



**BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
12:00 P.M., October 24, 2023
GHURA's Main Office (via Zoom)
1st floor, Conference Room, Sinajana
AGENDA**

I. ROLL CALL	
II. BOARD MEETING PUBLIC ANNOUNCEMENTS	
1 st Printing – Tuesday, October 17, 2023	
2 nd Printing – Sunday, October 22, 2023	
III. APPROVAL OF PREVIOUS BOARD MINUTES – September 21, 2023	
	PAGE (S)
IV. NEW BUSINESS	
1. Intent of Award	1 - 4
IFB#GHURA-23-18; Railing Replacement of Twelve GHURA 83 Units	
2. Intent of Award	5 - 8
IFB#GHURA-23-19; Sinajana Arts Center Concrete Sidewalk	
3. Intent of Award	9 - 12
IFB#GHURA-23-20; Website Maintenance and Development	
4. IFB#GHURA-23-16; Renovation and Up-grade of Basketball Court, Toto Gardens Discussion	
5. IFB#GHURA-23-CDBG-GPDESS; Guam Police Division Eastern Sub Station Discussion	
V. OLD BUSINESS	
1. Summary of Executive Director, Board Evaluations	13 - 48
2. Change Order #2	
IFB#GHURA-09-26-2019-CDBG; Construction of a Lighthouse Recovery Center for Women in Tiyan, Guam	
VI. CORRESPONDENCE AND REPORTS	
1. FY2022 Audit Report	48 - 180
VII. EXECUTIVE DIRECTOR'S REPORT	
1. Project Updates	
2. Division Updates	
a. Capital Fund Program	181
b. A/E Division	

VIII. GENERAL DISCUSSION / ANNOUNCEMENTS

1. Next proposed scheduled Board Meeting: Tuesday, November 14, 2023
@ 12:00 p.m.

IX. ADJOURNMENT

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LUJAN & WOLFF, LLP

Attorneys at Law
 Suite 300, DNA Building
 238 Archbishop Flores Street
 Hagatna, Guam 96910
 Telephone (671) 477-8064/5
 Facsimile (671) 477-5297

Attorneys for Petitioner
 Pauline San Nicolas Gumataotao

IN THE SUPERIOR COURT OF GUAM

IN THE MATTER OF THE ESTATE

OF

PETER PEREZ ROSARIO,
 Decedent.

PROBATE CASE NO. PR0232-21

SECOND AMENDED NOTICE OF HEARING

THIS NOTICE IS REQUIRED BY LAW. YOU ARE NOT REQUIRED TO APPEAR IN COURT UNLESS YOU DESIRE.

1. **NOTICE IS HEREBY GIVEN** that Gregory Robert Rosario has filed a Petition for Letters of Administration.

2. A hearing on the petition will be heard on **Wednesday, October 25, 2023, at 11:20 a.m.**

3. To attend or to participate in the hearing, you may appear in person at the Guam Judicial Center, appear remotely at <https://guamcourts-org.zoom.us> and enter Meeting ID: **864 4387 2213** and Passcode: **JEMI**, or call into the courtroom at **671-300-6703** at the designated hearing time. For connectivity issues, you may contact Jannette Samson at (671) 475-0141 or email jsamson@guamcourts.gov.

Dated : October 5, 2023

SOPHIA SANTOS DIAZ

Clerk of Court, Superior Court of Guam
 By: /s/ Alice B. Mendoza
 Chamber/Courtroom Clerk



GHURA

Guam Housing and Urban Renewal Authority
 Aturidat Ginima' Yan Rinueban Siudad Guahan

117 Bien Venida Avenue, Sinajana, GU 96910
 Phone: (671) 477-9851 · Fax: (671) 300-7565 · TTY: (671) 472-3701
 Website: www.ghura.org



Joshua F. Tenorio
 Lieutenant Governor of Guam

Board of Commissioners Meeting
Tuesday, October 24, 2023 at 12:00 PM.
This meeting is open to the public via Zoom.

Topic: GHURA BOC Meeting, Tuesday, October 24, 2023 @ 12:00P.M.

Time: Oct 24, 2023 12:00 PM Guam, Port Moresby

Join Zoom Meeting:

<https://us06web.zoom.us/j/81304518234?pwd=bbaISAM1f6Pcn0rUSwi4wNgWomJ8FT.1>

Meeting ID: 813 0451 8234 • Passcode: 053450

Watch Youtube Live Stream: <https://www.youtube.com/channel/UCGqKWU0k0mT0FOLyn48ULag>

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- I. ROLL CALL
- II. BOARD MEETING PUBLIC ANNOUNCEMENTS
- III. APPROVAL OF PREVIOUS BOARD MINUTES – September 21, 2023
- IV. NEW BUSINESS
 1. Intent of Award for IFB#GHURA-23-18; Railing Replacement of Twelve GHURA 83 Units
 2. Intent of Award for IFB#GHURA-23-19; Sinajana Arts Center Concrete Sidewalk
 3. Intent of Award for IFB#GHURA-23-20; Website Maintenance and Development
 4. IFB#GHURA-23-16; Renovation and Up-grade of Basketball Court, Toto Gardens Discussion
 5. IFB#GHURA-23-CDBG-GPDESS; Guam Police Division Eastern Sub Station Discussion
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 1. Summary of Executive Director, Board Evaluations
 2. Change Order #2 for IFB#GHURA-09-26-2019-CDBG; Construction of a Lighthouse Recovery Center for Women in Tiyan, Guam
- VI. CORRESPONDENCE AND REPORTS
 1. FY2022 Audit Report
- VII. EXECUTIVE DIRECTOR'S REPORT
 1. Project Updates
 2. Division Updates
 - a. Capital Fund Program
 - b. A/E Division
- VIII. GENERAL DISCUSSION / ANNOUNCEMENTS
 1. Next proposed scheduled Board Meeting – Tuesday, November 14, 2023 @ 12:00 p.m.
- IX. ADJOURNMENT

The complete Board packet may be viewed on our website at www.ghura.org.

For more information, please contact Audrey Aguon at 475-1378 and for special accommodations, please contact Chief Planner – Designated Section 504 / ADA Coordinator at 475-1322 or TTY 472-3701.

This advertisement was paid for by GHURA



Chamoru Land Trust Commission

(Kumision Inangokkon Tano' CHamoru)



Chamoru Land Trust Commission Regular Board Meeting

Thursday, October 19, 2023 at 1:00PM

Chamoru Land Trust Conference Room, 590 S. Marine Corp Drive ITC Building, Suite 223, 2nd Floor Tamuning, Guam.

Public Comments may be made at dlc.admin@cltc.guam.gov To view the meeting virtually, log on to GovGuam Live-YouTube or CLTC's Facebook page or Google Meet joining info Video call link: meet.google.com/ney-cyd-w-rgv

Public Notice: The Guam Daily Post on October 12, 2023 and October 17, 2023 Government of Guam Public Notice Portal, CLTC's Facebook Page, and on CLTC's website at <https://dlm.guam.gov/chamoru-land-trust-commission/>

REGULAR MEETING AGENDA

- I. Call to Order – Certification of a Quorum Present
- II. Certification – Public Notice Requirements
 - a. Guam Daily Post (10/12/2023 and 10/17/2023)
 - b. Guam Public Notice Website (<https://notices.guam.gov>)
- III. Approval of Minutes
 - a. Regular Board Meeting August 30, 2023
- IV. Correspondence
 - a. Email received on September 25, 2023 from Department of Public Health regarding Cannabis friendly event – "Prutehi I Amot Miyu" on September 30, 2023 at Sagan Kotturan CHamoru (SKC)
 - b. Email received on September 25, 2023 from the Office of Senator Joe San Agustin on Draft Legislation re: Guam International Country Club (GICC)
 - c. Email received on September 26, 2023 from Guam Waterworks Authority (GWA) regarding Potential Grant Opportunity: Tank and Waterline Agat Umatac
 - d. Email received on September 26, 2023 from Mr. Joey Crisostomo regarding progress on License Agreement
- V. Administrative Director's Report – Discussion and/or Action
 - a. Public Hearing Bill 16-37 – Solicit competitive bids for mass grading and mineral extraction of a portion of Lot 5412, Mangilao
 - b. Public Hearing Bill 177-37 – Establishing the aggregate amount ensured to Chamoru Land Trust Commission for the beneficiary loan guarantee fund.
 - c. Document No. 37GL-23-0987 – Office of the Governor- Appointment and Supporting Documents for Jeffrey John P. Ibanez, Member, CHamoru Land Trust Commission.
- VI. Old Business – Discussion and/or Action
 - a. Continuation of Loan Guarantee Request for Board Action from October 12, 2023 Special Meeting
 1. Eric John Naputi Delfin
 2. Ted R. Cruz
 3. Shirley Pangelinan Gagan
 4. Philbert John Flores
 5. Jonathan Blas Samiliano
 6. Clarissa Ignacio Tudela
- VII. New Business – Discussion and/or Action
 - a. Additional Loan Guarantee Requests
 1. Jose Chargualaf Quinata
 2. Billy P. Cruz
 3. James Roland Mathis
 4. Pauline Therese T. Acosta
 - b. Constituent Matters
 1. Alicia Hualde (AKA Alicia Mendoza) - Ratify Lease Agreement; Relocation; Transfer of Lease Agreement
 2. Eric Naputi Delfin – Approval to Build
 3. Bernie Ranque – Qualifications, Emergency Transfer of Lease
- VIII. Legal Counsel – Discussion and/or Action
- IX. Public Comment(s)
- X. Announcement(s)
- XI. Next Meeting – Thursday, November 16, 2023 at 1:00PM, CLTC Conference Room, Suite 223, 2nd Floor, ITC Building, Tamuning, Guam

In compliance with the Americans with Disabilities Act, individuals requiring special accommodations or services should contact Dexter Tan, (671) 300-3296 x204 email; dexter.tan@cltc.guam.gov

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JOB OPENING

Openings for Civil Engineer with AIC International, Inc. in Agat, GU
Min Reqs: Bach deg in Civil Engrg or Civil Engrg Technology (may be foreign educ equiv); 1 yr of exp as a Civil Engr or Civil Engr (any job title); 9 months using AutoCAD; and 9 months using Microsoft Project, Microsoft Excel or Primavera project management software. Anlyz survey rpts, maps, const blprnts & drwns, & specif. for projects to plan the construction methodologies. Assist with projects' const. scheduling. Inspects proj sites to monitor prog and ensure conformance w/ the plans, specs, safety standards & quality control assurance. Performs work at company's job sites on GU. Send CV by mail to P. O. Box DR, Hagatna, Guam 96932 or email to vanessa@aicconstruction.com. Verif of qualifs req upon request.

**GHURA**

Guam Housing and Urban Renewal Authority
Aturidat Ginima' Yan Rinueban Siudat Guahan
117 Bien Venida Avenue, Sinajana, GU 96910
Phone: (671) 477-9851 • Fax: (671) 300-7565 • TTY: (671) 472-3701
Website: www.ghura.org



Board of Commissioners Meeting
Tuesday, October 24, 2023 at 12:00 PM.
This meeting is open to the public via Zoom.

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Time: Oct 24, 2023 12:00 PM Guam, Port Moresby

Join Zoom Meeting:
<https://us06web.zoom.us/j/81304518234?pwd=bbaISAM1f6PcnOrUSwi4wNgWomJ8fT.1>
Meeting ID: 813 0451 8234 • Passcode: 053450
Watch Youtube Live Stream: <https://www.youtube.com/channel/UCGqKWU0kOmT0FOLYn48ULag>

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**NORTHERN GUAM SOIL AND WATER CONSERVATION DISTRICT BOARD****BOARD & PARTNERS MEETING - NORTHERN DISTRICT**

Tuesday, October 24, 2023 - 4PM

UOG College of Natural & Applied Sciences Bldg., Room 104

Agenda

- | | |
|---|---|
| <ol style="list-style-type: none"> I. Call to Order II. Roll Call III. Reading of Last Meeting Minutes IV. Officers' Report <ul style="list-style-type: none"> • District Chair's Report • Treasurer's Report V. Partner's Reports VI. Old Business <ul style="list-style-type: none"> • RREA Project Update • 2025 Agricultural Census Update • Federal & NACD Grants | <ol style="list-style-type: none"> VII. New Business <ul style="list-style-type: none"> • FY2023 Budget • Farm Labor Stabilization and Protection Pilot Program (FLSP) • Congressional HR Bill 4700 Districts Response to Unfair Shipping Practices VIII. Miscellaneous Matters IX. Next Meeting: <ul style="list-style-type: none"> • Regular Board Meeting: November 7, 2023 • Joint Region Meeting: Tentative for November X. Adjournment |
|---|---|

For Zoom Meeting details or Special Accommodations, feel free to contact us!

NOTICE OF AVAILABILITY**DEPARTMENT OF DEFENSE****DEPARTMENT OF THE NAVY****FINDING OF NO SIGNIFICANT IMPACT FOR****FIREFIGHTER TRAINING FACILITY****MARINE CORPS BASE CAMP BLAZ, FINEGAYAN, GUAM**

Pursuant to the Council on Environmental Quality Regulations implementing the National Environmental Policy Act (NEPA), the United States Department of the Navy (the Navy) gives notice of availability of its Finding of No Significant Impact (FONSI) for the proposed construction and operation of a Firefighter Training Facility (FTF) at Marine Corps Base Camp Blaz, Finegayan, Guam. The Navy has determined the project would result in less than significant impacts on the quality of the human or natural environment. The Final Environmental Assessment (EA) provides analyses of the environmental consequences of the action.

The Final EA and FONSI are available for review and download at the following website: <https://pacific.navfac.navy.mil/About-Us/National-Environmental-Policy-Act-NEPA-Information/>. Hard copies of the Final EA and FONSI are available for review at the Dededo Public Library and the University of Guam Robert F. Kennedy Library.

For additional information please contact: ATTN: EV21 Project Mgr., Firefighter Training Facility EA, Naval Facilities Engineering Systems Command Pacific, 258 Makalapa Drive, Suite 100 Joint Base Pearl Harbor-Hickam, HI 96860-3134, or by email: GuamFTF@hhf.com.

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THE GUAM
DAILY POST



**BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
12:00 P.M., September 21, 2023
GHURA's Main Office (via Zoom)
1st floor, Conference Room, Sinajana
AGENDA**

I. CALL TO ORDER

After notice was duly given, pursuant to the Open Government Law of Guam and the Bylaws of the Authority, the Board of Commissioners' regularly scheduled board meeting was called to order at **12:03P.M., Thursday, September 21, 2023** at the GHURA Sinajana Main Office, 1st floor Conference room, by Vice Chairman Sanches. He indicated that **4** members of the Board of Commissioners were present, representing a quorum and that the meeting would proceed as scheduled.

Viewed virtually via	Zoom: https://us06web.zoom.us/j/81304518234?pwd=bbaISAM1f6PcnOrUSwi4wNgWomJ8fT.1 YouTube: https://www.youtube.com/channel/UCGqKWU0kOmT0FOLYn48ULag		
BOC Commissioners Attendance	Dr. John Rivera, Chairman Nate Sanchez, Vice Chairman Frank Ishizaki, Commissioner Anisia Delia, Commissioner Emilia Rice, Commissioner Karl Corpus, Resident Commissioner	Virtual <input type="checkbox"/> Virtual <input type="checkbox"/> Virtual <input type="checkbox"/> Virtual <input type="checkbox"/> Virtual <input type="checkbox"/> Virtual <input type="checkbox"/>	In-Person <input type="checkbox"/> In-Person <input checked="" type="checkbox"/> In-Person <input type="checkbox"/> In-Person <input checked="" type="checkbox"/> In-Person <input checked="" type="checkbox"/> In-Person <input checked="" type="checkbox"/>
GHURA Staff	Elizabeth F. Napoli, Executive Director <input checked="" type="checkbox"/> Fernando B. Esteves, Deputy Director <input checked="" type="checkbox"/> Audrey Aguon, Special Assistant <input checked="" type="checkbox"/> Frances Danieli, Controller <input type="checkbox"/> Katherine Taitano, RP&E Chief Planner <input checked="" type="checkbox"/> Dr. Kimberly Bersamin, HR Administrator <input checked="" type="checkbox"/> Antonio Camacho, Procurement SMA Pearly Mendiola, GT Manager <input type="checkbox"/> Nicole Alejandro <input type="checkbox"/> Michael Racuyal <input checked="" type="checkbox"/>	Julie Lujan, MIS Administrator <input type="checkbox"/> Sonny Perez, AE Manager <input checked="" type="checkbox"/> Norma San Nicolas <input checked="" type="checkbox"/> Narcissa Ada, AMP1 Manager <input type="checkbox"/> Gina Cura, AMP2 Manager <input type="checkbox"/> Patrick Bamba, AMP3 Manager Philomena San Nicolas, AMP4 Manager Jolyn Terlaje <input type="checkbox"/> Miguel Fernandez <input checked="" type="checkbox"/> Ervin Santiago <input checked="" type="checkbox"/>	
Legal Counsel	Eliseo M. Florig, GHURA's Legal Counsel <input checked="" type="checkbox"/>		
Public	None		

II. BOARD MEETING PUBLIC ANNOUNCEMENTS

1st Printing – Tuesday, September 14, 2023

2nd Printing – Sunday, September 19, 2023

ACKNOWLEDGED BY VICE CHAIRMAN SANCHEZ

III. Approval of Previous Board Minutes: GHURA BOC Mtg. Minutes, August 8, 2023

[134/23] Commissioner Delia moved to approve the board meeting minutes of August 8, 2023, subject to corrections. Commissioner Corpus seconded the motion. There were no objections. Motion passed unanimously.

IV. New Business:

AGENDA ITEM	DISCUSSION	ACTION
1. Resolution No. FY2023-021- Resolution approving the Above-Step Recruitment for the Accountant I Position (FISCAL Division)	<p>[135/23] Executive Director Napoli stated the following:</p> <ul style="list-style-type: none">• Director Napoli read Resolution No. FY2023-021, page 1 of 101 in the September 21, 2023 GHURA BOC packet.• She stated that Dr. Bersamin, HR administrator and Mrs. Frances Danieli, GHURA Controller, were available for questions from the board.• Dr. Bersamin added that she had thoroughly examined the above-step recruitment requirements and is supportive of Ms. Sunny Eun Cho's above-step recruitment.• Mrs. Frances Danieli, Controller, stated that Ms. Sunny Eun Cho's has excellent work ethic and agreed with HR's recommendation to approve the above-step recruitment of Ms. Sunny Eun Cho. <p>Commissioner Delia inquired about whether this position was brought to the board for approval in the past. Dr. Bersamin confirmed this as the position had been recently vacated. She added that GHURA does plan to report to the board, as requested, to discuss the re-evaluation of GHURA's pay scale. As a team, they continue to balance the fiscal responsibility, as well as the HR responsibility in trying to keep up the pace with recruiting and tracking of the various positions.</p>	

AGENDA ITEM	DISCUSSION	ACTION
	<p>Deputy Director Esteves indicated that the resolution's Resolved clause should read Above-Step Recruitment and not Above-Step Requirements.</p> <p>There were no further discussions.</p>	<p>[136/23] Commissioner Delia moved to approve Resolution No. FY2023-021, Resolution approving the Above-Step recruitment for the Accountant I position to Ms. Sunny Eun Cho, Accountant I at the pay grade Level LG4-5(D), \$45,287 pa; \$21.77 p/hr. Commissioner Corpus seconded the motion. There were no objections by the other board members. Motion passed unanimously.</p>
<p>2. Resolution No. FY2023-022-Resolution amending the Public Housing (Property Site Manager) Pay Schedule</p>	<p>[137/23] Executive Director Napoli stated the following:</p> <ul style="list-style-type: none"> • Executive Director Napoli read Resolution No. FY2023-022, the resolution amending the public housing (Property Site Manager) Pay Schedule, page 4 of 101 in the GHURA BOC packet. • She stated that the executive management respectfully requested that the Board of Commissioners amend the public housing, property site managers pay schedule to read the 2023 pay schedule for housing management personnel attached, which included an implementation slotting that addresses internal equity issues and or for incumbent managers who fall below the new starting pay. • Director Napoli added that Dr. Kim Bersamin, HR Administrator and Deputy Director Esteves were available for questions from the board. 	

AGENDA ITEM	DISCUSSION	ACTION
	<p>Commissioner Delia inquired about whether this item had been brought before the board in the past.</p> <p>Dr. Bersamin stated that in 2020, the late Director Topasna and she had gone before the board requesting an increase to the starting pay for the Property Site Managers due to the increase in the level of the duties and responsibilities. That amendment was approved by the board. The second part of that plan included new positions that were created. GHURA had met the disclosures and filings with the legislature and DOA, she stated that GHURA is now ready to move on to the new pay schedule for Pay Grade P. She respectfully requested that the board approve Pay Grade P in order for GHURA to implement the amendments and creations respectfully.</p> <p>Deputy Director Esteves added that Dr. Bersamin had to evaluate the two positions and apply the Hay Methodology to determine the pay schedule. Based on the position description, credibility and responsibility, technical know how and problem solving, the Hay Methodology formula came up the Pay Grade P.</p> <p>There were no further questions.</p>	<p>[138/23] Commissioner Delia moved to approve Resolution No. FY2023-022, amending the Public Housing (Property Site Manager) Pay Schedule. Commissioner Rice seconded the motion. There were no objections. Motion passed unanimously.</p>
<p>3. Intent of Award-IFB#GHURA-23-CDBG-GPDES; Guam Police Division Eastern Sub Station</p>	<p>[139/23] Executive Director Napoli stated the following:</p> <ul style="list-style-type: none"> • Director Napoli read the Intent of Award, IFB#GHURA-23-02-CDBG-GPDESS GUAM Police Division Eastern Sub-Station, pages 7-8 of 101 in the September 21, 2023 BOC packet. • Based on AE Staff's review and determination, GHURA is requesting approval from the board to issue the contract to IAN Corporation for the total amount of \$4,171,892.00. • Funding is available under the CDBG program. 	

AGENDA ITEM	DISCUSSION	ACTION
	<p>Vice Chairman Sanchez inquired about possible reasons that the other contractors were unable to complete the addendums. Deputy Director Esteves stated that the (3) contractors were responsive in that they acknowledged the addendum, but not responsible in fulfilling the requirements of the addendum. The contractors did not fulfill the response requirements to be considered responsive and responsible. GHURA is holding contractors to account much more so that timelines are being met and GHURA is getting the best value for the money.</p> <p>Commissioner Rice expressed her concerns with IAN Construction's Workman's Compensation expiring on December 31, 2023 and how it would affect the project in terms of compliance with regulations and guidelines. She requested that Mr. Ervin Santiago, Wage and Compliance Officer, stay on top the issue.</p> <p>There were no further discussions.</p>	<p>[140/23] Commissioner Corpus moved to approve Intent of Award-IFB#GHURA-23-CDBG-GPDESS; Guam Police Division Eastern Sub Station at \$4,171,892.00. Commissioner Delia seconded the motion. There no objections. The motion passed unanimously.</p>
<p>4. Intent of Award-IFB#GHURA-23-16; Renovation and up-grade of Basketball Court, Toto Gardens</p>	<p>[141/23] Executive Director Napoli stated the following:</p> <ul style="list-style-type: none"> • Executive Director Napoli read Intent of Award-IFB#GHURA-23-16; Renovation and up-grade of Basketball Court, Toto Gardens, page 14-17 of 101 in the September 21, 2023 BOC packet. • Based on AE's staff's Review and determination, GHURA is requesting approval to issue the contract to Surface Solution for the total amount of \$694,000. • Funding available under the Capital Fund Program 	

AGENDA ITEM	DISCUSSION	ACTION
	<p>Vice Chairman Sanchez inquired about the project's estimated completion date. Mr. Sonny Perez, AE Manager, stated that the project should take about eight months.</p> <p>There were no further discussions.</p>	<p>[142/23] Commissioner Delia moved to approve Intent of Award-IFB#GHURA-23-16; Renovation and up-grade of Basketball Court, Toto Gardens to Surface Solutions in the amount of \$694,000. Commissioner Corpus seconded the motion. There were no objections. The motion passed unanimously.</p>
<p>5. Summary of Deputy Director, Board Evaluations</p>	<p>[143/23] Executive Director Napoli deferred to Dr. Kim Bersamin, HR Administrator.</p> <ul style="list-style-type: none"> • Dr. Bersamin read the summary of the Performance Evaluation of Deputy Director Esteves for the review period of August 20, 2022 to August 21, 2023 representing a 12-month Annual Review period for the salary increment. • Pursuant to the board statute of July 18, 2019, each board member will evaluate and submit ratings to HR to be compiled and reported back to the board. • Mr. Esteves was evaluated on (13) factors: Leadership, Strategic Planning, Communicates Vision and Direction, Champions Innovation, Promotes Ethics, Builds Relationships, Decision Making, Leads Change, Inspires and Directs Action, Promotes Diversity, Accountability/Fiscal/Fiduciary Responsibility, Business Acumen, Effective Operation & Maintenance of HUD Plans and Projects. • Mr. Esteves earned an Outstanding evaluation rating. • As a result of the overall Performance evaluation rating of Outstanding this will equate to a 2% salary increment, 	<p>[144/23] Commissioner Delia moved to adopt the summary of Deputy Director Esteves's Performance Evaluation and that his increment effective September 21, 2023. Commissioner Corpus seconded. There were no objections. Motion passed unanimously.</p>

AGENDA ITEM	DISCUSSION	ACTION
	pursuant to the GHURA board rules and regulations.	
6. Summary of Executive Director, Board Evaluations	[145/23] Dr. Kim Bersamin indicated that she would like to afford Executive Director Napoli the opportunity to review and comment on her Performance Evaluation. She requested to table item #6, the Summary of the Executive Director, Board Evaluation.	[146/23] Vice Chairman Sanchez acknowledged Dr. Bersamin's request to table Item #6, Summary of Executive Director, Board Evaluations
7. Resolution No. FY2023- 023 Resolution approving the FY2024 Operating Budgets for Public Housing Asset Management Projects (AMP) GQ001000001, GQ001000002, GQ001000003, GQ001000004	<p>[147/23] Executive Director Napoli read Resolution No. FY2023- Resolution approving the FY2024 Operating Budgets for Public Housing Asset Management Projects (AMP) GQ001000001, GQ001000002, GQ001000003, GQ001000004, page 95 of 101 in the September 21, 2023 board packet.</p> <p>Commissioner Delia inquired about why the budget for FY2023 for some sections in Public Housing the budget was increased. Deputy Director Esteves stated that GHURA did an operational analysis due to occupancy issues and the analysis indicated that across all the AMPs, additional staff was needed, such as the addition of Interviewer Clerks. As positions were filled, occupancy numbers began to increase.</p> <p>He added that many of the numbers indicated in the budget are locked in and GHURA mainly focuses on efficiency.</p> <p>Deputy Director deferred to Mr. Eliseo Florig, legal counsel, to clarify whether the board has the ability to amend the budget. Mr. Florig stated that if the board determines a need to amend the budget, they may.</p> <p>There was no further discussion.</p>	[148/23] Commissioner Delia moved to approve Resolution No. FY2023- 023 Resolution approving the FY2024 Operating Budgets for Public Housing Asset Management Projects (AMP) GQ001000001, GQ001000002, GQ001000003, GQ001000004. Commissioner Corpus seconded the motion. There were no objections. Motion passed unanimously.
8. Resolution FY2023-024-Resolution approving the FY2024 Operating and Administrative Budget	[149/23] Executive Director Napoli read Resolution FY2023-024-Resolution approving the FY2024 Operating and Administrative Budget, page 96 of 101 in the September 21, 2023 board packet.	[150/23] Commissioner Corpus to approve Resolution FY2023-024-Resolution approving the FY2024 Operating and Administrative Budget. Commissioner Delia seconded the motion. There were no objections. Motion passed unanimously.

AGENDA ITEM	DISCUSSION	ACTION
V. OLD BUSINESS		
1. Change Order #2-IFB#GHURA-09-26-2019-CDBG; Construction of the Lighthouse Recovery Center for Women in Tiyan, Guam	[151/23] Executive Director Napoli requested to table Old Business item #1 until the next scheduled board meeting.	[152/23] Vice Chairman Sanchez acknowledged the request to table Change Order #2 for the next board meeting.
2. Resolution No. FY2023-TA-001-Ratification of Resolution authorizing travel for attendance in the HUD-Sponsored Section 8 Administrator's Meeting in Honolulu, Hawaii on September 8, 2023.	<p>[153/23] Executive Director Napoli deferred to Dr. Bersamin regarding the training report.</p> <ul style="list-style-type: none"> • GHURA is looking into amending the travel policy and bringing it before the board for review. • Currently a training committee must review any type of travel resulting in time delays and other inefficiencies. • For this particular request, the item was tabled for the next scheduled board meeting. • The next meeting was held after the training date. • Director Napoli executed Board Resolution FY2019-016, delegating authority to the Executive Director to approve travel in the event of an emergency or lack of a board quorum. 	
VI. Executive Director's Report 1. Project Updates	<p>[154/23] Executive Director Napoli indicated that an update on the Women's Treatment Center will be presented by Mr. Sonny Perez, AE Manager.</p> <ul style="list-style-type: none"> • Facility exterior has been painted. • Interior lights and walls have been installed. • HVac has been installed. • 85% completion by the end of the month. • December is the projected completion date. 	

AGENDA ITEM	DISCUSSION	ACTION
VII. General Discussions/ Announcements	<p>[155/23] Vice Chairman Sanchez announced that the next scheduled board meeting for the GHURA BOC is on Tuesday, October 10, 2023.</p> <p>Deputy Director Esteves stated that the Comprehensive Compliance Monitoring Review (CCMR) results deemed GHURA a low-risk status regarding Public Indian Housing.</p>	
VIII. Executive Session	[156/23] Vice Chairman Sanchez moved to move into Executive Session. There were no objections. Motion passed unanimously.	
IX. Adjournment		<p>[157/23] Commissioner Delia moved to adjourn the meeting of September 21, 2023. Commissioner Corpus seconded. There were no objections. Meeting was adjourned at 2:33PM.</p>

SEAL

Elizabeth F. Napoli
Board Secretary/Executive Director

Date _____

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
ATURIDAT GINIMA YAN RINUEBAN SIUDAT**

MEMORANDUM:

TO: Board of Commissioners

FROM: Elizabeth F. Napoli 
Executive Director

DATE: October 04, 2023

SUBJECT: Intent of Award
IFB # GHURA-23-18
Railing Replacement of Twelve (12) GHURA 83 Units

Bid opening for the subject project was held on September 15, 2023 at 2:00 p.m. A total of 3 contractors registered for the bid and given bid specifications of which 2 submitted a bid. Listed below are the results of the bid submissions, which were opened and read out aloud publicly.

No:	Contractor:	Bid Bond	Base Bid No. 1
1	Genesis-Tech Corporation	[X] \$23,400.00 Cashier Check	\$156,000.00
2	O.H. Construction	[x] 15%	\$138,000.00
Government Estimate			\$122,688.00

The intent of the project is to Replace the Railing of Twelve GHURA 83 Units as per scope of work. Base Bid 1 consist of the 12 units in GHURA 83 located in the village of Umatac, Talofofo and Inarahan. Replacing of Rails includes but is not limited to, cleaning common areas carpentry, painting, plumbing, sewer replacement, and electrical work. A detailed scope of work is included in the bid documents for review.

In review of the bid results: O.H. Construction provided the lowest responsive and responsible bid. They have been cleared by Department of Labor compliance, OSHA and EPLS Debarred list (see attached verification).

Based on A/E staff's review and determination, we are requesting approval to issue the contract to O.H. Construction for the total amount of \$138,000.00. Funding is available under the Capital Fund Program.


Attachments: Bid Tabulation
Clearance
Gov cost estimate

GUAM HOUSING AND URBAN RENEWAL AUTHORITY
ATURIDAT GINIMA'YAN RINUEBAN SIUDAT GUAHAN
Verification of Status for Contractors

To: File
 From: Architect & Engineering Manager
 Subject: GHURA-23-18; Railing Replacement of Twelve GHURA 83 Units

In Order to ensure that the contractor awarded does not have any outstanding claims against them, we requested that the listed government Agencies provide us with a current standing or any information which may be pertinent to the above contract. The following outlines the contractor's standings with the listed agencies.

