-	6,500	-	-
	816 Custodial Services	629,389	4,631	22,572	-	656,592	653,972	18,506	-	672,478	-	-
	817 Insurance Services	224,595	-	-	-	224,595	224,595	-	-	224,595	-	-
	818 Storage	10,000	-	-	-	10,000	10,000	-	-	10,000	-	-
	820 Property Management Fee	3,000	-	-	-	3,000	3,000	-	-	3,000	-	-
	821 Bookkeeping Fee	20,000	-	-	-	20,000	20,000	-	-	20,000	-	-
	822 Asset Management Fee	-	-	-	-	-	-	-	-	-	-	-
	824 Office Rent	5,000	-	-	-	5,000	5,000	-	-	5,000	-	-
	825 Legal	45,860	-	1,500	-	47,360	45,860	1,500	-	47,360	-	-
	826 Office Equipment Maintenance	16,000	-	1,000	-	17,000	16,000	1,000	-	17,000	-	-
	827 Plumbing, Sewer Services	-	-	-	-	-	-	-	-	-	-	-
	828 Professional Services	-	-	-	-	-	-	-	-	-	-	-
	829 Protective Services	-	-	-	-	-	-	-	-	-	-	-
	830 Software Maintenance	-	-	-	-	-	-	-	-	-	-	-
	832 Audit	-	-	-	-	-	-	-	-	-	-	-
	833 Advertising	-	-	-	-	-	-	-	-	-	-	-



**Guam Housing and Urban Renewal Authority**  
**FY 2024 Budget**  
**HOUSING CHOICE VOUCHERS PROGRAMS**

Budget Category	Budget Line Item	FY 2024					FY 2023 Approved Budget					
		Housing Choice Vouchers	Mainstream Voucher	Emergency Housing Voucher	Family Self Sufficiency ROSS	Grand Total	Housing Choice Vouchers	Mainstream Voucher	Emergency Housing Voucher	Family Self Sufficiency ROSS	Grand Total	
	850 Maintenance Contrcats	-	-	-	-	-	-	-	-	-	-	-
	851 Staff Training	50,000	-	-	-	50,000	40,000	-	-	-	40,000	-
<b>Contractual Total</b>		<b>1,228,610</b>	<b>4,631</b>	<b>67,572</b>	-	<b>1,300,813</b>	<b>1,078,193</b>	<b>114,637</b>	-	-	<b>1,192,830</b>	-
<b>Equipment</b>	<b>831 Equipment</b>	<b>35,000</b>	-	-	-	<b>35,000</b>	<b>35,000</b>	-	-	-	<b>35,000</b>	-
<b>Other</b>	835 Collection Loss	-	-	-	-	-	-	-	-	-	-	-
	836 Computer Services	1,600	-	-	-	1,600	1,600	-	-	-	1,600	-
	839 Custodial Supplies	5,000	-	-	-	5,000	5,000	-	-	-	5,000	-
	842 Membership Dues	3,000	-	678	-	25,360	3,000	415	-	-	3,415	-
	843 Miscellaneous	15,000	21,682	-	-	15,000	15,000	-	-	-	15,000	-
	844 Office Supplies	-	-	-	-	-	-	-	-	-	-	-
	845 Ordinary Maintenance & Materials	5,000	-	-	-	5,000	5,000	-	-	-	5,000	-
	846 Office Building Repair & Maintenance	10,000	-	-	-	10,000	10,000	-	-	-	10,000	-
	847 Postage/Courier	10,000	-	-	-	10,000	10,000	-	-	-	10,000	-
	848 Printing	1,500	-	-	-	1,500	1,500	-	-	-	1,500	-
	852 Subscriptions	29,527	-	-	-	29,527	29,527	-	-	-	29,527	-
	854 Payment in lieu of taxes (PILOT)	-	-	-	-	-	-	-	-	-	-	-
	860 Portability Admin Fees	-	-	-	-	-	-	-	-	-	-	-
	861 Portability In	-	-	-	-	-	-	-	-	-	-	-
	862 PH FSS Expense	-	-	-	-	-	-	-	-	-	-	-
<b>Other Total</b>		<b>80,627</b>	<b>21,682</b>	<b>678</b>	-	<b>102,987</b>	<b>80,627</b>	<b>415</b>	-	-	<b>81,042</b>	-
<b>Capital Outlays</b>	<b>855 Capital Outlays</b>	<b>100,000</b>	-	-	-	<b>100,000</b>	<b>100,000</b>	-	-	-	<b>100,000</b>	-
<b>Loan Payments</b>	<b>857 Loan Payments</b>	-	-	-	-	-	-	-	-	-	-	-
<b>Housing Assistance Payments</b>	<b>859 Housing Assistance Payments</b>	<b>44,426,095</b>	<b>241,396</b>	<b>1,644,433</b>	-	<b>46,311,924</b>	<b>42,306,561</b>	<b>1,171,592</b>	-	-	<b>43,478,153</b>	-
<b>Expenditures Total</b>		<b>48,318,549</b>	<b>267,709</b>	<b>1,772,683</b>	<b>182,603</b>	<b>50,541,544</b>	<b>45,919,553</b>	<b>1,390,566</b>	<b>191,709</b>	-	<b>47,501,828</b>	-
<b>(Surplus) Deficit</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Guam Housing and Urban Renewal Authority**  
**FY 2024 Budget**  
**HOUSING CHOICE VOUCHERS PROGRAMS**

Budget Category	Budget Line Item	FY 2023 Actual (07-23-2023)					FY 2023 Budget-to-Actual (07-31-2023)					
		Housing Choice Vouchers	Mainstream Voucher	Emergency Housing Voucher	Housing Choice Vouchers CARES	Family Self Sufficiency ROSS	Housing Choice Vouchers	Mainstream Voucher	Emergency Housing Voucher	Housing Choice Vouchers CARES	Family Self Sufficiency ROSS	Grand Total
Revenue	100 Operating Receipts	-	-	-	-	-	-	-	-	-	-	-
	101 Administrative Fees	(2,892,144)	(34,986)	(160,844)	-	-	(377,719)	142,338	-	-	-	(200,394)
	102 Interest Income	-	-	-	-	-	-	-	-	-	-	-
	103 Other Income	(6,855)	-	(20,777)	(126,057)	(80,200)	6,855	(179,691)	-	-	-	(172,836)
	104 Grants	-	-	-	-	-	-	-	126,057	(111,509)	-	14,548
	106 Subsidies - Federal	(1,588,262)	(90,553)	(111,790)	(104,149)	-	1,421,019	111,790	104,149	-	-	1,727,511
	109 Year-end Cash Balance	-	-	-	-	-	-	-	-	-	-	-
	110 Revenue - Management Fees	(36,345,257)	(211,290)	(1,220,690)	-	-	(6,137,191)	49,098	-	-	-	(5,876,803)
	111 Revenue - Housing Assistance Payments	(40,832,518)	(336,829)	(1,514,101)	(230,206)	(80,200)	(5,087,036)	123,535	230,206	(111,509)	-	(4,507,974)
Revenue Total		1,110,710	418	4,199	-	57,665	353,002	45,801	-	70,224	-	469,026
Expenditures:	801 Salaries and Wages	4,881	-	-	-	-	(4,881)	500	-	-	-	(4,381)
Personnel	802 Overtime	426,425	-	1,348	-	22,535	392,389	19,074	-	41,285	-	452,748
	803 Employee Benefits	1,542,017	-	5,547	-	80,200	740,509	65,375	-	111,509	-	917,393
Personnel Total		32,536	418	4,855	-	-	(6,736)	23,145	-	-	-	15,990
Utilities	804 Electricity	1,410	52	695	-	-	936	4,305	-	-	-	5,190
	805 Water/Sewage	33,946	470	5,550	-	-	(5,800)	27,450	-	-	-	21,180
Utilities Total		2,838	-	-	-	-	5,662	-	-	-	-	5,662
Travel	810 Off-Island Travel	-	-	-	-	-	-	-	-	-	-	-
Contractual	807 Security Deposit	1,051	3,727	16,878	-	-	-	76,703	-	-	-	72,976
	812 Auto Maintenance	1,916	-	-	-	-	3,949	-	-	-	-	3,949
	813 Auto - Gas	9,677	-	-	-	-	23,034	50	-	-	-	23,084
	814 Communication	1,621	-	-	-	-	(6,361)	-	-	-	-	(6,361)
	815 Copy Machine	11,843	-	-	-	-	10,379	-	-	-	-	10,379
	816 Custodial Services	16,374	-	-	-	-	(3,843)	-	-	-	-	(3,843)
	817 Insurance Services	497,718	6,208	19,484	-	-	(9,874)	-	-	-	-	(9,874)
	818 Storage	168,165	1,133	-	-	-	156,254	(978)	-	-	-	149,068
	820 Property Management Fee	26,570	-	-	-	-	56,430	-	-	-	-	55,298
	821 Bookkeeping Fee	259	-	-	-	-	(16,570)	-	-	-	-	(16,570)
	822 Asset Management Fee	259	-	-	-	-	2,741	-	-	-	-	2,741
	824 Office Rent	-	-	-	-	-	-	-	-	-	-	-
	825 Legal	18,331	-	-	-	-	1,669	-	-	-	-	1,669
	826 Office Equipment Maintenance	98	-	-	-	-	(98)	-	-	-	-	(98)
	827 Plumbing, Sewer Services	28,512	-	-	-	-	(23,512)	-	-	-	-	(23,512)
	828 Professional Services	12,227	-	-	-	-	45,860	1,500	-	-	-	47,360
	829 Protective Services	-	-	-	-	-	3,773	1,000	-	-	-	4,773
	830 Software Maintenance	-	-	-	-	-	-	-	-	-	-	-
	832 Audit	-	-	-	-	-	-	-	-	-	-	-
	833 Advertising	-	-	-	-	-	-	-	-	-	-	-
	850 Maintenance Contrats	-	-	-	-	-	-	-	-	-	-	-

**Guam Housing and Urban Renewal Authority  
FY 2024 Budget  
HOUSING CHOICE VOUCHERS PROGRAMS**

Budget Category	Budget Line Item	FY 2023 Actual (07-23-2023)					FY 2023 Budget-to-Actual (07-31-2023)						
		Housing Choice Vouchers	Mainstream Voucher	Emergency Housing Voucher	Housing Choice Vouchers CARES	Family Self Sufficiency ROSS	Grand Total	Housing Choice Vouchers	Mainstream Voucher	Emergency Housing Voucher	Housing Choice Vouchers CARES	Family Self Sufficiency ROSS	Grand Total
Contractual Total	851 Staff Training	-	-	-	-	-	-	-	-	-	-	-	40,000
		<u>794,362</u>	<u>11,068</u>	<u>36,362</u>	-	-	<u>283,831</u>	<u>(11,068)</u>	<u>78,275</u>	-	-	-	<u>351,038</u>
Equipment	831 Equipment	<u>84,820</u>	-	-	<u>35,756</u>	-	<u>(49,820)</u>	-	-	<u>(35,756)</u>	-	-	<u>(85,576)</u>
Other	835 Collection Loss	-	-	-	-	-	-	-	-	-	-	-	-
	836 Computer Services	-	-	-	-	-	-	-	-	-	-	-	-
	839 Custodial Supplies	2,293	-	-	-	-	(693)	-	-	-	-	-	(693)
	842 Membership Dues	608	24	30	50	-	2,392	(24)	385	-	-	-	2,753
	843 Miscellaneous	11,012	-	-	-	-	3,988	-	-	(50)	-	-	3,938
	844 Office Supplies	-	-	-	-	-	-	-	-	-	-	-	-
	845 Ordinary Maintenance & Materials	19,655	-	-	-	-	(14,655)	-	-	-	-	-	(14,655)
	846 Office Building Repair & Maintenance	11,280	-	-	-	-	(1,280)	-	-	-	-	-	(1,280)
	847 Postage/Courier	2,815	-	-	-	-	7,185	-	-	-	-	-	7,185
	848 Printing	-	-	-	-	-	1,500	-	-	-	-	-	1,500
	852 Subscriptions	-	-	-	-	-	-	-	-	-	-	-	-
	854 Payment in lieu of taxes (PILOT)	31,327	-	(284)	-	-	(1,800)	-	284	-	-	-	(1,516)
860 Portability Admin Fees	2,042	-	-	-	-	(2,042)	-	-	-	-	-	(2,042)	
861 Portability In	-	-	-	-	-	-	-	-	-	-	-	-	
862 PH FSS Expense	-	-	-	-	-	-	-	-	-	-	-	-	
Other Total	<u>81,033</u>	<u>24</u>	<u>(254)</u>	<u>50</u>	-	<u>(406)</u>	<u>(24)</u>	<u>669</u>	<u>(50)</u>	-	-	<u>189</u>	
Capital Outlays	855 Capital Outlays	-	-	-	<u>194,400</u>	-	<u>100,000</u>	-	-	<u>(194,400)</u>	-	-	<u>(94,400)</u>
Loan Payments	857 Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-
Housing Assistance Payments	859 Housing Assistance Payments	<u>37,021,746</u>	<u>201,163</u>	<u>1,370,361</u>	-	<u>5,284,815</u>	<u>(201,163)</u>	<u>(198,769)</u>	-	-	-	<u>4,884,883</u>	
Expenditures Total		<u>39,560,761</u>	<u>212,725</u>	<u>1,417,567</u>	<u>230,206</u>	<u>6,358,792</u>	<u>(212,725)</u>	<u>(27,001)</u>	<u>(230,206)</u>	<u>111,509</u>	-	<u>6,000,370</u>	
(Surplus) Deficit		<u>\$ (1,271,756)</u>	<u>\$ (124,105)</u>	<u>\$ (96,534)</u>	<u>\$ -</u>	<u>\$ 1,271,756</u>	<u>\$ 124,105</u>	<u>\$ 96,535</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,492,396</u>	

Guam Housing and Urban Renewal Authority  
FY 2024 Budget  
Supportive Housing for the Elderly

