






**MEMORANDUM:**

**TO:** Lucele Leon Guerrero, Controller  
**FROM:** Millie Taitano, Special Assistant   
**DATE:** September 8, 2017  
**SUBJECT:** STIPENDS – BOARD OF COMMISSIONERS

Friday, September 8, 2017 the Board of Commissioners meeting conducted a regular scheduled meeting at GHURA Main Office, 1<sup>st</sup> Floor Conference Room, Sinajana.

Please prepare stipend payments of \$50.00 each for the following members who were in attendance:

- |     |                                     |  |
|-----|-------------------------------------|--|
| (1) | <input checked="" type="checkbox"/> | George A. Santos   |
| (2) | <input checked="" type="checkbox"/> | Thomas E. B. Borja   |
| (3) | <input checked="" type="checkbox"/> | Joseph M. Leon Guerrero  |
| (4) | <input type="checkbox"/>            | Annabelle M. Dancel  |
| (5) | <input type="checkbox"/>            | Eliza U. Paulino  |
| (6) | <input checked="" type="checkbox"/> | George F. Pereda   |

Attachment - Board Attendance Sheet.



# GHURA

Guam Housing and Urban Renewal Authority

**Aturidat Ginima' Yan Rinueban Siudad Guahan**

117 Bien Venida Avenue, Sinajana, GU 96910








Phone: (671) 477-9851 · Fax: (671) 300-7565 · TTY: (671) 472-3701








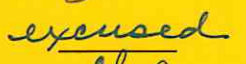

**BOARD OF COMMISSIONERS  
SPECIAL MEETING  
GHURA Main Office, 1<sup>st</sup> Floor Conference Room**

**ATTENDANCE SHEET  
Friday, September 8, 2017**


STAFF

1. Michael J. Duenas 
2. Pedro A. Leon Guerrero Jr. 
3. Melinda L. Taitano 
4. JulieAnn G. Lujan 
5. Albert H. Santos 
6. Katherine E. Taitano 
7. Kimberly K. Bersamin 
8. Lucele D. Leon Guerrero \_\_\_\_\_
9. Norma P. San Nicolas, S8 \_\_\_\_\_
10. Torsten D. Rotrock, GT \_\_\_\_\_
11. Narcissa P. Ada, AMP1 \_\_\_\_\_
12. Gina M. Cura, AMP2 \_\_\_\_\_
13. Pearl Mendiola, AMP3 \_\_\_\_\_
14. Philomena San Nicolas, AMP4 \_\_\_\_\_
15. \_\_\_\_\_
16. \_\_\_\_\_
17. \_\_\_\_\_

BOARD OF COMMISSIONERS

1. George A. Santos 
2. Thomas E. B. Borja 
3. Joseph M. Leon Guerrero 
4. Annabelle M. Dancel excused 
5. Carl V. Dominguez 
6. Eliza U. Paulino excused 
7. George F. Pereda 

LEGAL COUNSEL

1. Anthony Perez, Esq. 
2. \_\_\_\_\_

Public

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_



**BOARD OF COMMISSIONERS  
REGULAR SCHEDULED MEETING  
12:00 P.M., Friday, September 8, 2017  
GHURA's Main Office  
1<sup>st</sup> floor, Conference Room, Sinajana  
AGENDA**

---

**I. ROLL CALL**

**II. APPROVAL OF PREVIOUS BOARD MINUTES – August 31, 2017**

**Page(s)**

**III. CORRESPONDENCE AND REPORTS**

**1. Division Quarterly Reports (FY2017, 3<sup>rd</sup> Quarter)**

a. AE .....	1-4
b. HR .....	5-7
c. MIS .....	8-9

**IV. OLD BUSINESS**

<b>1. Update on the Operating Reserve Litigation .....</b>	<b>10-11</b>
Letter dated August 29, 2017	
Ref. Minute No. 163/17 (Res. FY2017-007)	

**V. NEW BUSINESS**

<b>1. Request for Approval .....</b>	<b>12-23</b>
IFB#GHURA-COCC-017-004, Metrolan Services	

**VI. GENERAL DISCUSSION / ANNOUNCEMENTS**

<b>1. Next proposed scheduled Board Meetings - Friday, September 22<sup>nd</sup></b>	
--	--

**VII. ADJOURNMENT**

**BOARD OF COMMISSIONERS  
REGULAR SCHEDULED MEETING  
12:00 p.m., September 8, 2017**

GHURA Main Office, 1<sup>st</sup> floor conference room  
Sinajana, Guam

**MINUTES**

---

After notice was duly and timely given pursuant to the Open Government Law of Guam and the Bylaws of the Authority, the Board of Commissioners' regular scheduled meeting of **September 8, 2017** at 12:00 p.m. at the GHURA Sinajana Main Office, 1<sup>st</sup> Floor Conference Room was conducted.

**I. ATTENDANCE, QUORUM, AND CALL TO ORDER**

COMMISSIONERS PRESENT:	George A. Santos, Chairman Thomas E. B. Borja, Vice-Chairman Carl V. Dominguez, Member George F. Pereda, Member Joseph M. Leon Guerrero, Resident Commissioner
COMMISSIONERS ABSENT:	Annabelle M. Dancel, Member (excused) Eliza U. Paulino, Member (excused)
LEGAL COUNSEL:	Anthony Perez
MANAGEMENT & STAFF:	Michael J. Duenas, Executive Director Pedro A. Leon Guerrero, Deputy Director Melinda Taitano, Special Assistant Albert Santos, A&E Manager Katherine Taitano, Chief Planner JulieAnn Lujan, Data Processing Manager Kimberly Bersamin, HR Administrator

Meeting was called to order at 12:00 p.m. by Chairman Santos who acknowledged the presence of the above attendees. The Chairman then indicated that the minimum number of Commissioners required for a quorum was present and that the meeting could proceed.