Company Name	Guam Evergreen Corporation	OH Construction		
Department of Labor:				
ALPCD	9/22/2023	9/22/2023		
Fair Employment Practice	9/22/2023	9/22/2023		
Wage & Hour	9/22/2023	9/22/2023		
Workers Compensation	exp. 6/10/2024	exp. 6/8/2024		
Contractor to obtain clearance from Guam Contractors License Board				
Guam Contractors License Board				
U.S. Department of Labor				
	9/22/2023	9/22/2023		
Contractor to report to Revenue and Tax Office				
Revenue & Tax E/INSSN				
OSHA				
	10/2/2023	10/2/2023		
SAM Debarred List				
	10/2/2023	10/2/2023		


 Sonny P. Perez, PE

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
ATURIDAT GINIMA YAN RINUEBAN SIUDAT**

MEMORANDUM:

TO: Board of Commissioners

FROM: Elizabeth F. Napoli *EF Napoli*
Executive Director

DATE: October 2, 2023

SUBJECT: Intent of Award
IFB # GHURA-23-19
Sinajana Arts Center Concrete Sidewalk

Bid opening for the subject project was held on August 10, 2023 at 2:00 p.m. A total of 5 contractors submitted a bid. Listed below are the results of the bid submissions, which were opened and read out aloud publicly.

No:	Contractor:	Bid Bond	Base Bid No. 1
1	Surface Solutions	[x] \$69,750.00	\$465,000.00
2	Genesis-Tech Corporation	[X] 15%	\$426,000.00
3	IAN Corporation	[X] 15%	\$352,849.00
4	Guam Evergreen Corporation	[x] 15%	\$373,000.00
5	O.H. Construction	[x] \$41,100.00	\$274,000.00
Government Estimate			\$274,000.00

The intent of the project is to Construct a concrete sidewalk for the Sinajana Arts Center as per scope of work. Construction of Sinajana Arts Center Concrete Sidewalk includes but is not limited to, cleaning common areas carpentry, painting, plumbing, sewer replacement, and electrical work. A detailed scope of work is included in the bid documents for review.

In review of the bid results: O. H. provided the lowest responsive and responsible bid. They have been cleared by Department of Labor compliance, OSHA and EPLS Debarred list (see attached verification).

Based on A/E staff's review and determination, we are requesting approval to issue the contract to O. H. Construction for the total amount of \$274,000.00. Funding is available through Sinajana Mayor's Office.

Attachments: Bid Tabulation
Clearance
Gov cost estimate

IFB#GHURA-23-19

Elizabeth F. Napoli, Executive Director

Sinajana Arts Center Concrete Sidewalks

Proposal due date: August 10, 2023

Proposal due time: 2:00 PM

[illegible]

ATTESTED BY:

Date: 8/12/23

Date: 8/10/2023

Date: 8/10/23

Date: _____

GUAM HOUSING AND URBAN RENEWAL AUTHORITY
ATURIDAT GINIMA'YAN RINUEBAN SIUDAT GUAHAN
Verification of Status for Contractors

To: File
 From: Architect & Engineering Manager
 Subject: GHURA-23-19; Sinajana Arts Center Concrete Sidewalks

In Order to ensure that the contractor awarded does not have any outstanding claims against them, we requested that the listed government Agencies provide us with a current standing or any information which may be pertinent to the above contract. The following outlines the contractor's standings with the listed agencies.

Company Name	Guam Evergreen Corporation	OH Construction	Surface Solutions	Genesis-Tech Corporation	Ian Corporation
Department of Labor: ALPCD Fair Employment Practice Wage & Hour Workers Compensation	9/22/2023	9/22/2023	9/22/2023	9/22/2023	9/22/2023
	9/22/2023	9/22/2023	9/22/2023	9/22/2023	9/22/2023
	9/22/2023	9/22/2023	9/22/2023	9/22/2023	9/22/2023
	exp. 6/10/2024	exp. 6/8/2024	exp. 09/08/2023	6/30/2024	12/31/2023
Guam Contractors License Board	Contractor to obtain clearance from Guam Contractors License Board				
U.S. Department of Labor	9/22/2023	9/22/2023	9/22/2023	9/22/2023	9/22/2023
Revenue & Tax E/INSSN	Contractor to report to Revenue and Tax Office				
OSHA	10/2/2023	10/2/2023	10/2/2023	10/2/2023	10/2/2023
SAM Debarred List	10/2/2023	10/2/2023	10/2/2023	10/2/2023	10/2/2023

[Signature]
 Sonny P. Perez, PE

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
ATURIDAT GINIMA YAN RINUEBAN SIUDAT**

MEMORANDUM:

TO: Board of Commissioners

FROM: Elizabeth F. Napoli 
Executive Director

DATE: October 24, 2023

SUBJECT: Intent of Award
IFB # GHURA-23-20
Website Maintenance and Development

Bid opening for the subject project was held on September 25, 2023 at 2:00 p.m. A total of 2 bidders registered for the bid and given bid specifications of which 1 submitted a bid. Listed below are the results of the bid submissions, which were opened and read out aloud publicly.

No:	Vendor:	Bid Bond	3 years/ Option 2
1	1-A GuamWEBZ	[X] \$20,700 Cashier Check	\$82,800.00
Government Estimate			\$72,360.00

The intent of this procurement is to provide information to the community regarding various programs, announcements, policies, advertisements, email and domain hosting, and job employment to name a few. The website also allows the community to interact via our virtual receptionist, participate in Section 8 Lottery, complete and verify online housing applications, and make rental payments. All this is conducted with the highest standard of website accessibility, compliance, and security

In review of the bid result: 1-A GuamWEBZ provided the lowest responsive and responsible bid. After further clarification, the committee members determined to proceed with the award.

Attachments: Bid Tabulation



Elizabeth F. Napoli, Executive Director

Website Maintenance and Development

Proposal due date: September 25, 2023

Proposal due time: 2:00 PM

[illegible]

ATTESTED BY

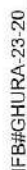
Date:

5/27/17

Date:

09/25/2023

9-25-2023



Elizabeth F. Napoli, Executive Director

Website Maintenance and Development
Proposal due dat September 25, 2023
Proposal due tim 2:00 PM

[illegible]

ATTESTED BY:

Date:

9/25/23

Date:

Date: 09/25/2023

09. 8. 2023

Proposal due date: September 25, 2023

Proposal due time: 2:00 P.M.

[illegible]

ATTESTED BY:

afalvi

Date:

5/2/52/6

✓ 10/09/14

09/25/2023

2023-12-20

PREFACE

Pursuant to Title 5 Guam Code Annotated, Chapter 43, Section 43202 – **Performance Reviews of Agency Heads**. “The governing Boards for all agencies, instrumentalities, or entities *shall* issue performance reviews of the Chief Executive selected for that agency six (6) months after appointment of the said Chief Executive and every twelve (12) months thereafter that the Chief Executive is retained by the Governing Board. Each performance review *shall* document the Chief Executive's performance, accomplishments, and the respective Governing Board's reasons for retaining the said Chief Executive.”



GHURA

Guam Housing and Urban Renewal Authority
Aturidat Ginima' Yan Rinueban Siudad Guahan
117 Bien Ventida Avenue, Sinajana, Guam 96910
Phone: (671) 477-9851 • Fax: (671) 300-7565 • TTY: (671) 472-3701



Summary of Executive Management Performance Evaluation (EMPE) for

Elizabeth F. Napoli – Executive Director

Review Period: 07/08/2022 – 07/07/2023 (Annual)

Pursuant to 5GCA §43202, the GHURA Board of Commissioners decided during their 07/08/2019, regularly scheduled board meeting, that each board member will evaluate both the Executive Director and Deputy Director, and for the completed ratings to be submitted directly to the Human Resources Division for compilation.

Based on the overall ratings submitted, Ms. Elizabeth F. Napoli earned a **“Outstanding”** performance evaluation rating as GHURA's Executive Director for the annual review period (07/08/2022 – 07/07/2023). The performance evaluation was based on the following factors:

1. Leadership
2. Strategic Planning
3. Communicates Vision and Direction
4. Champions Innovation
5. Promotes Ethics
6. Builds Relationships
7. Decision Making
8. Leads Change
9. Inspires and Directs Action
10. Promotes Diversity
11. Accountability/Fiscal/Fiduciary Responsibility
12. Business Acumen
13. Effective Operation & Maintenance of HUD Plans and Projects

As a result of the **“Outstanding”** performance evaluation, the GHURA Board of Commissioners **retain** Ms. Elizabeth F. Napoli as the Executive Director of the Guam Housing and Urban Renewal Authority. Pursuant to BOC Resolution FY2022-006, there will be no salary increment for the Executive Director's position.

Prepared by: K.K. Bersamin, Personnel Services Administrator, DBA,SPHR, SHRM-SCP

K.K. Bersamin
9.19.23



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name	ELIZABETH F. NAPOLI	Position Classification / Title	Executive Director (Unclassified)	Employee ID No.	728
Period of Report	From: 07/08/2022 To: 07/07/2023	Reason for Report	<input type="checkbox"/> Semi-Annual (initial) <input checked="" type="checkbox"/> Annual		

PART I - SELF-ASSESSMENT (Completed by Executive) NAME OF RATER: John J. Rivera (Chairman)

A. Mission (Position Mission Statement)

To promote the health, safety and welfare of Guam's people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent, and sanitary dwelling for low income families, through all available federal and local governmental programs and through encouragement of private enterprise to participate in the common task of community improvement.

B. Strategic Plan Objectives (Address each program area of responsibility)

- To provide decent, safe and sanitary homes for GHURA clients.
- To enhance and strengthen our relationships with non-profit and government organizations in assessing the needs of our communities.
- To provide responsive and quality client services.
- To enhance employee technical and skill level competencies.
- To provide the agency the tools and facilities needed to meet the Authority's goal and objectives.

C. Activity(s) (Related to the Strategic Objectives)

- Maintain a diligent maintenance program of public housing units. On-going modernization of GHURA units to include upgrade of infrastructure, and renovations of units.
- Identifying community needs with our partners and constructing buildings and supporting programs to meet these objectives. These projects include head start classrooms, fire stations, safety equipment acquisition, senior citizens centers, food banks, adult elderly emergency facilities, youth transitional living facility and special education classrooms.
- Provide on-going customer service training, upgrade of our facilities and increase use of modern technology to enhance services.
- To provide staff with training opportunities both on and off island to increase knowledge and skill level competencies.
- Construction of new housing Authority headquarters complete with modern amenities and functionality.

Dec 7/15/23
JMR

D. Summary of Performance (Assess overall performance as it relates to meeting the objectives identified in the Strategic Plan)

Executive Director Liz's leadership is one that provides heart, reassurance, and stability. The responsibility and function of the authority is expansive and one that is unlike any other Housing Authority in the United States. Many do not realize how much responsibility is placed on the leadership and the employees of GHURA. I have a great working relationship with the Executive Director because she is communicative and responsive. She is a wonderful collaborator and partner; this really allows for the Board to advocate and support the work of the day. I have profound respect for the Executive Director. She leads by allowing others to shine and leveraging the skills and talents of those around her.



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name	Position Classification / Title Executive Director (Unclassified)			Employee ID No.
ELIZABETH F. NAPOLI				728
PART II - EXPECTATIONS OF EXECUTIVES: Completed by Supervisor (Check the rating that applies to each)				
1. Leadership	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Strategic Planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Communicates Vision and Direction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Champions Innovation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Promotes Ethics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Builds Relationships	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Decision Making	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Leads Change	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Inspires and Directs Action	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Promotes Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Accountability / Fiscal / Fiduciary Responsibility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Business Acumen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Effective Operation & Maintenance of HUD Plans and Projects	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name ELIZABETH F. NAPOLI	Position Classification / Title Executive Director (Unclassified)			Employee ID No. 728
PART III - STANDARDS (Completed by Supervisor)	Outstanding	Highly Satisfactory	Satisfactory	Un-Satisfactory
Performance Standard: (Customer Focus)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments/Justification:

Executive Director Liz always has the client's best interest at heart. This, I have witnessed first-hand and do not doubt for a moment. I appreciate her willingness to always be available and accessible to those in need.

Performance Standard: (Adherence to Policy and Federal HUD Regs)

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Comments/Justification:

Executive Director Liz is fully committed and always acting with integrity regarding the mandates, policies, and regulations that guide the authority.

PART V -- OVERALL RATING: *(Overall rating based on Parts I, II, III, IV)*

☒ **OUTSTANDING** ☐ **SATISFACTORY** ☐ **MARGINAL**
☐ **HIGHLY SATISFACTORY** ☐ **UNSATISFACTORY**

☒ **RETAIN** ☐ **NOT RETAIN**

 John J. Rivera, Chairman, GHURA BOARD OF COMMISSIONERS Date: July 16, 2023

Nathanael P. Sanchez, Vice Chairman, GHURA BOARD OF COMMISSIONERS Date: _____

Anisia S. Delia, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Frank T. Ishizaki, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Emilia F. Rice, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Vacant, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Karl E. Corpus, Resident COMMISSIONER Date: _____



GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name ELIZABETH F. NAPOLI	Position Classification / Title Executive Director (Unclassified)	Employee ID No. 728
---	---	-------------------------------

COMPLETE BY EMPLOYEE:

☒ Concur

☐ Do not Concur (Employee comments are mandatory, if this option is selected.)

Employee Comments: (May include any reactions, concerns, agreements or disagreements regarding performance evaluation / development plan.)

I continue to be humbled by the Chairman's and Board's support and confidence in my leadership at GHURA. I thank Chairman Rivera for recognizing that I lead by allowing others to shine and leveraging their skills and talents. I've truly been blessed with dedicated staff that work diligently to ensure that GHURA delivers on its mission. I am committed to providing the support and guidance needed for the employees' and GHURA's successes.

EA Napoli
Employee Signature

09/27/2023
Date



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name ELIZABETH F. NAPOLI	Position Classification / Title Executive Director (Unclassified)	Employee ID No. 728
Period of Report From: 07/08/2022 To: 07/07/2023	Reason for Report <input type="checkbox"/> Semi-Annual (initial) <input checked="" type="checkbox"/> Annual	

PART I - SELF-ASSESSMENT (Completed by Executive)

NAME OF RATER: N. SANCHEZ

A. Mission (Position Mission Statement)

To promote the health, safety and welfare of Guam's people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent, and sanitary dwelling for low income families, through all available federal and local governmental programs and through encouragement of private enterprise to participate in the common task of community improvement.

B. Strategic Plan Objectives (Address each program area of responsibility)

- To provide decent, safe and sanitary homes for GHURA clients.
- To enhance and strengthen our relationships with non-profit and government organizations in assessing the needs of our communities.
- To provide responsive and quality client services.
- To enhance employee technical and skill level competencies.
- To provide the agency the tools and facilities needed to meet the Authority's goal and objectives.

C. Activity(s) (Related to the Strategic Objectives)

- Maintain a diligent maintenance program of public housing units. On-going modernization of GHURA units to include upgrade of infrastructure, and renovations of units.
- Identifying community needs with our partners and constructing buildings and supporting programs to meet these objectives. These projects include head start classrooms, fire stations, safety equipment acquisition, senior citizens centers, food banks, adult elderly emergency facilities, youth transitional living facility and special education classrooms.
- Provide on-going customer service training, upgrade of our facilities and increase use of modern technology to enhance services.
- To provide staff with training opportunities both on and off island to increase knowledge and skill level competencies.
- Construction of new housing Authority headquarters complete with modern amenities and functionality.

D. Summary of Performance (Assess overall performance as it relates to meeting the objectives identified in the Strategic Plan)

Executive Management Performance Evaluation (EMPE) - 01/07/2023

JP received 7/10/2023 HK



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name

ELIZABETH F. NAPOLI

Position Classification / Title

Executive Director (Unclassified)

Employee ID No.

728

PART II - EXPECTATIONS OF EXECUTIVES: Completed by Supervisor (Check the rating that applies to each)

	Outstanding	Highly Satisfactory	Satisfactory	Marginal	Unsatisfactory
1. Leadership	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Strategic Planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Communicates Vision and Direction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Champions Innovation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Promotes Ethics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Builds Relationships	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Decision Making	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Leads Change	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Inspires and Directs Action	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Promotes Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Accountability / Fiscal / Fiduciary Responsibility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Business Acumen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Effective Operation & Maintenance of HUD Plans and Projects	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

GUAM HOUSING AND URBAN RENEWAL AUTHORITY

Management Performance Evaluation (EMPE) – 01/07/2023

EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name ELIZABETH F. NAPOLI	Position Classification / Title Executive Director (Unclassified)	Employee ID No. 728
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PART III - STANDARDS (Completed by Supervisor)

	Outstanding	Highly Satisfactory	Satisfactory	Marginal	Unsatisfactory
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Performance Standard: (Customer Focus)

☒
☐
☐
☐
☐

Comments/Justification: Director Napoli has shown and proven that she can be trusted and dependened on when it comes to all levels of leadership. Director Napoli has exceeded all expectations since the passing of the late supervisor. I'm happy and completely satisfied with her merits and work ethics.

Performance Standard: (Adherence to Policy and Federal HUD Regs)

☒
☐
☐
☐
☐

Comments/Justification:

“

PART V -- OVERALL RATING: *(Overall rating based on Parts I, II, III, IV)*

OUTSTANDING

SATISFACTORY

MARGINAL

HIGHLY SATISFACTORY

UNSATISFACTORY

RETAIN

NOT RETAIN

John J. Rivera, Chairman, GHURA BOARD OF COMMISSIONERS Date: _____

Nathanael P. Sanchez, Vice Chairman, GHURA BOARD OF COMMISSIONERS Date: 6-7-18-23 NS

Anisia S. Delia, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Frank T. Ishizaki, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Emilia F. Rice, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Vacant, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Karl E. Corpus, Resident COMMISSIONER Date: _____



GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

GHURA

Employee Name

ELIZABETH F. NAPOLI

Position Classification / Title

Executive Director (Unclassified)

Employee ID No.

728

COMPLETE BY EMPLOYEE:

☒ Concur

☐ Do not Concur (Employee comments are mandatory, if this option is selected.)

Employee Comments: (May include any reactions, concerns, agreements or disagreements regarding performance evaluation / development plan.)

I greatly appreciate Vice-Chairman Sanchez's vote of confidence in my leadership, by his kind words and evaluation of my performance as the Executive Director. He has been an asset to the Board and I look forward to continued collaboration and support.

E. Napoli
Employee Signature

09/27/2023
Date



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name	ELIZABETH F. NAPOLI	Position Classification / Title	Executive Director (Unclassified)	Employee ID No.	728
Period of Report	From: 07/08/2022 To: 07/07/2023	Reason for Report	<input type="checkbox"/> Semi-Annual (initial) <input checked="" type="checkbox"/> Annual		

PART I - SELF-ASSESSMENT (Completed by Executive)

NAME OF RATER: Anisia Delia *AD*

A. Mission (Position Mission Statement)

To promote the health, safety and welfare of Guam's people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent, and sanitary dwelling for low income families, through all available federal and local governmental programs and through encouragement of private enterprise to participate in the common task of community improvement.

B. Strategic Plan Objectives (Address each program area of responsibility)

- To provide decent, safe and sanitary homes for GHURA clients.
- To enhance and strengthen our relationships with non-profit and government organizations in assessing the needs of our communities.
- To provide responsive and quality client services.
- To enhance employee technical and skill level competencies.
- To provide the agency the tools and facilities needed to meet the Authority's goal and objectives.

C. Activity(s) (Related to the Strategic Objectives)

- Maintain a diligent maintenance program of public housing units. On-going modernization of GHURA units to include upgrade of infrastructure, and renovations of units.
- Identifying community needs with our partners and constructing buildings and supporting programs to meet these objectives. These projects include head start classrooms, fire stations, safety equipment acquisition, senior citizens centers, food banks, adult elderly emergency facilities, youth transitional living facility and special education classrooms.
- Provide on-going customer service training, upgrade of our facilities and increase use of modern technology to enhance services.
- To provide staff with training opportunities both on and off island to increase knowledge and skill level competencies.
- Construction of new housing Authority headquarters complete with modern amenities and functionality.

Dec 8/25/22

D. Summary of Performance (Assess overall performance as it relates to meeting the objectives identified in the Strategic Plan)

Our Executive Director, Liz, consistently demonstrates her extensive knowledge of Federal HUD regulations by keeping current with policy changes. Thanks to her vast experience, GHURA can consistently meet HUD requirements and deadlines. Liz's attentive listening skills create an environment where everyone's voices are heard. Her dedication to achieving goals is an exemplary model for the rest of the team. I believe that sharing strategic plans with the team could enhance the alignment of our efforts and communication. I am excited to complete both previous and upcoming projects to improve our community.



GUAM HOUSING AND URBAN RENEWAL AUTHORITY

EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name	Position Classification / Title Executive Director (Unclassified)				Employee ID No. 728	
PART II - EXPECTATIONS OF EXECUTIVES: Completed by Supervisor (Check the rating that applies to each)						
1. Leadership	<input checked="" type="checkbox"/> Outstanding	<input type="checkbox"/> Highly Satisfactory	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Marginal	<input type="checkbox"/> Un-satisfactory	
2. Strategic Planning	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. Communicates Vision and Direction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4. Champions Innovation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5. Promotes Ethics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Builds Relationships	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Decision Making	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8. Leads Change	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Inspires and Directs Action	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10. Promotes Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11. Accountability / Fiscal / Fiduciary Responsibility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12. Business Acumen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13. Effective Operation & Maintenance of HUD Plans and Projects	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name ELIZABETH F. NAPOLI	Position Classification / Title Executive Director (Unclassified)			Employee ID No. 728	
PART III - STANDARDS (Completed by Supervisor)	Outstanding	Highly Satisfactory	Satisfactory	Marginal	Un-Satisfactory
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Performance Standard: *(Customer Focus)*

Comments/Justification:

Performance Standard: *(Adherence to Policy and Federal HUD Rcgs)*

Comments/Justification:

PART V -- OVERALL RATING: (Overall rating based on Parts I, II, III, IV)

☒ OUTSTANDING

☐ SATISFACTORY

☐ MARGINAL

☐ HIGHLY SATISFACTORY

☐ UNSATISFACTORY

☒ RETAIN

☐ NOT RETAIN

John J. Rivera, Chairman, GHURA BOARD OF COMMISSIONERS Date: _____

Nathanael P. Sanchez, Vice Chairman, GHURA BOARD OF COMMISSIONERS Date: _____

Anisia S. Delia, Member, GHURA BOARD OF COMMISSIONERS Date: 6/28/23

Frank T. Ishizaki, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Emilia F. Rice, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Vacant, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Karl E. Corpus, Resident COMMISSIONER Date: _____



GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name ELIZABETH F. NAPOLI	Position Classification / Title Executive Director (Unclassified)	Employee ID No. 728
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COMPLETE BY EMPLOYEE:

☒ Concur

☐ Do not Concur (Employee comments are mandatory, if this option is selected.)

Employee Comments: (May include any reactions, concerns, agreements or disagreements regarding performance evaluation / development plan.)

Thank you to Commissioner Delia for her positive assessment of my leadership. I commit to ensuring that the BAC is provided the ^{status of} current strategic plans. I share her excitement for the completion of upcoming projects, and appreciate her continued support.

E. Napoli

Employee Signature

09/27/2023

Date



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name ELIZABETH F. NAPOLI	Position Classification / Title Executive Director (Unclassified)	Employee ID No. 728
Period of Report From: 07/08/2022 To: 07/07/2023	Reason for Report <input type="checkbox"/> Semi-Annual (initial) <input checked="" type="checkbox"/> Annual	

NAME OF RATER: ISAIAH

PART I - SELF-ASSESSMENT (Completed by Executive)

A. Mission (Position Mission Statement)

To promote the health, safety and welfare of Guam's people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent, and sanitary dwelling for low income families, through all available federal and local governmental programs and through encouragement of private enterprise to participate in the common task of community improvement.

B. Strategic Plan Objectives (Address each program area of responsibility)

- To provide decent, safe and sanitary homes for GHURA clients.
- To enhance and strengthen our relationships with non-profit and government organizations in assessing the needs of our communities.
- To provide responsive and quality client services.
- To enhance employee technical and skill level competencies.
- To provide the agency the tools and facilities needed to meet the Authority's goal and objectives.

C. Activity(s) (Related to the Strategic Objectives)

- Maintain a diligent maintenance program of public housing units. On-going modernization of GHURA units to include upgrade of infrastructure, and renovations of units.
- Identifying community needs with our partners and constructing buildings and supporting programs to meet these objectives. These projects include head start classrooms, fire stations, safety equipment acquisition, senior citizens centers, food banks, adult elderly emergency facilities, youth transitional living facility and special education classrooms.
- Provide on-going customer service training, upgrade of our facilities and increase use of modern technology to enhance services.
- To provide staff with training opportunities both on and off island to increase knowledge and skill level competencies.
- Construction of new housing Authority headquarters complete with modern amenities and functionality.

ISAIAH
8/18/23

D. Summary of Performance (Assess overall performance as it relates to meeting the objectives identified in the Strategic Plan)



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name ELIZABETH F. NAPOLI	Position Classification / Title Executive Director (Unclassified)			Employee ID No. 728	
PART III - STANDARDS (Completed by Supervisor)	Outstanding	Highly Satisfactory	Satisfactory	Marginal	Un-Satisfactory
Performance Standard: (Customer Focus)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PART V -- OVERALL RATING: *(Overall rating based on Parts I, II, III, IV)*

☒ OUTSTANDING

☐ SATISFACTORY

☐ MARGINAL

☐ HIGHLY SATISFACTORY

☐ UNSATISFACTORY

☒ RETAIN

☐ NOT RETAIN

John J. Rivera, Chairman, GHURA BOARD OF COMMISSIONERS Date:

Nathanael P. Sanchez, Vice Chairman, GHURA BOARD OF COMMISSIONERS Date:

Anisia S. Delia, Member, GHURA BOARD OF COMMISSIONERS Date:

Frank T. Ishizaki, Member, GHURA BOARD OF COMMISSIONERS Date: 8/8/2023

Emilia F. Rice, Member, GHURA BOARD OF COMMISSIONERS Date:

Vacant, Member, GHURA BOARD OF COMMISSIONERS Date:

Karl E. Corpus, Resident COMMISSIONER Date:



GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name ELIZABETH F. NAPOLI	Position Classification / Title Executive Director (Unclassified)	Employee ID No. 728
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COMPLETE BY EMPLOYEE:

☒ Concur

☐ Do not Concur (Employee comments are mandatory, if this option is selected.)

Employee Comments: (May include any reactions, concerns, agreements or disagreements regarding performance evaluation / development plan.)

I am quite humbled by Commissioner Ishigaki's positive evaluation of my leadership, as he has held several notable leadership positions in various agencies, on his own. GHURA is grateful that he has remained on the Board past his term until he has a replacement. His guidance and professionalism as a Board member will be missed.

E. Napoli

Employee Signature

09/27/2023

Date



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name ELIZABETH F. NAPOLI	Position Classification / Title Executive Director (Unclassified)	Employee ID No. 728
Period of Report From: 07/08/2022 To: 07/07/2023	Reason for Report <input type="checkbox"/> Semi-Annual (Initial) <input checked="" type="checkbox"/> Annual	

PART I - SELF-ASSESSMENT (Completed by Executive) NAME OF RATER: E. RICE

A. Mission (Position Mission Statement)

To promote the health, safety and welfare of Guam's people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent, and sanitary dwelling for low income families, through all available federal and local governmental programs and through encouragement of private enterprise to participate in the common task of community improvement.

B. Strategic Plan Objectives (Address each program area of responsibility)

- To provide decent, safe and sanitary homes for GHURA clients.
- To enhance and strengthen our relationships with non-profit and government organizations in assessing the needs of our communities.
- To provide responsive and quality client services.
- To enhance employee technical and skill level competencies.
- To provide the agency the tools and facilities needed to meet the Authority's goal and objectives.

C. Activity(s) (Related to the Strategic Objectives)

- Maintain a diligent maintenance program of public housing units. On-going modernization of GHURA units to include upgrade of infrastructure, and renovations of units.
- Identifying community needs with our partners and constructing buildings and supporting programs to meet these objectives. These projects include head start classrooms, fire stations, safety equipment acquisition, senior citizens centers, food banks, adult elderly emergency facilities, youth transitional living facility and special education classrooms.
- Provide on-going customer service training, upgrade of our facilities and increase use of modern technology to enhance services.
- To provide staff with training opportunities both on and off island to increase knowledge and skill level competencies.
- Construction of new housing Authority headquarters complete with modern amenities and functionality.

7/31/23 received HR

D. Summary of Performance (Assess overall performance as it relates to meeting the objectives identified in the Strategic Plan)



GUAM HOUSING AND URBAN RENEWAL AUTHORITY

EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name	Position Classification / Title Executive Director (Unclassified)			Employee ID No. 728	
ELIZABETH F. NAPOLI					
PART II - EXPECTATIONS OF EXECUTIVES: Completed by Supervisor (Check the rating that applies to each)					
1. <i>Leadership</i>	Outstanding <input checked="" type="checkbox"/>	Highly Satisfactory <input type="checkbox"/>	Satisfactory <input type="checkbox"/>	Marginal <input type="checkbox"/>	Un-satisfactory <input type="checkbox"/>
2. <i>Strategic Planning</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. <i>Communicates Vision and Direction</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. <i>Champions Innovation</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. <i>Promotes Ethics</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. <i>Builds Relationships</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. <i>Decision Making</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. <i>Leads Change</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. <i>Inspires and Directs Action</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. <i>Promotes Diversity</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. <i>Accountability / Fiscal / Fiduciary Responsibility</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. <i>Business Acumen</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. <i>Effective Operation & Maintenance of HUD Plans and Projects</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name ELIZABETH F. NAPOLI	Position Classification / Title Executive Director (Unclassified)			Employee ID No. 728
PART III - STANDARDS (Completed by Supervisor)	Outstanding	Highly Satisfactory	Satisfactory	Un-Satisfactory
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Performance Standard: (Customer Focus)				
Comments/Justification:				
Performance Standard: (Adherence to Policy and Federal HUD Regs)				
Comments/Justification:				

PART V -- OVERALL RATING: *(Overall rating based on Parts I, II, III, IV)*

☒ OUTSTANDING

☐ SATISFACTORY

☐ MARGINAL

☐ HIGHLY SATISFACTORY

☐ UNSATISFACTORY

☒ RETAIN

☐ NOT RETAIN

John J. Rivera, Chairman, GHURA BOARD OF COMMISSIONERS Date: _____

Nathanael P. Sanchez, Vice Chairman, GHURA BOARD OF COMMISSIONERS Date: _____

Anisia S. Delia, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Frank T. Ishizaki, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Emilia F. Rice, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Vacant, Member, GHURA BOARD OF COMMISSIONERS Date: _____

Karl E. Corpus, Resident COMMISSIONER Date: _____



GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name ELIZABETH F. NAPOLI	Position Classification / Title Executive Director (Unclassified)	Employee ID No. 728
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COMPLETE BY EMPLOYEE:

☒ Concur

☐ Do not Concur (Employee comments are mandatory. If this option is selected.)

Employee Comments: (May include any reactions, concerns, agreements or disagreements regarding performance evaluation / development plan.)

Thank you to Commissioner Rice for her evaluation and ongoing support of GHURA, as a Board member. I greatly appreciate the time she takes to attend not only BOARD meetings, but events regarding GHURA projects and/or programs. We are fortunate to have her on our Board.

E. Napoli
Employee Signature

09/27/2023
Date



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name ELIZABETH F. NAPOLI	Position Classification / Title Executive Director (Unclassified)	Employee ID No. 728
Period of Report From: 07/08/2022 To: 07/07/2023	Reason for Report <input type="checkbox"/> Semi-Annual (initial) <input checked="" type="checkbox"/> Annual	

PART I - SELF-ASSESSMENT (Completed by Executive)

NAME OF RATER: KARL CORREIA

A. Mission (Position Mission Statement)

To promote the health, safety and welfare of Guam's people by the elimination of slum and blight conditions, by the orderly redevelopment and renewal of communities, by proper planning of community development and by provision of safe, decent, and sanitary dwelling for low income families, through all available federal and local governmental programs and through encouragement of private enterprise to participate in the common task of community improvement.

B. Strategic Plan Objectives (Address each program area of responsibility)

- To provide decent, safe and sanitary homes for GHURA clients.
- To enhance and strengthen our relationships with non-profit and government organizations in assessing the needs of our communities.
- To provide responsive and quality client services.
- To enhance employee technical and skill level competencies.
- To provide the agency the tools and facilities needed to meet the Authority's goal and objectives.

C. Activity(s) (Related to the Strategic Objectives)

- Maintain a diligent maintenance program of public housing units. On-going modernization of GHURA units to include upgrade of infrastructure, and renovations of units.
- Identifying community needs with our partners and constructing buildings and supporting programs to meet these objectives. These projects include head start classrooms, fire stations, safety equipment acquisition, senior citizens centers, food banks, adult elderly emergency facilities, youth transitional living facility and special education classrooms.
- Provide on-going customer service training, upgrade of our facilities and increase use of modern technology to enhance services.
- To provide staff with training opportunities both on and off island to increase knowledge and skill level competencies.
- Construction of new housing Authority headquarters complete with modern amenities and functionality.