Budget Category	Budget Line Item	FY 2024				FY 2023 Approved Budget				FY 2023 Actuals (07-23-2023)				FY 2023 Budget-to-Actuals			
		Supportive Housing for the Elderly Guma	Multi-Family Housing Service Coordinator (MFSC)	Grand Total		Supportive Housing for the Elderly Guma	Multi-Family Housing Service Coordinator (MFSC)	Grand Total		Supportive Housing for the Elderly Guma	Multi-Family Housing Service Coordinator (MFSC)	Grand Total		Supportive Housing for the Elderly Guma	Multi-Family Housing Service Coordinator (MFSC)	Grand Total	
Revenue	100 Operating Receipts	\$ (110,568)	\$ -	(110,568)	\$ (110,568)	\$ -	(110,568)	\$ (92,903)	\$ -	(92,903)	\$ (17,665)	\$ -	(17,665)				
	101 Administrative Fees	(100)		(100)	(100)		(100)	(75)		(75)	(25)		(25)				
	102 Interest Income	(2,200)		(2,200)	(2,200)		(2,200)	(1,128)		(1,128)	(1,072)		(1,072)				
	103 Other Income	(44,060)		(44,060)	(44,060)		(44,060)	(31,078)		(31,078)	(38,269)		(38,269)				
	104 Grants	(834,372)		(834,372)	(834,372)		(834,372)	(269,412)		(269,412)	(507,924)		(507,924)				
	109 Year-end Cash Balance	(37,577)		(37,577)	(37,577)		(37,577)	(106,287)		(106,287)	34,611		34,611				
		<b>(984,817)</b>	<b>(44,060)</b>	<b>(1,028,878)</b>	<b>(981,880)</b>	<b>(69,347)</b>	<b>(1,031,228)</b>	<b>(469,806)</b>	<b>(31,078)</b>	<b>(500,884)</b>	<b>(492,074)</b>	<b>(38,269)</b>	<b>(530,343)</b>				
Revenue Total		111,121	23,741	134,862	120,662	45,689	166,351	85,422	21,230	106,652	35,240	24,459	59,699				
Expenditures: Personnel	802 Overtime	2,400		2,400	2,400		2,400	3,670		3,670	(1,270)		(1,270)				
	803 Employee Benefits	64,230		82,299	63,423	21,223	84,646	29,493	9,253	38,746	33,930	11,970	45,900				
		<b>177,751</b>	<b>41,810</b>	<b>219,561</b>	<b>186,485</b>	<b>66,912</b>	<b>253,397</b>	<b>118,584</b>	<b>30,483</b>	<b>149,068</b>	<b>67,901</b>	<b>36,429</b>	<b>104,329</b>				
Personnel Total																	
Utilities	804 Electricity	180,000		180,000	179,200		179,200	136,973		136,973	42,227		42,227				
	805 Water/Sewage	80,000		80,000	99,000		99,000	27,937		27,937	71,063		71,063				
		<b>260,000</b>		<b>260,000</b>	<b>278,200</b>		<b>278,200</b>	<b>164,910</b>		<b>164,910</b>	<b>113,290</b>		<b>113,290</b>				
Utilities Total																	
Travel	810 Off-Island Travel	5,000		5,000	5,000		5,000				5,000		5,000				
Contractual	807 Security Deposit	1,000		1,000	2,000		2,000	15		15	1,985		1,985				
	812 Auto Maintenance	2,000		2,000	1,000		1,000	420		420	580		580				
	813 Auto - Gas	5,000		5,000	5,000		5,000	2,547		2,547	2,453		2,453				
	814 Communication																
	815 Copy Machine																
	816 Custodial Services	14,000		14,000	14,000		14,000	10,584		10,584	3,416		3,416				
	817 Insurance Services	4,100		4,100	14,500		14,500	4,965		4,965	9,535		9,535				
	818 Storage				45,864		45,864	33,696		33,696	12,168		12,168				
	820 Property Management Fee																
	821 Bookkeeping Fee																
	822 Asset Management Fee																
	824 Office Rent	2,000		2,000	2,000		2,000	42		42	1,958		1,958				
	825 Legal																
	826 Office Equipment Maintenance																
	827 Plumbing, Sewer Services	5,000		5,000	7,000		7,000	54,130		54,130	(47,130)		(47,130)				
	828 Professional Services	7,750		7,750	500		500	7,694		7,694	(7,194)		(7,194)				
	829 Protective Services	30,580		30,580	5,000		5,000	7,291		7,291	(2,291)		(2,291)				
	830 Software Maintenance	5,000		5,000	1,000		1,000				1,000		1,000				
	832 Audit	1,000		1,000	3,000		3,000	441		441	2,559		2,559				
	833 Advertising	3,200		3,200													

Guam Housing and Urban Renewal Authority  
FY 2024 Budget  
Supportive Housing for the Elderly

Budget Category	FY 2024		FY 2023 Approved Budget		FY 2023 Actuals (07-23-2023)		FY 2023 Budget-to-Actuals	
	Supportive Housing for the Elderly Guma Trankilidat	Multi-Family Housing Service Coordinator (MFSC)	Supportive Housing for the Elderly Guma Trankilidat	Multi-Family Housing Service Coordinator (MFSC)	Supportive Housing for the Elderly Guma Trankilidat	Multi-Family Housing Service Coordinator (MFSC)	Supportive Housing for the Elderly Guma Trankilidat	Multi-Family Housing Service Coordinator (MFSC)
		<b>Grand Total</b>		<b>Grand Total</b>		<b>Grand Total</b>		<b>Grand Total</b>
850 Maintenance Contrats	49,500		37,000		23,843		13,157	
851 Staff Training	5,000	1,020	2,400	1,020	199	1,020	2,201	3,221
<b>Contractual Total</b>	<b>180,994</b>	<b>1,020</b>	<b>140,264</b>	<b>1,020</b>	<b>145,867</b>	<b>1,020</b>	<b>(5,603)</b>	<b>(4,583)</b>
<b>Equipment</b>	<b>18,641</b>	-	<b>10,000</b>	-	<b>16,078</b>	-	<b>(6,078)</b>	<b>(6,078)</b>
<b>Other</b>	-	-	-	-	461	-	(461)	-
835 Collection Loss	-	-	-	-	-	-	-	-
836 Computer Services	-	-	-	-	-	-	-	-
839 Custodial Supplies	-	-	-	-	-	-	-	-
842 Membership Dues	1,000	230	1,200		779		421	421
843 Miscellaneous	1,700		1,700		1,102		498	503
844 Office Supplies	1,600	1,000	1,600	600	1,102	595	1,569	1,569
845 Ordinary Maintenance & Materials	10,000		10,000		8,431		1,569	1,569
846 Office Building Repair & Maintenance	-	-	-	-	-	-	-	-
847 Postage/Courier	1,300		1,300		145		1,155	1,155
848 Printing	200		200		200		200	200
852 Subscriptions	150		1,150	815	-	-	1,150	1,965
854 Payment in lieu of taxes (PILOT)	-	-	-	-	-	-	-	-
860 Portability Admin Fees	-	-	-	-	-	-	-	-
862 PH FSS Expense	-	-	-	-	-	-	-	-
<b>Other Total</b>	<b>15,950</b>	<b>1,230</b>	<b>15,450</b>	<b>1,415</b>	<b>10,918</b>	<b>595</b>	<b>4,532</b>	<b>5,352</b>
<b>Capital Outlays</b>	<b>200,000</b>	-	<b>200,000</b>	-	-	-	<b>200,000</b>	<b>200,000</b>
<b>Loan Payments</b>	<b>126,480</b>	-	<b>126,480</b>	-	<b>105,400</b>	-	<b>21,080</b>	<b>21,080</b>
<b>Housing Assistance Payments</b>	-	-	-	-	-	-	-	-
<b>859 Housing Assistance Payments</b>	-	-	-	-	-	-	-	-
<b>Expenditures Total</b>	<b>984,817</b>	<b>44,060</b>	<b>961,880</b>	<b>69,347</b>	<b>561,758</b>	<b>31,078</b>	<b>400,121</b>	<b>438,390</b>
<b>(Surplus) Deficit</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 91,952</b>	<b>\$ -</b>	<b>\$ (91,952)</b>	<b>\$ (91,954)</b>

**Guam Housing and Urban Renewal Authority  
FY 2024 Budget  
Community Planning and Development**

		FY 2024								
<u>Budget Category</u>	<u>Budget Line Item</u>	<u>Astumbo</u>	<u>** CDBG</u>	<u>CoC</u>	<u>** ESG</u>	<u>HOME</u>	<u>HOME ARP</u>	<u>HTF</u>	<u>LIHTC</u>	<u>Grant Total</u>
Revenue	100 Operating Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	101 Administrative Fees									
	102 Interest Income	(5)				(145,000)				(145,005)
	103 Other Income	(24,185)	(41,000)			-			(100,000)	(165,185)
	104 Grants		(10,776,484)	(1,316,455)	(988,304)	(8,687,256)	(3,493,384)	(373,610)		(25,635,493)
	106 Subsidies - Federal									
	109 Year-end Cash Balance									
	110 Revenue - Management Fees									
	111 Revenue - Housing Assistance Payments									
<b>Revenue Total</b>		<b>(24,190)</b>	<b>(10,817,484)</b>	<b>(1,316,455)</b>	<b>(988,304)</b>	<b>(8,832,256)</b>	<b>(3,493,384)</b>	<b>(373,610)</b>	<b>(100,000)</b>	<b>(25,945,683)</b>
Expenditures:										
Personnel	801 Salaries and Wages	12,147	997,795	96,579	79,860	411,573	77,804		66,460	1,742,218
	802 Overtime									
	803 Employee Benefits	4,884	472,402	44,079	41,140	203,667	33,416		25,740	825,328
<b>Personnel Total</b>		<b>17,031</b>	<b>1,470,197</b>	<b>140,658</b>	<b>121,000</b>	<b>615,240</b>	<b>111,220</b>		<b>92,200</b>	<b>2,567,546</b>
Utilities	804 Electricity		20,000			6,000				26,000
	805 Water/Sewage		800			300				1,100
<b>Utilities Total</b>			<b>20,800</b>			<b>6,300</b>				<b>27,100</b>
Travel	810 Off-Island Travel									
Contractual	807 Security Deposit		200							200
	812 Auto Maintenance		2,000						100	2,200
	813 Auto - Gas		2,000							2,000
	814 Communication		2,000							2,000
	815 Copy Machine		2,000							2,000
	816 Custodial Services		5,000							5,000
	817 Insurance Services		10,000			1,200				11,200
	818 Storage									
	820 Property Management Fee									
	821 Bookkeeping Fee									
	822 Asset Management Fee									
	824 Office Rent									
	825 Legal									
	826 Office Equipment Maintenance									

**Guam Housing and Urban Renewal Authority  
FY 2024 Budget  
Community Planning and Development**

<u>Budget Category</u>	<u>Budget Line Item</u>	<u>Astumbo</u>	<u>** CDBG</u>	<u>CoC</u>	<u>** ESG</u>	<u>HOME</u>	<u>HOME ARP</u>	<u>HTF</u>	<u>LIHTC</u>	<u>Grant Total</u>
	827 Plumbing, Sewer Services									-
	828 Professional Services	859	18,000			6,200				25,059
	829 Protective Services		100			100				200
	830 Software Maintenance		40,000			100				40,100
	832 Audit		12,500		4,000	2,500	1,000		4,500	24,500
	833 Advertising	1,300	8,000		100	300	1,000			10,700
	850 Maintenance Contracts	400	6,500							6,900
	851 Staff Training					2,500				2,500
<b>Contractual Total</b>		<b>2,559</b>	<b>106,300</b>		<b>4,100</b>	<b>13,000</b>	<b>2,000</b>		<b>4,600</b>	<b>132,559</b>
<b>Equipment</b>	<b>831 Equipment</b>	<b>3,000</b>	<b>1,000</b>							<b>4,000</b>
<b>Other</b>	835 Collection Loss									
	836 Computer Services									
	839 Custodial Supplies					2,000				
	842 Membership Dues								1,500	1,500
	843 Miscellaneous	1,500								1,500
	844 Office Supplies	100							100	200
	845 Ordinary Maintenance & Materials									
	846 Office Building Repair & Maintenance								1,500	1,500
	847 Postage/Courier					100			100	200
	848 Printing									
	852 Subscriptions									
	854 Payment in lieu of taxes (PILOT)									
	860 Portability Admin Fees									
	862 PH FSS Expense									
<b>Other Total</b>		<b>1,600</b>				<b>2,100</b>			<b>3,200</b>	<b>4,900</b>
<b>Capital Outlays</b>	<b>855 Capital Outlays</b>		<b>9,219,187</b>	<b>1,175,797</b>	<b>863,204</b>	<b>8,195,616</b>	<b>3,380,164</b>	<b>373,610</b>		<b>23,207,578</b>
<b>Loan Payments</b>	<b>857 Loan Payments</b>									
<b>Housing Assistance Payments</b>	<b>859 Housing Assistance Payments</b>									
<b>Expenditures Total</b>		<b>24,190</b>	<b>10,817,484</b>	<b>1,316,455</b>	<b>988,304</b>	<b>8,832,256</b>	<b>3,493,384</b>	<b>373,610</b>	<b>100,000</b>	<b>25,943,683</b>

**Guam Housing and Urban Renewal Authority  
FY 2024 Budget  
Community Planning and Development**

<u>Budget Category</u>	<u>Astumbo</u>	<u>** CDBG</u>	<u>CoC</u>	<u>** ESG</u>	<u>HOME</u>	<u>HOME ARP</u>	<u>HTF</u>	<u>LIHTC</u>	<u>Grant Total</u>
(Surplus) Deficit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,000)