<b>Minute No.</b>	<b>Ref. No.</b>	<b>Approval of Previous Board Meeting</b>	<b>Action By:</b>
241/17		Chairman Santos called for a motion to be made on the approval of the Minutes for the previous Board Meeting on August 31, 2017.	
242/17		After review and further discussion by the Board Members, a motion was made by Commissioner Dominguez and seconded by Vice Chairman Borja to approve the Board Minutes of August 31, 2017 as corrected.	
<b>Minute No.</b>	<b>Ref. No.</b>	<b>Correspondence and Reports</b>	<b>Action By:</b>
243/17		<p><b>AE Division Quarterly Report (FY2017, 3<sup>rd</sup> Quarter)</b></p> <p>Mr. Albert Santos reported the following.</p> <p>Mosquito Lab - project completed, however, the required close out documents are still pending and the A/C commissioning is still ongoing. The contractor is requesting the release of the final payment. However the source of \$118,000 is on hold until items on the punch list are addressed.</p> <p>Astumbo Gym - construction is ongoing with a completion date slipping from October to November 2017.</p> <p>Central Police Precinct - we are addressing several issues identified by the soil testing. A sand bar was found which requires additional borings which are not included in the contract.</p>	Albert Santos

<b>Minute No.</b>	<b>Ref. No.</b>	<b>Correspondence and Reports</b>	<b>Action By:</b>
243/17 (continuation)		<p>The soil engineer is requesting borings every 15 feet from the center. A total of 80 borings will be needed at a cost of approximately \$40,000.</p> <p>In addition, Guam Waterworks (GWA) is unsure of the location of the waterline we need to tap for water service. They are requesting that we move the proposed water line service closer to the street. This will increase the length of the line needed. They're also requesting that we include the price of \$12,000 to have the work done to determine the location of their lines and to put in a check valve for the 6-inch line for the fire hydrant which will cost approximately \$30,000.</p> <p>The Umatac and Sinajana baseball field projects are up for re-bid. The lowest bids initially received were doubled the government estimates.</p> <p>The following projects will serve as back-up if the new bids received for the two baseball fields are still too high:</p> <ul style="list-style-type: none"> <li>• Dededo baseball park to include a concession stand, restrooms and making the area accessible to persons with disability. Awaiting HUD approval of the 2017 annual action plan.</li> <li>• Inarajan basketball court to be constructed similar to what we did with the Sinajana court.</li> </ul> <p>Referring to the utility study, Mr. A. Santos stated the consultant is on schedule with the survey work for one remaining AMP to be completed.</p>	

<b>Minute No.</b>	<b>Ref. No.</b>	<b>Correspondence and Reports</b>	<b>Action By:</b>
244/17		<p><b>HR Division Quarterly Report (FY2017, 3rd Quarter)</b></p> <p>Ms. Kimberly Bersamin provided activity highlights for the months of April, May, and June.</p> <p>GHURA partnered with Guam Housing Corporation who requested assistance with their Human Resources functions. For future support, an MOU will be executed for a fee.</p> <p>Policy on the Code of Conduct and Ethical Standards are currently under review and she is looking to submit for the Board's review and approval at the next meeting.</p> <p>Maintenance staff – we are working on filling vacancies in AMP 1 &amp; 3. Interviews will be conducted next week.</p> <p>Processed 13 salary increments. Remaining evaluations for FY2015 and FY2016 are currently being addressed.</p> <p>Completed Wage &amp; Hour training with Mr. Roman Quinata from Department of Labor.</p> <p>Successfully completed Technical Training for Public Housing and Section 8 staffs.</p> <p>Working on scheduling the 2 remaining PSMs to complete the procurement module classes at GCC. Recently completed were Deputy Director Leon Guerrero, AMP3 PSM Ms. Pearl Mendiola, and GT PSM Mr. Torsten Rotrock.</p>	Kimberly Bersamin

<b>Minute No.</b>	<b>Ref. No.</b>	<b>Correspondence and Reports</b>	<b>Action By:</b>
244/17 Continuation		<p>Currently working with the Guam Retirement Fund for those employees who wish to transfer to the new plan before the September 30 deadline.</p> <p>As the alternate Hearing Officer, Ms. Bersamin stated she completed 6 cases. She attended the recent hearing officer training and has a better understanding of her role, which is to determine if the evidence provided by the program staff is sufficient enough for termination.</p>	
245/17		<p><b>MIS Division Quarterly Report (FY2017, 3rd Quarter)</b></p> <p>Ms. Julie Lujan highlighted the following MIS activities:</p> <p>Penetration (Pen) testing - to ensure that someone doesn't tries to get in in or hack our system by sending malicious viruses that will damage our system and data. Although it is not required by HUD, the Office of the Public Auditor and our independent auditor is insisting that we get one done. We will be pursuing this in Fiscal Year 2018 as a security measure for our agency, data, and money. The Pen test will not only protect us externally but internally as well. It is estimated to cost about \$30,000 to \$75,000.</p> <p>Banking Services - currently working on a 5-year contract to include security, continuity planning, and control measures which was included in the bid packet.</p>	



<b>Minute No.</b>	<b>Ref. No.</b>	<b>Correspondence and Reports</b>	<b>Action By:</b>
245/17 (continuation)		<p>Award for computer equipment for FY2017 was recently approved by the Board and is in-process for procurement.</p> <p>Website design &amp; maintenance: Ms. J. Lujan stated that she does not expect the quote for this service to go over \$25,000 with the Independent Cost Estimate (ICE) completed.</p>	
<b>Minute No.</b>	<b>Ref. No.</b>	<b>Old Business</b>	<b>Action By</b>
246/17	163/17	<p><b>Update on the Operating Reserve Litigation</b></p> <p>Legal Counsel Anthony Perez stated that this letter is an update stating that no appeal was made and the lawsuit will be continuing and for those housing authorities that haven't joined still have a chance to.</p>	Michael Duenas
<b>Minute No.</b>	<b>Ref. No.</b>	<b>New Business</b>	<b>Action By</b>
247/17		<p><b>Request for Approval IFB#GHURA-COCC-017-004, Metrolan Services</b></p> <p>Ms. Julie Lujan stated that the request for approval is for metrolan services which is what handles our communications through internet, voice services, and data for our five remote sites and main building.</p> <p>Two vendors picked up a bid packet but only one vendor submitted a bid. The MIS division reviewed the package and determined that they have met the minimum specifications requested and we are asking the Board to approve the</p>	Julie Lujan