Handwritten signature and date: 08/21/2023

D. Summary of Performance (Assess overall performance as it relates to meeting the objectives identified in the Strategic Plan)

Expertise in Performance:

Mrs. Napoli has practical experience and has desire in her determination, pride and a healthy dose of humility in her continued leadership dedication.



GUAM HOUSING AND URBAN RENEWAL AUTHORITY EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)

Employee Name	Position Classification / Title	Position Classification / Title			Employee ID No.
ELIZABETH F. NAPOLI	Executive Director (Unclassified)	Outstanding	Highly Satisfactory	Satisfactory	728
PART II - EXPECTATIONS OF EXECUTIVES: Completed by Supervisor (Check the rating that applies to each)					
1. Leadership	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Strategic Planning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Communicates Vision and Direction	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Champions Innovation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Promotes Ethics	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Builds Relationships	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Decision Making	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Leads Change	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Inspires and Directs Action	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Promotes Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Accountability / Fiscal / Fiduciary Responsibility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Business Acumen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Effective Operation & Maintenance of HUD Plans and Projects	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name ELIZABETH F. NAPOLI	Position Classification / Title Executive Director (Unclassified)	Employee ID No. 728
PART III - STANDARDS (Completed by Supervisor)		
	Outstanding	Highly Satisfactory
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Satisfactory	Marginal
	<input type="checkbox"/>	<input type="checkbox"/>
	Un-Satisfactory	Un-Satisfactory
	<input type="checkbox"/>	<input type="checkbox"/>

Performance Standard: (Customer Focus)

Comments/Justification:

An extremely capable Director, setting high standards for all to follow. Providing valuable leadership staying on track through this difficult year. I believe your interaction with your staff is focused and your tone of voice is inviting, so your staff are encouraged to engage in work discussion with you.

Performance Standard: (Adherence to Policy and Federal HUD Regs)

Comments/Justification:

By setting strong examples to policy which helps reduce confusion. You're proactive when seeing problem arising and the willingness to accept changes in the HUD Regulations. Keep up the good work!

PART V – OVERALL RATING: *(Overall rating based on Parts I, II, III, IV)*

☒ OUTSTANDING ☐ SATISFACTORY ☐ MARGINAL
☐ HIGHLY SATISFACTORY ☐ UNSATISFACTORY

☒ RETAIN ☐ NOT RETAIN

John J. Rivera, Chairman, GHURA BOARD OF COMMISSIONERS Date:

Vacant, Vice Chairwoman, GHURA BOARD OF COMMISSIONERS Date:

Anisia S. Delia, Member, GHURA BOARD OF COMMISSIONERS Date:

Frank T. Ishizaki, Member, GHURA BOARD OF COMMISSIONERS Date:

Emilia F. Rice, Member, GHURA BOARD OF COMMISSIONERS Date:

Nathanael P. Sanchez, Member, GHURA BOARD OF COMMISSIONERS Date:

Karl E. Corpus, Resident COMMISSIONER  August 30th, 2023 Date:



**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
EXECUTIVE MANAGEMENT PERFORMANCE EVALUATION (EMPE)**

Employee Name ELIZABETH F. NAPOLI	Position Classification / Title Executive Director (Unclassified)	Employee ID No. 728
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COMPLETE BY EMPLOYEE:

☒ **Concur**

☐ **Do not Concur** (Employee comments are mandatory, if this option is selected.)

Employee Comments: (May include any reactions, concerns, agreements or disagreements regarding performance evaluation / development plan.)

Commissioner Corpus's feedback on my leadership is so rewarding because he is one of our PH residents. His input during meetings is invaluable and always constructive, as the recipient of services GHURA provides. His contributions as a Board member are greatly appreciated.

E. Napoli

Employee Signature

09/27/2023

Date

*The Auditor's Communication With Those Charged
With Governance*

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Year Ended September 30, 2022



September 25, 2023


Board of Commissioners
Guam Housing and Urban Renewal Authority
117 Bien Venida Avenue
Sinajana, Guam 96910

We have performed an audit of the financial statement of the Guam Housing and Urban Renewal Authority (GHURA), as of and for the year-ended September 30, 2022, in accordance with auditing standards generally accepted in the United States of America (GAAS), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and have issued our report thereon dated September 25, 2023.

Provided below is a summary of required communications between the audit team and those charged with governance, as required by AICPA Clarified US Auditing Standard (AU-C) 260, *"The Auditor's Communication With Those Charged With Governance"*, and other applicable auditing standards.

This communication is intended solely for the information and use of GHURA's Board of Commissioners and management and the Office of Public Accountability of Guam, and is not intended to be, and should not be, used by anyone other than these specified parties. However, this report is also a matter of public record.

Very truly yours,



REQUIRED COMMUNICATIONS

Auditor's responsibility under GAAS, including our discussion of the type of auditor's report we are issuing and the circumstances that affect the form and content of our auditor's report, if applicable

Our responsibilities are included in our audit engagement agreement. A copy of such agreement has previously been provided to you.

We have issued an unmodified opinion on GHURA's financial statements for the year-ended September 30, 2022.

An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, we will express no such opinion.

An audit also includes the evaluation of the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as the evaluation of the overall presentation of the financial statements.

Changes to the audit strategy, timing of the audit and significant risks identified

Our audit strategy is consistent with the plan communicated during the January 2023 meeting.

Matters relevant to our evaluation of the entity's ability to continue as a going concern

We did not identify any events or conditions that led us to believe there was substantial doubt about GHURA's ability to continue as a going concern.

Our views about the qualitative aspects of the entity's significant accounting practices, including:

- **Accounting policies**
- **Accounting estimates**

Management has not selected or changed any significant policies or changed the application of those policies in the current year. A discussion of significant accounting policies and sensitive accounting estimates have been included by the management in footnote 2 of the financial statements.

We are not aware of any significant accounting policies used by GHURA in controversial or emerging areas or for which there is a lack of authoritative guidance.

We determined that those charged with governance are informed about management's process for formulating particularly sensitive estimates and about the basis to our conclusions regarding the reasonableness of those estimates.

Management's judgment is called upon in:

- Preparing budgets that are used to administer and monitor GHURA's operations. These budgets include determining how existing financial resources will be used in GHURA's operations.
- Determining the adequacy of the allowance for accounts receivable.
- Determining the assumptions used in measuring significant accounting estimates for financial accounting purposes.

As of September 30, 2022, we are not aware of any significant changes in accounting estimates or in management's judgments relating to such estimates.

Related party relationships and transactions

We noted no significant matters regarding GHURA's relationships and transactions with related parties.

Changes to the terms of the audit with no reasonable justification for the change

We are not aware of any matters that require communication.

Significant unusual transactions

We are not aware of any significant unusual transactions executed by GHURA.

Difficult or contentious matters subject to consultation outside of the audit team

None.

Material corrected misstatements related to accounts and disclosures

Refer to "Management Representations Letter" in Appendix A.

Uncorrected misstatements related to accounts and disclosures, considered by management to be immaterial

Refer to "Management Representations Letter" in Appendix A.

Significant deficiencies and material weaknesses in internal control over financial reporting

Other matters identified during the course of our audit have been included in our separately issued management letter dated September 25, 2023.

Fraud and noncompliance with laws and regulations (illegal acts)

We are not aware of any matters that require communication.

Independence matters

We are not aware of any matters that in our professional judgment would impair our independence.

New accounting pronouncements

No issues have been identified with regard to management's adoption of GASB Statement No. 87 – *Leases*.

Management is still assessing the impact of adopting the following GASB Statements:

- GASB Statement No. 91
- GASB Statement No. 94
- GASB Statement No. 96
- GASB Statement No. 99
- GASB Statement No. 100
- GASB Statement No. 101

Significant issues discussed with management in connection with the auditor's initial appointment or recurring retention

We are not aware of any matters that require communication.

Disagreements with management and significant difficulties encountered in dealing with management when performing the audit

There were no material disagreements with GHURA's management on financial accounting and reporting matters during the audit.

Management's consultations with other accountants

We are not aware of any consultations made by management with other accountants or specialists.

Other material written communications with management

None.

Other matters

There are no other matters arising from the audit that are significant and relevant to those charged with governance regarding the oversight of the financial reporting process.

AICPA ethics ruling regarding third-party service providers

From time to time, and depending on the circumstances, (1) we may subcontract portions of the Audit Services to other EY firms, who may deal with GHURA or its affiliates directly, although EY alone will remain responsible to you for the Audit Services and (2) personnel (including non-certified public accountants) from an affiliate of EY or another EY firm or any of their respective affiliates, or from independent third-party service providers (including independent contractors), may participate in providing the Audit Services. In addition, third-party service providers may perform services for EY in connection with the Audit Services.

Representations from management

We have obtained from management a representations letter related to the audit and a copy of the management representations letter is included in Appendix A.

Significant findings or issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management

We are not aware of any matters that require communication.

Engagement team's involvement with preparation of the financial statements

Under GAS 2018 Revisions, Chapter 3 General Standards, Paragraph 3.73 Requirements for Performing Non-audit Services explains that the audit team should make consideration of management's ability to effectively oversee the non-audit (or non-attest) services to be performed. The engagement team should determine that the audited entity has designated an individual(s) who possesses suitable skill, knowledge or experience and that the individuals understand the services to be performed sufficiently to oversee them. The engagement team should document consideration of management's ability to oversee non-audit services to be performed.

The engagement team believes that this significant threat is reduced to an acceptable level upon application of the following safeguards:

- An engagement quality review was performed by a qualified EY Partner who was not otherwise involved in the audit.
- All adjusting journal entries that EY posted to the statement of GHURA account have been approved by management of GHURA.
- The preparation of the financial statements is based on GHURA's statement of GHURA account with the understanding that underlying books and records are maintained by GHURA's accounting department and that the final statement of GHURA account prepared by GHURA is complete.
- GHURA's coordinator has the skill sets to oversee and review the completeness and accuracy of the financial statements and footnote disclosures.

Other findings or issues regarding the oversight of the financial reporting process

There are no other findings or issues arising from the audit that are, in our judgment, significant and relevant to those charged with governance regarding the oversight of the financial reporting process.

Appendix

A – Management Representations Letter

A – Management Representations Letter



Lourdes A. Leon Guerrero
Governor of Guam

Joshua F. Tenorio
Lt. Governor of Guam

John J. Rivera
Chairman

Nathanael P. Sanchez
Vice Chairman

Anisia S. Delia
Commissioner

Frank T. Ishizaki
Commissioner

Emilia F. Rice
Commissioner

Karl E. Corpus
Resident Commissioner

Elizabeth F. Napoli
Executive Director

Fernando B. Esteves
Deputy Director

September 25, 2023

Ernst & Young LLP
231 Ypao Road
Suite 201
Tamuning, Guam 96913

In connection with your audits of the basic financial statements of the Guam Housing and Urban Renewal Authority, (the Authority) as of September 30, 2022 and for the year then ended, and the related notes to the financial statements we recognize that obtaining representations from us concerning the information contained in this letter is a significant procedure in enabling you to form an opinion whether the financial statements present fairly, in all material respects, the financial position, results of operations and cash flows of the Authority in accordance with accounting principles generally accepted in the United States of America (US GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

Accordingly, we make the following representations, which are true to the best of our knowledge and belief:

Management's responsibilities

We have fulfilled our responsibilities, as set forth in the terms of the audit engagement agreement dated December 1, 2022 for the preparation and fair presentation of the financial statements (including disclosures) in accordance with US GAAP applied on a basis consistent with that of the preceding periods.

In preparing the financial statements, we evaluated whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for one year after the date that the financial statements are issued (or available to be issued, if applicable), and to provide appropriate financial statement disclosure, when applicable, related to

GHURA does not discriminate against persons with disabilities.
The Chief Planner has been designated as Section 504/ADA Coordinator.
The Coordinator can be contacted at the above address and telephone numbers.

A – Management Representations Letter, continued



Guam Housing and Urban Renewal Authority
September 25, 2023
Letter of Representations

going concern and using the going concern basis of accounting unless we prepared the financial statements in accordance with the liquidation basis of accounting.

We acknowledge our responsibility for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. We have provided you with:

- Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements such as records, data, documentation and other matters
- Additional information that you have requested from us for the purpose of the audit
- Unrestricted access to persons within the Authority from whom you determined it necessary to obtain evidence

We have no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.

From October 1, 2022 through the date of this letter we have disclosed to you, to the extent that we are aware, any (1) unauthorized access to our information technology systems that either occurred or is reasonably likely to have occurred, including of reports submitted to us by third parties (including regulatory agencies, law enforcement agencies and security consultants), to the extent that such unauthorized access to our information technology systems is reasonably likely to have a material effect on the basic financial statements, in each case or in the aggregate, and (2) ransomware attacks when we paid or are contemplating paying a ransom, regardless of the amount.

Uncorrected misstatements

We believe that the effects of any uncorrected misstatement (including those related to supplementary information), summarized in the accompanying schedules, accumulated by you during the current audit and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole and to the supplementary information. Refer to the "Schedule of Uncorrected Misstatement" in Appendix A.

Corrected misstatements

We have reviewed and approved the adjustment, summarized in the accompanying schedule, and reflected this adjustment in the financial statements. Refer to the "Schedule of Corrected Misstatement" in Appendix B.

Internal control

There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements.

There have been no significant changes in internal control since September 30, 2021.

A – Management Representations Letter, continued



Guam Housing and Urban Renewal Authority
September 25, 2023
Letter of Representations

Minutes and contracts and internal audit reports

The dates of meetings of shareholders, directors, committees of directors and important management committees from on October 1, 2021 to October 31, 2022 are as follows:

- October 8, 2021
- October 22, 2021
- November 12, 2021
- November 26, 2021
- December 10, 2021
- December 27, 2021
- January 14, 2022
- February 25, 2022
- March 11, 2022
- April 8, 2022
- May 20, 2022
- June 6, 2022
- June 24, 2022
- July 8, 2022
- July 26, 2022
- August 23, 2022
- September 13, 2022
- September 27, 2022

We have made available to you all minutes of the meetings of directors and committees of directors or summaries of actions of recent meetings for which minutes have not yet been prepared.

We also have made available to you all significant contracts, including amendments, and agreements and have communicated to you all significant oral agreements. We have complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance, including all covenants, conditions or other requirements of all outstanding debt.

We have also made available to you all internal audit reports (or reports from similar functions) that were issued to management during the year that address internal control over financial reporting.

Methods, significant assumptions, and data used in making accounting estimates

The appropriateness of the methods, the consistency in application, the accuracy and completeness of data, and the reasonableness of significant assumptions used by us in developing accounting estimates and related disclosures, including those measured at fair value, are reasonable and supportable.

Ownership and pledging of assets

Except for right-to-use another entity's nonfinancial asset (the underlying asset), the Authority has satisfactory title to all assets appearing in the statement of net position.

A – Management Representations Letter, continued



Guam Housing and Urban Renewal Authority
September 25, 2023
Letter of Representations

No security agreements have been executed under the provisions of the Uniform Commercial Code, and there are no liens or encumbrances on assets, nor has any asset been pledged, except as disclosed in the financial statements. All assets to which the Authority has satisfactory title appear in the statement of net position.

Receivables and revenues

Receivables have been determined in accordance with all relevant GASB Statements, including GASB Statements No. 33 and 62—as amended.

Adequate provision has been made for losses, costs and expenses that may be incurred subsequent to the statement of net position date in respect of any sales and services rendered prior to that date and for uncollectible accounts, discounts, returns and allowances, etc., that may be incurred in the collection of receivables at that date.

Leases

We have identified and accounted for all contracts that meet the criteria to be accounted for as a lease under GASB Statement No. 87—as amended. We have appropriately considered any modifications, termination or purchase options in the contract.

Long-lived assets (asset groups) to be held and used

No events or changes in circumstances have occurred that indicate the carrying amounts of long-lived assets (asset groups) to be held and used, including intangible assets that are subject to amortization, may not be recoverable.

Fair value measurements

We are responsible for the estimation methods and assumptions used in measuring assets and liabilities reported or disclosed at fair value, including information obtained from brokers, pricing services or other third parties. Our valuation techniques have been consistently applied from period to period. The fair value measurements reported or disclosed represent our best estimate of fair value as of the measurement date in accordance with the requirements of GASB Statement No. 72 – as amended. In addition, our disclosures related to fair value measurements are consistent with the objectives outlined in GASB Statement No. 72 – as amended.

We have evaluated the fair value information provided to us by brokers, pricing services or other parties that has been used in the financial statements and believe this information to be reliable and consistent with the requirements of GASB Statement No. 72—as amended.

A – Management Representations Letter, continued



Guam Housing and Urban Renewal Authority
September 25, 2023
Letter of Representations

Related party relationships and transactions

We have made available to you the names of all related parties and all relationships and transactions with related parties.

The substance of transactions with related parties as defined in GASB Statement No. 56 – as amended, has been considered and appropriate adjustments or disclosures are made in the basic financial statements, and information concerning these transactions and amounts have been made available to you.

Side agreements and other arrangements

There have been no side agreements or other arrangements (either written or oral) that have not been disclosed to you.

Arrangements with financial institutions

Arrangements with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances and line-of-credit or similar arrangements have been properly recorded or disclosed in the financial statements.

Events of default under debt agreements

No events of default have occurred with respect to any of the Authority's debt agreements

Contingent liabilities

There are no unasserted claims or assessments, including those our lawyers have advised us of, that are probable of assertion and must be disclosed in accordance with GASB 62 as amended. There have been no violations or possible violations of laws or regulations in any jurisdiction whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.

There have been no internal investigations or communications from regulatory agencies or government representatives concerning investigations or allegations of noncompliance with laws or regulations in any jurisdiction, noncompliance with or deficiencies in financial reporting practices, or other matters that could affect the financial statements.

There are no other liabilities or gain or loss contingencies considered material, individually or in the aggregate, that are required to be accrued or disclosed by GASB Statement No. 62—as amended, Contingencies other than those accrued or disclosed in the financial statements, nor are there any accruals for loss contingencies included in the statements of net position or gain contingencies reflected in earnings that are not in conformity with the provisions of GASB Statement No. 62 – as amended.

Oral or written guarantees

There are no oral or written guarantees including guarantees of the debt of others.

A – Management Representations Letter, continued



Guam Housing and Urban Renewal Authority
September 25, 2023
Letter of Representations

Purchase commitments

At September 30, 2022, the Authority had no purchase commitments for inventories in excess of normal requirements or at prices that were in excess of market at those dates.

There were no agreements or commitments to repurchase assets previously sold. There were no material commitments outstanding at September 30, 2022 and 2021 as a result of being a party to futures or forwards contracts, short sales or hedge transactions.

Non-compliance with laws and regulations, including fraud

We acknowledge that we are responsible to determine that the Authority's business activities are conducted in accordance with laws and regulations and that we are responsible for identifying and addressing any non-compliance with applicable laws or regulations, including fraud.

We acknowledge our responsibility for the design, implementation and maintenance of a system of internal control to prevent and detect fraud.

We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.

We have no knowledge of any fraud or suspected fraud involving management or other employees who have a significant role in the Authority's internal control over financial reporting. In addition, we have no knowledge of any fraud or suspected fraud involving other employees where the fraud could have a material effect on the financial statements. We have no knowledge of any allegations of financial improprieties, including fraud or suspected fraud, (regardless of the source or form and including without limitation, any allegations by "whistleblowers") which could result in a misstatement of the financial statements or otherwise affect the financial reporting of the Authority.

Independence

We have communicated to you the names of all the Authority's affiliates, officers and directors. We are not aware of any business relationship between the Authority and Ernst & Young LLP or any other member firm of the global Ernst & Young organization.

We are not aware of any reason that Ernst & Young LLP would not be independent for purposes of the Authority's audits.

Conflicts of interest

There are no instances where any officer or employee of the Authority has an interest in a company with which the Authority does business that would be considered a "conflict of interest." Such an interest would be contrary to the Authority's policy.

A – Management Representations Letter, continued



Guam Housing and Urban Renewal Authority
September 25, 2023
Letter of Representations

Other information

We confirm that we have not identified any other information as defined in AICPA AU-C 720, The Auditor's Responsibilities Relating to Other Information Included in Annual Reports.

Effects of new accounting principles

As discussed in Note 2 to the financial statements, we have not completed the process of evaluating the effects that will result from adopting the amendments to the following codifications provided in Governmental Accounting Standards Board (GASB):

- GASB Statement No. 91
- GASB Statement No. 94
- GASB Statement No. 96
- GASB Statement No. 99
- GASB Statement No. 100
- GASB Statement No. 101

The Government is therefore unable to disclose the effects that adopting the amendments in the aforementioned GASB Statements will have on its balance sheet and the changes in its fund balance when such statements are adopted.

Required supplementary information

We acknowledge our responsibility for the required supplementary information on the Management's Discussion and Analysis on pages 4 through 23, as well as the Schedules of Proportionate Share of the Net Pension Liability on pages 66 through 68, the Schedule of Pension Contributions on page 69, the Schedule of Proportionate Share of the Total OPEB Liability on page 70 and the Schedule of OPEB Employer Contributions on page 71 be presented to supplement the financial statements, which have been measured and presented in conformity with the guidelines and/or objectives established by the Governmental Accounting Standards Board in its applicable GASB Statement. There have been no changes in the methods of measurement or presentation of the required supplementary information from those used in the prior period.

There are no significant assumptions or interpretations underlying the measurement or presentation of the information.

Going concern

In preparing the financial statements, we evaluated the entity's ability to continue as a going concern for twelve months after the date that the financial statements are issued (or available to be issued, if applicable), and provide appropriate financial statement disclosure, as necessary under GASB requirements.

A – Management Representations Letter, continued



Guam Housing and Urban Renewal Authority
September 25, 2023
Letter of Representations

Pension and other postretirement benefits

We have disclosed to you all significant pension benefits promised and have made available to you all significant summary plan descriptions, benefit communications and all other relevant information, including plan changes, that constitute the plan.

We have disclosed to you all significant postretirement benefits other than pensions (OPEBs) promised and have made available to you all significant summary plan descriptions, benefit communications and all other relevant information, including plan changes, that constitute the plan.

Other representations

We have identified and disclosed to you all provisions of laws, and regulations that could have a direct and material effect on financial statement amounts, including legal and contractual provisions for reporting specific activities in separate funds. We have identified and disclosed to you, all instances of identified or suspected noncompliance with laws, regulations, and provisions of contracts and grant agreements where the noncompliance could have a direct and material effect on the financial statements.

We have followed all applicable laws and regulations in adopting, approving and amending budgets, tax or debt limits and covenants and secondary market disclosures, deposits and investments, including collateral requirements on depository accounts and investments.

Components of Net position (net investment in capital assets; restricted; and unrestricted) are properly classified and, if applicable, approved.

Deposits are properly classified in the category of custodial credit risk.

Provisions for uncollectible receivables have been properly identified and recorded.

Capital assets are properly capitalized, reported, and, if applicable, depreciated.

Revenues and expenses are appropriately classified in the statements of revenues, expenses and changes in net position within operating revenues, non- operating revenues and expenses.

The Authority's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available and appropriately disclosed and that net position is properly recognized under the policy.

The Authority has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.

The Authority has complied with all aspects of contractual agreements that may have an effect on the financial statements except for instances of noncompliance included in the Schedule of Findings and Questioned Costs.

A – Management Representations Letter, continued



Guam Housing and Urban Renewal Authority
September 25, 2023
Letter of Representations

No department or agency of the Authority has reported a material instance of noncompliance to us except for instances of noncompliance included in the Schedule of Findings and Questioned Costs.

Arrangements with financial institutions involving compensating balances or other arrangements involving restriction on cash balances, line of credit, or similar arrangements have been properly disclosed in the financial statements.

Financial instruments with significant individual or group concentration credit risk have been appropriately identified, properly recorded, and disclosed in the financial statements. The Authority has disclosed whether, subsequent to September 30, 2022, any changes in internal control or other factors that might significantly affect internal control, including any corrective action taken by management with regard to significant deficiencies and material weaknesses, have occurred.

We believe that all expenditures that have been deferred to future periods are recoverable. We have no intention of terminating our participation in the GovGuam Retirement plans or taking any other action that could result in an effective termination or reportable event for any of the plans. We are not aware of any occurrences that could result in the termination of any of our pension plans to which we contribute.

All additions to The Authority's property accounts consist of replacements or additions that are properly capitalizable.

There were no items of physical property contained in the property accounts of The Authority that were either (a) abandoned or (b) out of service and not regarded as either (i) standby property or equipment or (ii) property held for use only temporarily out of service.

We do not plan to make frequent amendments to our pension or other postretirement benefit plans.

Other matters

We have received a draft copy of the financial statements of the Authority as of and for the year ended September 30, 2022. The accuracy and completeness of the financial statements, including footnote disclosures, are the responsibility of the management of the Authority. You have assisted in the preparation of the Authority's financial statements based on the information in the Authority's trial balance and accounting records. It is our understanding that

- The Authority's underlying books and records are maintained by the Authority's accounting department and that the final trial balance prepared by the Authority is complete; and
- Management of the Authority has designated a competent representative to oversee our services and that there are Authority's personnel with sufficient financial competence who are able to challenge and review the completeness and accuracy of the financial statements.

We acknowledge that we have reviewed the draft financial statements for accuracy and completeness, and we take responsibility for them.

A – Management Representations Letter, continued



Guam Housing and Urban Renewal Authority
September 25, 2023
Letter of Representations

Subsequent events

Subsequent to September 30, 2022 no events or transactions have occurred or are pending that would have a material effect on the basic financial statements at that date or for the period then ended, or that are of such significance in relation to the Authority's affairs to require mention in a note to the basic financial statements in order to make them not misleading regarding the financial position, changes in financial position and cash flows of the Authority.

We understand that your audit was conducted in accordance with auditing standards generally accepted in the United States of America as established by the American Institute of Certified Public Accountants and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America and was, therefore, designed primarily for the purpose of expressing an opinion on the basic financial statements of the Authority, and that your tests of the accounting records and other auditing procedures were limited to those that you considered necessary for that purpose.

Very truly yours,

Elizabeth F. Napoli
Executive Director

Frances Danieli
Controller

A – Management Representations Letter, continued



Guam Housing and Urban Renewal Authority
September 25, 2023
Letter of Representations

Appendices

- A - Schedule of Corrected Misstatements
- B - Schedule of Uncorrected Misstatements
- C - Subsequent Events

A – Management Representations Letter, continued



Guam Housing and Urban Renewal Authority
September 25, 2023
Letter of Representations

Appendix A – Schedule of Corrected Misstatements

Communication schedule for corrected misstatements

Entity: GHURA

Period ended: 30-Sep-2022

Currency: USD

Corrected misstatements			Analysis of misstatements Debit/Credit							
No.	W/P ref.	Account	Assets Current	Assets Non-current	Liabilities Current	Liabilities Non-current	Equity components	Effect on the current period OCI	Income statement effect of the current period	
(misstatements are recorded as journal entries with a description)			Debit/Credit	Debit/Credit	Debit/Credit	Debit/Credit	Debit/Credit	Debit/Credit	Debit/Credit	
AJES1	T0100	To corrected beginning net position								
		Net Position					445,231		445,231	
		Other income								
AJES2	M1100	This accounts was just used to track the origination fees paid by GHURA from inception up to 9/30/2022								
		190.2290.00-0.000.00.0 - SECTION 108 UNEARNED REVENUE/END					242,128			
		190.2322.00-0.000.00.0 - SECTION 108 NONCURRENT CONTRA D		(242,128)						
AJES3	M2100	To reclassify current portion of section 108 loans payable								
		190.2321.00-0.000.00.0 - SECTION 108 LOANS PAYABLE-NONC					467,000			
		190.2322.00-0.000.00.0 - CURRENT INSTALLMENT LT DEBT			(467,000)					
AJES4	P0400	To record the adjustment to pension amounts based on the September 30, 2022 audited pension schedules								
		Deferred outflow of resources: Pension		(1,816,466)			0			
		Net pension liability					2,707,879			
		Deferred inflows of resources: Pension					(1,889,541)			
		Pension Expense							(203,848)	
AJES5	P0000	To adjust the OPEB balances based on the audited actuarial reports of KMS for Plan year ended September 30, 2022								
		Deferred Outflow - OPEB		(408,810)						
		Deferred Inflow - OPEB			5,380,308					
		Total collective OPEB liability					(2,168,258)			
		Retiree supplemental and health benefits							671,657	
AJES6	P0900	To record retiree healthcare costs paid on behalf of GHURA								
		Retiree healthcare costs							194,760	
		Transfers from GovGuam							(194,760)	
AJES7	L0100	To reclassify current portion of note receivables								
		Notes receivables - current	467,000							
		Notes receivables - noncurrent		(467,000)						
AJES8	P0400	To record the COLA and supplemental annuity payments made by GovGuam on behalf of GHURA								
		Retiree healthcare costs and other pension benefits							102,224	
		Transfers from GovGuam							(102,224)	
AJES9	N0100	To reclassify non-exchanged transaction to unearned revenue								
		Accounts Payable Trade			319,628					
		Unearned Revenue			(319,628)					
Total of corrected misstatements before income tax			467,000	(2,132,231)	1,115,258	(81,792)	(445,231)	0	688,040	
Financial statement amounts			0	0	0	0	0	0	0	
Effect of corrected misstatements on F/S amounts			0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	

A – Management Representations Letter, continued



Guam Housing and Urban Renewal Authority
September 25, 2023
Letter of Representations

Appendix B – Schedule of Uncorrected Misstatements

Communication schedule for uncorrected misstatements

Entity: GUHA Period ended: 30 Sep 2023 Currency: USD

Unrecorded misstatements			Analysis of misstatements Debit/Credit						Effect on the current period GDP	Income statement effect of the current period	Income statement effect of the prior period	
No.	W/F ref.	Account (Note 1)	Assets Current (Note 2)	Assets Non-current (Note 2)	Liabilities Current (Note 2)	Liabilities Non-current (Note 2)	Equity components	Debit/Credit			Debit/Credit	Prior period Debit/Credit
misstatements are recorded as journal entries with a description												
Revenue misstatements												
001	00000	Is incorrectly CLASSIFY Revenues liability to General office of resources										
		Unrecorded Revenue										
		Unrecorded effect of revenues										
002	00000	Unrecorded recording of bad debt expense on creditable utility deposits										
		Bad debt expense										
		Other income - credit misstatements										
Liability misstatements												
003	00000	Is incorrect additional provision for liabilities										
		Provision for full allowance										
		Allowance for Doubtful Accounts										
Total of uncorrected misstatements before income tax												
Total of uncorrected misstatements												
Financial statement amounts												
Effect of uncorrected misstatements on US amounts												
Move: Total of non-taxable items (included "E" above)												
Uncorrected misstatements before income tax												
Less: Tax effect of misstatements at current year marginal rate												
Uncorrected misstatements to income tax												
Cumulative effect of uncorrected misstatements after tax but before tax adjustment												
Tax adjustment effect of prior period uncorrected misstatements												
All actual and projected misstatements												
Judgmental misstatements (Note 1)												
Cumulative effect of uncorrected misstatements, after tax adjustment effect												
Current year income before tax												

A – Management Representations Letter, continued



Guam Housing and Urban Renewal Authority
September 25, 2023
Letter of Representations

Appendix C – Subsequent Events

GHURA
Subsequent Events Questionnaire
Coverage:

For the period from October 1, 2022 to auditor's report

Question	Response Yes or No	If yes, please provide additional information
1 Have there been any business combinations, acquisitions of significant assets, segment disposals, disposals of significant assets or extraordinary, unusual or infrequently occurring transactions, except as disclosed in the financial statements?	No	
2 Have there been any new significant contingent liabilities or commitments arisen, except as disclosed in the financial statements?	No	
3 Have there been any significant changes that occurred in trends of grant revenue or expense that could affect accounting estimates (e.g., valuation of receivables, provisions for liabilities or unearned income)?	No	
4 Have there been any significant changes occurred, or are pending, in the capital accounts, long term debt, including debt covenants and compliance with them, or working capital, except as disclosed in the financial statements?	No	
5 Have there been any significant changes that occurred in the status of items, including contingent liabilities and commitments that were accounted for on the basis of tentative, preliminary or inconclusive data?	No	
6 Were there any significant unusual or non-recurring adjustments been recorded (or are necessary)?	No	
7 Were there any communications, written or oral, occurred with the regulatory agencies (including Federal granting agencies and the Government of Guam or any of its agencies) with which the entity files financial statements or seeks federal assistance/grants form?	No	
8 Were there any other events occurred, other than those disclosed in response to the previous questions or those reflected or disclosed in the financial statements that could have a material effect on the audited financial statements?	No	
9 Are you aware of any fraud or suspected fraud affecting the Authority involving (1) management, (2) employees who have significant roles in internal control or (3) others, when the fraud could have a material effect on the financial statements?	No	
10 Are you aware of any allegations of financial improprieties, including fraud or suspected fraud (regardless of the source or form and including, without limitation, allegations by "whistle-blowers"), when such allegations could result in a misstatement of the financial statements or otherwise affect the financial reporting of the Authority?	No	

Frances Daniels
Frances Daniels, Controller

9/25/23
Date

Management Letter

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Year Ended September 30, 2022



September 25, 2023

Ms. Elizabeth F. Napoli
Acting Executive Director
Guam Housing and Urban Renewal Authority
117 Bien Venida Avenue
Sinajana, GU 96910

Dear Ms. Napoli:

In planning and performing our audit of the financial statements of the Guam Housing and Urban Renewal Authority (GHURA) as of and for the year ended September 30, 2022 (on which we have issued our report dated September 25, 2023), in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, we considered GHURA's internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of GHURA's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of GHURA's internal control over financial reporting.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as discussed below, we identified other matters that we wish to bring to your attention.