\*\* Includes budget for CARES funds



**Guam Housing and Urban Renewal Authority**  
**FY 2024 Budget**  
**Community Planning and Development**

Budget Category	Budget Line Item	FY 2023 Approved Budget												Grant Total		
		Astumbo	CDBG	CDBG-CV	CoC	DPCCA	ESG	ESG-CV	GHURA 500	HOME	HOME ARP	HOME Rehab	LIHTC			
Revenue	100 Operating Receipts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	101 Administrative Fees	(26,000)						(20)								(26,020)
	102 Interest Income					(200,000)		(6,250)			(150,000)		(100,000)			(456,250)
	103 Other Income															(22,805,399)
Revenue Total	104 Grants		(13,717,317)	(1,925,156)	(1,818,023)		(504,864)	(958,501)		(3,881,538)					(8,960,648)	
	106 Subsidies - Federal							(78,252)		(8,882,396)						
Expenditures:	109 Year-end Cash Balance															
	110 Revenue - Management Fees															
	111 Revenue - Housing Assistance Payments															
	<b>Revenue Total</b>	<b>(26,000)</b>	<b>(13,717,317)</b>	<b>(1,925,156)</b>	<b>(1,818,023)</b>	<b>(200,000)</b>	<b>(504,864)</b>	<b>(958,501)</b>	<b>(84,522)</b>	<b>(8,882,396)</b>	<b>(3,881,538)</b>	<b>(150,000)</b>	<b>(100,000)</b>	<b>(32,248,316)</b>		
Personnel	801 Salaries and Wages	8,490	830,086	77,000	87,799	5,110	91,537	91,537	2,553	338,718	70,731	30,329	54,600	1,688,490		
	802 Overtime															
	803 Employee Benefits	3,610	396,456	33,000	40,072	2,937	48,843	48,842	830	169,393	30,378	12,821	23,400	810,582		
	<b>Personnel Total</b>	<b>12,100</b>	<b>1,226,542</b>	<b>110,000</b>	<b>127,871</b>	<b>8,047</b>	<b>140,380</b>	<b>140,379</b>	<b>3,383</b>	<b>508,111</b>	<b>101,109</b>	<b>43,150</b>	<b>78,000</b>	<b>2,499,071</b>		
Utilities	804 Electricity		12,320							5,500				17,820		
Utilities Total	805 Water/Sewage		5,390							2,500				7,890		
Travel	810 Off-Island Travel									8,000				25,710		
Contractual	807 Security Deposit		5,280													
	812 Auto Maintenance									1,320					6,600	
	813 Auto - Gas	200	2,860							1,000		1,000		5,060		
	814 Communication		22,000							5,500				27,500		
	815 Copy Machine		6,600	500						1,705			500	9,305		
	816 Custodial Services		13,419							3,916				17,335		
	817 Insurance Services		12,452							3,916				16,368		
	818 Storage		5,280							1,320				6,600		
	820 Property Management Fee															
	821 Bookkeeping Fee															
	822 Asset Management Fee															
	824 Office Rent	5,000	30,000	10,000	6,500		10,000	10,000	1,932	2,625	5,000	14,000		105,057		
	825 Legal															
	826 Office Equipment Maintenance															
	827 Plumbing, Sewer Services	4,000	6,100						3,098		2,200			15,398		
	828 Professional Services															
	829 Protective Services															
	830 Software Maintenance									156,505				333,069		
832 Audit			2,000			2,000	2,000		2,640	1,000			24,700			
833 Advertising			8,000			8,000	8,000	3,074	8,000	5,000	1,000		67,347			
850 Maintenance Contracts												6,000	10,700			
851 Staff Training	4,700	6,000							20,000	1,000			27,000			
<b>Contractual Total</b>	<b>13,900</b>	<b>323,388</b>	<b>20,500</b>	<b>6,500</b>		<b>20,000</b>	<b>20,000</b>	<b>8,104</b>	<b>218,022</b>	<b>9,625</b>	<b>11,000</b>	<b>21,000</b>	<b>672,039</b>			

**Guam Housing and Urban Renewal Authority  
FY 2024 Budget  
Community Planning and Development**

Budget Category	Budget Line Item	FY 2023 Approved Budget										Grant Total				
		Astumbo	CDBG	CDBG-CV	CoC	DPCCA	ESG	ESG-CV	GHURA 500	HOME	HOME ARP		HOME Rehab	LIHTC		
Equipment	831 Equipment	-	99,808	-	-	-	-	-	-	-	72,000	-	-	-	-	171,808
Other	835 Collection Loss	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	836 Computer Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	839 Custodial Supplies	-	3,520	-	-	-	-	-	-	880	-	-	-	-	-	5,400
	842 Membership Dues	-	1,000	-	-	-	-	-	-	1,000	-	-	-	-	-	3,336
	843 Miscellaneous	-	7,223	1,000	-	1,200	-	106	-	1,529	-	1,000	30	-	-	11,752
	844 Office Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	845 Ordinary Maintenance & Materials	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	846 Office Building Repair & Maintenance	-	1,000	1,000	-	-	-	-	-	7,785	-	-	3,000	-	-	14,785
	847 Postage/Courier	-	2,000	-	-	-	-	-	-	750	-	-	-	-	-	2,750
	848 Printing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	852 Subscriptions	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	854 Payment in lieu of taxes (PILOT)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	860 Portability Admin Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	862 PH FSS Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Total		-	14,743	2,000	-	1,200	-	106	-	11,944	-	1,000	3,030	-	-	38,023
Capital Outlays	855 Capital Outlays	-	12,035,126	1,792,656	1,683,653	190,753	342,484	72,929	796,122	8,064,318	3,770,804	92,821	-	-	-	28,841,665
Loan Payments	857 Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing Assistance Payments	859 Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures Total		26,000	13,717,317	1,925,156	1,818,023	200,000	504,864	84,522	968,501	8,882,396	3,881,538	150,000	100,000	-	-	32,248,316
(Surplus) Deficit		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Guam Housing and Urban Renewal Authority  
FY 2024 Budget  
Community Planning and Development**

Budget Category	Budget Line Item	FY 2023 Actual (07-23-2023)											Grant Total		
		Astumbo	CDBG	CDBG-CV	CoC	DPCCA	ESG	ESG-CV	GHURA 500	HOME	HOME ARP	HOME Rehab		LIHTC	
Revenue	100 Operating Receipts		\$ (15,732)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (18,327)	\$ (26,537)	\$ -	\$ -	\$ -	\$ (60,596)
	101 Administrative Fees		(3)						(89,204)	(108,081)					(197,288)
	102 Interest Income							(1,573)		2,778					1,205
	103 Other Income				(50,268)		(244,607)	(234,894)		(351,082)			(9,694)		(3,192,062)
	104 Grants		(1,482,556)	(818,961)											
	106 Subsidies - Federal														-
	109 Year-end Cash Balance														-
	110 Revenue - Management Fees														-
	111 Revenue - Housing Assistance Payments														-
<b>Revenue Total</b>			<b>(1,498,292)</b>	<b>(818,961)</b>	<b>(50,268)</b>	<b>(244,607)</b>	<b>(234,894)</b>	<b>(109,103)</b>	<b>(482,923)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(9,694)</b>	<b>(3,448,742)</b>	
Expenditures: Personnel	801 Salaries and Wages	14,255	14,015	18,525	2,895	1,608	16,750	2,470	18,496		23	72,020		163,264	
	802 Overtime														
	803 Employee Benefits	5,103	4,872	6,243	1,051	487	5,631	802	7,023		11	27,439		59,463	
<b>Personnel Total</b>		<b>19,358</b>	<b>18,887</b>	<b>24,768</b>	<b>3,946</b>	<b>2,095</b>	<b>22,381</b>	<b>3,271</b>	<b>25,519</b>	<b>-</b>	<b>34</b>	<b>99,460</b>	<b>-</b>	<b>222,727</b>	
Utilities	804 Electricity								2,604					2,604	
	805 Water/Sewage								139					139	
<b>Utilities Total</b>									<b>2,743</b>					<b>2,743</b>	
Travel	810 Off-Island Travel														
Contractual	807 Security Deposit								68					68	
	812 Auto Maintenance														
	813 Auto - Gas								349					349	
	814 Communication								51					51	
	815 Copy Machine								1,536					1,536	
	816 Custodial Services								609					609	
	817 Insurance Services														
	818 Storage														
	820 Property Management Fee							438		88	788		788		
	821 Bookkeeping Fee									9				9	
	822 Asset Management Fee														
	824 Office Rent														
	825 Legal														
	826 Office Equipment Maintenance														
	827 Plumbing, Sewer Services														
	828 Professional Services	813								231				1,044	
829 Protective Services									4				4		
830 Software Maintenance									467				467		
832 Audit									126				126		
833 Advertising								6,619	1,121				10,402		
850 Maintenance Contracts	450	428							615				1,493		
851 Staff Training															
<b>Contractual Total</b>		<b>1,263</b>	<b>428</b>	<b>1,752</b>	<b>910</b>	<b>910</b>	<b>7,057</b>	<b>5,274</b>	<b>788</b>	<b>788</b>	<b>788</b>	<b>788</b>	<b>18,258</b>		

**Guam Housing and Urban Renewal Authority  
FY 2024 Budget  
Community Planning and Development**

		FY 2023 Actual (07-23-2023)												
Budget Category	Budget Line Item	Astumbo	CDBG	CDBG-CV	CoC	DPCCA	ESG	ESG-CV	GHURA 500	HOME	HOME ARP	HOME Rehab	LIHTC	Grant Total
Equipment	831 Equipment	-	-	-	-	-	-	-	-	2,129	-	-	-	2,129
Other	835 Collection Loss	-	-	-	-	-	-	-	-	-	-	-	-	-
	836 Computer Services	-	-	-	-	-	-	-	-	-	-	-	-	-
	839 Custodial Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-
	842 Membership Dues	-	-	-	-	-	-	-	-	-	-	-	-	-
	843 Miscellaneous	-	-	-	-	(453)	3,075	-	-	15	39	6	-	2,682
	844 Office Supplies	24	-	-	-	-	-	-	-	177	-	-	-	201
	845 Ordinary Maintenance & Materials	-	-	-	-	-	-	-	-	-	-	-	-	-
	846 Office Building Repair & Maintenance	-	-	-	-	-	-	-	-	110	-	-	-	110
	847 Postage/Courier	-	-	-	-	-	-	-	-	-	-	-	-	-
	848 Printing	-	-	-	-	-	-	-	-	-	-	-	-	-
	852 Subscriptions	-	-	-	-	-	-	-	-	32	-	-	-	32
	854 Payment in lieu of taxes (PILOT)	-	-	-	-	-	-	-	-	-	-	-	-	-
	860 Portability Admin Fees	-	-	-	-	-	-	-	-	-	-	-	-	-
	862 PH FSS Expense	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Total		24	-	-	-	(453)	3,075	-	-	335	39	6	-	3,025
Capital Outlays	855 Capital Outlays	157,189	-	82,152	17,188	-	290,447	359,141	-	-	-	-	-	906,117
Loan Payments	857 Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing Assistance Payments	859 Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures Total		177,834	19,315	108,672	21,134	1,642	294,366	381,522	13,403	36,000	860	100,253	-	1,155,000
(Surplus) Deficit		\$ 177,834	\$ (1,478,977)	\$ (710,290)	\$ (29,134)	\$ 1,642	\$ 49,760	\$ 146,628	\$ (95,700)	\$ (446,923)	\$ 860	\$ 90,559	\$	\$ (2,293,742)

**Guam Housing and Urban Renewal Authority  
FY 2024 Budget  
Central Office Cost Center (COCC)**

Budget Category	Budget Line Item	FY 2024						FY 2023 Approved Budget					
		Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	Grand Total	Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	Grand Total
Contractual Total	851 Staff Training	1,000	1,000	1,000	1,000	1,000	5,000	1,000	1,000	1,000	1,000	1,000	5,000
		51,986	8,500	4,300	40,500	3,500	108,786	12,600	3,000	9,800	40,500	3,500	69,400
Equipment	831 Equipment	-	-	-	5,000	-	5,000	-	-	-	5,000	-	5,000
Other	835 Collection Loss	-	-	-	-	-	-	-	-	-	-	-	-
	836 Computer Services	-	-	-	-	-	-	-	-	-	-	-	-
	839 Custodial Supplies	-	-	1,200	-	-	1,200	-	-	1,200	-	-	1,200
	842 Membership Dues	1,500	250	250	250	250	2,250	1,500	250	250	100	250	2,250
	843 Miscellaneous	100	100	100	100	100	500	100	100	100	100	100	500
	844 Office Supplies	3,000	500	500	500	500	5,000	3,000	500	500	500	500	5,000
	845 Ordinary Maintenance & Materials	-	-	-	-	-	-	-	-	-	-	-	-
	846 Office Building Repair & Maintenance	150	50	5,000	5,000	50	5,000	150	50	5,000	40	50	5,000
	847 Postage/Courier	40	40	40	40	40	200	40	40	40	40	40	200
	848 Printing	500	-	-	-	-	500	500	-	-	-	-	500
	852 Subscriptions	-	-	-	-	-	-	-	-	-	-	-	-
	854 Payment in lieu of taxes (PILOT)	-	-	-	-	-	-	-	-	-	-	-	-
	860 Portability Admin Fees	-	-	-	-	-	-	-	-	-	-	-	-
	862 PH FSS Expense	-	-	-	-	-	-	-	-	-	-	-	-
Other Total		5,290	940	7,090	640	940	14,900	5,290	940	7,090	640	940	14,900
Capital Outlays	855 Capital Outlays	-	-	-	-	-	-	-	-	-	-	-	-
Loan Payments	857 Loan Payments	-	-	-	-	-	-	-	-	-	-	-	-
Housing Assistance	859 Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-	-	-
Expenditures Total		928,437	338,764	146,192	575,195	528,801	2,517,388	723,193	369,201	185,161	605,614	577,278	2,460,447
(Surplus) Deficit		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Guam Housing and Urban Renewal Authority**  
**FY 2024 Budget**  
**Central Office Cost Center (COCC)**