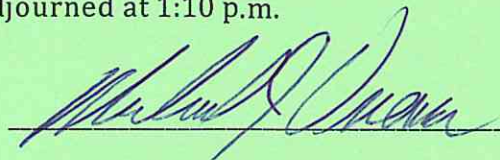
<b>Minute No.</b>	<b>Ref. No.</b>	<b>New Business</b>	<b>Action By</b>
247/17 Continuation		award for metrolan services to Pacific Data Systems (PDS) for one year with an option for two one-year extensions not to exceed three years of service.  If the Board approves the award, a letter will be sent to HUD requesting their approval for the sole source.	
248/17		A motion was made by Vice Chairman Borja and seconded by Resident Commissioner Leon Guerrero to approve the Request for Approval, IFB#GHURA-COCC-017-004 for Metrolan Services contract with Pacific Data Systems (PDS) in the amount of \$160,127.88 subjected for approval by HUD for a sole source response bid. Without any further discussion and objection, the motion was approved.	
<b>Minute No.</b>	<b>Ref. No.</b>	<b>General Discussion / Announcements</b>	<b>Action By</b>
249/17		Next Proposed Scheduled Meeting: Friday, September 22 <sup>nd</sup>	

250/17

**ADJOURNMENT**

There being no further business before the Board, a motion was made by **Resident Commissioner Leon Guerrero** and Seconded by **Commissioner Dominguez**, which was unanimously agreed upon, to adjourn the meeting. The meeting was adjourned at 1:10 p.m.

(SEAL)



**MICHAEL J. DUENAS**

Board Secretary/Executive Director

**A/E Division**  
**Project Activities**  
 [June 2017]

<b>Project</b>	<b>Contractor</b>	<b>Contract Amount</b>	<b>NTP</b>	<b>CCD</b>	<b>Status</b>	<b>Program / Grant</b>	<b>Remarks</b>
1. Sinajana Lots No. 70, 71, & 76						Yona Reserve	Lot 70 owner has accepted offer, lot 71 owner rejected our offer and has submitted a counter boundary realignment which will impact lot 70. Lot 71 owner is requesting to meet with board.
2. Mosquito Lab	Rex Intentional	\$2,178,200.00 CO#1- \$321,890.81 CO#2 \$98,797.36	11/21/13	9/29/16	100%	DOI	DPHSS staff has finally occupied the facility. A third party firm has been hired by the contractor to finalize the A/C commissioning. Contractor presently addressing the additional punch list. Final payment are being held until punch list are completed
3. Modification to Northern Region Health Center	P & E Construction	\$277,802.91	6/16/15	3/30/16	99%	SAMSA	GFD will not sign off on the occupancy until DPHSS corrects the fail fire inspection for the main facility which is not part of GHURA's contract.

<b>Project</b>	<b>Contractor</b>	<b>Contract Amount</b>	<b>NTP</b>	<b>CCD</b>	<b>Status</b>	<b>Program/Grant</b>	<b>Remarks</b>
4. Up-grade of Astumbo Gym	Architect Laguana	\$78,335.84	7/19/16	11/30/16	100%	CDBG	Design completed,
	P & E Construction	\$710,014.33	2/14/17	10/ 16/17	40%	CDBG	Construction progressing as plan
5. Central Police Precinct	Taniguchi Ruth Makio Architects	\$121,000.00	8/21/16	11/21/16	100%	CDBG	
	REX INT.	\$2,937,300.00 Due to funding Initial award \$1,950,216.05 Upon reprogramming of funds, \$987,083.95	3/27/17	2/12/18	8%	CDBG	Building permit process required a lot of fostering/follow-up. Permit finally release on June 23, 2017.  Our need to mediate with various Government Agencies was needed to ensure the project started and met the required HUD drawdown ratio. Contractor has started clearing and re-grading to include their submission of material submittals for approval.
6. Modernization of Units at various AMPs						Cap Funds	Working with the various PSMs to qualify vacant units for MOD

<b>Project</b>	<b>Contractor</b>	<b>Contract Amount</b>	<b>NTP</b>	<b>CCD</b>	<b>Status</b>	<b>Program/Grant</b>	<b>Remarks</b>
7. Astumbo Affordable Homes 5 homes	P & E Construction	\$680,125.00	9/28/16	6/18/17	35%	HOME	Requested Contractor to move several of their skill working to work on their GYM contract, request needed to ensure we meet HUD drawdown ration.
8. Change out of Elderly Windows at all AMPs	P& E Construction	\$336,200.00	11/22/16	7/3/17	95%	Cap Funds	Contractor completing punch list items in Talofof and Merizo
9. Modernization of 12 Units at AMP 4	Asian Pacific	\$151,128.00 Base bid #1	2/27/17	4/27/17	100%	Cap Funds	Close-out document submitted
	Gensis Tech	\$116,000.00 Base bid 2	2/27/17	4/27/17	100%	Cap funds	Close-out document submitted
10. Umatac Baseball Field up-grade						CDBG	Two bid proposals were received in response to the IFB, Government estimate is \$325K lowest bid received is \$610K. Bid document are currently being revised for a re-bid.
11. Up-Grade of the Sinajana Baseball field						CDBG	Two bid proposals were received in response to the IFB. Government estimate is \$125K lowest bid received is \$398K. Bid document are currently being revised for a re-bid.

<b>Project</b>	<b>Contractor</b>	<b>Contract Amount</b>	<b>NTP</b>	<b>CCD</b>	<b>Status</b>	<b>Program/Grant</b>	<b>Remarks</b>
12. RFQ for Utility Allowance						Housing operating funds	Proposals are due 7/14/2017, Committee's ranking report will be submitted for Board approval when completed
13. Reno of 3 units at AMP 1 & AMP 4						Cap Funds	Project advertised and bids are due July 24, 2017