Allowance for Doubtful Accounts

Condition:

As of September 30, 2022, management did not provide a provision for doubtful accounts receivable over 90 days outstanding in the amount of \$348,644. Management excluded tenant-fraud receivables and housing assistance payment recoverable amounts, which have been substantially outstanding for more than a year.

Recommendation:

We recommend management revisit the provisioning methodology and consider a periodic analysis of all past due accounts.

Net Position Reconciliation

Condition:

As of September 30, 2022, GHURA's beginning net position did not agree to the prior-year ending net position resulting in an unreconciled variance of \$45,231.

Recommendation:

We recommend management perform timely reconciliation of the beginning net position balance.

This communication is intended solely for the information and use of management and the Board of Commissioners of GHURA, others within the organization, and the Guam Office of Public Accountability, and is not intended to be and should not be used by anyone other than these specified parties.

We would be pleased to discuss the above matters or to respond to any questions, at your convenience.

Ernst & Young LLP

*Financial Statements and Required Supplementary
Information*

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

*Year ended September 30, 2022
with Report of Independent Auditors*



Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Financial Statements, Required Supplementary Information, and
Supplementary Information

Year ended September 30, 2022

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Report of Independent Auditors

Board of Commissioners
Guam Housing and Urban Renewal Authority:

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of the Guam Housing and Urban Renewal Authority (GHURA), a component unit the Government of Guam, as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise GHURA's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of GHURA as of September 30, 2022, and the changes in financial position and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of GHURA, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free of material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about GHURA's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of GHURA's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about GHURA's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 4 through 26 as well as the Schedules of Proportionate Share of the Net Pension Liability on pages 67 through 69, the Schedule of Pension Contributions on page 70, the Schedule of Proportionate Share of the Total OPEB Liability on page 71 and the Schedule of OPEB Employer Contributions on page 72 be presented to supplement the financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 25, 2023, on our consideration of GHURA's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of GHURA's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering GHURA's internal control over financial reporting and compliance.

Ernst & Young LLP

September 25, 2023

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Management's Discussion and Analysis

Year ended September 30, 2022

As the management of the Guam Housing and Urban Renewal Authority (GHURA), a component unit of the Government of Guam (GovGuam), we offer readers of this narrative overview and analysis of the financial activities of GHURA for the fiscal year ended September 30, 2022.

The annual financial report consists of four parts - management's discussion and analysis (this section), the basic financial statements, the accompanying footnotes, and the supplementary information.

PROFILE OF THE AUTHORITY

Our Mission

To assure the availability of quality housing for low-income persons, to promote the civic involvement and economic self-sufficiency of residents, and to further the expansion of affordable housing on Guam.

General Information

Created in 1962, GHURA's goal is to provide adequate housing and planning for those who live in our community and receive assistance through our various rental and home ownership programs. Our programs are designed to support our clients and enable them to fulfill goals for themselves and their families. Our goal is to create opportunities for our client's successful participation in the workforce and housing in the private/public sector.

GHURA's staff (of approximately 110 Full Time Equivalents) is committed to excellence in the foundation for facilitating our clients' goals. We aggressively pursue partnerships with public and/or private entities to allow for the implementation of programs beneficial to our clients.

Neighborhood by neighborhood, we are changing the definition of public housing. Public housing no longer means fencing off a property where no one from outside the "project" dares to wander in. Today, it means modernizing our developments that blend in and become part of the surrounding community.

At GHURA, we welcome constructive suggestions on how we can improve our services. We look forward to meeting the affordable housing needs for the island of Guam.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Management's Discussion and Analysis, continued

Overview of the Financial Statements

The management's discussion and analysis is intended to serve as an introduction to GHURA's basic financial statements. GHURA's basic financial statements are comprised of two components: 1) authority-wide financial statements; and 2) notes to the financial statements.

Authority-Wide Financial Statements

GHURA-wide financial statements are designed to provide readers with a broad overview of GHURA's finances, in a manner similar to a private-sector business.

The *Statement of Net Position* presents information on all of GHURA's assets and liabilities with the difference between the two reported as net position. The Statement of Net Position reports all financial and capital resources for GHURA. The statement is presented in the format where assets, minus liabilities, equal "Net Position", formerly known as Net Assets. Assets and liabilities are presented in order of liquidity and are classified as "Current" (convertible into cash within one year), and "Non-current". The focus of the Statement of Net Position (the "*Unrestricted Net Position*") is designed to represent the net available liquid (non-capital) assets, net of liabilities, for the entire Authority. Net Position (formerly net assets) is reported in three broad categories:

Net Investment in Capital Assets: This component of Net Position consists of all capital assets, reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted Net Position: This component of Net Position consists of restricted assets, when constraints are placed on the asset by creditors (such as debt covenants), grantors, contributors, laws, regulations, etc.

Unrestricted Net Position: Consists of Net Position that do not meet the definition of "Net Investment in Capital Assets", or "Restricted Net Position".

GHURA-wide financial statements also include a Statement of Revenues, Expenses and Changes in Net Position (similar to an Income Statement). This Statement includes Operating Revenues, such as rental income, Operating Expenses, such as administrative, utilities, and maintenance, and depreciation, and Non-Operating Revenue and Expenses, such as grant revenue, investment income and interest expense. The focus of the Statement of Revenues, Expenses and Changes in Net Position is the "Change in Net Position", which is similar to Net Income or Loss.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Management's Discussion and Analysis, continued

Finally, a Statement of Cash Flows is included, which discloses net cash provided by, or used for operating activities, non-capital financing activities, and from capital and related financing activities.

Notes to the Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the authority-wide financial statements.

Fund Financial Statements

Traditional users of governmental financial statements will find the Fund Financial Statements presentation more familiar. The focus is on Major Funds, rather than fund types. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. GHURA uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. GHURA has only one fund type, namely an Enterprise fund. Enterprise funds utilize the full accrual basis of accounting. The Enterprise method of accounting is similar to accounting utilized by the private sector accounting.

GHURA's Funds

PUBLIC HOUSING – ASSET MANAGEMENT PROPERTIES

Public Housing was established to provide decent, safe, and sanitary rental housing for eligible families, the elderly, and persons with disabilities. Public Housing comes in all sizes and types – from scattered single-family houses to clustered units for elderly families or persons with disabilities. The Public Housing Program is operated under an Annual Contributions Contract (ACC) with the U.S. Department of Housing and Urban Development (HUD). The rent paid by the tenant is a percentage of tenant gross income subject to a \$50 minimum; it cannot exceed the greater of the following amounts: (a) 30% of the family's adjusted monthly income, (b) 10% of the family's monthly income, or (c) GHURA's flat rent amount.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Management's Discussion and Analysis, continued

GHURA owns and operates 750 Public Housing units consisting of four Asset Management Properties (AMP): AMP 1 Central Site Base, AMP 2 - Southeast Site Base, AMP 3 - Southwest Site Base, and AMP 4 - Northern Site Base. These site bases consist of the following developments:

AMP 1 – Site Base consists of 158 units located at Sinajana, Agana Heights, Mongmong, and Asan.

AMP 2 – Site Base consists of 163 units located at Yona, Inarajan, and Talofofo and Talofofo Elderly.

AMP 3 – Site Base consists of 195 units located at Agat, Agat Elderly, Merizo, Merizo Elderly, and Umatac.

AMP 4 – Site Base consists of 234 units located at Toto, Dededo, and Dededo Elderly.

Each AMP has a Property Site Manager directly responsible for their respective property management activities. Collectively, each individual AMP's property management activities include budgeting, oversight and monitoring of daily operations, overall maintenance of rental units, and the upkeep of common areas within their respective developments. In addition, each AMP also has asset management responsibilities that include short- and long-term capital improvement planning, review of finances, monitoring fixed assets and consumable stock, regulatory compliance, and planning for the long-term sustainability of the program. Property Site Managers oversee resident services, work orders, income reexaminations, evictions, and other matters.

The intention of working under an AMP system is to improve the short-term and long-term management of public housing through more accurate information and better decision-making, thus, expanding the viability of the public housing program over a long-term period. By converting to the AMP system, we now have three main advantages to offer our clients: increased efficiency, improved accountability, and better planning for the future.

GHURA is dedicated to providing quality public and affordable housing for all. Each of our developments is a special place, reflecting the rich diversity in the experiences and backgrounds of our residents and the surrounding neighborhoods. We welcome people from many walks of life and enjoy being part of their lives in a meaningful way by providing decent, safe, sanitary, and affordable housing. We work diligently to create positive living environments to enhance the quality of life for our residents.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Management's Discussion and Analysis, continued

The chart below reflects the diversity of families within our developments.

Head of Household Nationality (By birthplace only)

	AMP1	AMP2	AMP3	AMP4
FEDERATED STATES OF MICRONESIA *	39	59	49	79
GUAM	71	73	88	64
JAPAN	1	0	1	0
KOREA	1	1	3	5
MARSHALL ISLANDS	2	1	1	0
COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS **	20	8	5	7
PALAU	2	0	0	4
PHILIPPINES	3	1	10	24
SAMOA	0	1	1	0
U.S.	8	3	9	10
OTHER	11	16	28	41
GRAND TOTAL	158	163	195	234

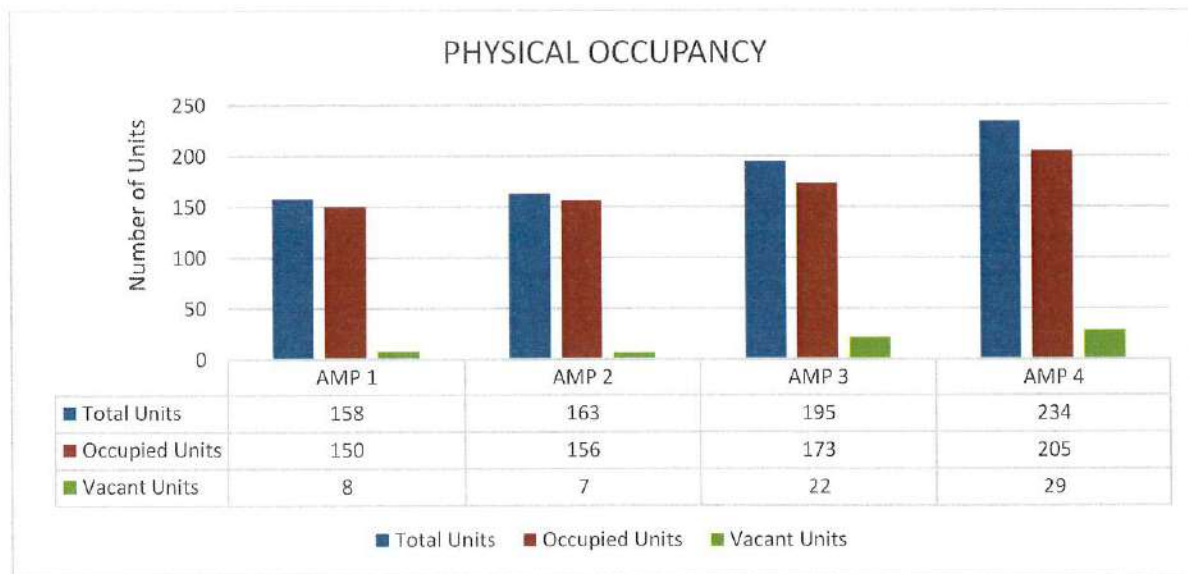
*Includes Chuuk, Pohnpei, and Yap

**Includes Saipan and Tinian

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Management's Discussion and Analysis, continued

At the end of FY 2022, GHURA had 684 units occupied with 91% occupancy rate and an adjusted rate of 94% with 21 units under modernization. For the fiscal year ended September 30, 2022, GHURA received \$4.9 million in Operating Subsidy funds.



Capital Fund Program

In order to maintain its public housing inventory as a safe and habitable source of affordable housing, GHURA develops an annual Capital Improvement Plan. Through the Capital Fund Program, GHURA receives an annual formula grant of approximately \$3.2 million (based on the most recent grant) to implement such plan.

HUD provides grant funds to authorities with Low Rent Public Housing units on a formula basis. The funds are predominantly used to make physical improvements to buildings and dwelling units owned by GHURA. The funds are used for repairs, major replacements, upgrading and other non-routine maintenance work that needs to be done on GHURA's dwelling units to keep them clean, safe, and in good condition. A portion of the funds may also be used to support operations and to make improvements in the management and operation of GHURA.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Management's Discussion and Analysis, continued

THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM (HCV)

The Section 8 Housing Choice Voucher (HCV) Program is a housing subsidy program funded by HUD to assist very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market. The HCV Program is administered by GHURA and is authorized with a combined total of more than 2,700 HCV and Special Purpose Vouchers. An eligible participant family issued a housing voucher is responsible for finding a suitable housing unit. Upon the family and owner's mutual agreement to rent under the program, the unit is inspected using housing quality standards. When the unit passes the inspection, GHURA and the landlord will execute a contract; and the participant and landlord will sign a lease agreement. The rent term is one year, and housing assistance payment is made directly to the owner on behalf of the participant's family every month. Because the program is income-based, and if the family is deemed to have a share of the rent, the family pays the difference between the rent charged by the landlord and the amount subsidized by the program.

GHURA administers the following Section 8 programs:

- 2,108 Regular Section 8 Housing Choice Vouchers
- 175 Non-elderly Disabled (NED) (special purpose vouchers)
- 30 Mainstream (for disabled families) (special purpose vouchers)
- 130 Family Unification Program (FUP) (special purpose vouchers)
- 76 Veteran Affairs Supportive Housing Program (VASH) (special purpose vouchers)
- 87 Emergency Housing Voucher Program (EHVP) (special purpose vouchers); and
- 112 Project-based Voucher (Summer Town Estates for the Elderly)

At the end of the calendar year 2022, the Section 8 Housing Choice Voucher Program began to resume normalcy of its operations after more than two years of working under pandemic guidelines and policies. All waivers adopted during the COVID pandemic ended, and all program compliance standards are back in place. At the end of the calendar year:

- GHURA's CY2022 Section 8 HAP budget was \$39,625,635, of which total voucher utilization was 100.53 percent;
- the leasing rate was 93 percent of the 2,718 authorized vouchers;
- the attrition rate was 10 percent;
- 343 families were admitted into the HCV Program;
- The total Per Unit Cost (PUC) was \$1,498;
- The utilization rate for PBV units was 99 percent; and
- 46 Section 8 HCV Program voucher holders ported to another jurisdiction

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Management's Discussion and Analysis, continued

PARTICIPANT DEMOGRAPHICS

GHURA's Section 8 Program served an average of 2,520 total households (10,212 individuals) in 2022. The sum of these households reflected the following averages:

- 1,990 families with a female head of households
- 530 families with a male head of households
- 2,305 identified as Native Hawaiian or Pacific Islanders; 230 Asians, 39 white; and 7 black
- 1,828 heads of households were between the ages of 25-54, 528 were between the ages of 55-74, 89 were between the ages of 18 to 24, and 75 were between the ages of 75 and older.
- 1,841 household participants were families; 335 were couples only; and 344 were single occupants
- The average HAP is \$1,390; the average tenant share of the rent is \$202.25, and the average household income is \$25,406.55 per year.

VOUCHER LEASING CHALLENGES

Leasing of HCV vouchers continues to be a challenge for most participants because of the limited inventory of affordable housing units available for rent in the private market. In 2022, only 29 percent of families searching for a suitable unit in the private market found a home within 30 days; 27 percent found a unit within 60 days; and the remaining 44 percent found units within 90 to 150 days from the date they were issued a voucher. Participants with a disability have the hardest time finding a unit due to a lack of ADA units for rent. For other families, rental challenges vary due to limited financial resources for security deposit and to hook up utilities, poor credit history, lack of references, and property owners refusing to rent to Section 8 participants.

THE FAMILY SELF-SUFFICIENCY (FSS) PROGRAM

The FSS Program enables families assisted through the HCV and Public Housing programs to increase their earned income and reduce their dependency on welfare assistance and rental subsidies. The FSS Program works in collaboration with its Program Coordinating Committee (PCC) to link FSS families with services from public and private resources. Eligible families selected for participation under the program are required to execute a 5-year Contract of Participation. The contract delineates specific rights and responsibilities, as well as goals and services for the family. The FSS Coordinator links services and other resources necessary to assist the family to complete their goals. Examples of the services coordinated through the program include: child-care, transportation, education, job training, employment counseling, financial literacy, and homeownership counseling, among others.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Management's Discussion and Analysis, continued

There are three key features to the FSS program: A financial incentive in the form of an escrow account, coaching and case management, and stable housing through rental subsidies. The escrow account is an interest-bearing account established by GHURA for each participating family and provides a unique opportunity for participants to build substantial savings. As the family's rent share increases because of an increase in earned income, the increases are credited to the family's Escrow account. Under certain circumstances, GHURA may allow for interim disbursements during the family's participation for purposes consistent with their Contract of Participation (CoP). Examples include disbursements for completion of higher education, job training, start-up expenses for a small business, vehicle repair to ensure that they may continue to get to work, and disbursements for college tuition to ensure that they graduate. Once a family successfully graduates from the program, they may access their escrow funds, which may then be used toward additional self-sufficiency goals, such as putting a down payment toward the purchase of a new home. Escrow monies dispersed to successful families are not subject to federal taxation.

Over the course of 2022, FSS Program Coordinators employed a number of unique processes to ensure continuity of services for FSS families, while still ensuring that pandemic restrictions were followed. Families were provided with case coaching, education, job search and career development workshops, and linkage to additional needed services and critical pandemic related information by continuing to offer virtually based one-to-one appointments. These included virtual orientations, enrollments, basic needs assessments and service coordination, as well as progress-based appointments. Additionally, Coordinators continued to execute an aggressive outreach campaign (virtually, and via telephone, email, and quarterly newsletters) to ensure that FSS families were continuously made aware of essential services and resources available to them.

Through continued collaboration with PCC partners, FSS families were able to avail of virtual Renters-101 workshops, virtual Budgeting workshops, both virtual and in-person job fairs, career development workshops, and academic advisement services, as well as both virtual and in-person cost-free training opportunities, which provided both certifications and job placement.

2022 brought many new changes to how the FSS Program operates, which included new regulations (Final Rule) implemented by HUD. The Final Rule required submission of a new and updated Action Plan. The intent was to streamline processes and make program responsibilities less cumbersome for participating families. The updates included changes to the CoP, how escrow is earned, and numerous other program guidelines. These new regulations amended previous protocols, and ultimately changed the landscape of the program. The plan was approved by HUD in October 2022.

At the end of 2022, the FSS Program enrolled 27 new families, and serviced 138 (105 Section-8 HCV and 28 Public Housing) participants. Of these, approximately 47% of Section 8 HCV families and 44% of Public Housing families participating in the FSS program were holding escrow balances. Furthermore, the FSS Program successfully graduated five (5) FSS families from the program for effectively fulfilling the conditions of the program, achieving all their named goals and activities, and completing their respective Individual Training and Services Plan (ITSP). The total escrow payout for these five families was approximately \$45,656. The most noteworthy payout for 2022 was approximately \$27,625.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Management's Discussion and Analysis, continued

SUPPORTIVE HOUSING FOR THE ELDERLY (Guma Trankilidat Project)

The Guma Trankilidat Project is an elderly housing rental program, consisting of 50 dwelling units (49 one-bedroom and 1 two-bedroom unit). Construction of Guma Trankilidat Project was financed through a loan from the U.S. Department of Agriculture Section 515 Rural Rental Housing Program for \$2 Million and amortized for a 50-year period beginning March 26, 1980. Annual rental subsidies of approximately \$600 thousand are provided through project-based vouchers through HUD's Multifamily Housing program. These subsidies cover both the annual operating expenses and mortgage payments.

In compliance with Federal Regulations, a Capital Needs Assessment (CNA) and Section 504 Transition Plan was conducted in October 2013. An estimate of \$2.6 Million was identified to address improvements in order to operate over the next 20 years. GHURA has identified funding in Project Reserves to address this requirement.

Of the 50 dwelling units, a total of 20 units have been upgraded and completed to date for a total cost of \$329,600. Phase IV is in process to renovate another (8) eight units.

Phase I – 6 units completed on May 31, 2018; total cost \$84,300

Phase II – 6 units completed on December 11, 2018; total cost \$94,000

Phase III – 8 units completed on December 12, 2021; total cost \$151,300

Phase IV – 8 units were budgeted for Fiscal Year 2022

COMMUNITY PLANNING AND DEVELOPMENT FUNDS

Of the many HUD-funded activities administered by GHURA, the activities funded through the HUD Office of Community Planning and Development (CPD) represents the greatest diversity of projects engaged to benefit low and moderate-income populations, and special needs populations. These funds find their way into the community to support activities that meet the needs of persons over a multitude of diverse economic and social backgrounds from the homeless to those trying to afford their first home purchase.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Management's Discussion and Analysis, continued

On an annual basis, Guam is the Grantee of recipient of entitlement awarded funds from HUD's CPD Office to address housing and community needs in Guam. GHURA is the administrator of these funds for GovGuam from HUD. GHURA, on GovGuam's behalf, receives these funds in the form of three formula grants – the Community Development Block Grant (CDBG); the Home Investment Partnership Grant (HOME); and the Hearth Emergency Solutions Grant (HESG). GHURA also administers funds competitively awarded under the Continuum of Care (CoC) Program to address the needs of homeless populations.

In fiscal year 2022 alone, a total of \$4,476,268 was approved by HUD to fund eligible projects and activities with formula grant funds. CoC funds totaling \$1,266,839 were approved for activities in fiscal year 2022. Project selection was based on the review of applications submitted by community groups for activities, which would satisfy the needs and goals outlined in the report "*Guam Consolidated Plan (2020-2024)*".

Community Development Block Grants (CDBG)

GHURA engages in community development activities for the benefit of low-income and moderate-income populations across the island. CDBG funds in the reporting year were used to fund ongoing public facilities improvements and public service programs such as the following:

Public Facilities

- (1) Continuation of a project to design and develop a public facility and transitional housing in the village of Dededo.
- (2) Continuation of a project to construct a new basketball court in the village of Inalahan.
- (3) Continuation of a project to construct a new Central Community Arts Hall to be located in the village of Sinajana to regionally serve Guam's central villages.
- (4) Continuation of a project to construct a new fire station to be located in the village of Sinajana.
- (5) Continuation of a project to construct a new police sub-station to be located in the village of Talo'fo'fo to improve access to services by residents of southeastern Guam presently served by the Agat (Hågat) Police Precinct.

Guam Housing and Urban Renewal Authority
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Management's Discussion and Analysis, continued

Public Service –

- (6) To support the operations of a shelter for special needs individuals, homeless men and men of low/moderate income in recovery from substance abuse.
- (7) The Family Service Center/One-Stop Homeless Assistance Center (FSC/One-Stop) received match funding to support the operation of the Homeless Management Information System (HMIS). HMIS is the repository for data that tracks the assistance provided to the island's homeless through the various government and non-profit service providers.
- (8) The Family Service Center/One-Stop Homeless Assistance Center (FSC/One-Stop) received funds for operations to administer homeless prevention and rapid re-housing services under the Emergency Solutions Grant.
- (9) The Opportunity Initiative is a program administered by the Big Brothers Big Sisters of Guam to provide on-site enrichment activities and curriculum-based programs to enhance work readiness and literacy skills for youth and adults.
- (10) To provide one-to-one counseling, homebuyer education, group education; and case management to eligible families under the HOME, Section 8, and Public Housing Authority (PHA) programs.

Program Administration and Consolidated Planning –

- (11) GHURA utilized CDBG funds in the administration and planning of CDBG activities.

Home Investment Partnerships Program (HOME)

Guam uses HOME funds to address the needs of homebuyers and homeowners of low- and moderate-income. In the current reporting year, HOME funds were awarded for such activities as the following:

Program Administration – GHURA utilized HOME funds in the administration of the HOME program.

Homebuyer New Construction Build On Your Own Land (2020) – To provide additional funds for a project intended to support new housing construction for income eligible persons who own their own land but lack the resources to build.

Guam Housing and Urban Renewal Authority
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Management's Discussion and Analysis, continued

Hearth Emergency Solutions Grant (HESG)

In FY2022, HESG funded activities serving homeless populations and those individuals and families at or below 30% of Area Median Income. HESG funds were used to provide homeless prevention to income-eligible individuals and families, and rapid re-housing services to homeless individuals and families and for program administration.

Cares Act Funds (CDBG-CV and HESG-CV)

In FY2020 and FY2021, \$2,674,497 and \$5,550,151 of CDBG and HESG CARES Act funds were awarded to prepare for, prevent, and respond to coronavirus activities for the benefit of low- and moderate-income and homeless populations across the island. Use of these funds continued through FY2022.

Guam uses CARES Act Funds to address the needs of eligible individuals and households negatively impacted by the Coronavirus Pandemic. In the current reporting year, CDBG-CV and HESG-CV funds were used for such activities as to provide opportunities for mortgage relief, job training and re-training services, street outreach, rapid-rehousing and homeless prevention activities, a food pantry, non-congregate shelter leasing, operations, and case management services, homeless management information system support and program administration.

Continuum of Care (CoC) Grant Funds

In FY2022, GHURA received competitive grant funds for the support of homeless persons. Projects funded for the current fiscal year are:

1. Housing First Rental Assistance Program-provides rental voucher assistance to homeless individuals. To qualify for assistance, participants must be homeless and disabled by chronic alcohol or drug problems, serious mental illness, or other disabilities. In addition to receiving a rental subsidy, participants receive support services through a network of local service agencies.
2. Homeless Management Information System (HMIS). HMIS is the data repository to record the provision of services and track participants receiving assistance for homelessness. The service is intended as a tool to improve the provision of services by the numerous service providers.
3. Y Jahame Permanent Housing Program is an 8-unit project-based permanent housing program for homeless persons with disabilities.
4. DV Bonus. Funds used to provide joint transitional housing rapid re-housing/permanent housing and supportive services to victims of domestic violence and sexual assault.

Guam Housing and Urban Renewal Authority
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Management's Discussion and Analysis, continued

5. Coordinated Entry System. Funds used to develop and implement the Coordinated Entry System utilizing the Homeless Management Information System (HMIS). Coordinated entry is a process developed to ensure that all people experiencing a housing crisis have fair and equal access and are quickly identified, assessed for, referred, and connected to housing and assistance based on their strengths and needs.
6. CoC Planning Costs. GHURA is designated to administer HUD funds on behalf of GovGuam. As the designated Collaborative Applicant, GHURA coordinates CoC activities, conducts monitoring of CoC for program performance and compliance, and provides guidance and assistance to address homelessness.
7. Guma Manhoben PH-RRH. Funds are used to provide permanent housing and rapid rehousing assistance to youth and young adults.
8. Planning. The Guam CoC received funds to strengthen their planning capabilities in support of the delivery of services by the recipients of CoC funds.
9. Anchor of Hope. Funds are used to provide rental assistance and support services to homeless individuals with disabilities.

Low-Income Housing Tax Credit Program

The Low-Income Housing Tax Credit (LIHTC) Program, created by the Tax Reform Act of 1986, is intended to encourage the construction or rehabilitation of low-income rental units. The regulations that govern this program are contained in Section 42 of the Internal Revenue Code (the "Code" or IRC). The LIHTC Program provides Federal tax credits to qualified project owners who agree to maintain all or a portion of a project's units for low-income individuals or families.

GHURA is the recognized state housing credit agency authorized to allocate LIHTC Program credits in Guam. GHURA has been designated as the agency responsible for the administration of the LIHTC program. The LIHTC Program assists in the development of low-income rental housing by providing qualified owners with tax credits to offset their federal tax obligations. LIHTC Program credits are available to owners of qualifying buildings and projects that meet certain low-income occupancy rent restrictions. Tax credits are allocated to eligible jurisdictions by the Internal Revenue Service on an annual basis.

The latest application cycle yielded two projects for award. The two projects will result in the development of 192 units of new affordable rental housing. The first project for 64 units is the first project to be located in the village of Barrigada. The second project awarded will yield 128 units in NCS, Dededo, a prime location for rental housing development.

Since 2005, the LIHTC Program has been a primary tool in support of affordable rental housing development in Guam. The LIHTC Program has contributed to the construction of over 1,100 units of affordable housing in northern and central Guam.

Guam Housing and Urban Renewal Authority
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Management's Discussion and Analysis, continued

Authority-Wide Financial Statements

Statements of Net Position

The following summary presented below reflects the condensed 2020 to 2022 Statements of Net Position. GHURA is engaged only in Business-Type Activities.

GHURA's Net Position
As of September 30
Table 1

			\$ Change FY2021 to FY2022	% Change FY2021 to FY2022	
	2022	2021			2020
Current and Other Assets	\$ 45,822,595	\$ 28,296,933	\$ 17,525,662	61.93%	\$ 24,084,757
Capital Assets	18,737,414	17,511,594	1,225,820	7.00%	17,644,865
Other Real Estate	2,462,887	2,532,193	(69,306)	-2.74%	2,636,152
Total Assets	<u>67,022,896</u>	<u>48,340,720</u>	<u>18,682,176</u>	<u>38.65%</u>	<u>44,365,774</u>
Deferred Outflows of Resources	<u>8,124,156</u>	<u>9,547,261</u>	<u>(1,423,105)</u>	<u>-14.91%</u>	<u>7,390,493</u>
	<u>\$ 75,147,052</u>	<u>\$ 57,887,981</u>	<u>\$ 17,259,071</u>	<u>29.80%</u>	<u>\$ 51,756,267</u>
Current and Other Liabilities	\$ 36,828,281	\$ 37,162,794	\$ (334,513)	-0.90%	\$ 36,100,413
Long-Term Debt	11,996,098	3,229,968	8,766,130	271.40%	821,572
Total Liabilities	<u>48,824,379</u>	<u>40,392,762</u>	<u>8,431,617</u>	<u>20.87%</u>	<u>36,921,985</u>
Deferred Inflows of Resources	<u>\$ 5,355,290</u>	<u>\$ 5,580,958</u>	<u>\$ (225,668)</u>	<u>-4.04%</u>	<u>\$ 3,862,902</u>
Net Position:					
Net Investment in Capital Assets	20,542,203	19,301,819	1,240,384	6.43%	19,459,445
Restricted	29,745,730	19,192,375	10,553,355	54.99%	18,279,634
Unrestricted	<u>(29,320,550)</u>	<u>(26,579,933)</u>	<u>(2,740,617)</u>	<u>10.31%</u>	<u>(26,767,699)</u>
Total Net Position	<u>20,967,383</u>	<u>11,914,261</u>	<u>9,053,122</u>	<u>75.99%</u>	<u>10,971,380</u>
	<u>\$ 75,147,052</u>	<u>\$ 57,887,981</u>	<u>\$ 17,259,071</u>	<u>29.81%</u>	<u>\$ 51,756,267</u>

Total assets and deferred outflows of resources of GHURA as of September 30, 2022 amounted to \$75,147,052 an increase of \$17,259,071 or 29.80% as compared to \$57,887,981 as of September 30, 2021. Cash and cash equivalents as of September 30, 2022 totaled \$25,420,197 an increase of \$6,574,070 or approximately 34.9% as compared to \$18,846,127 as of September 30, 2021.

While the results of operations are a significant measure of GHURA's activities, the analysis of the changes in Unrestricted Net Position provides a clearer change in financial well-being.

Table 2 presents details on the change in Unrestricted Net Position for the fiscal years ended September 30, 2020 to 2022. (1) Depreciation is treated as an expense and reduces the results of operations but does not have an impact on Unrestricted Net Position.