<u>Budget Category</u>	<u>Budget Line Item</u>	FY 2024					FY 2023 Approved Budget						
		<u>Executive/ Administration</u>	<u>Human Resources</u>	<u>Procurement</u>	<u>Management Information Systems</u>	<u>Fiscal</u>	<u>Grand Total</u>	<u>Executive/ Administration</u>	<u>Human Resources</u>	<u>Procurement</u>	<u>Management Information Systems</u>	<u>Fiscal</u>	<u>Grand Total</u>
Revenue	100 Operating Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	\$ -	-
	101 Administrative Fees	(179)					(179)						-
	102 Interest Income	(3,416)			(3,427)		(6,844)						(6,844)
	103 Other Income												-
	104 Grants												-
	106 Subsidies - Federal												-
	109 Year-end Cash Balance	(524,229)	(134,245)	(32,308)	(236,288)	(209,017)	(1,136,087)						-
	110 Revenue - Management Fees	(400,613)	(204,519)	(113,884)	(335,480)	(319,784)	(1,374,280)						-
	111 Revenue - Housing Assistance Payments	-	-	-	-	-	-	-	-185,160.8	(605,614)	(268,200)	(1,785,219)	-
<b>Revenue Total</b>		<b>(928,437)</b>	<b>(338,764)</b>	<b>(146,192)</b>	<b>(575,195)</b>	<b>(528,801)</b>	<b>(2,517,389)</b>	<b>(723,193)</b>	<b>(369,201)</b>	<b>(185,161)</b>	<b>(577,278)</b>	<b>(2,460,446)</b>	
Expenditures:													
Personnel	801 Salaries and Wages	554,945	217,727	79,901	359,564	344,005	1,556,142	481,664	251,998	71,638	392,174	1,600,415	
	802 Overtime							223,639	113,263	53,369	180,664	727,468	
	803 Employee Benefits	258,898	111,597	54,901	169,491	180,356	775,243	705,303	365,261	125,007	572,838	2,327,883	
<b>Personnel Total</b>		<b>813,843</b>	<b>329,324</b>	<b>134,802</b>	<b>529,055</b>	<b>524,361</b>	<b>2,331,385</b>	<b>705,303</b>	<b>365,261</b>	<b>125,007</b>	<b>572,838</b>	<b>2,327,883</b>	
Utilities	804 Electricity	54,938					54,938			41,070		41,070	
	805 Water/Sewage	2,381					2,381			2,194		2,194	
<b>Utilities Total</b>		<b>57,318</b>					<b>57,318</b>			<b>43,264</b>		<b>43,264</b>	
Travel	810 Off-Island Travel	-	-	-	-	-	-	-	-	-	-	-	
Contractual	807 Security Deposit	1,000					1,000					1,000	
	812 Auto Maintenance	600					600					600	
	813 Auto - Gas	2,903					9,903					7,000	
	814 Communication	1,134			7,000		2,834					1,700	
	815 Copy Machine	15,383			1,700		23,783					8,400	
	816 Custodial Services	19,966			8,400		31,966					12,000	
	817 Insurance Services				2,400		2,400					2,400	
	818 Storage												
	820 Property Management Fee												
	821 Bookkeeping Fee												
	822 Asset Management Fee												
	824 Office Rent	10,000	500	1,000			11,500	10,000	2,000	3,000		15,000	
	825 Legal												
	826 Office Equipment Maintenance												
	827 Plumbing, Sewer Services												
	828 Professional Services		7,000	1,500			8,500			5,000		5,000	
	829 Protective Services			300			300			300		300	
	830 Software Maintenance				8,000		8,000					8,000	
	832 Audit					2,500	2,500				2,500	2,500	
	833 Advertising												
	850 Maintenance Contracts			500			500			500		500	

**Guam Housing and Urban Renewal Authority**  
**FY 2024 Budget**  
**Central Office Cost Center (COCC)**

		FY 2023 Actual (07-23-2023)					
<u>Budget Category</u>	<u>Budget Line Item</u>	<u>Executive/ Administration</u>	<u>Human Resources</u>	<u>Procurement</u>	<u>Management Information Systems</u>	<u>Fiscal</u>	<u>Grand Total</u>
Contractual Total		49,955	1,154	628	110	334	52,181
Equipment	831 Equipment	1,024	-	-	7,003	40	8,066
Other	835 Collection Loss	-	-	-	-	-	-
	836 Computer Services	-	-	-	-	-	-
	839 Custodial Supplies	1,374	-	-	-	-	1,374
	842 Membership Dues	238	244	-	-	-	482
	843 Miscellaneous	19,510	-	-	-	-	19,510
	844 Office Supplies	297	92	107	115	698	1,310
	845 Ordinary Maintenance & Materials	-	-	-	-	-	-
	846 Office Building Repair & Maintenance	6,518	-	-	-	-	6,518
	847 Postage/Courier	26	-	-	-	35	61
	848 Printing	-	-	-	-	192	192
	852 Subscriptions	150	-	-	-	-	150
	854 Payment in lieu of taxes (PILOT)	-	-	-	-	-	-
	860 Portability Admin Fees	-	-	-	-	-	-
	862 PH FSS Expense	-	-	-	-	-	-
Other Total		28,112	336	107	115	926	29,596
Capital Outlays	855 Capital Outlays	-	-	-	-	-	-
Loan Payments	857 Loan Payments	-	-	-	-	-	-
Housing Assistance	859 Housing Assistance Payments	-	-	-	-	-	-
Expenditures Total		587,568	208,376	78,648	238,773	300,172	1,413,537
(Surplus) Deficit		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

		FY 2023 Budget-to-Actual (07-23-2023)					
		<u>Executive/ Administration</u>	<u>Human Resources</u>	<u>Procurement</u>	<u>Management Information Systems</u>	<u>Fiscal</u>	<u>Grand Total</u>
		(37,355)	1,846	9,172	40,390	3,166	17,219
		(1,024)	-	-	(2,003)	(40)	(3,066)
		2,703	408	393	385	(198)	3,690
		(6,518)	-	5,000	-	-	(1,518)
		124	50	-	-	15	189
		40	40	40	40	(152)	8
		350	-	-	-	-	350
		-	-	-	-	-	-
		-	-	-	-	-	-
		(3,300)	498	5,433	425	(336)	2,719
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		155,146	160,719	104,963	366,741	276,756	1,064,325
		\$ 19,521	\$ (106)	\$ (1,550)	\$ (100)	\$ (349)	\$ 17,416

**Guam Housing and Urban Renewal Authority**  
**FY 2024 Budget**  
**Central Office Cost Center (COCC)**

Budget Category	Budget Line Item	FY 2023 Actual (07-23-2023)					FY 2023 Budget-to-Actual (07-23-2023)					
		Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal	Grand Total	Executive/ Administration	Human Resources	Procurement	Management Information Systems	Fiscal
Revenue	100 Operating Receipts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	101 Administrative Fees	(149)				(149)						149
	102 Interest Income	(2,847)			(2,856)	(5,703)						(669,524)
	103 Other Income								2,856	(309,078)		
	104 Grants											
	106 Subsidies - Federal		(5,787)	(2,184)	(3,775)	(8,337)						
	109 Year-end Cash Balance	(13,322)	(202,589)	(76,463)	(232,142)	(1,374,280)						
	110 Revenue - Management Fees	(571,250)	(202,589)	(76,463)	(232,142)	(1,374,280)						
	111 Revenue - Housing Assistance Payments	(587,568)	(208,376)	(78,647)	(238,773)	(1,413,537)						
Revenue Total												
Expenditures:												
Personnel	801 Salaries and Wages	343,965	155,645	57,149	171,007	896,677						
	802 Overtime		34		3,153	53,406						
	803 Employee Benefits	124,126	51,241	20,730	57,385	333,224						
Personnel Total		468,091	206,886	77,913	231,545	1,283,307						
Utilities	804 Electricity	35,217				35,217						
	805 Water/Sewage	1,526				1,526						
Utilities Total		36,743				36,743						
Travel	810 Off-Island Travel	3,644				3,644						
Contractual	807 Security Deposit											
	812 Auto Maintenance											
	813 Auto - Gas	210				210						
	814 Communication	2,419				2,419						
	815 Copy Machine	945				945						
	816 Custodial Services	12,819		136		13,419						
	817 Insurance Services	16,638		100		17,738						
	818 Storage											
	820 Property Management Fee											
	821 Bookkeeping Fee											
	822 Asset Management Fee											
	824 Office Rent											
	825 Legal	1,042				1,042						
	826 Office Equipment Maintenance	1,663		420		2,083						
	827 Plumbing, Sewer Services											
	828 Professional Services	600	1,154		20	1,844						
	829 Protective Services	106			90	196						
	830 Software Maintenance	13,471				13,471						
	832 Audit											
	833 Advertising	41				41						
	850 Maintenance Contrcats											
	851 Staff Training			208		208						
Contractual Total		24,421	1,154	420	110	26,105						
Grand Total		548,859	314,926	156,146	473,867	1,493,798						



**Guam Housing and Urban Renewal Authority**  
**FY 2024 Budget**  
**Other Programs**

Budget Category	Budget Line Item	FY 2024			FY 2023 Approved Budget			FY 2023 Actual (07-23-2023)			FY 2023 Budget-to-Actual (07-23-2023)		
		ROSS	Payment in Lieu of Taxes (PILOT)	Grand Total	ROSS	Payment in Lieu of Taxes (PILOT)	Grand Total	ROSS	Payment in Lieu of Taxes (PILOT)	Grand Total	ROSS	Payment in Lieu of Taxes (PILOT)	Grand Total
	833 Advertising	-	-	-	-	-	-	-	-	-	-	-	
	850 Maintenance Contracts	-	-	-	-	-	-	-	-	-	-	-	
	851 Staff Training	2,650	-	2,650	2,650	-	2,650	1,140	-	1,140	1,510	-	
	<b>Contractual Total</b>	<b>4,954</b>	<b>4,954</b>	<b>4,954</b>	<b>4,954</b>	<b>4,954</b>	<b>4,954</b>	<b>2,225</b>	<b>4,240</b>	<b>6,465</b>	<b>2,729</b>	<b>(4,240)</b>	
	<b>Equipment</b>	<b>3,117</b>	<b>3,117</b>	<b>3,117</b>	<b>3,117</b>	<b>3,117</b>	<b>3,117</b>	<b>25</b>	<b>-</b>	<b>25</b>	<b>3,092</b>	<b>-</b>	
	<b>Other</b>	<b>595</b>	<b>595</b>	<b>595</b>	<b>595</b>	<b>595</b>	<b>595</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>595</b>	<b>-</b>	
	835 Collection Loss	-	-	-	-	-	-	-	-	-	-	-	
	836 Computer Services	595	-	595	595	-	595	-	-	-	595	-	
	839 Custodial Supplies	-	-	-	-	-	-	-	-	-	-	-	
	842 Membership Dues	336	-	336	336	-	336	230	-	230	106	-	
	843 Miscellaneous	12,374	43,257	55,631	12,374	43,257	55,631	3,567	3,567	3,567	12,374	39,690	
	844 Office Supplies	2,500	-	2,500	2,500	-	2,500	-	-	-	2,500	-	
	845 Ordinary Maintenance & Materials	-	-	-	-	-	-	-	-	-	-	-	
	846 Office Building Repair & Maintenance	-	-	-	-	-	-	-	-	-	-	-	
	847 Postage/Courier	-	-	-	-	-	-	-	38	38	-	(38)	
	848 Printing	-	-	-	-	-	-	-	-	-	-	-	
	852 Subscriptions	500	-	500	500	-	500	-	-	-	500	-	
	854 Payment in lieu of taxes (PILOT)	-	-	-	-	-	-	-	-	-	-	-	
	860 Portability Admin Fees	-	-	-	-	-	-	-	-	-	-	-	
	862 PH FSS Expense	-	-	-	-	-	-	-	-	-	-	-	
	<b>Other Total</b>	<b>16,305</b>	<b>43,257</b>	<b>59,562</b>	<b>16,305</b>	<b>43,257</b>	<b>59,562</b>	<b>230</b>	<b>3,605</b>	<b>3,835</b>	<b>16,075</b>	<b>39,652</b>	
	<b>Capital Outlays</b>	<b>855 Capital Outlays</b>	-	-	-	-	-	-	-	-	-	-	
	<b>Loan Payments</b>	<b>857 Loan Payments</b>	-	-	-	-	-	-	-	-	-	-	
	<b>Housing Assistar</b>	<b>859 Housing Assistance Payments</b>	-	-	-	-	-	-	-	-	-	-	
	<b>Expenditures Total</b>	<b>92,175</b>	<b>43,257</b>	<b>135,432</b>	<b>92,175</b>	<b>43,257</b>	<b>135,432</b>	<b>15,178</b>	<b>7,845</b>	<b>23,023</b>	<b>76,997</b>	<b>35,412</b>	
	<b>(Surplus) Deficit</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (63,056)</b>	<b>\$ (35,439)</b>	<b>\$ (98,495)</b>	<b>\$ 63,056</b>	<b>\$ 35,439</b>	