**Human Resources Division  
STATUS REPORT – Highlights  
3<sup>rd</sup> Quarter - FY2017  
(April-June 2017)**

<b>Section</b>	<b>Activity</b>	<b>Status</b>
HR ADMINISTRATION	<p><b><u>Guam Legislature Report</u></b></p> <p><b><u>Staffing Report</u></b></p> <p><b><u>HR Assistance to Guam Housing Corporation</u></b></p> <p><b><u>Board Travel</u></b></p> <p><b><u>Code of Conduct and Ethical Standards Policy</u></b></p>	<p>Prepared Staffing Report for 2nd Quarter FY2017. Posted on website.</p> <ul style="list-style-type: none"> <li>◦ Maintain/Reconcile Monthly Staffing and Vacancy Reports</li> <li>◦ Processed <b><u>28</u></b> Personnel Actions</li> </ul> <p>Provided HR recruitment assistance for two positions and crossing training of staff.</p> <p>Assist the Executive Director in securing registration/hotel lodging/air fare for board travel using the Authority's credit card.</p> <p>Worked on draft policy and standard operation procedure in processing a conflict of interest disclosure.</p>
RECRUITMENT & STAFFING	<p><b><u>Manpower Assessment</u></b></p> <p><b><u>Recruitment</u></b></p>	<p><b><u>98</u></b> Full-Time Employees month ending June 30, 2017:</p> <ul style="list-style-type: none"> <li>76 Classified</li> <li>3 Unclassified</li> <li>19 Temporary <ul style="list-style-type: none"> <li>6 – S8</li> <li>2 – AMP1</li> <li>2 – AMP2</li> <li>3 – AMP3</li> <li>2 – AMP4</li> <li>2 – ADMIN</li> <li>1 – CD</li> <li>1 - RPE</li> </ul> </li> </ul> <p><b><u>Job Announcements/ Establish List:</u></b> 2 positions:</p> <ul style="list-style-type: none"> <li>• Maintenance Worker;</li> <li>• Building Maintenance Leader</li> </ul> <p><b><u>Temporary Appointments:</u></b> Rated 3 positions</p>

Section	Activity	Status
	<b><u>Recruitment</u></b>	<p><b><u>In-Processed:</u></b> 6 new temporary employees</p> <p><b><u>Separations/Exits:</u></b> 2 <b><u>Retirements:</u></b> 0</p>
EMPLOYEE MANAGEMENT RELATIONS	<p><b><u>Drug Testing Random (includes case mgmt)</u></b></p> <p><b><u>Workers Compensation</u></b></p> <p><b><u>Verification of Employment(VOE)</u></b></p>	<p>2nd Quarter-Completed. Tested <u>14</u> employees. Includes coordinating with MIS, letters, laboratory confirmation and issue notice to employees for 2nd Quarter Random.</p> <p>No new cases for 2<sup>nd</sup> Qtr.</p> <p>Processed <u>15</u> VOE's</p>
COMPENSATION	<p><b><u>Salary Increments</u></b></p> <p><b><u>Performance Evaluation Reports</u></b></p>	<p>Processed <b>13</b> Increments. (Includes reviewing personnel file, generating PA, route for signature and file with Payroll). Update staffing and file in personnel file.</p> <p>Total Overdue: (<b>17</b>)</p> <p><b><u>Fiscal Year-2015</u></b> 1- Fiscal Division</p> <p><b><u>Fiscal Year-2016</u></b> 1-Fiscal Division 1-Deputy Director / Asset Manager</p> <p><b><u>Fiscal Year -2017</u></b></p> <p><b>1<sup>st</sup> quarter</b> 1-Fiscal</p> <p><b>2<sup>nd</sup> Quarter</b> 1-Fiscal 2-AMP 4 1-Deputy Director/ Asset Manager</p> <p><b>3<sup>rd</sup> Quarter</b> 1-HR 1-Deputy 3-Exec 1-Fiscal 3-RPE</p>



Section	Activity	Status
TRAINING	<p><b><u>1.GCC Apprentice</u></b></p> <p><b><u>Wage/Hour</u></b></p> <p><b><u>PH-Technical Training</u></b></p> <p><b><u>GCC Procurement Module 2-3-4</u></b></p>	<p><b><u>Fall 2017 Semester Registration</u></b> (5 total)</p> <p>Coordinated with DOL Scheduled for 5/2/17, 5/10/17 and 5/31/17</p> <p>Working with Procurement to finalize on-island Technical Training – Scheduled for August 2017</p> <p>Registered 5 participants for Modules (Deputy Director, PSM's, Housing Specialist Supervisor and Controller)</p>
BENEFITS	<p><b><u>Life Insurance Open Enrollment</u></b></p> <p><b><u>Guam Retirement Fund</u></b></p>	<p>Processed <u>1</u> staff eligible</p> <p>Set up two sessions for the on-site presentations for by the Retirement Fund for GHURA Employees. For those employees who missed sessions – worked with the Retirement Fund to have them attend the make up sessions.</p>
<p>[OTHER]</p> <p>ALTERNATE HEARING OFFICER</p>	<p><b><u>Informal Hearing Officer</u></b></p>	<p>Completed 6 cases: 3 - AMP3 3 - Section 8</p>

Management Information System (MIS)  
FY2017 3<sup>RD</sup> QUARTER ACTIVITY REPORT

<b>SECTION</b>	<b>GOALS</b>	<b>STATUS</b>
<b>INFORMAL HEARINGS</b>	To provide accurate S8/LIPH final decisions	<ul style="list-style-type: none"> <li>- Tenants: S8 7 Terminations: 3 PH 2 Terminations: 1</li> <li>- Applicants S8 2 Denied 1 PH 0 Denied 0</li> <li>- Referral for Participation in Renters 101: 3</li> </ul>
<b>INVITATION FOR BID</b>	<p><b><u>Pen Testing:</u></b> To ensure the Authority is secured from malicious attacks</p> <p><b><u>Banking Services:</u></b> To provide input for maximum services for clientele and Authority</p>	<ul style="list-style-type: none"> <li>- An Independent Cost Estimate (ICE) was conducted allowing for local market research.</li> <li>- Specifications were established to include internal &amp; external network testing as well as wireless systems.</li> <li>- Local vendors to subcontract off-island.</li> <li>- Banking services requires secured/encrypted access for ACH transactions to the FRB totaling over \$2.5 million each month.</li> <li>- Must allow for control measures to verify validity of ACH transactions.</li> <li>- Also includes electronic download of daily transactions that must interface w/ Authority's housing software.</li> <li>- Must provide business continuity plan for ACH transactions.</li> </ul>