Guam Housing and Urban Renewal Authority
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Management's Discussion and Analysis, continued

GHURA's Change in Unrestricted Net Position
Years Ended September 30
Table 2

			\$ Change FY2021 to FY2022	% Change FY2021 to FY2022	
	2022	2021			2020
Unrestricted Net Position, Beginning	\$ (26,579,933)	\$ (26,767,699)	\$ 187,766	-0.7%	\$ (25,236,775)
Change in Net Position	9,053,122	942,881	8,110,241	860.2%	(2,173,575)
Adjustments:					
Depreciation (1)	1,458,548	1,988,678	(530,130)	-26.7%	3,431,193
Adjusted Change in Net Position	10,511,670	2,931,559	7,580,111	258.6%	1,257,618
Change in Restricted Net Position	(10,553,355)	(912,741)	(9,640,614)	1056.2%	(1,458,687)
Acquisition and Disposal of Capital Assets	(2,615,062)	(1,751,448)	(863,614)	49.3%	(1,255,184)
Repayment of Long-Term Debt	(83,870)	(79,604)	(4,266)	5.4%	(74,671)
Net Change	(2,740,617)	187,766	(2,928,383)	-1559.6%	(1,530,924)
Unrestricted Net Position	\$ (29,320,550)	\$ (26,579,933)	\$ (2,740,617)	10.3%	\$ (26,767,699)

Statements of Revenues, Expenses and Change in Net Position

The following summary presented below reflects the condensed 2020 to 2022 Statements of Revenues, Expenses and Changes in Net Position.

GHURA's Change in Net Position
Years Ended September 30
Table 3

			\$ Change FY2021 to FY2022	% Change FY2021 to FY2022	
	2022	2021			2020
Revenues:					
Operating and Capital Grants	\$ 64,444,721	\$ 51,984,374	\$ 12,460,347	23.97%	45,400,026
Tenant Rental Revenue	1,217,579	798,387	419,192	52.50%	749,460
Other Operating Revenues	3,119,513	797,871	2,321,642	290.98%	359,511
Non-Operating Revenues	1,088,905	601,822	487,083	80.93%	495,144
Total Revenues	<u>69,870,718</u>	<u>54,182,454</u>	<u>15,688,264</u>	<u>28.95%</u>	<u>47,004,141</u>
Expenses:					
Housing Assistance Payments	41,170,222	38,049,419	3,120,803	8.20%	32,498,722
Other Operating Expenses	19,552,378	15,136,965	4,415,413	29.17%	16,627,185
Non-Operating Expenses	94,996	53,189	41,807	78.60%	51,809
Total Expenses	<u>60,817,596</u>	<u>53,239,573</u>	<u>7,578,023</u>	<u>14.23%</u>	<u>49,177,716</u>
Change in Net Position	\$ <u>9,053,122</u>	\$ <u>942,881</u>	\$ <u>8,110,241</u>	<u>860.16%</u>	\$ <u>(2,173,575)</u>

Guam Housing and Urban Renewal Authority
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Management's Discussion and Analysis, continued

Table 3 presents the changes in GHURA's net position for the years ended September 30, 2020 to 2022. GHURA had total revenues of \$69,870,718 in 2022 and \$54,182,454 in 2021, an increase of \$15,688,264 or 28.95% while total expenses were \$60,817,596 in 2022 and \$53,239,573 in 2021, an increase of \$7,578,023 or 14.23%.

Tenant Revenue

Tenant revenue, which accounted for 1.74% of total current year revenues, increased by \$419,192 or approximately 52.50% from \$798,387 in 2021.

Other Revenue

Other income consists of program income, land sales, interest earned on cash equivalents, and other income.

Expenses

Housing Assistance Payments

Housing assistance payments, which accounted for 67.98% of total current year expenses, increased by \$3,120,803, or approximately 8.20% from \$38,049,419 in 2021. The increase in the current year expenses is attributed to increase in Section 8 Housing Choice vouchers for the period due to higher unit month leasing costs.

Other Operating Expenses

Other operating expenses, which accounted for 32.15% of total current year expenses, increased by \$4,415,413 or approximately 29.17% from \$15,136,965 in 2021.

Capital Assets and Debt Administration

Capital Assets

At the end of fiscal year 2022, GHURA had \$18,737,414 invested in a variety of capital assets as reflected in the following schedule, which represents a net increase (net of additions and depreciation) of \$1,225,820, or approximately 7.00% from the end of last year.

Debt Administration

GHURA has certain notes payable under the USDA Farmers Home Administration and the HUD Loan Guarantee Program. Debt additions amounted to \$9M in FY2021. For additional information concerning debt, please refer to Note 7 to the accompanying financial statements.

Guam Housing and Urban Renewal Authority
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Management's Discussion and Analysis, continued

GHURA's Capital Assets
As of September 30
Table 4

	2022	2021	2020
Depreciable Assets:			
Structures	\$ 99,774,579	\$ 97,736,439	\$ 96,041,260
Furnitures, Fixtures, and Equipment	5,033,941	4,456,231	4,404,700
Leasehold Improvements	335,736	296,583	296,583
	<u>105,144,256</u>	<u>102,489,253</u>	<u>100,742,543</u>
Accumulated Depreciation	<u>(90,668,429)</u>	<u>(89,209,881)</u>	<u>(87,221,203)</u>
Total Depreciable Assets, Net	<u>14,475,827</u>	<u>13,279,372</u>	<u>13,521,340</u>
Nondepreciable Assets:			
Land	3,675,882	3,675,882	3,675,882
Homes for Transfer to Persons	110,235	322,515	322,515
Construction in Progress	475,470	233,825	125,128
Total Non-Depreciable Assets	<u>4,261,587</u>	<u>4,232,222</u>	<u>4,123,525</u>
Total Capital Assets, Net	<u>\$ 18,737,414</u>	<u>\$ 17,511,594</u>	<u>\$ 17,644,865</u>

For additional information on GHURA's capital assets, please refer to Note 5 to the accompanying financial statements.

Economic Factors

Significant economic factors that affect GHURA are as follows:

As Guam entered into the partial COVID 19 pandemic recovery, its participants are affected by the three primary sources of revenue inflows for Guam: 1) tourism, 2) federal funds, and 3) construction capital investment.

Federal funding of HUD. As GHURA receives the majority of its operating revenue through financial assistance from HUD, GHURA and its financial operations are significantly affected by the federal government's annual appropriation to HUD.

GHURA has been proactive in assessing its financial condition and attempting to align its activities and the financial position of the agency so it can respond to new terms and conditions that may be incorporated into this extension. By incorporating its estimate of these possible changes and reductions into its budget for the current and future fiscal years, GHURA hopes to avoid any significant reductions in service levels or ongoing operations. However, any deviation from current estimates of funding to be received would have to be reexamined.

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Management's Discussion and Analysis, continued

GHURA locally administers certain programs of HUD. The funding source for all major programs is virtually 100% dependent on the U.S. Federal government, through HUD. Funding and funding related issues are therefore subject to Congressional approval on an annual basis. Major changes continue to occur in HUD program rules, regulations, and requirements, particularly as they relate to funding methodology, which will affect GHURA's future operations and administration of these federal programs. Funding is provided for HUD programs on a calendar year basis.

Low-income families, veterans, senior citizens and disabled individuals waiting for assistance under the federal housing voucher program may have to wait even longer as public housing agencies begin to cope with budget cuts.

With the progressing COVID 19 recovery, waivers implemented by HUD to prevent families from becoming ineligible to participate in GHURA's program have expired. GHURA has now had to catch up to ensure case files of families in the programs are in compliance with HUD policies, procedures, rules, and regulations.

The local economy is heavily dependent on the tourism industry, the source of which is from Asian markets, primarily Japan. Unlike most public housing authorities in the U.S. mainland, the local economy does not follow the U.S. national economic trends. The tourism industry appears to be in an initial recovery stage. However, adverse economic conditions, compounded by the effects of ever-increasing worldwide prices of oil, are and will continue to affect residents, clients, and partners. The local government revenues have greatly reduced the amount of welfare assistance provided to those tenants of GHURA, who were or are welfare recipients.

Local inflationary, recessionary and unemployment trends continue to affect resident incomes and therefore the amount of dwelling rental income GHURA is able to charge and collect. Unemployment is estimated at 8% and has affected those individuals with low to moderate income paying jobs, many of whom include the tenants in GHURA's housing programs. Tenant reduced incomes result in lower dwelling rental income received by GHURA, and lower collection rates, which have affected operations. Also, some GHURA participants are still not able to work and rely on GovGuam's Emergency Rental Program to pay for past due rent payments or mortgages.

Inflationary pressure on utility rates, supplies and other costs – Utility rates have been fluctuating. Utility costs must be factored into utility allowances for tenants, which increase the level of assistance provided in terms of utility allowances, which increases the costs of the housing programs in general.

Results from the 2009 Guam Comprehensive Housing Study show that Guam's housing market has become unaffordable for households looking to move to a new unit. Only 41.5% of households interested in buying a home had the resources to find an affordable unit while 49% of renters had sufficient income to move to a new rental unit.

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Management's Discussion and Analysis, continued

Low-income and moderate-income households represent 59.4% of households interested in buying a home. However, only 25.9% of the housing supply is within the affordable range for low- and moderate-income buyers.

Landlords are expected to maximize their rental income and are attracted to the subsidized military rental market rather than to the HCV program, which provides subsidies to civilian households with incomes below 50% of area median income. In 2010, GHURA's payment standard provided a maximum rent of \$1,633 for a 3-bedroom house to include utilities. Depending on rank, a military household could receive a housing allowance of \$1,700 to \$2,500. Developers are targeting the higher income housing market, which can demand rents of \$2,000 or more.

Rental Assistance Demonstration

The HUD Rental Assistance Demonstration (RAD) Program is under continuing review by GHURA. GHURA's aim is to determine its applicability and benefit to the island's inventory of Public Housing. Participation in the RAD Program would see the conversion of Public Housing properties to a Section 8 Project-Based Voucher (PBV) or Project-Based Rental Assistance (PBRA) program. The RAD Program is a key component of the HUD Office of Public and Indian Housing's rental housing preservation strategy, working to preserve the nation's stock of deeply affordable rental housing, and to promote efficiency within and among HUD programs to build strong, stable communities.

Audit and Compliance

In order to ensure accountability for performance and results, the Executive Management is using a Management Scorecard. The Executive Management will use this scorecard to track how well departments are executing the management initiatives, and where they stand at a given point in time against the overall standards for success. Scores are based on standards established under the Public Housing Assessment System, Section Eight Management Assessment System, Voucher Management System, Rental Integrity Monitoring Reviews, and independent audits, to name a few. Over time, the scores should improve as departments correct the problems. The Executive Management will update this report twice a year and issue a mid-year report. We will hold ourselves responsible and report honestly, when progress is too slow.

Guam Housing and Urban Renewal Authority
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Management's Discussion and Analysis, continued

Systems, Controls, and Legal Compliance

Systems

GHURA currently utilizes a commercially developed package that integrates all housing program areas under one common software umbrella. The software incorporates Section 8 Tenant and Landlords, Occupancy and Rent, Applications Waiting List, Receivables, General Ledger, Work Orders, Purchase Orders, Budgeting and Payroll as the main modules. All data entry is self-contained within this system and, ultimately feeds into the financials, where pay out, reporting, and tracking occurs. On average, the system generates approximately \$4.25 million per month in payments to tenants, landlords, employees, and vendors. Data is available real-time and on-line.

The software exchanges data with HUD's web-based reporting requirements and transmits and receives electronic banking payment (receivables) on a daily basis, as well as other various GovGuam agencies. All modules are accessible simultaneously by the approximate 90 staff via remote sites, designed to improve our customer service and support. These remote locations in Agat, Yona, Toto, Tumon, and Agana all access the main host server located in Sinajana via a common telecommunications media. Additionally, a second software is utilized to effectively track and forecast grant expenditures managed by CPD. These grants include CDBG, HOME, ESG, and CoC programs. Data from both systems are exchanged and utilized in the reconciliation process, payment, and reporting requirements. Numerous controls, interface programs, and preventive measures have been developed, tested and implemented to ensure the integrity and accuracy of the data, to include quality control and discrepancy reports.

Controls

Management controls are the organization, policies, and procedures used to reasonably ensure that (1) programs achieve their intended results; (2) resources are used consistent with agency's mission; (3) programs and resources are protected from waste, fraud, and mismanagement; (4) laws and regulations are followed; and (5) reliable and timely information is obtained, maintained, reported and used for decision making.

Managers must take systematic and proactive measures to (1) develop and implement appropriate, cost-effective management controls for results-oriented management; (2) assess the adequacy of management controls in Federal programs and operations; (3) identify needed improvements; (4) take corresponding corrective action; and (5) report monthly, semi-annually, and annually on management controls.

Legal Compliance

GHURA is required to comply with a wide range of laws and regulations, including appropriations, employment, health and safety, and others. Responsibility for compliance primarily rests with agency management; compliance is addressed as part of agency financial statement audits.

Guam Housing and Urban Renewal Authority
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Management's Discussion and Analysis, continued

Accountability

Management accountability is the expectation that “managers are responsible for the quality and timeliness of program performance, increasing productivity, controlling costs and mitigating adverse aspects of agency operations, and assuring that programs are managed with integrity and in compliance with applicable law.”

Fraud, Waste, and Abuse

GHURA must maintain its credibility with applicant and participant families, owners, HUD, and the larger community by enforcing program requirements. When families, owners, or GHURA employees fail to adhere to program requirements, GHURA must take appropriate action. The action that is appropriate depends on the particular case or circumstances.

GHURA will address program errors, omissions, fraud, or abuse through both prevention and detection. Preventive measures are the most effective way to deter widespread program irregularities. Errors, omissions, fraud, and abuse will occur, and GHURA will have preventive measures in place so that any irregularity can be quickly detected and resolved as efficiently, professionally, and as fairly as possible. Because preventive monitoring measures are the most effective way to deter widespread program irregularities, they will be an integral part of daily operations.

GHURA must ensure it operates legally and with integrity. The central principle underlying the public ethics codes is the Conflict of Interest, more specifically, the conflict between a public official's individual self-interest and the public interest. We, as public officials, are held to a higher standard than individuals in the private sector are. Public officials are repositories of the public trust and as such have a duty to faithfully and honestly represent the interests of the public.

COVID-19

GHURA received two separate allocations of Coronavirus Aid, Relief, and Economic Securities Act (CARES Act) funds through HUD's Office of Community Planning and Development. CDBG and ESG funds are intended to fund activities and programs that would directly address the COVID-19 pandemic emergency. In general, funds are intended to prevent, prepare, and respond to the community's needs because of the pandemic and to do so by consulting with public health and other government officials to identify how best to meet the needs of the public.

The total allocation of CDBG funds amounted to \$4,705,410. The total allocation of ESG funds amounted to \$3,519,238. Guam will amend its existing 5-Year Consolidated Plan and the PY2019 Annual Action Plan to propose projects for COVID-19 purposes. Both programs have made liberal adjustments to program rules that positively affect the use of funds to maximize their reach to the populations rendered vulnerable due to the emergency.

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Management's Discussion and Analysis, continued

The CARES Act also provided supplemental Public Housing Operating funding under Notice PIH-2020-07, as well as funding provisions for the HCV Program Administrative Fees under Notice PIH-2020-08. The notices provide guidance on the disbursement of funds, reporting requirements, and a description on eligible and ineligible expenses. Funding availability is through December 31, 2021. However, the HCV CARES funds was extended to liquidate funds obligated as of December 31, 2021.

Financial Contact

Requests regarding any information contained in this report or any additional information or questions concerning the report should be addressed to Elizabeth F. Napoli, Executive Director, Guam Housing and Urban Renewal Authority, 117 Bien Venida Avenue, Sinajana, Guam 96910.

Guam Housing and Urban Renewal Authority
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Statement of Net Position

September 30, 2022

Assets and Deferred Outflows of Resources

Current assets:

Cash and cash equivalents	\$24,395,050
Cash and cash equivalents – restricted	1,025,147
Receivables, net:	
HUD	3,091,256
Notes receivable – current	802,221
Tenants	408,223
Other government	9,774
Accrued interest receivable	5,751
Miscellaneous	363,308
Allowance for doubtful accounts	(377,848)
Prepayments and other current assets	135,747
Inventory	<u>321,830</u>
Total current assets	<u>30,180,459</u>

Noncurrent assets:

Notes receivable, net of current portion	15,188,045
Lease receivables	454,091
Capital assets:	
Depreciable assets, net of accumulated depreciation	14,475,827
Non-depreciable assets	4,261,587
Other real estate	<u>2,462,887</u>
Total noncurrent assets	<u>36,842,437</u>
Total assets	<u>67,022,896</u>

Deferred outflows of resources:

Pension	2,786,792
OPEB	<u>5,337,364</u>
Total deferred outflows of resources	<u>8,124,156</u>
Total assets and deferred outflows of resources	<u>\$75,147,052</u>

See accompanying notes.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Statement of Net Position, continued

Liabilities, Deferred Inflows of Resources and Net Position

Current liabilities:

Accounts payable and other deposits	\$1,604,358
Due to HUD	16,755
Current portion of accrued compensated absences	107,705
Current portion of notes payable	556,000
Accrued payroll and other liabilities	200,933
Unearned revenues	1,497,102
Security and escrow deposits	328,626
Other current liabilities	<u>133,425</u>
Total current liabilities	4,444,904

Accrued compensated absences, net of current portion	849,961
Notes payable, net of current portion	11,440,098
Net pension liability	13,014,620
OPEB liability	<u>19,074,796</u>
Total liabilities	<u>48,824,379</u>

Deferred inflows of resources:

Pension	1,660,073
OPEB	<u>3,695,217</u>
Total deferred inflows of resources	<u>5,355,290</u>

Net position:

Net investment in capital assets	20,542,203
Restricted for housing operations	29,745,730
Unrestricted	<u>(29,320,550)</u>
Total net position	<u>20,967,383</u>

Total liabilities, deferred inflows of resources and net position	<u>\$75,147,052</u>
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See accompanying notes.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Statement of Revenues, Expenses and Changes in Net Position

Year ended September 30, 2022

Operating revenues:	
HUD PHA Operating Grants	\$62,870,392
Tenant rental income	1,217,579
Other income	<u>3,119,513</u>
Total operating revenue	<u>67,207,484</u>
Operating expenses:	
Housing assistance payments	41,170,222
Salaries and wages	5,753,885
Other administrative expenses	4,725,935
Repairs and maintenance	2,763,624
Employee benefits	1,958,568
Depreciation	1,458,548
Retiree healthcare costs and other pension benefits	1,339,641
Office expense	545,248
Utilities	513,807
Professional fees	198,556
Insurance	141,878
Payments in lieu of taxes	84,204
Advertising	55,269
Protective services	14,206
Compensated absences	13,641
Bad debts recovery	(14,632)
Total operating expenses	<u>60,722,600</u>
Operating income	<u>6,484,884</u>
Nonoperating revenues (expense):	
Contributions from GovGuam for retiree benefits	361,984
Fraud recovery	12,822
Interest income	2,197
Other income	711,902
Interest expense	(94,996)
Total nonoperating revenues (expense), net	<u>993,909</u>
Income before capital grants and contributions	7,478,793
Capital grants and contributions:	
Federal grants	<u>1,574,329</u>
Change in net position	9,053,122
Net position at the beginning of the year	<u>11,914,261</u>
Net position at the end of the year	<u>\$20,967,383</u>

See accompanying notes.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Statement of Cash Flows

Year ended September 30, 2022

Cash flows from operating activities:

Operating grants received	\$62,870,392
Receipts from tenants and customers	3,011,345
Housing assistance paid	(41,170,222)
Payments to suppliers for goods and services	(8,713,709)
Payments to employees	(8,053,334)
Net cash provided by operating activities	<u>7,944,472</u>

Cash flows from capital and related financing activities:

Capital grants received	1,574,329
Acquisition of capital assets	(2,684,368)
Proceeds from sales of other real estate	69,306
Proceeds from notes payable	9,003,000
Advances to subrecipient	(9,003,000)
Repayment of note payable	(236,870)
Interest paid	(94,996)
Net cash used for capital and related financing activities	<u>(1,372,599)</u>

Cash flows from investing activities:

Interest and other	<u>2,197</u>
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Net change in cash 6,574,070

Cash and cash equivalents at beginning of year 18,846,127

Cash and cash equivalents at end of year \$25,420,197

Cash and cash equivalents consist of the following:

Unrestricted	\$24,395,050
Restricted	<u>1,025,147</u>
	<u>\$25,420,197</u>

See accompanying notes.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Statement of Cash Flows, continued

**Reconciliation of operating income to net cash provided by
operating activities:**

Operating income	\$6,484,884
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation	1,458,548
Bad debts recovery	(14,632)
Noncash OPEB cost	1,258,120
Noncash pension cost	1,333,381
Fraud recovery and other income	724,724
Increase in assets:	
Receivables	(1,489,184)
Notes receivable	(405,004)
Prepayments and other current assets	(6,019)
Inventory	(33,753)
Increase (decrease) in liabilities:	
Accounts payable and other deposits	343,975
Accrued compensated absences	(31,590)
Accrued payroll and other liabilities	38,193
Unearned revenues	(156,283)
Security and escrow deposits	(10,182)
OPEB liability	81,521
Net pension liability	(1,667,224)
Other current liabilities	34,997
Net cash provided by operating activities	<u>\$7,944,472</u>

See accompanying notes.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements

Year ended September 30, 2022

1. Reporting Entity

The Guam Housing and Urban Renewal Authority (GHURA), a component unit of the Government of Guam (GovGuam), was created on December 18, 1962 by Government Code, Vol. II, Title XIV, Chapter X, 13902. The primary purpose of GHURA is to provide safe, decent, sanitary, and affordable housing for low to moderate-income families and elderly families in the Territory of Guam, and to operate its housing programs in accordance with federal and local laws and regulations. GHURA's federal programs are administered through the U.S. Department of Housing and Urban Development (HUD) under the provisions of the U.S. Housing Act of 1937, as amended.

The administration and operation of GHURA is under the control of a six-member Board of Commissioners appointed by the Governor of Guam with the advice and consent of the Legislature with one of the seven members being a resident of the Public Housing program, elected by the residents and appointed by the Governor. GHURA has no component units required to be reported in accordance with the respective Governmental Accounting Standards Board (GASB) Statements.

2. Summary of Significant Accounting Policies

The accompanying financial statements of GHURA have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the significant accounting policies used by GHURA.

GASB establishes financial reporting standards for governmental entities, which require that management's discussion and analysis of the financial activities be included with the basic financial statements and notes and modifies certain other financial statement disclosure requirements.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements, continued

2. Summary of Significant Accounting Policies, continued

Organization and Program Descriptions

GHURA, formed to pursue an active community development program through urban renewal projects and to provide housing of low income, administers the following community programs:

Housing Assistance Payments Program:

HUD funds the Housing Choice Voucher Program. The principal purpose of the program is to enable lower income families to reside in existing privately owned housing. Assistance is calculated according to family needs and paid directly to the dwelling owner. As of September 30, 2022, GHURA was authorized by HUD to approve housing assistance payment contracts for up to 2,657 families, dependent upon budget authority and available resources. Total contracted units under lease totaled 2,525 or 95% as of September 30, 2022. The project-based voucher program located at the Summer Town Estates in Lada, Dededo, consists of 112 units, which began in November 2015. As of September 30, 2022, Elderly Families occupied 110 units.

Public Housing Capital Fund Program:

The Capital Fund Program Grant accounts for modernization funds received from HUD for capital improvements, major repairs, management improvements, operational costs and related planning costs to improve the physical quality of low-income housing. Upon completion of major capital improvement, the assets are transferred to the Low Income Housing Program.

Supportive Housing for the Elderly:

The Supportive Housing for the Elderly project is designed to provide housing accommodations for elderly residents of Guam. The project was built on land donated by GovGuam at an appraised value of \$1,380,000. The project officially commenced operations in March 1980.

Low Income Housing Program:

Under this program, GHURA rents its own units to low-income households. The Low Income Housing Program is operated under an Annual Contributions Contract (ACC) with HUD, and HUD provides operating subsidies to enable GHURA to provide the housing at a rent that is based on 30 percent of household income. GHURA entered into an ACC that allowed them to develop and operate a Low-Income Housing Program. Since that time, nine projects were developed: Guam 1-1 through 1-9. For the year ended September 30, 2022, 729 units were available for rent, of which 21 units were modernized under HUD's Capital Funds Program. In 2022, 705 or 97% units were occupied.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements, continued

2. Summary of Significant Accounting Policies, continued

Organization and Program Descriptions, continued

HOME Investment Partnership Program:

This program is designed to increase homeownership and affordable housing opportunities for low-income and very low-income Americans. Program funds are used to provide incentives to develop and support affordable rental housing and homeownership affordability through the acquisition, new construction, reconstruction, or rehabilitation of non-luxury housing with suitable amenities, among others.

Continuum of Care Program:

GHURA administers grant funds received through the HUD's Continuum of Care Grant to serve the housing and service needs of homeless individuals with disabilities. GHURA acts as the collaborative applicant to submit for annual consideration a series of grants that are awarded to different island NGO's providing services to their individual populations.

Community Development Block Grants (CDBG):

These grants are used to carry out a wide range of community development activities directed toward neighborhood revitalization, economic development, and improved community facilities and services. All CDBG activities must meet one of the following national objectives: benefit low-income and moderate-income persons; aid in the prevention or elimination of slums and blight; or meet certain community development needs having a particular urgency. Some of the activities that these funds can be used for includes the acquisition of real property; rehabilitation of residential and nonresidential properties; provision of public facilities and improvements, such as water, sewer, streets, and community centers; clearance, demolition and removal of buildings and improvements; homeownership assistance; and assistance to for-profit businesses for economic development activities.

Emergency Solutions Grant Program:

This program provides grants to assist homeless and near-homeless individuals by providing rapid re-housing and homeless prevention services. The grants cover rental and utility assistance for persons and individuals who are homeless or on the verge of becoming homeless. Eligible households also can receive housing relocation and stabilization services such as counseling, case management and money management classes.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements, continued

2. Summary of Significant Accounting Policies, continued

Organization and Program Descriptions, continued

Resident Opportunity and Supportive Services:

This program works to promote the development of local strategies to coordinate the use of assistance under the Public Housing program with public and private resources, for supportive services and resident empowerment activities. These services should enable participating families to increase earned income, reduce or eliminate the need for welfare assistance, make progress toward achieving economic independence and housing self-sufficiency or, in the case of elderly or disabled residents, help improve living conditions and enable residents to age-in-place.

Multifamily Housing Service Coordinator:

The purpose of this program is to link elderly, especially frail and disabled, or disabled non-elderly assisted housing and neighborhood residents to supportive services in the general community; to prevent premature and unnecessary institutionalization; and, to assess individual service needs, determine eligibility for public services and make resource allocation decisions, which enable residents to stay in the community longer.

Economic, Social and Political Development of the Territories (Compact Impact):

This program is funded by the U.S. Department of the Interior to promote the economic, social and political development of the territories and freely associated states, leading toward greater self-government and self-sufficiency for each of them. In addition, Federal funding is provided for capital improvement programs and technical assistance to the insular areas including Guam.

Family Self-Sufficiency Program:

The objectives of the Family Self-Sufficiency program promote the development of local strategies to coordinate the use of assistance under the Housing Choice Voucher and Public Housing programs with public and private resources to enable participating families to increase earned income and financial literacy, reduce or eliminate the need for welfare assistance, and make progress toward economic independence and self-sufficiency.

Neighborhood Stabilization Program – Recovery Act Fund:

The objectives of this program are to stabilize property values; arrest neighborhood decline; assist in preventing neighborhood blight; and stabilizing communities across America hardest hit by residential foreclosures and abandonment. These objectives are to be achieved through the purchase and redevelopment of foreclosed and abandoned homes and residential properties that will allow those properties to turn into useful, safe and sanitary housing.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements, continued

2. Summary of Significant Accounting Policies, continued

Organization and Program Descriptions, continued

Low-Income Housing Tax Credits (LIHTC) Program:

This program was created by the Tax Reform Act of 1986 and is intended to encourage the construction or rehabilitation of low-income rental units. The regulations governing this program are contained in Section 42 of the Internal Revenue Code (the "Code" or IRC). The LIHTC Program provides Federal tax credits to qualified project owners who agree to maintain all or a portion of a project's units for low-income individuals or families.

Local Funds:

GHURA is charged with administrative oversight responsibility for a variety of community projects as established and funded by GovGuam through contributions and local grants-in-aid.

Revolving and Trust Funds:

These funds function primarily to facilitate cash management for all funds.

Other Funds:

Other funds consist primarily of local projects that have been completed and have undergone a final close out audit. Such projects include Yona and Sinajana Urban Renewals, and neighborhood facilities constructed in Agat and Sinajana.

Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe which transactions are recorded within the financial statements. GHURA has elected to use proprietary fund types as its principle reporting. Proprietary funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. The accounting objectives of its measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position and cash flows. All assets and deferred outflows of resources, and liabilities and deferred inflows or resources (whether current or noncurrent) associated with the operation of GHURA are included in the statement of net position. Proprietary fund equity is classified as net position. Under this method, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. GHURA accounts for those operations that are financed and operated in a manner similar to private business or where GHURA has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability. The principal operating revenues of GHURA are operating subsidies and administrative fees received from HUD and rental revenues received from residents. Grants and similar items are recognized as revenue as soon as all eligible requirements have been met.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements, continued

2. Summary of Significant Accounting Policies, continued

Measurement Focus and Basis of Accounting, continued

Gains from sale of capital assets are included in non-operating revenues. Operating expenses of GHURA include the cost of operating housing units, cost of tenant services, protective services, general, administrative, maintenance, depreciation, and housing assistance payments.

Other expenses of GHURA include interest expense. Housing assistance payments from HUD are received by GHURA for each unit rented to qualified tenants in the public housing and Section 8 programs. HUD grants associated with capital acquisition and improvements are considered non-operating revenues and are separately presented as capital contributions in the accompanying statement of revenues, expenses and changes in net position.

Net Position

Net position represents the residual interest in GHURA's assets and deferred outflows of resources after liabilities and deferred inflows of resources are deducted and consists of the following categories:

Net investment in capital assets consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes and other debt that are attributed to the acquisition, construction or improvement of those assets. Deferred outflows of resources that are attributable to related debt are also included in this component.

Restricted net position results when constraints placed on net position use are either externally imposed by creditors, grantors, contributors, and the like, or imposed by law. GHURA's restricted expendable net position pertains to unexpended HUD funds under various federal programs.

Unrestricted net position consists of net position, which does not meet the definition of the two preceding categories. Unrestricted net position may be designated for specific purposes by action by management or the Board of Commissioners or may otherwise be limited by contractual agreements with outside parties.

All of GHURA's restricted net position is expendable. When both restricted and unrestricted resources are available for use, generally it is GHURA's policy to use restricted resources first and the unrestricted resources when they are needed.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements, continued

2. Summary of Significant Accounting Policies, continued

Use of Estimates

The preparation of financial statements in accordance with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

For purposes of the statements of net position and of cash flows, GHURA considers cash and cash equivalents to be cash on hand, cash in checking and savings account and time certificates of deposit with original maturities of less than three months.

As of September 30, 2022, bank balance was \$25,482,884, which is maintained in a financial institution subject to Federal Deposit Insurance Corporation (FDIC) insurance.

As of September 30, 2022, bank deposits in the amount \$250,000 were FDIC insured. In accordance with 5 GCA 21, *Investments and Deposits*, GHURA requires collateralization of deposits in excess of depository insurance limits at 100%. Such collateralization shall be in securities in U.S. treasury notes or bonds or in U.S. government agencies for which the faith and credit of the United States are pledged or such other securities as may be approved by GMHA. As of September 30, 2022, all of GHURA's bank deposits in excess of depository insurance limits are collateralized with securities held by the pledging financial institution but not in GHURA's name.

Receivables from HUD

Reimbursements due to GHURA for its expenditures on federally funded reimbursement and grant programs are reported as "receivables from HUD" in the accompanying financial statements.

Accounts Receivables - Tenants

GHURA recognizes bad debts using the allowance method and receivables are only written off after approval by management and subsequent reporting to the Board of Commissioners. The allowance for doubtful accounts is determined based on management estimates. While management believes the amount is adequate, the ultimate uncollectible balance may differ from the amounts provided.

Notes Receivable

Notes receivable are stated at the amount of unpaid principal. The allowance for doubtful accounts is established through a provision charged to expense. Notes are charged against the allowance when the principal due aged beyond 90 days.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements, continued

2. Summary of Significant Accounting Policies, continued

Prepayments

Payments made to vendors for services that will benefit future periods are recorded as prepayments.