**Guam Housing and Urban Renewal Authority  
FY 2024 Budget  
Other Programs**

Budget Category	FY 2024			FY 2023 Approved Budget			FY 2023 Actual (07-23-2023)			FY 2023 Budget-to-Actual (07-23-2023)		
	ROSS	Payment in Lieu of Taxes (PILOT)	Grand Total	ROSS	Payment in Lieu of Taxes (PILOT)	Grand Total	ROSS	Payment in Lieu of Taxes (PILOT)	Grand Total	ROSS	Payment in Lieu of Taxes (PILOT)	Grand Total
<b>Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
100 Operating Receipts	-	-	-	-	-	-	-	-	-	-	-	-
101 Administrative Fees	-	-	-	-	-	-	-	-	-	-	-	-
102 Interest Income	-	(43,257)	(43,257)	-	(43,257)	(43,257)	-	(28)	(28)	-	28	28
103 Other Income	-	-	-	-	-	-	-	(43,256)	(43,256)	-	(1)	(1)
104 Grants	-	-	-	-	-	-	-	-	-	-	-	-
106 Subsidies - Federal	(92,175)	-	(92,175)	(92,175)	-	(92,175)	(78,234)	-	(78,234)	(13,941)	-	(13,941)
109 Year-end Cash Balance	-	-	-	-	-	-	-	-	-	-	-	-
110 Revenue - Management Fees	-	-	-	-	-	-	-	-	-	-	-	-
111 Revenue - Housing Assistance Payments	-	-	-	-	-	-	-	-	-	-	-	-
<b>Revenue Total</b>	<b>(92,175)</b>	<b>(43,257)</b>	<b>(135,432)</b>	<b>(92,175)</b>	<b>(43,257)</b>	<b>(135,432)</b>	<b>(78,234)</b>	<b>(43,284)</b>	<b>(121,518)</b>	<b>(13,941)</b>	<b>27</b>	<b>(13,914)</b>
<b>Expenditures:</b>												
<b>Personnel</b>	37,661	-	37,661	37,661	-	37,661	8,747	-	8,747	28,914	-	28,914
801 Salaries and Wages	-	-	-	-	-	-	-	-	-	-	-	-
802 Overtime	25,138	-	25,138	25,138	-	25,138	3,951	-	3,951	21,187	-	21,187
803 Employee Benefits	<b>62,799</b>	-	<b>62,799</b>	<b>62,799</b>	-	<b>62,799</b>	<b>12,698</b>	-	<b>12,698</b>	<b>50,101</b>	-	<b>50,101</b>
<b>Personnel Total</b>												
Utilities	-	-	-	-	-	-	-	-	-	-	-	-
804 Electricity	-	-	-	-	-	-	-	-	-	-	-	-
805 Water/Sewage	-	-	-	-	-	-	-	-	-	-	-	-
<b>Utilities Total</b>												
Travel	5,000	-	5,000	5,000	-	5,000	-	-	-	5,000	-	5,000
810 Off-Island Travel	-	-	-	-	-	-	-	-	-	-	-	-
Contractual	1,000	1,000	2,000	1,000	1,000	2,000	15	15	15	985	-	985
807 Security Deposit	-	-	-	-	-	-	-	-	-	-	-	-
812 Auto Maintenance	853	853	1,706	853	853	1,706	475	475	475	853	-	853
813 Auto - Gas	451	451	902	451	451	902	-	-	-	(24)	-	(24)
814 Communication	-	-	-	-	-	-	-	-	-	-	-	-
815 Copy Machine	-	-	-	-	-	-	-	-	-	-	-	-
816 Custodial Services	-	-	-	-	-	-	-	-	-	-	-	-
817 Insurance Services	-	-	-	-	-	-	-	-	-	-	-	-
818 Storage	-	-	-	-	-	-	-	-	-	-	-	-
820 Property Management Fee	-	-	-	-	-	-	-	-	-	-	-	-
821 Bookkeeping Fee	-	-	-	-	-	-	-	-	-	-	-	-
822 Asset Management Fee	-	-	-	-	-	-	-	-	-	-	-	-
824 Office Rent	-	-	-	-	-	-	-	-	-	-	-	-
825 Legal	-	-	-	-	-	-	-	-	-	-	-	-
826 Office Equipment Maintenance	-	-	-	-	-	-	-	-	-	-	-	-
827 Plumbing, Sewer Services	-	-	-	-	-	-	-	-	-	-	-	-
828 Professional Services	-	-	-	-	-	-	-	-	-	-	-	-
829 Protective Services	-	-	-	-	-	-	-	-	-	-	-	-
830 Software Maintenance	-	-	-	-	-	-	595	595	595	(595)	-	(595)
832 Audit	-	-	-	-	-	-	-	-	-	-	-	-

Guam Housing and Urban Renewal Authority  
FY 2024 Budget  
Staffing Pattern

No.	Division	COCC	HBU	Filled	Vacant	Position No.	Position Title	Position	Name of Incumbent	Vice	Appointment	Grade/Step	Salary (Annual)	INCREMENT		BENEFITS											
														Last Date	Date of Next	Amount	Subtotal (M+P)	Retirement (Q+R+28.4%)	Retire (DD) (\$19.01 x 28 PP)	Social Security (Q+6.29%)	Medicare (Q+1.45%)	Life (P)	Medical (PREMIUM) (\$493.97 x 26 PP)	Dental (PREMIUM) (\$17.43 x 26 PP)	Total Benefits (R thru X)	Total Salaries & Benefits (Q+Y)	
<b>ADMINISTRATION / EXECUTIVE / AUDIT &amp; COMPLIANCE</b>																											
Home Business Unit (03000)																											
1	AD/EX/AC	COCC	01000	1		01001	Executive Director (Unclassified)	Unclassified	Napoli, Elizabeth F.	(Vice: B.S. Topana)	Exempt	E-7G3-17(B)	170,759			3,416	174,174	49,516	494	-	2,526	198	14,336	485	67,567	241,731	
2	AD/EX/AC	COCC	01000	1		01002	Deputy Director (Unclassified)	Unclassified	Etxerri, Fernando B.	(Vice: E. Napoli)	Exempt	E-SG3-8(C)	92,466			1,850	94,316	26,823	494	-	1,368	198	14,336	485	43,704	138,020	
3	AD/EX/AC	COCC	01000	1		01003	Special Assistant to the Executive Director (Unclassified)	Unclassified	Apoun, Audrey A.	(Vice: M.L. Talaro)	Unclassified	OG4-12(A)	84,266	211/2022	211/2023	4,266	88,532	25,775	494	-	1,284	198	14,336	485	41,972	130,523	
4	AD/EX/AC	COCC	01000	1		01004	Attorney V	Permanent	Rong, Jr., Eliseo M.	(Vice: M.A. Malhas)	Probationary	ATTY-69	126,409			3,792	130,201	37,016	494	-	1,868	198	14,336	485	54,418	184,619	
5	AD/EX/AC	COCC	01000	1		01012	Management Analyst III	Permanent	(Vice: A.A. James)	Vacant	N6-4-1(F)					-	-	-	-	-	-	-	-	-	-	-	
(Vice: R.O. Santos- P/2020 position reprogrammed from																											
6	AD/EX/AC	COCC	01000	1		05005	Data Control Clerk II	Permanent	Talingfong, Kathleen Jean P.	Accountant (to DCCO)   CLT-Permanent	FG4-1(A)		29,237	11/11/2022	11/11/2023	3,614	32,851	9,339	494	-	476	198	14,336	485	25,329	58,180	
7	AD/EX/AC	COCC	01000	1		05005	***Data Control Clerk II	Permanent	Vacant		Vacant		30,991			3,831	34,822	9,900	494	-	505	198	14,336	485	26,918	60,740	
[***Position requires classification review.]																											
654,945																											
258,898																											
913,842.86																											
<b>ROSS</b>																											
Home Business Unit (03000)																											
1	AD/EX/AC	COCC	01000	0	1	01007	Program Coordinator II	Permanent	Vacant	(Vice: T.A. Manfrez)	Temporary	M6-4-(A)	37,661			-	37,661	10,707	494	-	546	198	14,336	485	26,767	64,428	
37,661																											
26,767																											
84,428																											
<b>HUMAN RESOURCES</b>																											
Home Business Unit (03000)																											
1	HR	COCC	02000	1		02001	Personnel Services Administrator	Permanent	Bennett, Kimberly K.	(Vice: D. Malina)	Permanent	RG3-15(F)	130,119	8/12/2019	8/12/2020	13,376	143,495	40,797	494	-	2,091	198	14,336	485	58,391	201,886	
2	HR	COCC	02000	1		02002	Personnel Specialist II	Permanent	Lujan-Alcurn, Jonathan C. C. (Temp-Exp 09/30/2023)	(Vice: A.T. Aguiar Jr.)	Temporary	M6-4-(A)	37,661	3/27/2023		-	37,661	10,707	494	-	546	198	14,336	485	26,767	64,428	
3	HR	COCC	02000	1		02003	Personnel Specialist I	Permanent	Jordan, Marie Louise L.	(Vice: C. Bessan)	Temporary	LG4-1(A)	36,598	3/27/2023		-	36,598	10,396	494	-	530	198	14,336	485	26,440	63,038	
217,727																											
11,597																											
339,325																											
<b>PROCUREMENT</b>																											
Home Business Unit (03000)																											
1	PROC	COCC	03000	1		03001	Supply Management Administrator	Permanent	Camecho, Aracelis C.	(Vice: G. Balines)	Permanent	NG4-1(D)	47,211	2/27/2023	2/26/2024	2,833	50,044	14,227	494	-	726	198	14,336	485	30,466	80,510	
2	PROC	COCC	03000	1		03004	Buyer II	Permanent	Paulino, Edie P.	(Vice: T.A. Manfrez)	CLT-Permanent	EG4-1(A)	28,088		12/19/2023	1,770	29,858	8,469	494	-	433	198	14,336	485	24,435	54,292	
79,901																											
54,801																											
134,803																											
<b>MANAGEMENT INFORMATION SYSTEMS</b>																											
Home Business Unit (04000)																											
1	MS	COCC	04000	1		04001	Data Processing Manager	Permanent	Lujan, Julian G.	(Vice: M.L. Talaro)	Permanent	OG4-15(E)	124,566	10/20/2022	10/20/2023	2,462	127,028	36,122	494	-	1,843	198	14,336	485	53,498	180,526	
2	MS	COCC	04000	1		04002	Systems Programmer	Permanent	Apoun, Jocelyn S.	(Vice: M.L. Talaro)	Permanent	NG3-15(E)	114,240	3/26/2022	3/26/2023	2,286	116,526	33,729	494	-	1,600	198	14,336	485	50,332	166,861	
3	MS	COCC	04000	1		04003	Computer Systems Analyst I	Permanent	Enksen, William W.	(Vice: G.F. Diaz)	Permanent	LG4-13(C)	73,624	11/2/2021	11/2/2022	2,144	75,768	20,891	494	-	1,098	198	14,336	485	37,512	111,137	
(No funding)																											
4	MS	COCC	04000	1		04005	Computer Technician II	Permanent	(Vice: C.B. Urdalan)	Vacant						-	-	-	-	-	-	-	-	-	-	-	
5	MS	COCC	04000	1		04006	**Computer Systems Analyst I	Permanent	Vacant		Vacant	LG4-1(A)	41,088			-	41,088	12,002	494	-	614	198	14,336	485	28,159	70,479	
**New position for succession planning																											
359,564																											
169,491																											
529,055																											

Gum Housing and Urban Renewal Authority

FY 2024 Budget

Staffing Pattern

No.	Division	COCC	HBU	Filled	Vacant	Position No.	Position Title	Name of Incumbent	Vice	Appoint/ment	Grade/Step	Salary (Annual)	INCREMENT		BENEFITS											Total Salaries & Benefits (O+Y)
													Last Date	Date of Next Amount	Retire (DD) (\$1801 x 28 PP) (O+1.45%)	Life (P) (\$763 x 28 PP) (O+1.45%)	Medical (PREMIUM) (\$483.97 x 26 PP)	Dental (PREMIUM) (\$1743 x 26 PP)	Retirement (O+28.43%)	Social Security (O+6.20%)	Medicare (O+1.45%)	Life (P)	Medical (PREMIUM)	Dental (PREMIUM)	Total Benefits (R BrnX)	

FSCAL																									
Home Business Unit (05000)																									
1	RSC	COCC	05000	1		05001	Controller	Daveil, Finice T.	(Vice: L. Leon Guerrero)	CLT-Permanent	SG48(A)	101,891		2,038	103,929	29,547	484	1,507	198	14,336	485	46,567	150,486		
2	RSC	COCC	05000			05002	Deputy Controller	Vacant	(Vice: F. Dares)	CLT-Permanent															
3	RSC	COCC	05000	1		05003	Accountant I	Diego, Cody J.	(Vice: G. Reyes)	Temporary	LG4(HA)	34,827			34,827	9,501	484	565	198	14,336	485	25,923	60,747		
4	RSC	COCC	05000	1		05004	Accountant I	Ava, Lucy R.	(Vice: P. Cristoforo)	Permanent	LG4(HA)	74,383	12/1/2021	12/1/2022	1,496	75,769	21,541	484	1,099	198	14,336	485	38,153	113,922	
5	RSC	COCC	05000	1		05011	Accountant III	Reyes, G. Young Kim	(Vice: NEW FY 2023 Budget)	Probationary	NG4(H0B)	68,610	6/30/2024	2,088	71,698	20,384	484	1,040	198	14,336	485	36,927	108,625		
6	RSC	COCC	05000	1		11016	Accountant II	Briyes, Bedrick B. (Temp Exp 03/21/23)	(Vice: G. Sazon)	Probationary	MG4(7D)	55,590	12/19/2023	2,222	57,782	16,428	484	838	198	14,336	485	32,779	90,561		
												344,005												180,356	524,361

MODERNIZATION/CAPITAL FUNDING																									
Home Business Unit (05000)																									
1	MOD	COCC	06000	1		06002	Program Coordinator II (program 5/2023)	Vacant	(Vice: N. Alvarado)	Temporary	MG4(HF)		6/6/2022												
2	MOD	COCC	06000	1		06004	Program Coordinator III *	Vacant	(Vice: A.A. James)	Vacant	COCC														
3	MOD	COCC	06000	1		06004	Administrative Assistant	(Vice: R. Jimenez)	(Vice: R. Jimenez)	Vacant															
4	MOD	COCC	06000	1		06005	Program Coordinator II	Elías, Brenne Kim O.	(Vice: E.G. Raino 12/2022)	Probationary	MG4(HA)	37,651	11/6/2023	2,260	39,921	11,346	484	579	198	14,336	485	27,442	67,382		
5	MOD	COCC	06000	1		13002	Maintenance Worker	(Vice: J.O. Cepeda)	Vacant																
												38,921												27,442	67,382