**Management Information System (MIS)  
FY2017 3<sup>RD</sup> QUARTER ACTIVITY REPORT**

SECTION	GOALS	STATUS
<p><b>INVITATION FOR BID</b> (continuation)</p>	<p><u>Metrolan Services:</u> To develop specifications for maximum services for Authority</p> <p><u>Computer Systems (FY 2017):</u> To procure I.T equipment for the Authority</p> <p><u>Website design &amp; maintenance:</u> To develop specifications for maximum compliance and availability</p>	<ul style="list-style-type: none"> <li>- Specifications upgraded to increase &amp; improve connectivity throughput.</li> <li>- Included in IFB is MetroLan, Internet Service Provider, &amp; Voice Services.</li> <li>- IFB is an “All or None” bid.</li>   <li>- Approvals provided to proceed 6/2/2017.</li> <li>- Final I.T. forecast w/ specifications for review by mgt due 6/26/17.</li> <li>- Computers = 17, Laser Printers = 10, UPS = 18, Misc = 3</li> <li>- Estimate cost \$52K</li> <li>- IFB is not an “All or None” bid.</li>   <li>- Specifications to include W3C and WCAG compliance.</li> <li>- Must be secured and easy to navigate.</li> <li>- Must be mobile &amp; user friendly.</li> <li>- IFB is an “All or None” bid.</li> </ul>
<p><b>EXCHANGE EMAIL SERVER/SOFTWARE MIGRATION</b></p>	<p>To upgrade outdated email hardware/software</p>	<ul style="list-style-type: none"> <li>- Domain Controller Server (GHURA1) configured &amp; implemented.</li> <li>- New Exchange Server (GHURA11) configured &amp; updated.</li> <li>- Multiple tests conducted via vendor to ensure best practices.</li> <li>- Upgrade “hop” from Exchange Software from 2003 – 2016.</li> </ul>



Legal  
Fiscal

August 29, 2017

Guam Housing & Urban Renewal Authority  
117 Bien Venida Avenue  
Sinajama, GU 96910



Dear Executive Director,

We are writing to let you know that the Government has now formally declined to appeal the decision in our favor rendered by the United States Court of Federal Claims (Claims Court) with respect to HUD's 2012 operating reserve offset. This means that the process will now begin to distribute over \$136 million to 309 housing authority plaintiffs in that litigation.

In our May 17, 2017 letter, we invited you to participate in a second operating reserve offset lawsuit. The letter also indicated what your potential money damages were and the steps you needed to take to participate in the second lawsuit. If you want another copy of that letter, please contact Norma Bellew at: 202-546-5445, or email: nbellew@phada.org; or Georgi Banna at: 202-580-7234, or email: gbanna@nahro.org.

Although many of you have already signed up to be plaintiffs in a second lawsuit, many agencies have not. If you have not joined the second lawsuit, we strongly encourage you to join the second lawsuit so that you can claim the money that you were denied by HUD's improper offset of your 2012 operating subsidies.

We understand that some HAs have expressed a reluctance to sue HUD because of their belief that any damages will be paid by HUD thereby reducing the money HUD has for the payment of public housing operating subsidies and other HUD programs. However, any damages will not be paid by HUD. Rather, they will be paid by the Judgment Fund, an appropriation account administered by the Department of Treasury, which was established for the payment of judgments against, and settlements by, HUD and other federal agencies. Therefore, any damages awarded will have no effect on HUD's budget.

Because the Government has decided not to appeal the first lawsuit, Coan & Lyons, the attorneys who successfully litigated the first lawsuit and who will litigate the second lawsuit, believe that the second lawsuit should move more quickly than the first lawsuit to a resolution. When the Complaint is filed, Coan & Lyons will request that the same judge who decided the first case be assigned to the second case. Since the two lawsuits are identical, there is a good chance that the Claims Court will approve this request. This should help facilitate a prompt resolution of the second lawsuit.

As we did for the first lawsuit, PHADA and NAHRO will administer a second lawsuit in order for HAs, like yours, to obtain the money damages to which you are entitled. NAHRO and PHADA will not be a plaintiff in the second lawsuit but will assist the agencies and Coan & Lyons with administrative coordination.

Our May 17 letter imposed a deadline of August 15 to sign up for participation in a second lawsuit. However, because the Government's decision not to appeal the first lawsuit occurred later than anticipated, **we are extending the sign-up deadline to September 29, 2017.** A Complaint will be filed in the Claims Court as soon as possible after the September 29 deadline to avoid any problem with the six-year statute of limitations applicable to any breach of contract claim against the Federal Government.

the six-year statute of limitations applicable to any breach of contract claim against the Federal Government.

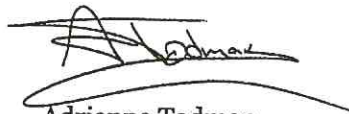
Some of you have asked how your damages were calculated. In the first lawsuit, we successfully contended that the ACC required the 2012 operating subsidy appropriation to be prorated. Instead, HUD and Congress allocated operating subsidies based on the amount of each agency's operating reserves. If the 2012 operating subsidy had been prorated, as we contended in the first lawsuit, each agency would have received an operating subsidy equal to 81.04 percent of its eligibility amount. Therefore, the damages for each agency are equal to the amount by which 81.04 percent of the agency's eligibility amount exceeds the operating subsidy the agency actually received for 2012.

If you remember, all housing authorities which received an operating fund subsidy in 2012 also received a portion of the approximately \$4 million that was appropriated by Congress for hardship grants and which were not awarded by HUD to housing authorities which applied for the grants. However, these amounts which were distributed by HUD were not included in the estimates of money damages specified in the May 17 letter. Therefore, although extremely small, the damages for any agency which received one of these distributions from HUD will need to be reduced by the amount of the distribution. Coan & Lyons will make these calculations later.

If you have questions, please email them to Carl Coan III at: [ccoan@coanlyons.com](mailto:ccoan@coanlyons.com) and Raymond James at: [raykjames@comcast.net](mailto:raykjames@comcast.net).