Inventories

Inventories are stated at the lower of weighted average cost or market (net realizable value).

Capital Assets and Depreciation

All capital assets with a value greater than \$5,000 and a useful life over one year are capitalized. Capital assets are stated at cost or at estimated historical cost if actual historical cost is not available except for certain parcels of land donated by GovGuam, which are recorded at the estimated fair market value at date of donation.

The cost of maintenance and repairs is charged to operations as incurred and improvements are capitalized. Depreciation of capital assets is computed using the straight-line method over the estimated useful lives of the assets. Property and equipment for the Supportive Housing for the Elderly are stated at cost, while property that was donated or contributed is carried at the fair value on the date of donation or contribution.

Property and equipment for this project are depreciated utilizing straight-line method over their estimated useful lives. Capital assets are depreciated on a straight-line basis method over estimated useful lives as follows:

<u>Category</u>	<u>Useful Life</u>
Structures	15-40 years
Leasehold improvements	15 years
Furniture	5-7 years

Upon retirement or other disposition of capital assets recorded, the cost and related accumulated depreciation are removed from the respective program or fund accounts and any gain or loss is included in the respective program or fund current operations. GHURA also has other assets, which consist primarily of property inventory under the Local Funds programs. Additionally, capital assets include deferred charges, developmental costs, management improvements, and dwelling and non-dwelling costs from other various projects.

GHURA evaluates events or changes in circumstances affecting long-lived assets, including intangible and capital assets, to determine whether an impairment of its assets has occurred. If GHURA determines that a long-lived asset is impaired, and that the impairment is significant and other-than temporary, then an impairment loss will be recorded in GHURA's financial statements. In 2022, GHURA did not recognize any loss on impairment related to its long-lived assets.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements, continued

2. Summary of Significant Accounting Policies, continued

Other Real Estate

Other real estate consists primarily of land transferred from GovGuam to GHURA to construct 500 single-family homes under the GHURA 500 Low Cost Housing Project. This property is recorded at the fair value less estimated selling cost. Management periodically performs valuations and property held for sale is carried at the lower of new cost basis or fair value less cost to sell. Impairment losses on property to be held and used are measured as the amount by which the carrying amount of the property exceeds its fair value. Costs of significant improvement are capitalized, whereas costs relating to holding property are expensed.

Deferred Outflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources represent a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (deduction of net position) until then. GHURA has determined differences between expected and actual experience with regard to economic or demographic factors in the measurement of the total pension liability, changes of actuarial assumptions or other inputs, pension and OPEB contributions made subsequent to the measurement date, and changes in proportion and differences between GHURA pension and OPEB contributions and proportionate share of contributions qualify for reporting in this category.

Deferred Inflows of Resources

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (additions to net position) until then. GHURA has determined differences between expected and actual experience with regard to economic or demographic factors in the measurement of the total pension liability and the OPEB liability, differences between projected and actual earnings on pension plan investments, changes of actuarial assumptions or other inputs, and changes in proportion and differences between GHURA pension contributions and proportionate share of contributions qualify for reporting in this category.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements, continued

2. Summary of Significant Accounting Policies, continued

Pensions

Pensions are required to be recognized and disclosed using the accrual basis of accounting. GHURA recognizes a net pension liability for the defined benefit pension plan in which it participates, which represents GHURA's proportionate share of excess total pension liability over the pension plan assets - actuarially calculated - of a single-employer defined benefit plan, measured one year prior to fiscal year-end and rolled forward. The total pension liability also includes GHURA's proportionate share of the liability for ad hoc cost-of-living adjustments (COLA) and supplemental annuity payments that are anticipated to be made to defined benefit plan members and for anticipated future COLA to DCRS members.

Changes in the net pension liability during the period are recorded as pension expense, or as deferred inflows of resources or deferred outflows of resources depending on the nature of the change, in the period incurred. Those changes in net pension liability that are recorded as deferred inflows of resources or deferred outflows of resources that arise from changes of actuarial assumptions or other inputs and differences between expected or actual experience are amortized over the weighted average remaining service life of all participants in the qualified pension plan and recorded as a component of pension expense beginning with the period in which they are incurred. Projected earnings on qualified pension plan investments are recognized as a component of pension expense. Differences between projected and actual investment earnings are reported as deferred inflows of resources or deferred outflows of resources and are amortized as a component of pension expense on a closed basis over a five-year period beginning with the period in which the difference occurred.

Other Postemployment Benefits (OPEB)

OPEB is required to be recognized and disclosed using the accrual basis of accounting. GHURA recognizes a net OPEB liability for the defined benefit OPEB plan in which it participates, which represents GHURA's proportionate share of total OPEB liability - actuarially calculated - of a single-employer defined benefit plan, measured one year prior to fiscal year-end and rolled forward. An OPEB trust has not been established thus the OPEB plan does not presently report OPEB plan fiduciary net position. Instead, the OPEB plan is financed on a substantially "pay-as-you-go" basis.

Changes in the net OPEB liability during the period are recorded as OPEB expense, or as deferred inflows of resources or deferred outflows of resources depending on the nature of the change, in the period incurred. Those changes in net OPEB liability that are recorded as deferred inflows of resources or deferred outflows of resources that arise from changes of actuarial assumptions or other inputs and differences between expected or actual experience are amortized over the weighted average remaining service life of all participants in the qualified OPEB plan and recorded as a component of OPEB expense beginning with the period in which they are incurred.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements, continued

2. Summary of Significant Accounting Policies, continued

Compensated Absences

Compensated absences are accrued and reported as a liability in the period earned. Annual leave, expected to be paid out within the next fiscal year, is accrued and is included in current liabilities. The maximum accumulation of annual leave convertible to pay upon termination of employment is limited to 320 hours. Pursuant to Public Law 27-106, employees who have accumulated annual leave in excess of 320 hours as February 28, 2003, may carry over their excess leave and shall use the excess amount prior to retirement or termination of service. Any unused leave over 320 hours shall be lost upon retirement. As of September 30, 2022, accrued earned compensated absences totaled \$654,730.

Public Law 26-86 allows members of the Defined Contribution Retirement System (DCRS) to receive a lump sum payment of one-half of their accumulated sick leave upon retirement. As of September 30, 2022, GHURA has accrued an estimated sick leave liability of \$302,936 for potential future sick leave payments as a result of this law. However, this amount is an estimate and actual payout may be materially different than estimated.

Unearned Revenues

Unearned revenues arise when resources are received before GHURA has legal claim for them, such as when federal award money is received before the qualifying expenditure is made. In the subsequent period, when GHURA has a legal claim to the resources, the liability for unearned revenue is reduced and the revenue is recognized.

HUD Subsidies and Contributions

Subsidies and contributions from HUD are received periodically and represent the most significant source of revenues to GHURA. The terms of these subsidies are defined in various Consolidated Annual Contributions Contracts. HUD subsidies for ongoing operations and housing assistance payments for each unit rented to qualified tenants are recorded as operating grant revenues. HUD contributions for project acquisition and development or modernization are recorded as capital contributions.

Tenant Rental Income

Revenue from rental charges to residents is recognized ratably over the terms of the lease agreements, which are generally on a month-to-month basis or 12-month period.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements, continued

2. Summary of Significant Accounting Policies, continued

Administrative and General Expenses

Certain operating facilities and materials used by the programs are shared with other programs. Costs associated with these facilities and materials are accumulated and paid by a central disbursement fund, which allocates such costs to the various programs based on each program's pro rata share of payroll hours.

Income Taxes

Income derived or generated by GHURA is not subject to federal income tax pursuant to Internal Revenue Code Section 115. GHURA is exempt from local property taxes.

Recently Adopted Accounting Pronouncements

In 2020, GASB issued Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*, which postponed the effective date of GASB Statement No. 89 by one year and GASB Statement No. 87 by 18 months; however, earlier application of the provisions addressed in GASB Statement No. 95 is encouraged and is permitted to the extent specified in each pronouncement as originally issued. In accordance with GASB Statement No. 95, management has elected to postpone implementation of these statements.

During the year ended September 30, 2022, GHURA implemented the following pronouncements:

- GASB Statement No. 87, *Leases*, which increases the usefulness of financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. Limited exceptions to the single approach guidance are provided for short-term leases, financed purchases, leases of assets that are classified as investments, and certain regulated leases.
- GASB Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*, which enhances the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and simplifies accounting for interest cost incurred before the end of a construction period. The implementation of this Statement did not have a material effect on the accompanying financial statements.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements, continued

2. Summary of Significant Accounting Policies, continued

Recently Adopted Accounting Pronouncements, continued

- GASB Statement No. 92, *Omnibus 2020*, which enhances comparability in accounting and financial reporting and improves the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements. The implementation of this Statement did not have a material effect on the accompanying financial statements.
- GASB Statement No. 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans - an amendment of GASB Statements No. 14 and No. 84, and a supersession of GASB Statement No. 32*, which increases consistency and comparability related to the reporting of fiduciary component units; mitigates costs associated with the reporting of certain pension plans and other postemployment benefit (OPEB) plans as fiduciary component units; and enhances the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code (IRC) Section 457 deferred compensation plans (Section 457 plans) that meet the definition of a pension plan and for benefits provided through those plans. The implementation of this Statement did not have a material effect on the accompanying financial statements.
- GASB Statement No. 98, *The Annual Comprehensive Financial Report*, which establishes the term annual comprehensive financial report and its acronym ACFR. That new term and acronym replace instances of comprehensive annual financial report and its acronym in generally accepted accounting principles for state and local governments. The implementation of this Statement did not have a material effect on the accompanying financial statements.
- GASB Statement No. 99, *Omnibus 2022*, which provides clarification guidance on several of its recent statements that addresses different accounting and financial reporting issues identified during implementation of the new standards and during the GASB's review of recent pronouncements. GASB Statement No. 99:
 - 1) Amends guidance in GASB Statement No. 24, *Accounting and Financial Reporting for Certain Grants and Other Financial Assistance*, requiring that the accounting and financial reporting of Supplemental Nutrition Assistance Program (SNAP) transactions should follow the provisions of GASB Statement No. 33, *Accounting and Financial Reporting for Nonexchange Transactions, as amended*. These provisions were effective upon issuance and implementation did not have a material effect on the accompanying financial statements.
 - 2) Requires disclosures related to nonmonetary transactions, in the notes to financial statements, of the measurement attribute(s) applied to the assets transferred rather than the basis of accounting for those assets. These provisions were effective upon issuance and implementation did not have a material effect on the accompanying financial statements.

Guam Housing and Urban Renewal Authority
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Notes to the Financial Statements, continued

2. Summary of Significant Accounting Policies, continued

Recently Adopted Accounting Pronouncements, continued

3) Provides guidance on accounting for pledges of future revenues when resources are not received by the pledging government. The guidance addresses the process of blending a component unit created to issue debt on behalf of a primary government when that component unit is required to be presented as a blended component unit. This guidance was effective upon issuance and implementation did not have a material effect on the accompanying financial statements.

4) Provides clarification of provisions in GASB Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments, as amended*, related to the focus of the government-wide financial statements. This guidance was effective upon issuance and implementation did not have a material effect on the accompanying financial statements.

5) Provides terminology updates related to certain provisions of GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, and terminology used in GASB Statement No. 53, *Accounting and Financial Reporting for Derivative Instruments*. These updates were effective upon issuance and implementation did not have a material effect on the accompanying financial statements.

6) GASB Statement No. 93, *Replacement of Interbank Offered Rates*, which amended GASB Statement No. 53 to address transition away from the London Interbank Offered Rate (LIBOR). GASB Statement No. 99 extends the period during which the LIBOR is considered an appropriate benchmark interest rate to when LIBOR ceases to be determined using methodology in place as of December 31, 2021. This guidance was effective upon issuance and implementation did not have a material effect on the accompanying financial statements.

Upcoming Accounting Pronouncements

In May 2019, GASB issued Statement No. 91, *Conduit Debt Obligations*. The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. This Statement achieves those objectives by clarifying the existing definition of a conduit debt obligation; establishing that a conduit debt obligation is not a liability of the issuer; establishing standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improving required note disclosures. Management does not believe that this Statement, upon implementation, will have a material effect on the financial statements. In accordance with GASB Statement No. 95, GASB Statement No. 91 will be effective for fiscal year ending September 30, 2023.

Guam Housing and Urban Renewal Authority
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Notes to the Financial Statements, continued

2. Summary of Significant Accounting Policies, continued

Upcoming Accounting Pronouncements, continued

In March 2020, GASB issued Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements. This Statement also provides guidance for accounting and financial reporting for availability payment arrangements. Management does not believe that this Statement, upon implementation, will have a material effect on the financial statements. GASB Statement No. 94 will be effective for fiscal year ending September 30, 2023.

In May 2020, GASB issued Statement No. 96, *Subscription-Based Information Technology Arrangements*. This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset - an intangible asset - and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. Management does not believe that this Statement, upon implementation, will have a material effect on the financial statements. GASB Statement No. 96 will be effective for fiscal year ending September 30, 2023.

In April 2022, GASB issued Statement No. 99, *Omnibus 2022*. This Statement contains guidance whose effective dates are in future periods. Management is evaluating the effect that this Statement, upon implementation, will have on the financial statements. GASB Statement No. 99:

- 1) Modifies guidance in GASB Statement No. 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees*, to bring all guarantees under the same financial reporting requirements and disclosures effective for fiscal year ending September 30, 2024.
- 2) Provides guidance on classification and reporting of derivative instruments within the scope of GASB Statement No. 53, *Accounting and Financial Reporting for Derivative Instruments*, effective for fiscal year ending September 30, 2024.
- 3) Provides clarification of provisions in GASB Statement No. 87 related to the determination of the lease term, classification of a lease as a short-term lease, recognition and measurement of a lease liability and a lease asset, and identification of lease incentives effective for fiscal year ending September 30, 2023.
- 4) Provides clarification of provisions in GASB Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, related to (a) the determination of the public-private and public-public partnership (PPP) term and (b) recognition and measurement of installment payments and the transfer of the underlying PPP asset. Effective for fiscal year ending September 30, 2023.

Guam Housing and Urban Renewal Authority
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Notes to the Financial Statements, continued

2. Summary of Significant Accounting Policies, continued

Upcoming Accounting Pronouncements, continued

5) Provides clarification of provisions in GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*, related to the subscription-based information technology arrangement (SBITA) term, classification of a SBITA as a short-term SBITA, and recognition and measurement of a subscription liability. Effective for fiscal year ending September 30, 2023.

6) Modifies accounting and reporting guidance in GASB Statement No. 53 related to termination of hedge. Guidance is effective for fiscal year ending September 30, 2023.

In June 2022, GASB issued Statement No. 100, *Accounting Changes and Error Corrections - An Amendment of GASB Statement No. 62*. This Statement enhances accounting and financial reporting requirements for accounting changes and error corrections and requires that (a) changes in accounting principles and error corrections be reported retroactively by restating prior periods, (b) changes to or within the financial reporting entity be reported by adjusting beginning balances of the current period, and (c) changes in accounting estimates be reported prospectively by recognizing the change in the current period. Requirements applicable to changes in accounting principles apply to the implementation of a new pronouncement if there is no specific transition guidance in the new pronouncement. The Statement also requires that aggregate amounts of adjustments to, and restatements of, beginning net position, fund balance, or fund net position, as applicable, be displayed by reporting unit in the financial statements. Management is evaluating the effect that this Statement, upon implementation, will have on the financial statements. GASB Statement No. 100 will be effective for fiscal year ending September 30, 2024.

In June 2022, GASB issued Statement No. 101, *Compensated Absences*. The primary objective of the Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. This Statement requires that liabilities for compensated absences be recognized for leave that has not been used and leave that has been used but not yet paid, provided the services have occurred, the leave accumulates, and the leave is more likely than not to be used for time off or otherwise paid in cash or noncash means. In estimating the leave that is more likely than not to be used or otherwise paid or settled, a government should consider relevant factors such as employment policies related to compensated absences and historical information about the use or payment of compensated absences. Leave that is more likely than not to be settled through conversion to defined benefit postemployment benefits should not be included in a liability for compensated absences. Management is evaluating the effect that this Statement, upon implementation, will have on the financial statements. GASB Statement No. 101 will be effective for fiscal year ending September 30, 2025.

Subsequent Events

GHURA has evaluated subsequent events through September 25, 2023. It is also the date that the financial statements were available to be issued.

Guam Housing and Urban Renewal Authority
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Notes to the Financial Statements, continued

3. Cash and Cash Equivalents

The deposits and investment policies of GHURA are governed by 5 GCA 21, *Investments and Deposits*. Legally authorized investments include securities issued or guaranteed by the U.S. Treasury or agencies of the United States government; demand and time deposits in or certificates of, or bankers' acceptances issued by, any eligible financial institution; corporate debt obligations, including commercial paper; certain money market funds; state and local government securities, including municipal bonds; and repurchase and investment agreements. With the exception of investments in U.S. government securities, which are explicitly guaranteed by the United States government, all other investments must be rated Aa1/P-1 by Moody's.

Custodial credit risk is the risk that in the event of a bank failure, GHURA's deposits may not be returned to it. Such deposits are not covered by depositor insurance and are either uncollateralized or collateralized with securities held by the pledging financial institution or held by the pledging financial institution but not in the depositor-government's name. GHURA has an investment and deposit policy for custodial credit risk. For deposits, GHURA and the depository must execute a general depository agreement pursuant to HUD regulations. The depository bank must be a bank or financial institution whose deposits are insured by FDIC, Federal Savings and Loan Insurance Corporation or the National Credit Union Administration and all deposits must be fully collateralized by U.S. securities.

4. Notes Receivable

Notes receivable consist primarily of first time homebuyer loans to provide assistance to eligible residents to purchase or construct a primary owner-occupied dwelling. The loans under GHURA's Down Payment and Closing Cost Assistance Program are interest free with a maximum loan amount of the lesser of \$18,000 or 18% of the purchase price and are collateralized by second mortgages on real estate. Under the CDBG and HOME Investment Partnerships Program, loans carry a 3% interest rate with a 30-year term.

On December 3, 2020, HUD entered into a \$12 million loan facility with GHURA under the Community Development Block Grant (CDBG) Section 108 Loan Guarantee Program. (See Note 7) GHURA simultaneously entered into a subrecipient loan agreement with "The Learning Institute" (the subrecipient), a Guam nonprofit corporation, for the purpose of funding construction, rehabilitation or installation of public facilities eligible under 24 CFR 570.703 (1), in connection with the iLearn Academy Charter School Project. During the year ended September 30, 2022, various drawdowns totaling \$11,491,000, were made against this facility. As of September 30, 2022, note receivable from the subrecipient amounted to \$11,338,000.

Guam Housing and Urban Renewal Authority
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Notes to the Financial Statements, continued

4. Notes Receivable, continued

As of September 30, 2022, these notes receivable are summarized as follows:

Section 108 Loan Guarantee Program	\$11,338,000
CDBG and HOME Investment Partnerships Program	4,397,762
Down Payment and Closing Cost Assistance Program	<u>254,504</u>
	15,990,266
Less current portion	<u>(802,221)</u>
	<u>\$15,188,045</u>

Maturities of the principal balances subsequent to September 30, 2022, are as follows:

Year Ending <u>September 30</u>	
2023	\$ 802,221
2024	629,130
2025	639,370
2026	634,542
2027	643,091
2028 through 2032	3,351,947
2033 through 2037	3,710,892
2038 through 2042	4,119,563
2043 through 2047	921,044
2047 through 2050	<u>538,466</u>
	<u>\$15,990,266</u>

As of September 30, 2022, the allowance for doubtful accounts on notes receivable amounted to \$162,055.

Guam Housing and Urban Renewal Authority
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Notes to the Financial Statements, continued

5. Capital Assets

A summary of changes in capital assets for the year ended September 30, 2022, is as follows:

	Balance October 1	Additions	Deletions	Balance September 30
Depreciable assets:				
Structures	\$ 97,736,439	\$2,038,140	\$ ---	\$ 99,774,579
Furniture, fixtures and equipment	4,456,231	577,710	---	5,033,941
Leasehold improvement	<u>296,583</u>	<u>39,153</u>	<u>---</u>	<u>335,736</u>
	102,489,253	2,655,003	---	105,144,256
Less accumulated depreciation and amortization	(89,209,881)	(1,458,548)	---	(90,668,429)
	<u>13,279,372</u>	<u>1,196,455</u>	<u>---</u>	<u>14,475,827</u>
Non-depreciable assets:				
Land	3,675,882	---	---	3,675,882
Homes for transfer to persons	322,515	---	(212,280)	110,235
Construction in progress	<u>233,825</u>	<u>475,470</u>	<u>(233,825)</u>	<u>475,470</u>
	<u>4,232,222</u>	<u>475,470</u>	<u>(446,105)</u>	<u>4,261,587</u>
Total capital assets, net	\$ <u>17,511,594</u>	\$ <u>1,671,925</u>	\$ <u>(446,105)</u>	\$ <u>18,737,414</u>

6. Other Real Estate

GovGuam transferred five parcels of land to GHURA to construct 500 single-family homes under the GHURA 500 Low Cost Housing Project. The estimated value per house was based on the development cost incurred totaled \$34,653. As of September 30, 2022, GHURA had sixty nine (69) lots in its inventory with an estimated value of \$2,391,057. In addition, GHURA has five (5) lots in the GovGuam Astumbo Housing Project with estimated per lot value of \$14,366 for a total estimated value of \$71,830 as of September 30, 2022.

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Notes to the Financial Statements, continued

7. Notes Payable

Farmers Home Administration

On March 26, 1980, GHURA entered into a Section 515 Rural Rental Housing loan with the U.S. Department of Agriculture (USDA) Farmers Home Administration for \$2,000,000 for the construction of elderly housing known as Guma Trankilidat. The loan bears interest at 6% per annum and is secured by a first mortgage and assignment of rental income and assessments. In the event that GHURA defaults in the payment of the loan or in the performance of any of its obligations under the promissory note, or GHURA or any other party defaults in their respective obligations under any of the related security documents, USDA would have the option to declare the unpaid principal amount of the loan, together with any accrued and unpaid interest and charges, immediately due and payable. Approximate annual debt service requirements to maturity for principal and interest are as follows:

<u>Year Ending September 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Debt Service</u>
2023	\$ 89,000	\$ 37,480	\$ 126,480
2024	95,000	31,480	126,480
2025	101,000	25,480	126,480
2026	107,000	19,480	126,480
2027	114,000	12,480	126,480
2028 through 2029	<u>152,098</u>	<u>6,502</u>	<u>158,600</u>
	\$ <u>658,098</u>	\$ <u>132,902</u>	\$ <u>791,000</u>

Loan Guarantee Program

On December 3, 2020, GHURA entered into a loan guaranty assistance loan made pursuant to Section 108 of Title I of the Housing and Community Development Act of 1974 as amended and 24 CFR part 570, Subpart M, in the maximum commitment amount of \$12,000,000. (See Note 4) Advances are made upon written request of GHURA and the approval of the HUD Secretary.

The loan bears variable interest based on the 3-month Treasury Auction Bill rate, is payable quarterly commencing August 1, 2021 with principal due annually.

Guam Housing and Urban Renewal Authority
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Notes to the Financial Statements, continued

7. Notes Payable, continued

Loan Guarantee Program, continued

Principal repayment based on the commitment schedule on the written request are as follows:

Year Ending <u>September 30</u>	<u>Principal</u>
2023	\$ 467,000
2024	476,000
2025	486,000
2026	495,000
2027	505,000
2028 through 2032	2,680,000
2023 through 2037	2,957,000
2038 through 2040	<u>3,272,000</u>
	<u>\$11,338,000</u>

Changes in notes payable for the year ended September 30, 2022, is as follows:

	<u>Balance October 1</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance September 30</u>	<u>Due Within One Year</u>
Notes payable:					
Farmers Home Administration	\$ 741,968	\$ ---	\$(83,870)	\$ 658,098	\$ 89,000
Loan Guarantee Program	<u>2,488,000</u>	<u>9,003,000</u>	<u>(153,000)</u>	<u>11,338,000</u>	<u>467,000</u>
	<u>\$ 3,229,968</u>	<u>\$9,003,000</u>	<u>\$(236,870)</u>	<u>\$11,996,098</u>	<u>\$556,000</u>

8. Other Noncurrent Liabilities

The changes in other long-term liabilities for the year ended September 30, 2022, is as follows:

	<u>Balance October 1</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance September 30</u>	<u>Due Within One Year</u>
Compensated absences	\$ 989,256	\$ ---	\$(31,590)	\$ 957,666	\$107,705
Net pension liability	15,722,499	---	(2,707,879)	13,014,620	---
OPEB liability	<u>16,920,540</u>	<u>2,154,256</u>	<u>---</u>	<u>19,074,796</u>	<u>---</u>
	<u>\$33,632,295</u>	<u>\$2,154,256</u>	<u>\$(2,739,469)</u>	<u>\$33,047,082</u>	<u>\$107,705</u>

Guam Housing and Urban Renewal Authority
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Notes to the Financial Statements, continued

9. Commitments

Housing Assistance Payments:

As of September 30, 2022, GHURA had 2,657 voucher contracts with dwelling owners, all of which are funded for a period of twelve months. Of the 2,657 vouchers leased-up, 112 were project-based vouchers located at the Summer Town Estate in Lada, Dededo. These units were 98% occupied with elderly families as of September 30, 2022. HUD will fund the entire amount of assistance payments committed under these contracts.

Local Funds

Proceeds of \$460,000 from the sale of property have been committed for use in a construction project jointly agreed to by GovGuam and GHURA. A total of \$459,403 had been expended for the construction project prior to the fiscal year ended September 30, 2016. On October 13, 2014, Bill number 327-32 (COR) was signed into law (Public Law 32-194) that placed the custodianship, discretion, and purview of the GHURA 500 lot land sales under GHURA.

Construction Work-in-Progress

GHURA has entered into development stage contracts for certain programs. Ongoing and unliquidated contracts as of September 30, 2022, is as follows:

	Contract Amount	Liquidations	Unliquidated Contract
Community Development Block Grant	\$ 5,478,399	\$ (3,111,254)	\$ 2,367,145
Capital Fund Program	892,600	(195,210)	697,390
HOME Investment Partnership	650,000	(100,890)	549,110
Housing Choice Vouchers	<u>225,000</u>	<u>(89,100)</u>	<u>135,900</u>
	<u>\$ 7,245,999</u>	<u>\$ (3,496,454)</u>	<u>\$ 3,749,545</u>

Guam Housing and Urban Renewal Authority
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Notes to the Financial Statements, continued

10. Pensions

GHURA is statutorily responsible for providing pension benefits for GHURA employees through the GovGuam Retirement Fund (GGRF).

A. General Information About the Pension Plans:

Plan Description: GGRF administers the GovGuam Defined Benefit (DB) Plan, a single-employer defined benefit pension plan, and the Defined Contribution Retirement System (DCRS). GovGuam also maintains a nonqualified deferred compensation plan that constitutes an “eligible governmental plan” in accordance with Section 457(b) of the Internal Revenue Code and comparable provisions under the Guam Territorial Income Tax Code. Participation in the 457 Deferred Compensation Plan is voluntary for all employees who are members of the DB Plan and the DCRS Plan.

The DB Plan provides retirement, disability, and survivor benefits to plan members who enrolled in the plan prior to October 1, 1995. Article 1 of 4 GCA 8, Section 8105, requires that all employees of GovGuam, regardless of age or length of service, become members of the DB Plan prior to the operative date. Employees of a public corporation of GovGuam, which includes GHURA, have the option of becoming members of the DB Plan prior to the operative date. All employees of GovGuam, including employees of GovGuam public corporations, whose employment commences on or after October 1, 1995, and prior to January 1, 2018 are required to participate in the DCRS Plan. Hence, the DB Plan became a closed group.

Members of the DB Plan who retired prior to October 1, 1995, or their survivors, are eligible to receive annual supplemental annuity payments. In addition, retirees under the DB and DCRS Plans who retired prior to September 30, 2021 are eligible to receive an annual ad hoc cost of living allowance (COLA).

A single actuarial valuation is performed annually covering all plan members and the same contribution rate applies to each employer. GGRF issues a publicly available financial report that includes financial statements and required supplementary information for the DB Plan. That report may be obtained by writing to the Government of Guam Retirement Fund, 424 A Route 8, Maite, Guam 96910, or by visiting GGRF’s website – www.ggrf.com.

Guam Housing and Urban Renewal Authority
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Notes to the Financial Statements, continued

10. Pensions, continued

A. General Information About the Pension Plans, continued:

Benefits Provided: The DB Plan provides pension benefits to retired employees generally based on age and/or years of credited service and an average of the three highest annual salaries received by a member during years of credited service, or \$6,000, whichever is greater. Members who joined the DB Plan prior to October 1, 1981 may retire with 10 years of service at age 60 (age 55 for uniformed personnel); or with 20 to 24 years of service regardless of age with a reduced benefit if the member is under age 60; or upon completion of 25 years of service at any age. Members who joined the DB Plan on or after October 1, 1981 and prior to August 22, 1984 may retire with 15 years of service at age 60 (age 55 for uniformed personnel); or with 25 to 29 years of service regardless of age with a reduced benefit if the member is under age 60; or upon completion of 30 years of service at any age.

Members who joined the DB Plan after August 22, 1984 and prior to October 1, 1995 may retire with 15 years of service at age 65 (age 60 for uniformed personnel); or with 25 to 29 years of service regardless of age with a reduced benefit if the member is under age 65; or upon completion of 30 years of service at any age. Upon termination of employment before attaining at least 25 years of total service, a member is entitled to receive a refund of total contributions including interest. A member who terminates after completing at least 5 years of service has the option of leaving contributions in the GGFR and receiving a service retirement benefit upon attainment of the age of 60 years. In the event of disability during employment, members under the age of 65 with six or more years of credited service who are not entitled to receive disability payments from the United States Government are eligible to receive sixty six and two-thirds of the average of their three highest annual salaries received during years of credited service. The DB Plan also provides death benefits.

Supplemental annuity benefit payments are provided to DB retirees in the amount of \$4,238 per year, but not to exceed \$40,000 per year when combined with their regular annual retirement annuity. Annual COLA payments are provided to DB and DCRS retirees in a lump sum amount of \$2,000. Both supplemental annuity benefit payments and COLA payments are made at the discretion of the Guam Legislature, but are funded on a "pay-as-you-go" basis so there is no plan trust. It is anticipated that ad hoc COLA and supplemental annuity payments will continue to be made for future years at the same level currently being paid.

Guam Housing and Urban Renewal Authority
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Notes to the Financial Statements, continued

10. Pensions, continued

A. General Information About the Pension Plans, continued:

On September 20, 2016, the Guam Legislature enacted Public Law 33-186, which created two new government retirement plans; the DB 1.75 Plan and the Guam Retirement Security Plan (GRSP). On February 4, 2020, the Guam Legislature terminated the GRSP. Commencing April 1, 2017, eligible employees elected, during the “election window”, to participate in the DB 1.75 Plan with an effective date of January 1, 2018.

The DB 1.75 Plan is open for participation by certain existing employees, new employees, and reemployed employees who would otherwise participate in the DC Plan and who make election on a voluntary basis to participate in the DB 1.75 Plan by December 31, 2017. Employee contributions are made by mandatory pre-tax payroll deduction at the rate of 9.5% of the employee’s base salary while employer contributions are actuarially determined. Members of the DB 1.75 Plan automatically participate in the GovGuam 457 Deferred Compensation Plan, pursuant to which employees are required to contribute 1% of base salary as a pre-tax mandatory contribution. Benefits are fully vested upon attaining 5 years of credited service.

Members of the DB 1.75 Plan may retire at age 62 with 5 years of credited service, or at age 60 with 5 years of credited service without survivor benefits, or at age 55 with 25 years of credited service but the retirement annuity shall be reduced $\frac{1}{2}$ of 1% for each month that the age of the member is less than 62 years (6% per year). Credited service is earned for each year of actual employment by the member as an employee. Upon retirement, a retired member is entitled to a basic retirement annuity equal to an annual payment of 1.75% of average annual salary multiplied by years of credited service. Average annual salary means the average of annual base salary for the three years of service that produce the highest average.

Contributions and Funding Policy: Plan members of the DB Plan are required to contribute a certain percentage of their annual covered salary. The contribution requirements of the plan members and GHURA are established and may be amended by the GGRF.

GHURA’s statutory contribution rate was 28.32% for the year ended September 30, 2022. Employees were required to contribute 9.5% of their annual pay for the year ended September 30, 2022.

GHURA’s contributions to the DB Plan for the year ended September 30, 2022 were \$1,532,814, which were equal to the required contributions.