RESEARCH, PLANNING & EVALUATION																									
Home Business Unit (07000)																									
1	RPE		07000	1		06003	Accountant I	Vacant	(Vice: T.O. Van)	Probationary	LG4(HF)	36,588	5/2/2022	5/1/2023	36,588	10,386	484	530	198	14,336	485	26,440	63,006		
2	RPE		07000	1		07001	Chief Planner	Talano, Katherine T.E.	(Vice: M.J. Duesas)	CLT-Permanent	CG4(HA)	94,898	11/25/2018	18,246	113,144	32,170	484	1,541	198	14,336	485	49,324	162,478		
3	RPE		07000	1		07002	Accounting Technician III	Rico, Agnes C.	(Vice: V.J. Estrella)	Vacant	JG4(H0C)	51,918	7/16/2022	2,077	53,995	15,351	484	783	198	14,336	485	31,647	85,642		
4	RPE		07000	1		07003	Program Coordinator III	Vacant	(Vice: A.C. Ciano)	Permanent	NG4(HA)	92,332	8/22/2022	1,845	94,077	26,746	484	1,364	198	14,336	485	43,024	137,700		
5	RPE		07000	1		07004	Planner II	Vacant	(Vice: E.L.T. Davis)	CLT-Permanent	LG4(HA)	62,370	8/16/2020	2,495	64,865	18,441	484	941	198	14,336	485	34,656	99,760		
6	RPE		07000	1		07005	Accountant I	Lopez, Michael Julius G.	(Vice: E.L.T. Davis)	CLT-Permanent	LG4(HA)	34,827	4/25/2022	2,090	36,917	10,495	484	535	198	14,336	485	26,544	63,461		
7	RPE		07000	1		07007	Planner III	Say, Anne M.	(Vice: R. Jimenez)	Vacant	NG4(HA)	88,821	8/20/2021	6,381	75,312	21,411	484	1,622	198	14,336	485	38,077	113,326		
8	RPE		07000	1		07009	General Accounting Supervisor	Garcia, Jenico C.	(Vice: E.G. Raino)	CLT-Permanent	PG4(HF)	76,401	6/7/2022	2,282	78,683	22,372	484	1,141	198	14,336	485	39,027	117,720		
9	RPE		07000	1		07012	Planner IV	Agan, Alicia P.	(Vice: V.J. Estrella)	CLT-Permanent	CG4(HB)	61,613	9/14/2022	2,545	64,158	18,609	484	569	198	14,336	485	35,331	101,439		
10	RPE		07000	1		07013	Planner I	Falsh, Jacqueline B. (Temp Exp 09/30/23)	(Vice: NEW FY 2021)	Temporary	KG4(H0)	34,321	8/16/2021		34,321	9,767	484	498	198	14,336	485	25,769	60,000		
11	RPE		07000	1		09049	Accounting Technician II	Vacant	(Vice: A. Risco)	CLT-Permanent	IG4(HA)	0			37,661	10,707	484	546	198	14,336	485	26,767	64,428		
12	RPE		07000	1		10002	Planner III	Gauz, Francesca L.	(Vice: M. Barba)	CLT-Permanent	NG4(HD)	50,044	11/25/2021	2,002	52,046	14,797	484	756	198	14,336	485	31,025	83,110		
13	RPE		07000	1		10002	Program Coordinator III	Vacant	(Vice: M. Barba)	CLT-Permanent	NG4(HA)	40,784			40,784	11,598	484	592	198	14,336	485	27,703	68,487		
14	RPE		07000	1		8		Vacant		CLT-Permanent	NG4(HA)	40,784			40,784	11,598	484	592	198	14,336	485	27,703	68,487		
												784,468												498,101	1,220,659

HBU 08000 - NO LONGER USED - for monthly Housing Services

Guam Housing and Urban Renewal Authority  
FY 2024 Budget  
Staffing Pattern

No.	SALARIES										BENEFITS																
	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y		
Division	COC	HB	Filed	Vacant	Position No.	Position Title	Position	Name of Incumbent	Vice	Appointment	Grade/Step	Salary (Annual)	Last Date	Date of Next	Amount	Subtotal (R+P)	Retirement (Q+R+43%)	Retire (DD)	Social Security (S)	Medicare (T)	Life (U)	Medical (V)	Dental (W)	Total Benefits (R+U+X)	Total Salaries & Benefits (Q+Y)		
<p>HB1 09000-NO LONGER USED - formerly Facilities, Maintenance &amp; Engineering Home Business Unit (10000)</p>																											
<p>COMMUNITY DEVELOPMENT</p>																											
1	CD	---	10000	1	07010	Program Coordinator II	Permanent	Santos, Brandon F.	(Vice: P.A. Peleth- reprogrammed from P-01 to P-01)	CLT-Permanent	MS-3(A)	42,316	3/16/2023	3/16/2024	2,539	44,855	12,752	494	-	650	198	14,336	465	28,916	73,771		
2	CD	---	10000	1	09044	Program Coordinator III	Permanent	Caño, Dominic-Josme M.	(Vice: R.A. Lujan- reprogrammed as per FY 2016 Budget Staffing Plan)	CLT-Permanent	NG-3(F)	48,139	6/5/2021	6/5/2022	2,889	51,016	14,504	494	-	740	198	14,336	465	30,757	81,773		
3	CD	---	10000	1	09045	Program Coordinator III	Permanent	Tedja, Jo Lyn O.	(Vice: A.B. Alagbe)	CLT-Permanent	NG-4(SB)	53,154	7/19/2022	7/19/2023	1,863	55,017	27,013	494	-	1,378	198	14,336	465	43,325	138,322		
4	CD	---	10000	1	09046	Planner II	Permanent		(Vice: J.O. Terfaje)	Vacant	---	-	-	-	-	-	-	494	-	-	198	14,336	465	15,513	15,513		
5	CD	---	10000	1	10033	Program Coordinator I	Temporary	Duenas, Louise F.	(Vice: B.F. Santos)	Temporary	KG-4(A)	32,378	in FY 2020	---	-	32,378	9,265	494	-	469	198	14,336	465	25,198	57,566		
6	CD	---	10000	1	13005	Program Coordinator I	Permanent	Macanilla, Robin L. (Temp-Eup 09/30/23)	(Vice: R.S. Kincho)	Temporary	KG-4(A)	32,378	1/14/2022	---	-	32,378	9,205	494	-	469	198	14,336	465	25,189	57,566		
7	CD	---	10000	1	10034	NEW-CD Manager	Permanent	Vacant	(Vice: New FY 2023)	CLT-Permanent	PG-4(A)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
255,644																											

PUBLIC HOUSING-AMP 1																											
Home Business Unit (11000)																											
No.	Division	COC	HB	Filed	Vacant	Position No.	Position Title	Position	Name of Incumbent	Vice	Appointment	Grade/Step	Salary (Annual)	Last Date	Date of Next	Amount	Subtotal (R+P)	Retirement (Q+R+43%)	Retire (DD)	Social Security (S)	Medicare (T)	Life (U)	Medical (V)	Dental (W)	Total Benefits (R+U+X)	Total Salaries & Benefits (Q+Y)	
1	PH-AMP 1	---	11000	1	05007	Administrative Assistant	Permanent	Lujan, Verma Nagul	(Vice: A.T. Flores- reprogrammed)	Permanent	JG-4(1D)	55,573	3/31/2022	3/31/2023	2,223	57,796	15,431	494	-	838	198	14,336	465	30,733	90,579		
2	PH-AMP 1	---	11000	1	06018	Housing Specialist	Permanent	Blas, Jeanna Rosemarie A.	(Vice: L. Cruz)	Permanent	LG-3(SE)	40,897	5/3/2022	5/3/2023	2,442	43,339	12,264	494	-	626	198	14,336	465	28,423	71,542		
3	PH-AMP 1	---	11000	1	06020	Labrer	Permanent	Pineda, Rey (Temp-Eup 06/30/23)	(Vice: Admin Astro Labrer)	Temporary	RM-3(A)	29,728	10/18/2021	---	-	29,728	8,462	494	-	431	198	14,336	465	24,366	54,124		
4	PH-AMP 1	---	11000	1	09017	Building Maintenance Leader	Permanent	Vacant	(Vice: G.B. Balicho)	Vacant	JND-3(A)	40,519	---	---	-	40,519	11,519	494	-	588	198	14,336	465	27,620	68,138		
5	PH-AMP 1	---	11000	1	09022	Labrer	Permanent	Olarez, Jr., Ricardo C. (Temp-Eup 09/30/2023)	(Vice: E. Acostas)	Temporary	RM-3(A)	28,945	---	---	-	28,945	7,973	494	-	407	198	14,336	465	23,633	51,568		
6	PH-AMP 1	---	11000	1	09031	Maintenance Worker	Permanent	Morales, Julius	(Vice: J.M. Anderson)	CLT-Permanent	HM-3(SE)	45,028	4/27/2022	4/27/2023	2,702	47,730	13,570	494	-	692	198	14,336	465	26,775	77,505		
7	PH-AMP 1	---	11000	1	09036	Data Control Clerk II ***	Permanent	Machin, Mari-Christina A.	(Vice: M.L.T. Fajon)	CLT-Permanent	FG-4(A)	34,821	10/15/2022	10/15/2023	2,089	36,910	10,684	494	-	535	198	14,336	465	26,542	63,452		
8	PH-AMP 1	---	11000	1	11005	Property Site Manager ***	Permanent	Ade, Naisita P.	(Vice: T.S. Mesa)	CLT-Permanent	OH-2(SE)	91,130	10/6/2021	10/6/2022	1,823	92,953	26,405	494	-	1,348	198	14,336	465	43,248	136,240		
9	PH-AMP 1	---	11000	1	11015	Property Site Manager ***	Permanent	Cruz, Macdela O.	(Vice: R. C. Balicho)	Permanent	GG-4(SB)	56,145	1/3/2022	1/3/2023	2,246	58,391	16,601	494	-	847	198	14,336	465	32,961	91,351		
10	PH-AMP 1	---	11000	1	11038	Interview Clerk	Permanent	Sahagun, Ana C. (Temp-Eup 03/31/23)	(Vice: NEW-BOC Res. No. FY 2019/015- reprogrammed from Clerk to Clerk III)	Temporary	GG-4(F)	25,816	9/30/2019	---	-	25,816	7,339	494	-	374	198	14,336	465	23,227	49,043		
11	PH-AMP 1	---	11000	1	11029	Inside C. Lachra	Permanent	Inada, C. Lachra	(Vice: NEW-ED Memo dtd 10/15/2021)	CLT-Permanent	LMD-3(B)	75,027	10/19/2022	10/19/2023	2,251	77,278	21,970	494	-	1,121	198	14,336	465	38,604	115,882		
12	PH-AMP 1	---	11000	1	11101	Labrer	Permanent	Shan, The Alexander (Temp-Eup 09/30/2023)	(Vice: W. Alask)	Temporary	RM-3(A)	28,945	---	---	-	28,945	7,973	494	-	407	198	14,336	465	23,633	51,568		
666,346																											



Guam Housing and Urban Renewal Authority

FY 2024 Budget

Staffing Pattern

A B C D E F G H I J K L M N O P Q R S T U V W X Y

No.	SALARIES				BENEFITS										Total Salaries & Benefits (Q + Y)									
	Division	COC	HB	U	Retire (DD) (\$19.01 x 26 PP) (Q + 1.45%)	Social Security (Q + 6.25%) (Q + 1.45%)	Medicare (Q + 1.45%)	Life (\$7.63 x 26 PP)	Medical (PREMIUM) (\$49.57 x 26 PP)	Dental (PREMIUM) (\$17.43 x 26 PP)	Total Benefits (R Br + X)													
No.	Division	COC	HB	U	Position Title	Position	Name of Incumbent	Vice	Appointment	Grade/Step	Salary (Annual)	Last Date	Date of Next	Amount	Subtotal (M + P)	Retirement (Q + 28.45%)	Retire (DD) (\$19.01 x 26 PP) (Q + 1.45%)	Social Security (Q + 6.25%) (Q + 1.45%)	Medicare (Q + 1.45%)	Life (\$7.63 x 26 PP)	Medical (PREMIUM) (\$49.57 x 26 PP)	Dental (PREMIUM) (\$17.43 x 26 PP)	Total Benefits (R Br + X)	Total Salaries & Benefits (Q + Y)