Tim Kaiser  
PHADA Executive Director



Adrienne Todman  
CEO, NAHRO



# GHURA

Guam Housing and Urban Renewal Authority  
Aturidat Ginima' Yan Rinueban Siudad Guahan  
117 Bien Venida Avenue, Sinajana, GU 96910

Phone: (671) 477-9851 · Fax: (671) 300-7565 · TTY: (671) 472-3701  
Website: [www.ghura.org](http://www.ghura.org)



## MEMORANDUM

**Eddie Baza Calvo**  
Governor of Guam

**Ray Tenorio**  
Lt. Governor of Guam

**George A. Santos**  
Chairman

**Thomas E. B. Borja**  
Vice Chairman

**Annabelle M. Dancel**  
Commissioner

**Carl V. Dominguez**  
Commissioner

**George F. Pereda**  
Commissioner

**Eliza U. Paulino**  
Commissioner

**Joseph M. Leon Guerrero**  
Resident Commissioner

**Michael J. Duenas**  
Executive Director

**Pedro A. Leon Guerrero, Jr.**  
Deputy Director

**To:** Board of Commissioners

**From:** Michael Duenas, Executive Director

**Date:** 09/05/2017

**Re:** Request for Approval IFB No.: GHURA-COCC-017-004

GHURA issued the above IFB to procure for Metrolan Services. The IFB closed on August 30, 2017. The Metrolan Services included the following Bid Items:

- 1) Metrolan Connectivity
- 2) Internet Service
- 3) Voice Services

Although GHURA received two expressions of interest<sup>1</sup> prior to IFB closure, only one bid was ultimately received. The received bid came from Pacific Data Systems.

The lone bid package was received and evaluated by the MIS division. The package has been determined to have met or exceeded the requirements outlined in the minimum specifications provided.

Upon final review and determination by the MIS division staff, I request the Board of Commissioners to approve the following:

1. **Metrolan Services to be contracted to Pacific Data Systems (PDS) for Bid Items 1, 2, and 3;**
2. **For an initial term of one year, with an option for two one-year extensions (not to exceed three years of service total);**
3. **For a total contract amount of \$160,127.88.**
  - a. FY 2018 \$ 58,228.32
  - b. FY 2019 \$ 52,405.44
  - c. FY 2020 \$ 49,494.12

Enclosures: Bid pricing  
Bid evaluation  
Independent Cost Estimate (ICE)

**At the Regular Board Meeting of September 8, 2017, a motion was made by Vice Chairman Borja and seconded by Resident Commissioner Leon Guerrero to approve the Request for Approval of IFB#GHURA-COCC-017-004 for Metrolan Services contract with Pacific Data Systems (PDS) in the amount of \$160,127.88 subject to HUD approval for sole source. Without any further discussion and objection, the Motion was approved.**

<sup>1</sup> Inquiries were received from Pacific Data Systems and Docomo Pacific.

<b>Bid Item 1 Metrolan Connectivity</b>	<b>Description</b>	<b>Non-Recurring Charges/Fees</b>		<b>Monthly Rate</b>	<b>Annual Rate</b>
A	Minimum 30mb synchronous fiber optic connectivity from GHURA's Sinajana main office to Vendor's demarcation point for data.	\$0.00		\$250.00	\$3,000.00
B	Minimum 14mb synchronous connectivity for Metrolan fiber optic fail over.	\$0.00		\$300.00	\$3,600.00
C	Minimum 10mb synchronous connectivity for data. Five (5) remote sites: AMP 1 - Toto Gardens:	\$0.00		\$200.00	\$2,400.00
	AMP 2 Yona:	\$0.00		\$200.00	\$2,400.00
	AMP 3 Agat:	\$0.00		\$220.00	\$2,640.00
	AMP 4 Toto Gardens:	\$0.00		\$200.00	\$2,400.00
	Tumon - Guma Trankilidat:	\$0.00		\$200.00	\$2,400.00
<b>Bid Item 1 (A-C) Sub Total:</b>		<b>\$0.00</b>		<b>\$1,570.00</b>	<b>\$18,840.00</b>
<b>Bid Item 2 Internet Service</b>	<b>Description</b>	<b>Non-Recurring Charges/Fees</b>		<b>Monthly Rate</b>	<b>Annual Rate</b>
A	2A 1. Minimum 30mb download/minimum 8mb upload asynchronous fiber optic Internet access and *minimum of three (3) static IP address: GHURA's Sinajana Main Office. *As per Addendum 2.	\$0.00		\$250.00	\$3,000.00
	2A 2. Static IP Address Sinajana Main Office: Qty 3	\$0.00		included	\$0.00
B	2B 1. Minimum 30mb download/Minimum 8mb upload Internet access to include firewall appliance and *one (1) static IP address per site a total of five (5) static addresses: AMP 1 Toto Gardens:	\$0.00		\$250.00	\$3,000.00
	2B 2. Static IP Address AMP 1:	\$0.00		included	\$0.00
	2B 3. AMP 2 Yona:	\$0.00		\$250.00	\$3,000.00
	2B 4. Static IP Address AMP 2:	\$0.00		included	\$0.00
	2B 5. AMP 3 Agat:	\$0.00		\$300.00	\$3,600.00
	2B 6. Static IP Address AMP 3:	\$0.00		included	\$0.00
	2B 7. AMP 4:	\$0.00		\$250.00	\$3,000.00
	2B 8. Static IP Address AMP 4:	\$0.00		included	\$0.00
	2B 9. Tumon - Guma Trankilidat:	\$0.00		\$250.00	\$3,000.00
	2B 10. Static IP Address GT:	\$0.00		included	\$0.00
<b>Bid Item 2 (A-B) Sub Total:</b>		<b>\$0.00</b>		<b>\$1,550.00</b>	<b>\$18,600.00</b>
<b>Bid Item 3 Voice Services</b>	<b>Description</b>	<b>Per Unit Cost</b>	<b>Non-Recurring Charges/Fees/ Unit Cost</b>	<b>Monthly Rate</b>	<b>Annual Rate</b>
A	3A 1. Must Support and Include 2 PRIs (Sinajana) and Direct Inward Dialing (DID) for a minimum 150 voice/telephone lines. One (1) PRI will be utilized as a failover for voice services, hosted at Vendor's site. Second PRI will be hosted at the GHURA Main Office. PRI(Sinajana and one (1) failover): Qty 2	\$560.63	\$0.00	\$1,121.26	\$13,455.12
	3A 2. Direct Inward Dialing (DID): Qty 150	\$0.35	\$0.00	\$52.50	\$630.00