Guam Housing and Urban Renewal Authority
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Notes to the Financial Statements, continued

10. Pensions, continued

A. General Information About the Pension Plans, continued:

GHURA's contributions for supplemental annuity benefit and COLA payments for the year ended September 30, 2022 were \$162,224, which were equal to the statutorily required contributions.

Members of the DCRS plan, who have completed five years of government service, have a vested balance of 100% of both member and employer contributions plus any earnings thereon.

Contributions into the DCRS plan by members are based on an automatic deduction of 6.2% of the member's regular base pay. The contribution is periodically deposited into an individual annuity account within the DCRS. Employees are afforded the opportunity to select from different annuity accounts available under the DCRS.

Statutory employer contributions for the DCRS plan for the year ended September 30, 2022 are determined using the same rates as the DB Plan. Of the amount contributed by the employer, only 6.2% of the member's regular pay is deposited into the DCRS. The remaining amount is contributed towards the unfunded liability of the defined benefit plan.

GHURA's contributions to the DCRS Plan for the year ended September 30, 2022 were \$687,301, which was equal to the required contributions. Of this amount, \$536,328 was contributed towards the unfunded liability of the DB Plan.

B. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions:

Pension Liability: As of September 30, 2022, GHURA reported a net pension liability for its proportionate share of the net pension liabilities measured as of September 30, 2021, which is comprised of the following:

Defined benefit plan	\$10,326,747
Ad hoc COLA/supplemental annuity plan for DB retirees	1,863,441
Ad hoc COLA plan for DCRS retirees	<u>824,432</u>
	<u>\$13,014,620</u>

Guam Housing and Urban Renewal Authority
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Notes to the Financial Statements, continued

10. Pensions, continued

B. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions, continued:

GHURA's proportion of the GovGuam net pension liabilities was based on GHURA's expected plan contributions relative to the total expected contributions received by the respective pension plans for GovGuam and GovGuam's component units. As of September 30, 2022, GHURA's proportionate shares of the GovGuam net pension liabilities were as follows:

Defined benefit plan	1.07%
Ad hoc COLA/supplemental annuity plan for DB retirees	0.60%
Ad hoc COLA plan for DCRS retirees	1.17%

Pension Expense (Benefit): For the year ended September 30, 2022, GHURA recognized pension expense (benefit) for its proportionate share of plan pension expense from the above pension plans as follows:

Defined benefit plan	\$(341,076)
Ad hoc COLA/supplemental annuity plan for DB retirees	(59,150)
Ad hoc COLA plan for DCRS retirees	<u>66,383</u>
	<u>\$(333,843)</u>

Deferred Outflows and Inflows of Resources: As of September 30, 2022, GHURA reported total deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Defined Benefit Plan		Ad Hoc COLA/ Supplemental Annuity Plan for DB Retirees		Ad Hoc COLA Plan for DCRS	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 16,575	\$ 105,001	\$ ---	\$ 25,887	\$ 90,665	\$ 16,055
Net difference between projected and actual earnings on pension plan investments	---	1,247,465	---	---	---	---
Changes of assumptions	---	---	50,776	5,526	167,455	54,379
Contributions subsequent to the measurement date	1,532,814	---	134,224	---	28,000	---
Changes in proportion and difference between GHURA contributions and proportionate share of contributions	<u>595,092</u>	<u>---</u>	<u>---</u>	<u>132,798</u>	<u>171,191</u>	<u>72,962</u>
	<u>\$ 2,144,481</u>	<u>\$ 1,352,466</u>	<u>\$ 185,000</u>	<u>\$ 164,211</u>	<u>\$ 457,311</u>	<u>\$ 143,396</u>

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements, continued

10. Pensions, continued

- B. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions, continued:

Deferred outflows resulting from contributions subsequent to measurement date will be recognized as reduction of the net pension liability in the following year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions as of September 30, 2022 will be recognized in pension expense as follows:

<u>Year Ending</u> <u>September 30</u>	
2023	\$ 59,919
2024	1,085
2025	(175,822)
2026	(508,590)
2027	15,884
Thereafter	<u>39,205</u>
	\$(568,319)

Actuarial Assumptions: The actuarial assumptions used are based upon recommendations from the actuarial experience study for the period October 1, 2011 through September 30, 2015. A summary of actuarial assumptions applied to all periods included in the measurement is shown below.

Actuarial cost method:	Entry age normal
Total payroll growth:	2.75%
Salary increases:	Graduated based on service with the GovGuam ranging from 4.0% for service in excess of 15 years to 7.5% for service from zero to five years.
Disability:	1974-78 SOA LTD Non-Jumbo, with rates reduced by 50% for males and 75% for females.
Retirement age:	50% per year from age 55 to 64, 20% per year from age 65 to 74, 100% at age 75.
Mortality:	Based on the RP-2000 combined mortality table, set forward 3 years for males and 2 years for females.
Amortization method:	Level percentage of payroll, closed.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements, continued

10. Pensions, continued

- B. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions, continued:

Expected Rate of Return and Asset Allocation: The Fund has a target asset allocation based on the investment policy adopted by the GGFR Board of Trustees. The target allocation and best estimates of the expected nominal return for each major asset class are summarized as follows:

<u>Asset Class</u>	<u>Target Asset Allocation</u>	<u>Nominal Return</u>	<u>Component Return</u>
U.S. Equities (large cap)	26.0%	7.44%	1.93%
U.S. Equities (small cap)	4.0%	9.23%	0.37%
Non-U.S. Equities	17.0%	9.28%	1.58%
Non-U.S. Equities (emerging markets)	3.0%	11.32%	0.34%
U.S. Fixed Income (aggregate)	22.0%	3.89%	0.86%
Risk Parity	8.0%	5.92%	0.47%
High Yield Bonds	8.0%	6.42%	0.51%
Global Real Estate (REITs)	2.5%	8.55%	0.21%
Global Equity	7.0%	8.20%	0.57%
Global Infrastructure	2.5%	7.58%	0.19%
Expected average return for one year			7.04%
Expected geometric mean (30 years)			6.36%

Discount Rate: The discount rate used to measure the total pension liability for the DB Plan was 7.0%, which is equal to the expected investment rate of return. The expected investment rate of return applies to benefit payments that are funded by plan assets (including future contributions), which includes all plan benefits except supplemental annuity payments to DB retirees and ad hoc COLA to both DB and DCRS retirees. The discount rate used to measure the total pension liability for the supplemental annuity and ad hoc COLA payments was 2.26%, which is equal to the rate of return of a high quality bond index.

Discount Rate Sensitivity Analysis: The following presents the sensitivity of the net pension liability to changes in the discount rate. The sensitivity analysis shows the impact to GHURA's proportionate share of the net pension liability if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate:

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements, continued

10. Pensions, continued

B. Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions, continued:

Defined Benefit Plan:

	1% Decrease in Discount Rate <u>6.0%</u>	Current Discount Rate <u>7.0%</u>	1% Increase in Discount Rate <u>8.0%</u>
Net Pension Liability	<u>\$13,038,873</u>	<u>\$10,326,747</u>	<u>\$6,967,691</u>

Ad Hoc COLA/Supplemental Annuity Plan for DB Retirees:

	1% Decrease in Discount Rate <u>1.26%</u>	Current Discount Rate <u>2.26%</u>	1% Increase in Discount Rate <u>3.26%</u>
Net Pension Liability	<u>\$ 2,043,551</u>	<u>\$ 1,863,441</u>	<u>\$1,706,206</u>

Ad Hoc COLA Plan for DCRS Retirees:

	1% Decrease in Discount Rate <u>1.26%</u>	Current Discount Rate <u>2.26%</u>	1% Increase in Discount Rate <u>3.26%</u>
Net Pension Liability	<u>\$ 935,896</u>	<u>\$ 824,432</u>	<u>\$ 729,335</u>

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements, continued

11. Other Post-Employment Benefits (OPEB)

GHURA participates in the retiree health care benefits program. GovGuam's Department of Administration is responsible for administering the GovGuam Group Health Insurance Program, which provides medical, dental, and life insurance benefits to retirees, spouses, children and survivors. Active employees and retirees who waive medical and dental coverage are considered eligible for the life insurance benefit only. The program covers retirees and is considered an OPEB plan.

A. General Information About the OPEB Plan:

Plan Description: The OPEB plan is a single-employer defined benefit plan that provides healthcare benefits to eligible employees and retirees who are members of the GovGuam Retirement Fund. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75. The Governor's recommended budget and the annual General Appropriations Act enacted by the Guam Legislature provide for a premium level necessary for funding the program each year on a "pay-as-you-go" basis.

Benefits: GovGuam provides postemployment medical, dental and life insurance benefits to retirees, spouses, children and survivors. Active employees and retirees who waive medical and dental coverage are considered eligible for the life insurance benefit only.

Contributions: No employer contributions are assumed to be made since an OPEB trust has not been established. Instead, the OPEB Plan is financed on a substantially "pay-as-you-go" basis whereby contributions to the plan are generally made at about the same time and in about the same amount as benefit payments and expenses becoming due.

B. Total OPEB Liability:

Total OPEB liability at the fiscal year presented for the OPEB Plan was measured on and was determined by actuarial valuations as of the following dates:

Reporting date:	September 30, 2022
Measurement date:	September 30, 2021
Valuation date:	September 30, 2020

Total OPEB liability as of September 30, 2022 is \$19,074,796.

Proportionate share of total OPEB liability at September 30, 2022 is 0.69%.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements, continued

11. Other Post-Employment Benefits (OPEB), continued

B. Total OPEB Liability, continued:

Actuarial Assumptions: A summary of actuarial assumptions applied to all periods included in the measurement is shown below:

Inflation:	2.75%
Healthcare cost trend rate:	19 percent and 31 percent for 2021 Non-Medicare and Medicare plans, respectively. 6 percent for 2022 through 2023, decreasing 0.25 percent per year to an ultimate rate of 4.25 percent for 2030 and later years.
Dental trend rates:	4.25% per year, based on a blend of historical retiree premium rate increases as well as observed U.S. national trends.
Healthy retiree mortality rates:	Head-count weighted PUB-2010 Table, set forward 4 years for males and 2 years for females, respectively, projected generationally using 50% of MP-2020

Discount rate: The discount rate used to measure the total OPEB liability was 2.26%. The projection of cash flows used to determine the discount rate assumed that contributions from GovGuam will be made in accordance with the plan's funding policy. Based on those assumptions, the OPEB plan's fiduciary net position was projected to be insufficient to make all projected benefit payments of current plan members. Therefore, the 2.26% tax-exempt, high quality municipal bond rate was applied to all periods to determine the total OPEB liability.

Sensitivity of the total OPEB liability to changes in the discount rate: The following presents the sensitivity of the total OPEB liability to changes in the discount rate. The sensitivity analysis shows the impact to GHURA's proportionate share of the total OPEB liability if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate:

	1% Decrease in Discount Rate <u>1.26%</u>	Current Discount Rate <u>2.26%</u>	1% Increase in Discount Rate <u>3.26%</u>
Total OPEB Liability	\$ <u>21,933,706</u>	\$ <u>19,074,796</u>	\$ <u>15,806,927</u>

Guam Housing and Urban Renewal Authority
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Notes to the Financial Statements, continued

11. Other Post-Employment Benefits (OPEB), continued

B. Total OPEB Liability, continued:

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates: The following presents the sensitivity of the total OPEB liability to changes in the healthcare cost trend rate. The sensitivity analysis shows the impact to GHURA's proportionate share of the total OPEB liability if it were calculated using a healthcare cost trend rate that is 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rate:

	<u>1% Decrease</u>	<u>Healthcare Cost Trend Rates</u>	<u>1% Increase</u>
Total OPEB Liability	\$ <u>15,533,665</u>	\$ <u>19,074,796</u>	\$ <u>22,696,434</u>

C. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB:

For the year ended September 30, 2022, GHURA reported total OPEB expense of \$1,258,120, for its proportionate share of the GovGuam total OPEB. As of September 30, 2022, GHURA reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Changes of assumptions	\$2,227,089	\$2,681,999
Differences between expected and actual experience	1,662,185	1,013,218
Contributions subsequent to the measurement date	199,760	---
Changes in proportion and difference between employer contributions and proportionate share of contributions	<u>1,248,330</u>	<u>---</u>
	<u>\$5,337,364</u>	<u>\$3,695,217</u>

Deferred outflows resulting from contributions subsequent to measurement date will be recognized as reduction of the total OPEB liability in the following year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB at September 30, 2022 will be recognized in OPEB expense as follows:

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to the Financial Statements, continued

11. Other Post-Employment Benefits (OPEB), continued

C. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB, continued:

Year Ending <u>September 30</u>	
2023	\$(118,164)
2024	481,506
2025	659,848
2026	254,133
2027	<u>165,064</u>
	<u>\$1,442,387</u>

12. Risk Management

GHURA is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; operation liability, errors and omissions, employee injuries and illnesses; employee health, dental and accident benefits and natural disasters. GHURA maintains commercial insurance to provide for claims arising from most of these risks except for typhoon insurance.

Beginning in fiscal year 2005, GHURA decided to stop carrying commercial insurance for typhoon coverage because it was cost-prohibitive. A typhoon insurance coverage waiver was granted by HUD provided that GHURA establish and maintain a separate typhoon coverage escrow account in which it will deposit \$200,000 annually until the account balance reaches a minimum of balance of \$1 million. HUD must approve each draw against the typhoon coverage escrow account. When funds are used to pay typhoon claims, GHURA must replenish the escrow account on an annual basis to maintain the \$1 million minimum balance. As of September 30, 2022, GHURA had deposited \$1,025,147 into the typhoon coverage escrow restricted cash account.

There were no material losses sustained because of GHURA's risk management practices.

13. Contingencies

Federal Award Programs and HUD

GHURA participates in a number of federal award programs for specific purposes that are subject to review and audit by grantor agencies, namely the U.S. Department of Housing and Urban Development (HUD). Certain amount of questioned costs exist as of September 30, 2022. The questioned costs will be resolved by the applicable grantor agency and due to GHURA's inability to predict the ultimate outcome of this matter, no provision for any liability, if any that may result from this matter has been made in the accompanying financial statements. Such questioned costs could lead to requests for reimbursements from the grantor agency for expenditures disallowed under the terms of the applicable grant.

Guam Housing and Urban Renewal Authority
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Notes to the Financial Statements, continued

13. Contingencies, continued

Federal Award Programs and HUD, continued

During fiscal year 2015, GHURA received a letter from the HUD dated May 26, 2015 informing GHURA of HUD's DEC on-site review whose report was dated February 20, 2015. Based on the results of the on-site review, several instances of conflict of interest were cited including one pertaining to GHURA's prior legal counsel who was a landlord with the Section Housing 8 HCV while serving as legal counsel for GHURA. DEC recommended that GHURA repay \$577,626 from its non-federal funds for the amounts paid to the attorney as a landlord and for legal services paid while serving as legal counsel to GHURA. The report is under review with HUD's Honolulu Field Office and shared with GHURA for further discussions. No decisions have been made at this time.

During fiscal year 2004, GHURA transferred \$1,700,940 from its HCV Program's unrestricted net assets to its Low Rent Public Housing Program to construct a new building for its central operations. GHURA spent approximating \$295,000; however, the new building was not constructed. DEC is recommending that GHURA use non-federal funds repay \$1,405,940 to the HCV Program for the unused funds. The report is under review with HUD's Honolulu Field Office and shared with GHURA for further discussions. No decisions have been made at this time. Therefore, no liability that may ultimately arise from these matters have been recorded in the accompanying financial statements.

Litigation

GHURA is subject to various claims, unlawful detainer complaints and other legal actions in the normal course of business. GHURA consults their legal counsel whenever there is a potential or asserted claim and relies on the advice of counsel for direction and for establishing reserves for potential unfavorable outcomes.

Required Supplementary Information

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Schedule 1
Required Supplemental Information (Unaudited)
Schedule of Proportionate Share of the Net Pension Liability
Last 10 Fiscal Years*

Defined Benefit Plan

	2022	2021	2020	2019	2018	2017	2016	2015	2014
GHURA's proportionate share of the net pension liability	\$ 10,326,747	12,797,806	\$ 11,913,613	\$ 10,897,784	\$ 9,526,027	\$ 11,293,286	\$ 11,754,027	\$ 9,785,625	\$ 11,952,878
GHURA's proportion of the net pension liability	1.07%	1.03%	0.98%	0.92%	0.85%	0.83%	0.82%	0.79%	0.92%
GHURA's covered-employee payroll**	\$ 5,706,641	\$ 5,366,685	\$ 4,998,061	\$ 4,749,017	\$ 4,239,078	\$ 4,177,889	\$ 4,183,506	\$ 4,404,881	\$ 4,244,560
GHURA's proportionate share of the net pension liability as percentage of its covered employee payroll	180.96%	238.47%	238.10%	229.47%	224.72%	270.31%	280.98%	222.15%	281.58%
Plan fiduciary net position as a percentage of the total pension liability	70.14%	61.48%	62.25%	63.28%	60.63%	54.62%	52.32%	56.60%	57.94%

* The data is presented for those years for which information is available.
** Covered-employee payroll data from the actuarial valuation due with one-year lag.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Schedule 2
Required Supplemental Information (Unaudited)
Schedule of Proportionate Share of the Net Pension Liability
Last 10 Fiscal Years*

Ad Hoc COLA/Supplemental Annuity Plan for DB Retirees

	2022	2021	2020	2019	2018	2017	2016
GHURA's proportionate share of the net pension liability	\$ 1,863,441	2,106,536.00	\$ 2,212,240	\$ 2,021,716	\$ 1,952,207	\$ 1,522,308	\$ 1,485,317
GHURA's proportion of the net pension liability	0.60%	0.65%	0.68%	0.70%	0.68%	0.66%	0.63%

* This data is presented for those years for which information is available.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Schedule 3
Required Supplemental Information (Unaudited)
Schedule of Proportionate Share of the Net Pension Liability
Last 10 Fiscal Years*

Ad Hoc COLA Plan for DCRS Retirees

	2022	2021	2020	2019	2018	2017	2016
GHURA's proportionate share of the net pension liability	\$ 824,432	\$ 818,157	\$ 779,407	\$ 631,920	\$ 834,630	\$ 520,758	\$ 434,878
GHURA's proportion of the net pension liability	1.17%	1.23%	1.30%	1.28%	1.34%	0.84%	0.83%

* This data is presented for those years for which information is available.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Schedule 4
Required Supplemental Information (Unaudited)
Schedule of Pension Contributions
Last 10 Fiscal Years*

	2022	2021	2020	2019	2018	2017	2016	2015	2014
Statutory determined contribution	\$ 1,544,126	\$ 1,335,864	\$ 1,244,540	\$ 1,181,730	\$ 1,040,659	\$ 1,168,865	\$ 1,134,630	\$ 1,134,630	\$ 1,134,630
Contribution in relation to the statutorily determined contribution	<u>1,552,814</u>	<u>1,366,041</u>	<u>1,192,443</u>	<u>1,255,496</u>	<u>1,044,757</u>	<u>1,026,636</u>	<u>1,100,398</u>	<u>1,052,968</u>	<u>1,116,118</u>
Contribution deficiency (excess)	\$ 11,312	\$ (30,177)	\$ 52,097	\$ (73,766)	\$ (4,098)	\$ 142,229	\$ 34,232	\$ 81,662	\$ 18,512
GHURA's covered-employee payroll **	\$ 5,875,671	\$ 5,706,641	\$ 5,366,685	\$ 4,998,061	\$ 4,749,017	\$ 4,239,078	\$ 4,177,889	\$ 4,183,506	\$ 4,404,381
Contribution as a percentage of covered-employee payroll	26.09%	23.94%	22.22%	25.12%	22.00%	24.22%	26.34%	25.17%	25.34%

* This data is presented for those years for which information is available.

** Covered-employee payroll data from the actuarial valuation date with one-year lag.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Schedule 5
Required Supplemental Information (Unaudited)
Schedule of Proportionate Share of the Total OPEB Liability
Last 10 Fiscal Years*

	2022	2021	2020	2019	2018	2017
GHURA's proportion of the total OPEB Liability	\$ 19,074,796	\$ 16,920,540	\$ 15,873,373	\$ 11,630,596	\$ 14,924,532	\$ 15,314,916
GHURA's proportion of the total OPEB Liability	0.69%	0.67%	0.62%	0.62%	0.61%	0.60%

*This is a 10-year schedule. However, the information in this schedule is not required to be presented retroactively. Years will be added to this schedule in future fiscal years until 10 years of information is available.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Schedule 6
Required Supplemental Information (Unaudited)
Schedule of OPEB Employer Contributions
Last 10 Fiscal Years*

	2022	2021	2020	2019	2018	2017
Actuarially determined contribution	\$ 1,724,998	\$ 1,736,353	\$ 1,325,418	\$ 1,625,198	\$ 1,679,498	\$ 1,437,562
Contributions in relation to the actuarially determined contribution	288,658	257,710	278,128	258,531	245,526	245,526
Contribution deficiency	\$ 1,436,340	\$ 1,478,643	\$ 1,047,290	\$ 1,366,667	\$ 1,433,972	\$ 1,192,036

*This date is presented for those years for which information is available.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Note to Required Supplementary Information
(Unaudited)

Changes of Assumptions – Pension Plans

Amounts reported in the 2021 actuarial valuation reflected an assumption related to administrative expenses to increase to \$6,565,000 per year.

Amounts reported in the 2020 actuarial valuation reflected an assumption related to administrative expenses to decrease to \$6,439,000 per year.

Amounts reported in the 2019 actuarial valuation reflected an assumption related to administrative expenses to decrease to \$6,860,000 per year.

Amounts reported in the 2018 actuarial valuation reflected an assumption related to administrative expenses to increase to \$7,082,000 per year.

Amounts reported in the 2017 actuarial valuation reflect a change of assumption for payroll growth to 2.75% rather than 3%. The mortality, retirement age and disability assumption were changed to more closely reflect actual experience. Assumption related to administrative expenses reflected an increase to \$6,344,000 per year and a revised allocation to the various pension plans to reflect actual experience.

Amounts reported in the 2016 actuarial valuation reflect a change of assumption for administrative expenses to \$6,078,000 per year rather than \$5,806,000.

Amounts reported in the 2015 actuarial valuation reflect a change of assumption for payroll growth to 3% rather than 3.5% which was used to determine amounts reported prior to 2015. Amounts reported in 2014 reflect an adjustment of expectations for salary increases, disability and retirement age to more closely reflect actual experience. The amounts reported in the 2011 actuarial valuation reflect an expectation of retired life mortality based on the RP-2000 Mortality Table rather than the 1994 U.S. Uninsured Pensioners Table, which was used to determine amounts reported prior to 2011. Amounts reported in 2011 also reflect a change of assumption for valuation of assets to a 3-year phase in for gains/losses relative to interest rate assumption from market value, with fixed income investments at amortized costs which was used to determine amounts reported prior to 2011.

Report on Compliance

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Year Ended September 30, 2022



Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Report on Compliance

Year Ended September 30, 2022

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Report of Independent Auditors on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

Board of Commissioners
Guam Housing and Urban Renewal Authority:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of Guam Housing and Urban Renewal Authority (GHURA), a component unit of the Government of Guam, as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise GHURA's basic financial statements, and have issued our report thereon dated September 25, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered GHURA's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of GHURA's internal control. Accordingly, we do not express an opinion on the effectiveness of GHURA's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether GHURA's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Ernst + Young LLP

September 25, 2023

Report of Independent Auditors on Compliance for Each Major Federal Program; Report on Internal Control over Compliance; and Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

Board of Commissioners
Guam Housing and Urban Renewal Authority:

Report on Compliance for Each Major Federal Program

Qualified and Unmodified Opinions

We have audited Guam Housing and Urban Renewal Authority's (GHURA's) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of GHURA's major federal programs for the year ended September 30, 2022. GHURA's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

Qualified Opinion on the CDBG – Entitlement Grants Cluster and the Housing Voucher Cluster

In our opinion, except for the noncompliance described in the Basis for Qualified and Unmodified Opinions section of our report, GHURA complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the CDBG – Entitlement Grants Cluster and the Housing Voucher Cluster for the year ended September 30, 2022.

Unmodified Opinion on Each of the Other Major Federal Programs

In our opinion, GHURA complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its other major federal programs identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs for the year ended September 30, 2022.

Basis for Qualified and Unmodified Opinions

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of GHURA and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified and unmodified opinions on compliance for each major federal program. Our audit does not provide a legal determination of GHURA's compliance with the compliance requirements referred to above.

Matters Giving Rise to Qualified Opinions on CDBG – Entitlement Grants Cluster and the Housing Voucher Cluster

As described in Findings 2022-001, 2022-004, and 2022-005 in the accompanying Schedule of Findings and Questioned Costs, GHURA did not comply with the requirements regarding the following:

Finding #	Assistance Listing #	Program or Cluster Name	Compliance Requirement
2022-001	14.225	CDBG – Entitlement Grants Cluster	Reporting
2022-004	14.871/14.879	Housing Voucher Cluster	Reporting
2022-005	14.871/14.879	Housing Voucher Cluster	Special Tests and Provisions

Compliance with such requirements is necessary, in our opinion, for GHURA to comply with the requirements applicable to those programs.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to GHURA's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on GHURA's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about GHURA's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding GHURA's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- obtain an understanding of GHURA's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of GHURA's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Other Matters

The results of our auditing procedures disclosed other instances of noncompliance which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying Schedule of Findings and Questioned Costs as items 2022-002 and 2022-003. Our opinion on each major federal program is not modified with respect to these matters.

Government Auditing Standards requires the auditor to perform limited procedures on GHURA's response to the noncompliance findings identified in our compliance audit described in the accompanying Schedule of Findings and Questioned Costs. GHURA's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

GHURA is responsible for preparing a corrective action plan to address each audit finding included in our auditor's report. GHURA's corrective action plan was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on it.

Report on Internal Control Over Compliance

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we did identify certain deficiencies in internal control over compliance that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as items 2022-001, 2022-004 and 2022-005 to be material weaknesses.

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiencies in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as items 2022-002 and 2022-003 to be significant deficiencies.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Government Auditing Standards requires the auditor to perform limited procedures on GHURA's response to the internal control over compliance findings identified in our compliance audit described in the accompanying Schedule of Findings and Questioned Costs. GHURA's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

GHURA is responsible for preparing a corrective action plan to address each audit finding included in our auditor's report. GHURA's corrective action plan was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on it.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of GHURA as of and for the year ended September 30, 2022, and the related notes to the financial statements, which collectively comprise GHURA's basic financial statements. We issued our report thereon dated September 25, 2023, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Ernst + Young LLP

September 25, 2023

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Schedule of Expenditures of Federal Awards

Year Ended September 30, 2022

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal AL Number	Passed Through to Subrecipients	Federal Expenditures
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT:			
Direct Programs:			
COVID-19 Central Office Cost CARES Act Funding	14.CCC	\$	200,001
Supportive Housing for the Elderly	14.157		867,010
COVID-19 Multi-Family Housing Service Coordinators	14.191	(482)
Multi-Family Housing Service Coordinators	14.191		62,862
CDBG - Entitlement Grants Cluster:			
COVID-19 Community Development Block Grants CARES Act	14.225	\$	88,342
Community Development Block Grants/Special Purpose Grants/Insular Area	14.225	65,866	3,540,923
CDBG - Entitlement Grants Cluster Total		154,208	3,727,688
COVID-19 Emergency Solutions Grant Program CARES Act	14.231	1,679,508	2,080,667
Emergency Solutions Grant Program	14.231		9,618
Home Investment Partnerships Program	14.239	100,890	4,417,112
Community Development Block Grants Section 108 Loan Guarantees	14.248	11,338,000	11,390,765
Continuum of Care Program	14.267	38,348	759,419
COVID-19 Public Housing CARES Act Funding	14.PHC		353,818
Public and Indian Housing	14.850		5,674,604
Resident Opportunity and Supportive Services - Service Coordinators	14.870		23,676
Housing Voucher Cluster:			
Emergency Housing Voucher	14.EHV		1,479,158
COVID-19 HCV CARES Act Funding	14.HCC		317,271
Section 8 Housing Choice Vouchers	14.871		42,866,269
Mainstream Vouchers	14.879		218,269
Housing Voucher Cluster Total			44,880,967
Public Housing Capital Fund	14.872		2,178,500
Family Self-Sufficiency Program	14.896		169,551
Total U.S. Department of Housing and Urban Development		\$ 13,310,954	\$ 76,795,776
Total Expenditures of Federal Awards		\$ 13,310,954	\$ 76,795,776
Reconciliation of total operating expenses to total expenditures of Federal awards:			
Total Operating expenses		\$	60,722,600
Plus loans receivable, beginning balances:			
HOME Investment Partnerships Program			4,247,650
Community Development Block Grants/Special Purpose Grants/Insular Areas			306,406
Guam Trankilidat USDA Loan			42,610
Section 108 Guaranteed Loan			52,765
Plus Capital Assets			2,887,048
Plus Section 108 Guaranteed Loan			11,338,000
Less Depreciation expense		(1,458,548)
Less Retiree healthcare costs and other pension benefits		(1,339,641)
Variance		(3,114)
Total Expenditures of Federal Awards			76,795,776

See accompanying notes to Schedule of Expenditures of Federal Awards.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to Schedule of Expenditures of Federal Awards

Year Ended September 30, 2022

1. Scope of Audit

The Guam Housing and Urban Renewal Authority (GHURA), a component unit of the Government of Guam, was formed primarily to provide safe, decent, sanitary, and affordable housing for low- to moderate-income families and elderly families in the Territory of Guam. Only the operations of GHURA are included in the scope of the Single Audit. The U.S. Department of Housing and Urban Development is the oversight agency for GHURA's Single Audit.

2. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of GHURA under programs of the federal government for the year ended September 30, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of GHURA, it is not intended to and does not present the financial position, changes in net position or cash flows of GHURA.

3. Summary of Significant Accounting Policies

a. Basis of Accounting

For purposes of this Schedule, certain accounting procedures were followed, which help illustrate the expenditures of the individual programs. Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Disbursements made to subrecipients related to the grant agreements are reported as expenditures.

b. Subgrants

Certain program funds are passed through GHURA to subrecipient organizations. The Schedule does not contain separate schedules disclosing how the subrecipients outside of GHURA's control utilized the funds.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Notes to Schedule of Expenditures of Federal Awards, continued

3. Summary of Significant Accounting Policies, continued

c. Funds Received

GHURA received all the funds indicated on this Schedule in a direct capacity in Fiscal Year 2022. GHURA also administers all the funds and is responsible for compliance with the laws and regulations.

d. Indirect Costs

GHURA does not have an indirect cost negotiation agreement and does not elect to use the de minimis indirect cost rate allowed under the Uniform Guidance in accordance with 2 CFR §200.414.

4. Loan Funds

GHURA, on behalf of the Government of Guam, has been designated the responsibility of implementing and carrying out the objectives of the HOME Program. The program is designed to increase homeownership and affordable housing opportunities for low- and very low-income Americans. HOME loan applicants that have been determined to be eligible for financial assistance are required to comply with the terms and requirements. Balances and transactions relating to the HOME program are included in GHURA's financial statements. Loans made during the year and the balances of loans from previous years for which the federal government imposes continuing compliance requirements are included in the federal expenditures presented in the Schedule. As of September 30, 2022, the HOME and CDBG Program expenditures include \$168,805 and \$3,228,674 in current year disbursements and the beginning balance of HOME and CDBG loans of \$4,247,650 and \$306,406, with continuing compliance requirements, respectively. The balance of HOME Investment Partnerships and CDBG grant loans outstanding and recorded by GHURA on September 30, 2022 is \$4,272,650 and \$243,349, respectively.

In December 2020, GHURA entered into a \$12M loan with the U.S. Department of Housing and Urban Development to provide a source of low-cost, long-term financing loan to The Learning Institute through the Section 108 Loan Guarantee Program to construct a public facility for use as a school. The facility will be leased to the iLearn Academy Charter School by The Learning Institute. As of September 30, 2022, the Section 108 expenditures include \$11,338,000 in current year loan disbursements and reimbursable costs of \$52,765 to GHURA from The Learning Institute. The balance of the Section 108 loan outstanding and recorded by GHURA as of September 30, 2022 is \$11,338,000.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Schedule of Findings and Questioned Costs

Year Ended September 30, 2022

Section I - Summary of Auditors' Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP:

Unmodified

Internal control over financial reporting:

Material weakness(es) identified?

_____ **Yes** X **No**

Significant deficiency(ies) identified?

_____ **Yes** X **None reported**

Noncompliance material to financial statements noted?