PUBLIC HOUSING-AMP 4 Home Business Unit (114000)																																	
INCREMENT																																	
No funding in FY 2018																																	
1	PHA-AMP4	---	114000	1	01005	1	Laborer	Permanent	(Vice: T. San Nicolas)	Vacant	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---								
2	PHA-AMP4	---	114000	1	01006	1	Administrative Assistant	Permanent	(Vice: P.R.S. Robledo)	Permanent	JC-1(1B)	54,494	1/22/2023	1/22/2024	2,180	56,674	18,112	494	-	822	198	14,336	485	32,448	89,121								
3	PHA-AMP4	---	114000	1	08017	1	Housing Specialist	Permanent	(Vice: A. S. Sabal)	CLT-Permanent	LG-4(C)	37,655	3/11/2021	3/11/2022	2,296	39,951	11,348	494	-	579	198	14,336	485	27,440	67,394								
4	PHA-AMP4	---	114000	1	09025	1	Maintenance Worker	Permanent	(Vice: M.A.O. Elbo, Porciano Eijala (Temp-Eup))	Temporary	HMS-1(A)	33,315	6/27/2022	---	---	33,315	9,471	494	-	483	198	14,336	485	25,468	58,783								
5	PHA-AMP4	---	114000	1	09026	1	Interviewer/Clerk	Permanent	(Vice: R.L. Ivargal)	Temporary	EG-4(A)	23,165	9/16/2019	---	---	23,165	6,591	494	-	336	198	14,336	485	22,441	45,606								
6	PHA-AMP4	---	114000	1	09029	1	Maintenance Worker	Permanent	(Vice: R.C. Vidali)	Vacant	HMS-1(A)	---	---	---	---	---	---	---	---	---	---	---	---	---	---								
7	PHA-AMP4	---	114000	1	09035	1	Maintenance Worker	Permanent	(Vice: R. Iwanaga)	Permanent	HMS-1(D)	34,314	1/11/2022	10/31/2023	2,059	36,373	10,341	494	-	527	198	14,336	485	26,332	62,704								
8	PHA-AMP4	---	114000	1	09041	1	Maintenance Worker	Permanent	(Vice: M. Raymond A. Macias)	Permanent	HMS-2(C)	54,161	8/23/2022	8/22/2022	4,420	58,581	16,654	494	-	849	198	14,336	485	33,017	91,598								
9	PHA-AMP4	---	114000	1	09043	1	Data Control Clerk II	Permanent	(Vice: S.E. Santos)	F7 2020 position	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---								
10	PHA-AMP4	---	114000	1	11001	1	Program Coordinator II	Permanent	(Vice: J. Joseph Jay)	CLT-Permanent	FG-4(D)	30,114	1/11/2022	1/11/2023	1,907	31,921	9,075	494	-	463	198	14,336	485	25,051	56,972								
11	PHA-AMP4	---	114000	1	11005	1	Interviewer Clerk	Permanent	(Vice: T.D. Robock)	Vacant	M3-1(A)	37,661	---	---	---	37,661	10,707	494	-	546	198	14,336	485	26,767	64,428								
12	PHA-AMP4	---	114000	1	11009	1	Property Site Manager ***	Permanent	(Vice: L. Santos)	Probationary	GG-4(A)	24,897	1/2/2024	---	---	24,897	7,409	494	-	378	198	14,336	485	23,301	48,195								
13	PHA-AMP4	---	114000	1	11017	1	Maintenance Worker	Permanent	(Vice: T.D. Robock)	CLT-Permanent	OH-2(A)	110,665	4/1/2022	4/1/2023	2,213	112,878	32,091	494	-	1,637	198	14,336	485	39,211	152,120								
14	PHA-AMP4	---	114000	1	11018	1	Maintenance Worker	Permanent	(Vice: R.V. Rones)	CLT-Permanent	HMS-2(F)	55,754	10/8/2022	10/5/2023	2,200	57,954	16,465	494	-	841	198	14,336	485	32,839	90,823								
15	PHA-AMP4	---	114000	1	11020	1	Building Maintenance Leader	Permanent	(Vice: S. Alvarez)	reprogrammed from Laborer to Maintenance Wkr ED memo dtd 10/26/2021	HMS-1(D)	34,314	1/11/2022	10/31/2023	2,059	36,373	10,341	494	-	527	198	14,336	485	26,332	62,704								
16	PHA-AMP4	---	114000	1	11022	1	Interviewer Clerk	Permanent	(Vice: P.J. Morales, Jose A. Morales)	CLT-Permanent	JMS-4(B)	54,766	5/17/2023	5/16/2024	2,191	56,956	16,192	494	-	826	198	14,336	485	32,532	89,487								
17	PHA-AMP4	---	114000	1	11023	1	Housing Specialist	Permanent	(Vice: Z.M. Peas)	Vacant	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---								
18	PHA-AMP4	---	114000	1	11025	1	Maintenance Worker	Temporary	(Vice: J.T. Peas)	CLT-Permanent	LG-4(B)	41,894	2/20/2022	2/20/2023	2,514	44,408	12,629	494	-	644	198	14,336	485	28,762	73,190								
19	PHA-AMP4	---	114000	1	11026	1	Clerk III	Temporary	(Vice: D.A. Vega)	Vacant	HMS-1(A)	---	---	---	---	---	---	---	---	---	---	---	---	---	---								
20	PHA-AMP4	---	114000	1	11031	1	Housing Specialist	Temporary	(Vice: N. Baza)	Temporary	EG-4(A)	21,873	5/23/2022	---	---	21,873	6,218	494	-	317	198	14,336	485	22,649	43,522								
21	PHA-AMP4	---	114000	1	11038	1	Building Maintenance Supervisor	Permanent	(Vice: A.A. Sizall)	Temporary	LG-4(A)	34,827	---	---	---	34,827	9,901	494	-	505	198	14,336	485	26,920	60,747								
									(Vice: New FY 2023)	CLT-Permanent	LMS-3(B)	56,064	1/9/2021	9/30/2022	2,143	58,207	16,577	494	-	845	198	14,336	485	31,935	91,143								
															16	5																	
															167,291	508,568																	

PHBU 115000-NOTUSED-Kennedy Public Housing Central Cost Team





Guam Housing and Urban Renewal Authority  
FY 2024 Budget  
Staffing Pattern

No.	Division	COC	NBU	Filled	Vacant	Position No.	Position Title	Position	Name of Incumbent	Vice	Appointment	Grade/Step	Salary (Annual)	INCREMENT		BENEFITS											Total Salaries & Benefits (C+Y)
														Amount	Date of Next	Retire (DD)	Retirement (Q)	Social Security (S)	Medicare (M)	Life (L)	Medical (MED)	Dental (DEN)	Total Benefits (R)				
17	SECB	12000	1			09028	Interviewer/Clerk	Permanent	McCormick, Mark Ray M.	(Vice: R. Talaga)	Probationary	GG4-1(F)	25,816	12/19/2022	12/19/2023	1,546	7,768	484	-	397	198	14,336	485	21,600	51,025		
18	SECB	12000	1			09030	Housing Specialist Supervisor	Permanent	Vacant	(Vice: B. Bernis)	Permanent	NG4-1(F)	76,789	6/16/2022	6/16/2023	2,301	22,663	484	-	1,146	198	14,336	485	38,122	118,122		
19	SECB	12000	1			09002	Interviewer/Clerk	Permanent	Saklan, Lisa A.	(Vice: M.S. Joshua)	Permanent	GG4-1(E)	57,812	12/20/23	12/20/24	2,312	17,093	484	-	872	198	14,336	485	33,479	83,603		
20	SECB	12000	1			09009	Building Inspector (Housing Inspector)	Permanent	Dalton, Robert B.	(Vice: J.O. Gofgan)	CLP-Permanent	JG4-4(F)	37,677	10/19/2022	10/19/2023	2,261	11,264	484	-	579	198	14,336	485	27,447	67,284		
21	SECB	12000	1			09010	Building Inspector (Housing Inspector)	Permanent	Anderson, Jesse M.	(Vice: P.B. Agon)	CLP-Permanent	JG4-6(F)	42,334	10/19/2022	10/19/2023	2,540	12,759	484	-	651	198	14,336	485	28,922	73,799		
22	SECB	12000	1			09011	Building Inspector (Housing Inspector)	Permanent	Vacant	(Vice: N. Perez)	CLP-Permanent	JG4-2(E)	33,213	10/25/2022	10/25/2023	1,993	10,009	484	-	510	198	14,336	485	26,033	61,228		
23	SECB	12000	1			09012	Building Inspector (Housing Inspector)	Permanent	San Agustin, John C.		Permanent	JG4-13(B)	61,229	5/27/2023	5/27/2024	3,674	18,452	484	-	941	198	14,336	485	34,905	99,609		
24	SECB	12000	1			09038	Building Inspector II	Permanent	(No finding)	(Vice: R.W. Hiss)	Vacant	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
25	SECB	12000	1			12003	Interviewer/Clerk	Permanent	Mendiola, Vanessa V.C.	(Vice: P. Padrones)	CLP-Permanent	GG4-1(F)	25,816	12/19/2022	12/19/2023	1,549	7,780	484	-	397	198	14,336	485	23,900	51,025		
26	SECB	12000	1			12014	Clerk II	Permanent	Padrones, Paul Ashley (Temp-Exp 09/30/23)	(Vice: New FY 2023)	Temporary	DG4-2(B)	22,270	9/21/2021	-	-	6,331	484	-	323	198	14,336	485	22,108	44,438		
27	SECB	12000	1			12005	Clerk II	Permanent	Ilon, Nacia A. (Temp-Exp 09/30/23)	(Vice: S.F. Yomo)	Temporary	DG4-2(C)	22,490	4/1/2021	-	-	6,394	484	-	326	198	14,336	485	22,233	44,723		
28	SECB	12000	1			12007	Interviewer/Clerk	Permanent	Gonzales, Erica Ann Camacho	(Vice: D.R. Perez)	CLP-Permanent	GG4-2(B)	31,261	11/25/2022	11/25/2023	1,881	9,445	484	-	482	198	14,336	485	25,443	58,675		
29	SECB	12000	1			12008	Program Coordinator III	Permanent	Baza, Stephen C.	(Vice: P.H. Mesa)	CLP-Permanent	NG4-1(A)	62,096	11/1/2024	11/1/2024	2,483	24,037	484	-	1,226	198	14,336	485	40,777	125,325		
30	SECB	12000	1			12009	Housing Specialist	Permanent	Quenga Jr, Sebastian R.	(Vice: J.M.T. Talaga)	CLP-Permanent	LG4-2(E)	48,470	1/7/2024	1/7/2024	2,998	14,607	484	-	745	198	14,336	485	36,865	82,243		
31	SECB	12000	1			12010	Housing Specialist	Permanent	Debar, Joyben M.	(Vice: M.A. Rivera)	CLP-Permanent	LG4-1(B)	41,884	3/19/2023	3/19/2024	2,514	12,625	484	-	644	198	14,336	485	28,762	73,190		
32	SECB	12000	1			12012	Program Coordinator III	Permanent	Aljandino, Nicole R.	(Vice: T. Cruz - Reprogram)	Probationary	NG4-2(C)	66,320	1/9/2024	1/9/2024	1,990	19,420	484	-	990	198	14,336	485	36,924	104,234		
				25	7											1,466,463									903,588	2,370,870	

Family's eIFs efficiency		Home Business Unit (12000)	
1	SECB	12000	1
2	SECB	12000	1
			2
			0
			117,917

ARCHITECTURAL ENGINEERING

Home Business Unit (12000)																												
1	A/E	13000	1	D1011	Wage Compliance Officer	Permanent	Capella, Sarahina A.	(Vice: D.J.C. Coles)	CLP-Permanent	NG4-1(B)	73,787	3/20/2022	3/20/2024	2,214	76,001	484	-	1,102	198	14,336	485	38,222	114,223					
2	A/E	13000	1	09001	A/E Manager	Permanent	Capal, Reina Lynn S.	(Vice: P. Santos)	Probationary	MG4-1(A)	38,544	1/30/2024	1/30/2024	2,372	41,917	484	-	608	198	14,336	485	28,038	69,955					
																										66,261	184,178	
3	A/E	13000	1	09003	Planner III	Permanent	Perez, Sonny P.	(Vice: A.H. Santos)	CLP-Permanent	RM4-1(A)	123,923	2/5/2022	2/5/2023	2,478	126,401	484	-	1,833	198	14,336	485	53,282	179,684					
4	A/E	13000	1	09004	Planner III	Permanent	Hess, Robert W.	(Vice: A.M. Mangiona)	CLP-Permanent	NG4-2(F)	64,408	11/5/2023	11/5/2023	2,576	66,982	484	-	971	198	14,336	485	36,528	102,510					
5	A/E	13000	1	13007	Program Coordinator III	Permanent	Mangiona, Andrew M.	(Vice: R.T. Gutierrez)	CLP-Permanent	NG4-1(B)	85,369	12/7/2022	12/7/2023	3,449	88,818	484	-	1,288	198	14,336	485	42,052	130,870					
6	A/E	13000	1	13005	Program Coordinator I	Permanent	Santiago, Evin S.	(Vice: R. Talaga)	CLP-Permanent	NG4-2(E)	44,971	3/17/2023	3/17/2023	5,958	50,929	484	-	733	198	14,336	485	36,612	81,141					
7	A/E	13000	1	09014	Engineer III	Permanent	Carole, Maria Cheryl L.	(Vice: C.P. Basant)	Temporary	KG4-1(F)	33,997	-	-	-	33,997	484	-	493	198	14,336	485	26,672	59,669					
8	A/E	13000	1	13001	Construction Inspector III	Permanent	Racual, Michael S.	(Vice: A.A. James)	CLP-Permanent	OM4-2(F)	80,454	10/28/2023	10/28/2023	2,414	82,868	484	-	1,202	198	14,336	485	40,274	123,142					
9	A/E	13000	1	13003	Engineering Technician II	Temporary	Vacant	(Vice: NEW-BOC Res. No. FY(09-099))	Vacant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
10	A/E	13000	1	13004	Engineer II	Permanent	Romanzo, Miguel T. (Temp-E up 09/30/2023)	(Vice: M.A. Tambo)	Vacant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
																											35,913	104,184



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY**  
*Aturidat Ginima Yan Rinueban Suidat Guahan*  
**BOARD OF COMMISSIONERS**  
**Resolution No. FY2023-023**

**Moved by:**

**Seconded by:**

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**RESOLUTION APPROVING THE FISCAL YEAR 2024 OPERATING BUDGETS FOR PUBLIC HOUSING ASSET MANAGEMENT PROJECTS (AMP) GQ001000001, GQ001000002, GQ001000003 AND GQ001000004.**

**WHEREAS,** the Authority and the U.S. Department of Housing and Urban Development (**HUD**) entered into a Consolidated Annual Contributions Contract, ACC Number SF-272 dated March 27, 1967; and

**WHEREAS,** the Authority administers HUD’s Low Rent Public Housing Program, which is subsidized by **HUD**, through its Operating Fund; and

**WHEREAS,** **HUD**, with the implementation of 990.255 of the Operating Fund final rule, requires public housing authorities to implement project-based management, project-based budgeting and project-based accounting, and

**WHEREAS,** the Authority, in anticipation of the aforementioned requirement, has grouped its housing developments into Asset Management Programs (AMPs),

**WHEREAS,** the proposed Fiscal Year 2024 AMP budgeted expenditures are necessary in the efficient and economical operations of the AMPs for the purpose of serving low-income residents; therefore, be it

**RESOLVED,** that the FY 2024 AMP operating budgets for the Authority’s Asset Management Projects GQ001000001, GQ001000002, GQ001000003 and GQ001000004 are hereby approved.