Bid Item 3 Voice Services	Description	Per Unit Cost	Non-Recurring Charges/Fees/ Unit Cost	Monthly Rate	Annual Rate
B	Must include fifteen (15) Analog lines (Lanoy Pak/Manan) GHURA reserves the right to increase or decrease number of lines as needed at the same fixed rates: *Addendum 6: Analog Services must be powered up to 8 hours. Sinajana main office: 5 lines	\$37.24	\$0.00	\$186.20	\$2,234.40
	AMP 1 Toto Gardens: 2 lines	\$37.24	\$0.00	\$74.48	\$893.76
	AMP 2 Yona: 2 lines	\$37.24	\$0.00	\$74.48	\$893.76
	AMP 3 Agat: 2 lines	\$37.24	\$0.00	\$74.48	\$893.76
	AMP 4 Toto Gardens: 2 lines	\$37.24	\$0.00	\$74.48	\$893.76
	Tumon - Guma Frankildat: 2 lines	\$37.24	\$0.00	\$74.48	\$893.76
<b>Bid Item 3 (A-B) Sub Total:</b>		<b>\$784.29</b>	<b>\$0.00</b>	<b>\$1,732.36</b>	<b>\$20,788.32</b>

YEAR 1	<b>Bidder's Total Non-Recurring Charges/Fees:</b>	<b>\$0.00</b>
	<b>Bidder's Total Monthly Service Rate:</b>	<b>\$4,852.36</b>
	<b>Bidder's Total Annual Service Rate:</b> <small>(Total annual service rate to include all non-recurring charges/fees)</small>	<b>\$58,228.32</b>
YEAR 2	<b>Bidder's Total Non-Recurring Charges/Fees:</b>	<b>\$0.00</b>
	<b>Bidder's Total Monthly Service Rate:</b>	<b>\$4,367.12</b>
	<b>Bidder's Total Annual Service Rate:</b> <small>(Total annual service rate to include all non-recurring charges/fees)</small>	<b>\$52,405.44</b>
YEAR 3	<b>Bidder's Total Non-Recurring Charges/Fees:</b>	<b>\$0.00</b>
	<b>Bidder's Total Monthly Service Rate:</b>	<b>\$4,124.51</b>
	<b>Bidder's Total Annual Service Rate:</b> <small>(Total annual service rate to include all non-recurring charges/fees)</small>	<b>\$49,494.12</b>
<b>Total Bid Price for Years 1 -3:</b>		<b>\$160,127.88</b>






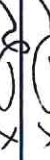
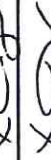



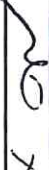

**Delivery of Above Services: 30 Days, As Specified in the General Requirements for this IFB**



Metrolan - Connectivity/Internet/Telecom Bundled Services

<b>Bid Item 1 Metrolan Connectivity</b>	<b>Description</b>	<b>Yes</b>	<b>No</b>	<b>Comments</b>
A	Minimum 30mb synchronous fiber optic connectivity from GHURA's Sinajana main office to Vendor's demarcation point for data.	✓ 		
B	Minimum 14mb synchronous connectivity for Metrolan fiber optic fail over.	X 		
C	Minimum 10mb synchronous connectivity for data. Five (5) remote sites: AMP 1 - Toto Gardens:	X 		
	AMP 2 Yona:	X 		
	AMP 3 Agat:	X 		
	AMP 4 Toto Gardens:	X 		
	Tumon - Guma Trankilidat:	X 		
	<b>Bid Item 1 (A-C) Sub Total:</b>			
<b>Bid Item 2 Internet Service</b>	<b>Description</b>	<b>Yes</b>	<b>No</b>	<b>Comments</b>
A	2A 1. Minimum 30mb download/minimum 8mb upload asynchronous fiber optic Internet access and *minimum of three (3) static IP address: GHURA's Sinajana Main Office. *As per Addendum 2.  2A 2. Static IP Address Sinajana Main Office: Qty 3  2B 1. Minimum 30mb download/Minimum 8mb upload Internet access to include firewall appliance and *one (1) static IP address per site a total of five (5) static addresses: AMP 1 Toto Gardens:	X 		

Metrolan - Connectivity/Internet/Telecom Bundled Services










	2B 2. Static IP Address AMP 1:	X			
	2B 3. AMP 2 Yona:	X			
	2B 4. Static IP Address AMP 2:	X			
B	2B 5. AMP 3 Agat:	X			
	2B 6. Static IP Address AMP 3:	X			
	2B 7. AMP 4:	X			
	2B 8. Static IP Address AMP 4:	X			
	2B 9. Tumon - Guma Trankilidat:	X			
	2B 10. Static IP Address GT:	X			
	<b>Bid Item 2 (A-B) Sub Total:</b>				
<b>Bid Item 3 Voice Services</b>	<b>Description</b>		Yes	No	Comments
A	3A 1. Must Support and include 2 PRIs (Sinajana) and Direct Inward Dialing (DID) for a minimum 150 voice/telephone lines. One (1) PRI will be utilized as a failover for voice services, hosted at Vendor's site. Second PRI will be hosted at the GHURA Main Office. PRI(Sinajana and one (1) failover): Qty 2		X 		
	3A 2. Direct Inward Dialing (DID): Qty 150		X 		
<b>Bid Item 3 Voice Services</b>	<b>Description</b>		Yes	No	Comments
B	Must include fifteen (15) Analog lines (Land/Fax/Alarm) GHURA reserves the right to increase or decrease number of lines as needed at the same fixed rates: *Addendum 6: Analog Services must be powered up to 8 hours. Sinajana main office: 5 lines		X 		

Metrolan - Connectivity/Internet/Telecom Bundled Services

AMP 1 Toto Gardens: 2 lines	X	
AMP 2 Yona: 2 lines	X	
AMP 3 Agat: 2 lines	X	
AMP 4 Toto Gardens: 2 lines	X	
Tumon - Guma Trankilidat: 2 lines	X	
<b>Bid Item 3 (A-B) Sub Total:</b>		