_____ **Yes** X **No**

Federal Awards

Internal control over major federal programs:

Material weakness(es) identified?

 X **Yes** _____ **No**

Significant deficiency(ies) identified?

 X **Yes** _____ **None reported**

Type of auditor's report issued on compliance for major federal programs:

CDBG – Entitlement Grants Cluster

Qualified

Housing Voucher Cluster

Qualified

All other major federal programs

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

 X **Yes** _____ **No**

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Schedule of Findings and Questioned Costs, continued

Identification of major federal programs:

Assistance Listing Numbers Name of Federal Program or Cluster

14.225	CDBG – Entitlement Grants Cluster: Community Development Block Grants/Special Purpose Grants/Insular Area
14.231	Emergency Solutions Grant Program
14.239	HOME Investments Partnerships Program
14.PHC 14.850	Public and Indian Housing ALNs: Public Housing CARES Act Funding Public and Indian Housing
14.EHV 14.HCC 14.871 14.879	Housing Voucher Cluster: Emergency Housing Voucher HCV CARES Act Funding Section 8 Housing Choice Vouchers Mainstream Vouchers

Dollar threshold used to distinguish between Type A and Type B Programs:

\$2,303,873

Auditee qualified as low-risk auditee?

No

Section II - Financial Statement Findings

No matters were reported.

Section III - Federal Award Findings and Questioned Costs

Reference Number	ALN	Findings	Questioned Costs
2022-001	14.225	Reporting	---
2022-002	14.231	Special Tests and Provisions – Obligation Expenditure and Payment Requirements	---
2022-003	14.850	Procurement and Suspension and Debarment	---
2022-004	14.871 14.879	Reporting	---
2022-005	14.871 14.897	Special Tests and Provisions – Rolling Forward Equity Balances	---

Guam Housing and Urban Renewal Authority
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Schedule of Findings and Questioned Costs, continued

Finding No.: 2022-001
Federal Agency: U.S. Department of Housing and Urban Development (HUD)
AL Program: 14.225 CDBG - Entitlement Grants Cluster
Federal Award No.: Various
Area: Reporting
Questioned Costs: \$0

Criteria:

In accordance with applicable reporting requirements, reported amounts in the Integrated Disbursement and Information System (IDIS) should be accurate and complete. Also, recipients of grants or cooperative agreements are required to report first-tier subawards of \$30,000 or more to the Federal Funding Accountability and Transparency Act Subaward Reporting System (FSRS).

Condition:

1. Certain amounts reported in PR26 – CDBG Financial Summary Report, Program Year 2021, do not agree with underlying accounting records, as follows:

Line Item	Reported Amount	Auditor Calculation Per GL Details	Over (Under) Reported Variance
09 Disbursements Other Than Section 108 Repayments and Planning/Administration	\$8,266,839	\$11,488,462	\$(3,221,623)
19 Disbursed for Other Low/Mod Activities	\$8,266,839	\$11,488,462	\$(3,221,623)

2. Certain amounts reported in PR26 – CDBG-CV Financial Summary Report do not agree with underlying accounting records, as follows:

Line Item	Reported Amount	Auditor Calculation Per GL Details	Over (Under) Reported Variance
12 Disbursed for Other Low/Mod Activities	\$511,971	\$186,765	\$325,206
14 Amount Subject to Low/Mod Benefit	\$511,971	\$186,765	\$325,206
19 Disbursed in IDIS for Planning/Administration	\$128,104	\$ 66,870	\$ 61,234

Guam Housing and Urban Renewal Authority
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Schedule of Findings and Questioned Costs, continued

Finding No.: 2022-001, continued
 Federal Agency: U.S. Department of Housing and Urban Development (HUD)
 AL Program: 14.225 CDBG - Entitlement Grants Cluster
 Federal Award No.: Various
 Area: Reporting
 Questioned Costs: \$0

Condition, Continued:

3. Certain amounts reported in C04PR26 – CDBG Activity Summary by Selected Grant for Program Years 2021 and 2020 do not agree with underlying accounting records, as follows:

Total CDBG Drawn Amount (All Years All Sources)	Grant Number	Reported Amount	Auditor Calculation Per GL Details	Over (Under) Reported Variance
Total Public Improvements	B21ST660001	\$ 534,517	\$ 412,320	\$ 122,197
Total Public Improvements	B20ST660001	\$ 97,377	\$ 12,259	\$ 85,118
Total Public Services	B20ST660001	\$ 244,070	\$ 287,922	\$ (43,852)
Total Public Services	B20SW660001	\$ 511,971	\$ 174,302	\$ 337,669

4. Subawards are not reported in FSRs, as follows:

Transactions Tested	Subaward Not Reported	Dollar Amount of Tested Transactions	Subaward Not Reported
3	3	\$2,414,089	\$2,414,089

Cause:

GHURA did not effectively implement monitoring controls over compliance with applicable reporting requirements.

Effect:

GHURA is in noncompliance with applicable reporting requirements. No questioned cost results because the variances do not represent Program overpayments.

Identification as a Repeat Finding: 2021-003

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Schedule of Findings and Questioned Costs, continued

Finding No.: 2022-001, Continued
Federal Agency: U.S. Department of Housing and Urban Development (HUD)
AL Program: 14.225 CDBG - Entitlement Grants Cluster
Federal Award No.: Various
Area: Reporting
Questioned Costs: \$0

Recommendation:

Responsible personnel should implement monitoring controls over compliance with applicable reporting requirements. Prior to certifying IDIS reports, responsible personnel should examine and maintain underlying accounting records to determine the accuracy and completeness of reported data. Also, responsible personnel should monitor subawards for reporting in FSRS.

Views of Responsible Officials:

The Integrated Disbursement and Information System (IDIS) accounts for transactions using the cash basis method of accounting (real-time) while GHURA's trial balance reflects transactions using the accrual basis method of accounting. Due to the differing accounting methods, variances are expected between reports extracted from IDIS and GHURA's accounting system.

The responsible party will prepare a reconciliation between GHURA's trial balance and the IDIS reports to ensure the completeness and accuracy of the reported amounts. GHURA agrees with the recommendation to monitor subawards for reporting in FSRS.

Guam Housing and Urban Renewal Authority
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Schedule of Findings and Questioned Costs, continued

Finding No.: 2022-002
Federal Agency: U.S. Department of Housing and Urban Development (HUD)
AL Program: 14.231 Emergency Solutions Grant Program
Federal Award No.: SW20-SW-66-0001
Area: Special Tests and Provisions – Obligation, Expenditure and Payment Requirements
Questioned Costs: \$0

Criteria:

In accordance with applicable special tests and provisions for obligation, expenditure, and payment requirements, the recipient must pay each subrecipient for allowable costs within 30 days after receiving the subrecipient's complete payment request.

Condition:

For all (or 100%) of the Program's subrecipients, we noted payments that were either 3 or 7 days delayed after the allowable 30-day payment period.

Subrecipient	Payment Amount	Invoice Date	Check Date	Days Elapsed
CSS	\$ 414,501	01/01/2022	02/03/2022	33
CSS	52,016	05/09/2022	06/15/2022	37
TSAG	42,699	01/01/2022	02/03/2022	33
VARO	<u>27,072</u>	01/01/2022	02/03/2022	33
	\$ <u>536,288</u>			

Cause:

GHURA did not effectively implement monitoring controls over compliance with applicable special tests and provisions for obligation, expenditure, and payment requirements.

Effect:

GHURA is in noncompliance with applicable special tests and provisions for obligation, expenditure, and payment requirements. No questioned cost is reported as the late payments are not considered improper payments.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Schedule of Findings and Questioned Costs, continued

Finding No.: 2022-002, Continued
Federal Agency: U.S. Department of Housing and Urban Development (HUD)
AL Program: 14.231 Emergency Solutions Grant Program
Federal Award No.: SW20-SW-66-0001
Area: Special Tests and Provisions - Obligation, Expenditure and
Payment Requirements
Questioned Costs: \$0

Recommendation:

Responsible personnel should implement monitoring controls over compliance with applicable special tests and provisions for obligation, expenditure, and payment requirements. Upon the receipt of a payment request from a subrecipient, responsible personnel should immediately commence the necessary reviews and processing of payments within time frames that are sufficient to enable the release of checks within 30 days.

Views of Responsible Officials:

GHURA agrees with the recommendation to review and process payment requests from subrecipients within the 30-day time frame.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Schedule of Findings and Questioned Costs, continued

Finding No.: 2022-003
Federal Agency: U.S. Department of Housing and Urban Development (HUD)
AL Program: 14.850 Public and Indian Housing
Federal Award No.: GQ001-00000321D
Area: Procurement and Suspension and Debarment
Questioned Costs: \$0

Criteria:

In accordance with applicable procurement and suspension and debarment requirements, for any amounts not exceeding \$25,000, GHURA may use small purchase procedures. Sealed bidding shall be used for all contracts that exceed the small purchase threshold and that are not competitive proposals or non-competitive proposals. Under sealed bids, GHURA publicly solicits bids and awards a firm fixed-price contract (lump sum or unit price) to the responsible bidder whose bid, conforming with all the material terms and conditions of the Invitation for Bid (IFB), is the lowest in price.

Condition:

For one (or 4%) of 25 procurement transactions, aggregating \$399,002 of \$1,919,475 in total program nonpayroll expenditures, small purchase procedures were used for purchase order number PO220265 in the amount of \$30,199 for janitorial supplies. However, sealed bidding procedures were required.

Cause:

GHURA did not effectively enforce controls over compliance with applicable procurement and suspension and debarment requirements.

Effect:

GHURA is in noncompliance with applicable procurement and suspension and debarment requirements. No questioned cost is reported because the procurement file demonstrated competition and the selection of the lowest quotations.

Recommendation:

Responsible personnel should enforce controls over compliance with applicable procurement and suspension and debarment requirements. For procurements in excess of \$25,000, responsible personnel should publicly solicit bids and award a contract to the responsible bidder whose bid conforms with the IFB and is the lowest price.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Schedule of Findings and Questioned Costs, continued

Finding No.: 2022-003, continued
Federal Agency: U.S. Department of Housing and Urban Development (HUD)
AL Program: 14.850 Public and Indian Housing
Federal Award No.: GQ001-00000321D
Area: Procurement and Suspension and Debarment
Questioned Costs: \$0

Views of Responsible Officials:

Responsible procurement personnel are updating the procurement policies which include emergency procurement and small purchases.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Schedule of Findings and Questioned Costs, continued

Finding No.: 2022-004
Federal Agency: U.S. Department of Housing and Urban Development (HUD)
Federal Cluster: Housing Voucher Cluster
AL Numbers: 14.EHV, 14.HCC, 14.871, 14.879
Area: Reporting
Questioned Costs: \$0

Criteria:

In accordance with applicable reporting requirements, the Uniform Reporting Standards require PHAs to submit timely GAAP-based unaudited financial information electronically to HUD. Amounts reported in the Financial Assessment Subsystem, FASS-PH, should be accurate.

Condition:

Unaudited amounts reported in certain key line items in the FASS-PH for FY 2022 do not agree with underlying accounting records, as follows:

Line Item	ALN	Per Report	Per GL Details	Over- (Under-)Reported Variance
70600 HUD PHA Operating Grants	14.871	\$ 46,584,329	\$ 46,529,553	\$ 54,776
11040 Prior Period Adjustments	14.871	\$ 793,922	\$ (5,813,971)	\$ 6,607,893
11170 Administrative Fee Equity	14.871	\$ 1,289,281	\$ (2,551,218)	\$ 3,840,499
11180 Housing Assistance Payments Equity	14.871	\$ 3,302,183	\$ (3,293,707)	\$ 6,595,890
11040 Prior Period Adjustments	14.879	\$ (1,884)	\$ 1,913	\$ (3,797)
144 Inter Program Due From	14.EHV	\$ 109,791	\$ (147,188)	\$ 256,979
347 Inter Program Due To	14.EHV	\$ 147,188	\$ (110,794)	\$ 257,982
96900 Total Operating Expenses	14.HCC	\$ 329,232	\$ 229,231	\$ 100,001
11040 Prior Period Adjustments	14.HCC	\$ 11,962	\$ -	\$ 11,962

Cause:

GHURA did not effectively implement monitoring controls over compliance with reporting requirements. Also, relative to equity line items, GHURA is unable to input the unaudited FY 2021 financial information in the FASS-PH, and such balances impact the FY 2022 reporting.

Effect:

GHURA is in noncompliance with applicable reporting requirements. No questioned cost is reported as we are unable to quantify the extent of noncompliance.

Guam Housing and Urban Renewal Authority
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Schedule of Findings and Questioned Costs, continued

Finding No.:	2022-004, continued
Federal Agency:	U.S. Department of Housing and Urban Development (HUD)
Federal Cluster:	Housing Voucher Cluster
AL Numbers:	14.871, 14.879, 14.EHV, 14.HCC
Area:	Reporting
Questioned Costs:	\$0

Recommendation:

Responsible personnel should implement monitoring controls over compliance with applicable reporting requirements. Prior to reporting amounts in the FASS-PH, responsible personnel should examine and maintain underlying accounting records to determine the accuracy and completeness of reported data. Also, responsible personnel should continue to coordinate with HUD relative to the submission of FY 2021 financial information in the FASS-PH.

Views of Responsible Officials:

Responsible accounting personnel will coordinate and prioritize with HUD to resolve the submission of its audited Fiscal Year 2020 and 2021 financial information as required in the Financial Assessment Sub-System (FASS-PH) so that the Authority can meet the reporting requirement.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Schedule of Findings and Questioned Costs, continued

Finding No.: 2022-005
Federal Agency: U.S. Department of Housing and Urban Development (HUD)
Federal Cluster: Housing Voucher Cluster
AL Numbers: 14.871, 14.879, 14.EHV, 14.HCC
Area: Special Tests and Provisions - Rolling Forward Equity Balances
Questioned Costs: \$0

Criteria:

In accordance with applicable special tests and provisions for rolling forward equity balances, the Annual Contributions Contract (ACC) requires Public Housing Agencies (PHAs) to properly account for program activity by properly maintaining account balances, by supporting a proper roll-forward of equity with records and accounting transactions, and by correcting detected errors.

Condition:

Beginning balances of equity, including any adjustments by GHURA, per the FY2022 Trial Balance (TB) did not agree with the audited ending balances per the FY2021 Single Audit Report (SAR). We noted variances, as follows:

Account	ALN	Per 2022 TB	Per 2021 SAR	Over- (Under-)Recorded Variance
Administrative Fee Equity (Deficit)	14.871	\$ (2,516,738)	\$ (5,813,971)	\$ 3,297,233
Housing Assistance Payments Equity (Deficit)	14.871	\$ (3,293,707)	\$ -	\$ (3,293,707)
Administrative Fee Equity (Deficit)	14.879	\$ (34,480)	\$ 1,913	\$ (36,393)
Housing Assistance Payments Equity (Deficit)	14.879	\$ 14,953	\$ -	\$ 14,953
Administrative Fee Equity (Deficit)	14.EHV	\$ (52,814)	\$ (32,853)	\$ (19,961)
Housing Assistance Payments Equity (Deficit)	14.EHV	\$ 19,961	\$ -	\$ 19,961

Cause:

GHURA did not effectively enforce monitoring controls over compliance with special tests and provisions requirements for rolling forward equity balances.

Effect:

GHURA is in noncompliance with applicable special tests and provisions requirements for rolling forward equity balances. No questioned cost is reported as we are unable to quantify the extent of noncompliance.

Guam Housing and Urban Renewal Authority
(A Component Unit of the Government of Guam)

Schedule of Findings and Questioned Costs, continued

Finding No.: 2022-005, continued
Federal Agency: U.S. Department of Housing and Urban Development (HUD)
Federal Cluster: Housing Voucher Cluster
AL Numbers: 14.871, 14.879, 14.EHV, 14.HCC
Area: Rolling Forward Equity Balances
Questioned Costs: \$0

Recommendation:

Responsible personnel should enforce monitoring controls over compliance with applicable special tests and provisions requirements for rolling forward equity balances. Responsible personnel should reconcile the current year beginning balances with the prior year ending balances and should record adjustments, as necessary, to properly roll forward audited amounts.

Views of Responsible Officials:

Responsible accounting personnel will coordinate and prioritize with HUD to resolve the submission of its audited Fiscal Year 2020 and 2021 financial information as required in the Financial Assessment Sub-System (FASS-PH) so that the Authority can meet the reporting requirement.



GHURA

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Joshua F. Tenorio
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Chairman

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Vice Chairman

Anisia S. Delia
Commissioner

Frank T. Ishizaki
Commissioner

Emilia F. Rice
Commissioner

Karl E. Corpus
Resident Commissioner

Elizabeth F. Napoli
Executive Director

Fernando B. Esteves
Deputy Director

GUAM HOUSING AND URBAN RENEWAL AUTHORITY Corrective Action Plan September 30, 2022

Finding #2022-001 CDBG – Entitlement Grants Cluster Reporting

Views of Responsible Officials and Planned Corrective Action

The Integrated Disbursement and Information System (IDIS) accounts for transactions using the cash basis method of accounting (real-time) while GHURA's trial balance reflects transactions using the accrual basis method of accounting. Due to the differing accounting methods, variances are expected between reports extracted from IDIS and GHURA's accounting system.

The responsible party will prepare a reconciliation between GHURA's trial balance and the IDIS reports to ensure the completeness and accuracy of the reported amounts. GHURA agrees with the recommendation to monitor subawards for reporting in FSRS.

Responsible Party: Katherine Taitano, Chief Planner, and Jerricho Garcia, General Accounting Supervisor

Anticipated Date of Completion: September 30, 2024

Finding #2022-002 Emergency Solutions Grant Program Special Tests and Provisions – Obligation, Expenditure and Payment Requirements

Views of Responsible Officials and Planned Corrective Action

GHURA agrees with the recommendation to review and process payment requests from subrecipients within the 30-day time frame.

Responsible Party: Katherine Taitano, Chief Planner, and Jerricho Garcia, General Accounting Supervisor

Anticipated Date of Completion: September 30, 2024

GHURA does not discriminate against persons with disabilities.
The Chief Planner has been designated as Section 504/ADA Coordinator.
The Coordinator can be contacted at the above address and telephone numbers.



Guam Housing and Urban Renewal Authority
September 30, 2022
Corrective Action Plan

Finding #2022-003 Public and Indian Housing Procurement and Suspension and Debarment

Views of Responsible Officials and Planned Corrective Action

Responsible procurement personnel are updating the procurement policies which include emergency procurement and small purchases.

Responsible Party: Antonio Camacho, Supply Management Administrator

Anticipated Date of Completion: Ongoing effort and as training is made available

Finding #2022-004 Housing Voucher Cluster Reporting

Views of Responsible Officials and Planned Corrective Action

Responsible accounting personnel will coordinate and prioritize with HUD to resolve the submission of its audited Fiscal Year 2020 and 2021 financial information as required in the Financial Assessment Sub-System (FASS-PH) so that the Authority can meet the reporting requirement.

Responsible Party: Frances Danieli, Controller

Anticipated Date of Completion: Ongoing effort with HUD

Finding #2022-005 Housing Voucher Cluster Special Tests and Provisions – Rolling Forward Equity Balances

Views of Responsible Officials and Planned Corrective Action

Responsible accounting personnel will coordinate and prioritize with HUD to resolve the submission of its audited Fiscal Year 2020 and 2021 financial information as required in the Financial Assessment Sub-System (FASS-PH) so that the Authority can meet the reporting requirement.

Responsible Party: Frances Danieli, Controller

Anticipated Date of Completion: Ongoing effort with HUD



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GUAM HOUSING AND URBAN RENEWAL AUTHORITY Summary Schedule of Prior Year Audit Findings Year Ended September 30, 2022

Audit Finding

- | | |
|----------|--|
| 2021-001 | Corrective action has been taken. The SEFA was reconciled to the General Ledger via the Trial Balance for the interim and final SEFA reports. Capital assets were included in the appropriate ALN. |
| 2021-002 | Corrective action has been taken. The CDBG grant funds are accounted for in HUD's integrated Disbursement and Information Systems (IDIS) in accordance with program income requirements. |
| 2021-003 | Corrective action has been taken. The entitlement grant funds (EN) and program income (PI) reported in the C04PR03 – Activity Summary Report agree with the accounting records. |
| 2021-004 | This finding is unresolved. GHURA has not submitted the required FY 2020 and FY 2021 unaudited and audited financial information int the FASS-PH. |
| 2021-005 | This finding is unresolved. GHURA has not submitted the required FY 2020 and FY 2021 unaudited and audited financial information int the FASS-PH. |
| 2020-001 | Corrective action has been taken The SEFA was reconciled to the General Ledger via the Trial Balance. Capital assets were included in the appropriate ALN. |
| 2019-001 | Corrective action has been taken. In October 25, and November 9, 2020, the Accountant II and Deputy Controller were hired, respectively. For FY 2021 the SEFA was reconciled to the General Ledger accounts via the Trial Balance. |
| 2019-002 | Corrective action has been taken. Program income has been recorded in HUD's Integrated Disbursement and Information System (IDIS) and is being monitored on a quarterly basis. GHURA receives technical assistance from HUD to improve its planning for the use of program income. |
| 2017-01 | This finding is unresolved. The Capital Fund Grant reconciliations are ongoing. |

GHURA does not discriminate against persons with disabilities.
The Chief Planner has been designated as Section 504 Coordinator.
The Coordinator can be contacted at the above address and telephone numbers.



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Guam Housing and Urban Renewal Authority – FY 2022 Financial Highlights

September 28, 2023

Hagåtña, Guam -- The Office of Public Accountability released the Guam Housing and Urban Renewal Authority's (GHURA) Financial Statements, Report on Compliance, Management Letter, and The Auditor's Communication With Those Charged With Governance for fiscal year (FY) 2022. GHURA ended FY 2022 with an increase in Net Position (net income) of \$9.1 million (M), representing an \$8.1 M increase in net position compared with the prior year's increase of \$943 thousand (K).

Independent auditors, Ernst & Young LLP, rendered an unmodified (clean) opinion on GHURA's FY 2022 financial statements. However, GHURA received a **qualified opinion** on the Community Development Block Grant (CDBG) - Entitlement Grants Cluster and Housing Voucher Cluster, both major federal programs. All other major federal programs received an unmodified opinion. Auditors identified three material weaknesses and two significant deficiencies in internal control over compliance related to major federal programs. Auditors also issued a separate management letter with two findings related to the allowance for doubtful accounts and net position reconciliation.

Coronavirus (COVID-19) Pandemic

GHURA received two separate allocations of Coronavirus Aid, Relief, and Economic Securities Act (CARES Act) funds through the U.S. Department of Housing and Urban Development's (HUD) Office of Community Planning and Development. CDBG and Emergency Solutions Grant (ESG) funds are intended to fund activities and programs that would directly address the COVID-19 pandemic emergency. The total allocation of CDBG funds amounted to \$4.7M, while the total allocation of ESG funds amounted to \$3.5M. Guam will amend its existing 5-Year Consolidated Plan and the Program Year 2019 Annual Action Plan to proposed projects for COVID-19 purposes. Both programs made liberal adjustments to program rules that positively affected the use of funds to maximize their reach to the populations rendered vulnerable due to the emergency.

Operating Revenues and Expenditures Increased

GHURA's operating revenues totaled \$67.2M in FY 2022, a \$15.3M increase from the \$51.9M in FY 2021. The increase is mainly due to the \$12.5M increase in operating grants from HUD, which rose from \$50.3M in FY 2021 to \$62.9M in FY 2022. In comparing other income for FYs 2021 and 2022 of \$798K and \$3.1M, respectively, there was an increase of \$2.3M impacting total operating revenues.

Total operating expenses were \$60.7M in FY 2022, a \$7.5M increase from the \$53.2M in FY 2021. The Housing Assistance Payments (HAP) of \$41.2M constitute GHURA's largest expense, which increased by \$3.1M (or 8%) from \$38.0M in FY 2021. The increase in the current year expenses is attributed to increases in Section 8 Housing Choice vouchers for the period due to higher unit month leasing costs. Salaries and wages of \$5.8M, employee benefits of \$2.0M, retiree healthcare

cost and other pension benefits of \$1.3M, and other administrative expenses of \$4.7M are GHURA's other major expenses. In FY 2022, Repairs and maintenance of \$2.8M increased by \$1.5M (or 122%) from \$1.2M in FY 2021.

Public Housing – Asset Management Properties (AMP)

GHURA owns and operates 750 public housing units consisting of four AMPs with sites in the Central, Southeast, Southwest, and Northern regions. Each AMP has a property site manager directly responsible for their respective property management activities. At the end of FY 2022, GHURA had 684 units occupied with a 91% occupancy rate and an adjusted rate of 94% with 21 units under modernization. In FY 2021, GHURA had 704 units occupied with a 97% occupancy rate an adjusted rate of 96.4% with 27 units under modernization. Of the 750 heads of households that occupy the AMPs, 296 were born in Guam, 226 were born in the Federated States of Micronesia (including Chuuk, Pohnpei, and Yap), 40 were born in the Commonwealth of the Northern Mariana Islands, and the remaining were born in Japan, Korea, Marshall Islands, Palau, Philippines, Samoa, and the United States.

Federal Award Programs and HUD

GHURA participates in a number of federal award programs for specific purposes that are subject to review and audit by HUD. A certain amount of questioned costs exists as of September 30, 2022. The questioned costs will be resolved by HUD and due to GHURA's inability to predict the ultimate outcome of this matter, no provision for any liability, if any that may result from this matter has been made in the accompanying financial statements. Such questioned costs could lead to requests for reimbursements from the grantor agency for expenditures disallowed under the terms of the applicable grant.

During FY 2015, GHURA received a letter from HUD informing them of an on-site review that was performed. Based on the results of that review, several instances of conflict of interest were cited, including one pertaining to GHURA's prior legal counsel who was a landlord with the Section Housing 8 Housing Choice Voucher (HCV) while serving as legal counsel for GHURA. The review recommended that GHURA repay \$578K from its non-federal funds for the amounts paid to the attorney as a landlord and for legal services paid while serving as GHURA's legal counsel. The report is under review with HUD's Honolulu Field Office and has been shared with GHURA for further discussions. No decisions have been made at this time.

During FY 2004, GHURA transferred \$1.7M from its HCV Program's unrestricted net assets to its Low Rent Public Housing Program to construct a new building for its central operations. GHURA spent approximately \$295K, but a new building was not constructed. HUD's Departmental Enforcement Center recommended that GHURA use non-federal funds to repay \$1.4M to the HCV Program for the unused funds.

Report on Compliance

In its Report on Compliance, the independent auditors identified three material weaknesses and two significant deficiencies in internal control over compliance related to major federal programs.

GHURA had three material weaknesses and received a qualified opinion on its compliance with CDBG - Entitlement Grants Cluster and Housing Voucher Cluster, two major federal programs.

However, there were no questioned costs. Certain amounts reported in CDBG's Financial Summary Report did not agree with underlying accounting records and subawards were not reported in the Federal Funding Accountability and Transparency Act Subaward Reporting System. Auditors found that GHURA did not effectively implement monitoring controls over compliance with applicable reporting requirements with these two programs. These findings are prior year audit findings that were unresolved as of FY 2022 (2021-004, 2021-005, and 2017-01).

To correct these deficiencies, auditors recommended responsible personnel should implement monitoring controls over compliance with applicable reporting requirements. Prior to certifying reports, responsible personnel should examine and maintain underlying accounting records to determine the accuracy and completeness of reported data.

The two significant deficiencies identified in federal programs were related to special tests and provisions for obligation, expenditure, and payment requirements and procurement and suspension and debarment.

Schedule of Expenditures of Federal Awards

In FY 2022, GHURA was responsible for 20 direct programs with a combined \$76.8M total expenditures of federal awards. For FY 2022, GHURA received all of its federal awards from HUD. Of the \$76.8M in expenditures, the top five expenditures recorded include \$42.9M on Section 8 Housing Choice Vouchers, \$11.4M on the Community Development Block Grants Section 108 Loan Guarantees, \$5.7M on Public and Indian Housing, \$4.4M on Home Investment Partnerships Program, and \$3.5M on Community Development Block Grants/Special Purpose Grants/Insular Area.

Management Letter

Independent auditors issued a Management Letter that identified two findings and recommendations. These are (1) no allowance was considered for doubtful accounts receivable of approximately \$349K and (2) beginning net position as of September 30, 2022, did not agree to prior-year ending net position resulting in an unreconciled variance of \$45K. The auditors recommended that management perform timely reconciliation of the beginning net position balance.

For a more detailed discussion of GHURA's operations, see Management's Discussion and Analysis as well as the reports in their entirety at www.ghura.org or www.opaguam.org.

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
MODERNIZATION DIVISION**

REPORT PERIOD AS OF: October 15, 2023

Reported by: Philly San Nicolas, Property Site Manager

The Modernization Division receives funding annually through the Capital Fund Program (CFP) from the U.S. Department of Housing & Urban Development (HUD). The mission of this division is to maintain and provide any capital improvements to GHURA's public housing developments. The department also handles other grants covered under the Capital Fund Program (CFP), the physical needs assessments (PNA) and energy audit (EA) to guide capital improvement projects, and works with GHURA's PHA Plan. There are two types of grants under the CFP: (1) FORMULA - Capital Fund Program, and (2) COMPETITIVE - Emergency Safety & Security (ESSG) and Housing-Related Hazards Capital Fund (HRHCF).

(1) CFP receives funding annually on a formula basis; average per year is about \$3 million

(2) ESSG is a competitive grant, \$250,000 maximum, funds are used for hard costs to address crime emergencies

(3) HRHCF is a competitive grant, \$5 million maximum, approximately 25 grantees per year, funds are used to address hazards such as CO, Mold, Radon, Fire Sprinkler failure, pests, and other housing-related hazards

OPEN	Authorized Amount	Obligated	% Obl	Expended	% Exp	Balance to Draw	% Bal
CFP GQ-50120	\$ 2,418,280	\$ 2,244,989.81	93%	\$ 2,041,387.08	84%	\$ 376,892.92	16%
Obligation end:	3/25/2024			Disbursement end:	3/25/2026		
Completed Projects: Unit Modernization @ All AMPs, Remove/Replace Exterior and Screen Doors @ Yona & Asan.							
Current Projects: Unit Modernization @ AMP4; Rail Replacement @ Inajaran, Merizo, Umatac							
CFP GQ-50121	\$ 2,612,276	\$ 2,600,451	99.5%	\$ 1,919,883.42	73.5%	\$ 692,392.58	26.5%
Obligation end:	2/22/2023			Disbursement end:	2/22/2025		
Completed Projects: Unit Modernization @ All AMPs, Drain Swale Correction @ AMP1. NOTE: Grant increased by \$11,825.							
CFP GQ-50122	\$ 3,212,544	\$ 1,011,301	31%	\$ 302,596	9%	\$ 2,909,948	91%
Obligation end:	5/11/2024			Disbursement end:	5/11/2026		
Proposed Projects: Unit Modernization @ All AMPs; A/E Consultant Fees for Land Surveyor, Electrical, LBP Abatement; New Site Lighting @ AMP1; Window Replacement @ All AMPs; Installation of Bollards @ AMP4. NOTE: Grant increased by \$11,453.							
CFP GQ-50123	\$ 3,215,711	\$ 120,000	4%	\$ -	0%	\$ 3,215,711	
Obligation end:	2/16/2025			Disbursement end:	2/16/2027		
Proposed Projects: Unit Modernization @ All AMPs; Remove/Replace Typhoon Shutters @ All AMPs; Remove/Replace Hollow Core Doors @ all AMPs; Drainage Correction @ AMP4. NOTE Grant increased by \$10,091.							
ESSG GQ08E00150123	\$ 250,000	\$ -	0%	\$ -	0%	\$ 250,000	
Obligation end:	9/27/2024			Disbursement end:	9/27/2025		
NEW AWARD: Proposed Projects @ All AMPs: Improved Site Lighting; Security Alarm systems & Monitoring; added security cameras; installation costs & fees							
HRHCF GQ08	\$ 5,000,000	\$ -	0%	\$ -	0%	\$ 5,000,000	
Obligation start:		Obligation end:		Disbursement end:			
NEW AWARD: Waiting for HUD's final award processing. Proposed Projects @ All AMPs: RADON, Mold/Mildew & Moisture							

APPROVED BY HUD:

(1) FY2024 PHA PLAN, Version 3 - approved 9/19/2023; posted on GHURA website.

PENDING ITEMS:

(1) Close-out of old grants requiring IPA audit on 17 grants; noted as Prior Year Finding in IPA Audit and HUD's Confirmatory Review Report.

(2) Work with Procurement to reissue RFP/RFQ for Physical Needs Assessment/Energy Audit & Lead-Based Paint Abatement.