**IN REGULAR BOARD MEETING AT SINAJANA, GUAM – SEPTEMBER 21, 2023  
PASSED BY THE FOLLOWING VOTES:**

**AYES:**

**NAYES:**

**ABSENT:**

**ABSTAINED:**

**I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly adopted by the Guam Housing and Urban Renewal Authority Board of Commissioners on September 21, 2023.**

**(SEAL)**

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**ELIZABETH F. NAPOLI**  
**Secretary / Executive Director**

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY**  
*Aturidat Ginima Yan Rinueban Suidat Guahan*  
**BOARD OF COMMISSIONERS**

**Resolution No. FY2023-024**

**Moved by:**

**Seconded by:**

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**RESOLUTION APPROVING THE FISCAL YEAR 2024 OPERATING AND ADMINISTRATIVE BUDGET.**

**WHEREAS,** the Authority must continue its primary mission to provide safe, decent and sanitary housing to the people of Guam in Fiscal Year 2024; and

**WHEREAS,** the Authority must ensure the continued operation of the Public and Indian Housing, Housing Choice Voucher, Supportive Housing for the Elderly and community development programs; and

**WHEREAS,** the Authority must ensure the continued payment of personnel salaries, benefits and other administrative expenditures for Fiscal Year 2024; and

**WHEREAS,** to allow the Authority the flexibility for addressing situational needs to meet its mission, provide transfer authority of 10% to the Executive Director, within the total budget, and keep the Chairman of the Board apprised of such transfers; therefore be it

**RESOLVED,** that the FY 2024 Operating and Administrative budget is hereby approved.

**IN REGULAR BOARD MEETING AT SINAJANA, GUAM – SEPTEMBER 21, 2023  
PASSED BY THE FOLLOWING VOTES:**

**AYES:**

**NAYES:**

**ABSENT:**

**ABSTAINED:**

**I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly adopted by the Guam Housing and Urban Renewal Authority Board of Commissioners on September 21, 2023.**

(SEAL)

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**ELIZABETH F. NAPOLI**  
**Secretary / Executive Director**



# GHURA

Guam Housing and Urban Renewal Authority  
Aturidat Ginima' Yan Rinueban Siudad Guahan  
117 Bien Venida Avenue, Sinajana, GU 96910  
Phone: (671) 477-9851 · Fax: (671) 300-7565 · TTY: (671) 472-3701  
Website: [www.ghura.org](http://www.ghura.org)



**DATE:** August 8, 2023  
**TO:** Elizabeth F. Napoli, Executive Director  
**FROM:** Training Committee  
Katherine E. Taitano, Chief Planner  
Gina M. Cura, AMP2 Property Site Manager  
Alternate - Philly San Nicolas, AMP4 Property Site Manager  
**SUBJECT:** Off-Island Training Request  
2023 HUD-Section 8 Administrators Meeting  
September 8, 2023; HUD Office, Honolulu, Hawaii

08/10/2023 @ 4:55 pm  
Please proceed with processing this request in accordance with BOC Resolution No. FY 2019-016, for the following reasons:  
1. Next BOC meeting is 9/12/2023  
2. Training is before the next BOC meeting on 9/12 and processing must occur immediately so as not to incur exorbitant air fare and related fees.  
BOC will be notified of travel approval granted under this resolution. (2)

The Committee has reviewed Ms. Norma San Nicolas' request for both Nicole Alejandro and her to attend the subject off-island training.

Total estimated cost for both attendees is this training is \$5,626.

The Committee has evaluated the cost-benefit of this request and has thoroughly reviewed the justification and supporting documents provided by Ms. San Nicolas. This training will improve the monitoring, evaluation and progress, and the quality of services to be delivered to GHURA's Section 8 Housing Choice Voucher Program.

Funding source for this training has been identified: 006. 450. 00. 0. 810. 10. 1

Certifying Officer's Signature: For Inge / Acting Controller  
Frances Danieli, Controller

Training Committee's Recommended Action: [ XX ] Approval [ ] Disapproval

The Training Committee believes that the attendance of Norma San Nicolas and Nicole Alejandro at this meeting will benefit the authority and recommends the approval of this travel/training request.

Katherine E. Taitano, Chief Planner

**Gina Cura**  
Gina M. Cura, AMP2 Property Site Manager

Digitally signed by Gina Cura  
DN: cn=Gina Cura, ou=Guam Housing and Urban Renewal Authority, ou=Public Housing AMP 2, email=ginacura@ghura.org, c=US  
Date: 2023.08.08 10:39:10 +10'00'

Philly San Nicolas  
Philly is a brand of Philly San Nicolas  
2010-2011 & 2012-2013  
2014-2015, 2016-2017, 2018-2019, 2020-2021  
June 2022 for the 2022-23  
Philly San Nicolas, AMP4 Property Site Manager

Concurrence/non-concurrence:  
 I concur with the Committee's Recommendation  
 I do not concur with the Committee's recommendation and approve the subject request.

Elizabeth F. Napoli 08/10/2023  
Elizabeth F. Napoli, Executive Director

GHURA does not discriminate against persons with disabilities.  
The Chief Planner has been designated as Section 504 Coordinator.  
The Coordinator can be contacted at the above address and telephone numbers.

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY  
BOARD OF COMMISSIONERS  
RESOLUTION NO. FY2019-016**

**Moved By: JOSEPH M. LEON GUERRERO      Seconded By: CARL V. DOMINGUEZ**  
**RESOLUTION DELEGATING AUTHORITY TO THE EXECUTIVE DIRECTOR TO APPROVE TRAVEL IN THE EVENT OF AN EMERGENCY OR A LACK OF BOARD QUORUM**

**WHEREAS,** pursuant to Section 5104, Title 12 of the Guam Code Annotated, the Board of Commissioners of the Guam Housing and Urban Renewal Authority (GHURA), is given the right and responsibility to govern and control the operations of the Authority, and to establish policies for its day-to-day operations, and generally to undertake its responsibilities as supreme authority for the Agency; and

**WHEREAS,** the Authority's Travel Policy requires specific advance authorization by the GHURA Board of Commissioners for off-island travel on official Authority business; and

**WHEREAS,** the Board of Commissioners recognizes that in the event of an emergency or a lack of a board quorum, costs for such travel only increase while waiting for the next board meeting to occur; and

**WHEREAS,** most travel requests are planned and approved by the board during the regular budget cycle process; now therefore, be it

**RESOLVED,** that the GHURA Board of Commissioners approves the Delegation of Authority to the Executive Director to approve travel in the event of an emergency or a lack of board quorum; and be it further

**RESOLVED,** the Executive Director shall notify the board at the immediate next meeting of the GHURA Board of Commissioner of the travel request(s) that were granted approval under this Resolution; and be it further

**RESOLVED,** that in the event the Executive Director himself, must also travel, the same delegation of authority and reporting responsibilities shall be extended to the GHURA Deputy Director.

**IN A SCHEDULED BOARD MEETING, SINAJANA, GUAM – JUNE 07, 2019  
PASSED BY THE FOLLOWING VOTES:**

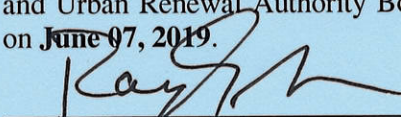
**AYES:** Sabino Flores, Joseph Cameron, Carl Dominguez, George Pereda, Monica Guzman

**NAYES:** NONE

**ABSENT:** Joseph Cameron, Eliza Paulino

**ABSTAINED:** NONE

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly adopted by the Guam Housing and Urban Renewal Authority Board of Commissioners on ~~June 07, 2019~~.

  
\_\_\_\_\_  
**RAY S. TOPASNA**  
Secretary/Executive Director

(SEAL)



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY**

July 24, 2023

**MEMORANDUM**

**TO:** Travel Committee

**VIA:** Elizabeth F. Napoli, Executive Director 

**FROM:** Norma P. San Nicolas, Section 8 Administrator   
Nicole Alejandro, Program Coordinator III 

**SUBJECT: Off-island Travel Request to attend the HUD-Section 8 Administrators' Meeting on September 8, 2023, at the HUD Office in Honolulu**

This memo requests off-island travel to attend the U.S. Department of Housing and Urban Development (HUD) sponsored Section 8 Administrators' Meeting in Honolulu, Hawaii. The meeting will be held at the U.S. Department of Housing and Urban Development Field Office at 1003 Bishop Street, Suite 2100, in Honolulu. The proposed agenda for the meeting is attached.

**Administrators' Meeting and the Proposed Agenda**

The Section 8 Administrators' meeting is a HUD-sponsored annual meeting intended for all Housing Authority Program Administrators to come together as a meeting of the minds to discuss and strategize ways to improve the implementation of the Section 8 Housing Choice Voucher Program. The annual meeting started under the leadership of Michael Flores, Public Housing Director, in May 2009 and continues to carry on with Mr. Jesse Wu. The agenda for the meeting will cover key issues currently impacting the Section 8 HCV Program and ongoing discussions among the different housing authorities and HUD. These issues include:

- *Fair Housing:* As advocates and protectors of the clients we serve, it is our responsibility to ensure we continuously avail ourselves of the most updated policies in Fair Housing and ensure that we are not violators of the rights of those we serve. The meeting will cover updated fair housing policies that will be shared with the staff and our participants.
- *Fraud in the HCV Program:* Fraud and abuse occur when families or property owners intentionally fail to report required information or incorrect information to obtain benefits to which they are not entitled. An expert to discuss the detection of fraud and abuse is included in the agenda. An OIG presenter will train Administrators to recognize the difference between unintentional and intentional misreporting and focus on cases of deliberate misreporting of information to obtain financial benefits.
- *Stability Vouchers:* Jesse Wu is scheduled to discuss stability vouchers, particularly for PHAs awarded stability vouchers.

- *HUD Dashboards:* The Housing Choice Voucher (HCV) Data Dashboard (dashboard) shows budget and leasing trends, reserve balances, program admissions and attrition, per-unit cost, and leasing potential for the program nationally and allows the user to drill down to the state and PHA-level. The dashboard also provides a current snapshot of utilization for the PHA, updated monthly. Discussion regarding the maintenance of the data used for the dashboard will likely center on the Voucher Management System and the Two-Year-Tool that PHAs used to project and track the utilization of vouchers and the importance of how PHAs can accurately track and report their voucher activities.
- *VMS:* HUD will cover an overview of the Voucher Management Systems, including how it impacts the funding PHA receives annually. The overview will include the importance of accurate reporting and updates to include new voucher programs, such as the EHV Program and Mainstream vouchers.
- *Program updates, utilization reviews, and best practices about occupancies:* The different PHAs will share vital information regarding the various voucher programs on what works and does not. This session aims to brainstorm ways to bring up the lease-up rate for our region.
- *PHA-led discussions:* HUD will yield time for PHAs to discuss topics that are currently or will impact each housing authority nationwide, such as the new inspection requirements under the National Standards for the Physical Inspection of Real Estate (NSPIRE), the Emergency Housing Voucher Program (EHVP); how to improve relations with property owners and the Continuum of Care (CoC) referring organizations.

The annual Administrators' meetings have since accomplished several things: (1) it allowed housing authorities to discuss issues about eliminating homelessness, (2) it allowed PHAs to learn various effective techniques in implementing the Housing Choice Voucher Program, including maintaining the lease-up rate; and (3) it allowed Administrators to set common goals to improve the delivery of services under the Section 8 Program. As a result of the annual meetings, PHA has since seen many improvements, including the introduction of the Two-Year-Tool (projection tool), the VMS Program, the HUD Two-Year-Tool, and the Section 8 Dashboard.

### **Breakdown cost for each Traveler**

The estimated cost per Traveler, based on the 2023 U.S. government per diem table, is as follows:

<b>ITEM</b>	<b>Norma San Nicolas</b>	<b>Nicole Alejandro</b>
Airfare (lowest fare as of 7/18/2023)	<b>\$1,905</b>	<b>\$1,905</b>
Lodging (2 nights and one day)	<b>\$404</b>	<b>\$404</b>
Meals & Incidentals (3 days)	<b>\$471</b>	<b>\$471</b>
Hotel Room Taxes (10.25% per day x 2 days)	<b>\$41</b>	<b>\$41</b>
Taxi service	<b>\$72</b>	
<b>TOTAL</b>	<b>\$2,893</b>	<b>\$2,821</b>



**Cost-benefit analysis:**

In weighing the cost of attending the HUD-sponsored Administrators' meeting versus not attending may be summed up as follows:

1. The Administrators' meeting is designed to bring different experts to the table to share what works and what does not. Face-to-face discussion with other administrators promotes effective communication engagement and motivation. Participants can ask questions, share opinions, and participate in the discussion, encouraging productive outcomes. The importance of the meeting can mean the effective leasing of GHURA's 2,718 vouchers. Every voucher leased is an administrative fee earned for GHURA. Understanding how to overcome obstacles that each PHA faces is important, and it can only be achieved through effective communication with others who have experienced it.
2. GHURA's Section 8 Program is currently performing above the national standards in leasing its authorized vouchers. It would be valuable to get first-hand advice on how to maintain the current performance level and to receive advice on other ways to obtain additional vouchers to help families currently on the HCV waitlist. Every additional voucher GHURA can get could bring \$18,000 to \$20,000 per voucher annually to the agency.
3. Engaging with other Administrators fosters not only diversity, but it also exposes participants to gaining new perspectives and new ideas to surface and shared among the different agencies. By participating in the 2023 Annual Administrators' meeting, it will continue to stimulate knowledge sharing and cost-effective training necessary for housing authorities to improve their implementation of the HCV Program.

In sum, Ms. Alejandro and I look forward to your favorable review of this travel request. Attending the Administrator's meeting would only be in the authority's best interest to gain valuable information for the opportunity to improve implementation of the Housing Choice Voucher Program. Thank you.