YEAR 1	<b>Bidder's Total Non-Recurring Charges/Fees:</b>	0
	<b>Bidder's Total Monthly Service Rate:</b>	\$ 4852.36
	<b>Bidder's Total Annual Service Rate:</b> (Total annual service rate to include all non-recurring charges/fees)	\$ 58,228.32
YEAR 2	<b>Bidder's Total Non-Recurring Charges/Fees:</b>	0
	<b>Bidder's Total Monthly Service Rate:</b>	\$ 4,367.12
	<b>Bidder's Total Annual Service Rate:</b> (Total annual service rate to include all non-recurring charges/fees)	\$ 52,405.44
YEAR 3	<b>Bidder's Total Non-Recurring Charges/Fees:</b>	0
	<b>Bidder's Total Monthly Service Rate:</b>	\$ 4,124.51
	<b>Bidder's Total Annual Service Rate:</b> (Total annual service rate to include all non-recurring charges/fees)	\$ 49,494.12
<b>Total Bid Price for Years 1 -3:</b>		\$ 160,127.88

Metrolan - Connectivity/Internet/Telecom Bundled Services

	PDS	
	Yes	No
Service provider must include all connectivity equipment (excluding internal routers)	X	
Service provider must topology for entire scope of work.	X	
Package includes installation and configuration, and successful migration from current network to proposed Metrolan.	X	
Two (2) hour Service & Support response time for trouble calls to ensure minimal downtime	X	
ensure minimum down time. Incomplete work after 5:00pm shall continue by 9:00am the following business day.	X	
All services to begin from 10/1/2017 - 9/30/2018 with up to two (2) yearly option to extend.	X	
30 Day Delivery of services	X	
Metrolan connectivity must be secured, i.e, tunneled, encrypted, etc.	X	
Firewall appliance must be installed, configured, tested, and operational with full accessibility by GHURA MIS.	X	
Mandatory of up to three (3) Public IP addresses are required for Interenet.	X	

Comments:

---



---



---



---

Evaluated By:



		Vendor: PDS				Vendor:			
Bid Item	Description	Non-Recurring Charges/Fees	Monthly Rate	Annual Rate	Non-Recurring Charges/Fees	Monthly Rate	Annual Rate		
<b>Bid Item 1</b>									
<b>Metrolan Connectivity</b>									
A	Minimum 30mb synchronous fiber optic connectivity from GHURA's Sinajana main office to Vendor's demarcation point for data.	0	\$250.-	\$3,000					
B	Minimum 14mb synchronous connectivity for Metrolan fiber optic fail over.	0	\$300.-	\$3,600					
C	Minimum 10mb synchronous connectivity for data. Five (5) remote sites: AMP 1 - Toto Gardens: AMP 2 Yona: AMP 3 Agat AMP 4 Toto Gardens Tumon - Guma Trankilidat	0	\$200.- \$200.- \$220.- \$200.- \$200.-	\$2,400 \$2,400. \$2,640.- \$2,400.- \$2,400					
	<b>Bid Item 1 (A-C) Sub Total:</b>	0	\$1,570.-	\$18,840.-					
<b>Bid Item 2</b>									
<b>Internet Service</b>									
A	2A 1. Minimum 30mb download/minimum 8mb upload asynchronous fiber optic internet access and minimum of three (3) static IP address: GHURA's Main Office 2A 2. Static IP Address Sinajana Main Office: Qty 3	0	\$250.-	\$3,000.-					
B	2B 1. Minimum 30mb download/Minimum 8mb upload Internet access to include firewall appliance and one (1) static IP address per site a total of five (5) static addresses: AMP 1 Toto Gardens. 2B 2. Static IP Address AMP 1 2B 3. AMP 2 Yona 2B 4. Static IP Address AMP 2	0	\$250.- 0 \$250.- 0	\$3,000.- 0 \$3,000.- 0					

		Vendor: PDS				Vendor:				
	Description	Non-Recurring Charges/Fees	Monthly Rate	Annual Rate	Non-Recurring Charges/Fees	Monthly Rate	Annual Rate	Non-Recurring Charges/Fees	Monthly Rate	Annual Rate
	2B 5. AMP 3 Agat	0	\$ 300.-	\$ 3,600.-						
	2B 6. Static IP Address AMP 3	0	0 included	0						
	2B 7. AMP 4	0	\$ 250.-	\$ 3,000.-						
	2B 8. Static IP Address AMP 4	0	0 included	0						
	2B 9. Tumon - Guma Trankilidat	0	\$ 250.-	\$ 3,000.-						
	2B 10. Static IP Address GT	0	0 included	0						
	<b>Bid Item 2 (A-B) Sub Total:</b>	0	\$ 1,550.-	\$ 18,600.-						
<b>Bid Item 3</b>	<b>Description</b>	<b>Per Unit Cost</b>	<b>Non-Recurring Charges/Fees/Unit Cost</b>	<b>Monthly Rate</b>	<b>Annual Rate</b>	<b>Per Unit Cost</b>	<b>Non-Recurring Charges/Fees/Unit Cost</b>	<b>Monthly Rate</b>	<b>Annual Rate</b>	<b>Annual Rate</b>
A	3A 1. Must Support and include 2 PRIs (Sinajana) and Direct Inward Dialing (DID) for a minimum 150 voice/telephone lines. One (1) PRI will be utilized as a failover for voice services, hosted at Vendor's site. Second PRI will be hosted at the GHURA Main Office. PRI(Sinajana and one (1) failover): Qty 2	\$ 507.63 \$ 560.63	0	\$ 1,121.26	\$ 13,455.12					
	3A 2. Direct Inward Dialing (DID): Qty 150 Must include fifteen (15) Analog lines (Land/Fax/Alarm)	35.24	0	\$ 52.50	\$ 630.-					
	GHURA reserves the right to increase or decrease number of lines as needed at the same fixed rates: Sinajana main office: 5 lines	\$ 37.24	0	\$ 186.20	\$ 2,234.40					
B	AMP 1 - Toto Gardens:	\$ 37.24	0	\$ 74.48	\$ 893.76					
	AMP 2 Yona:	\$ 37.24	0	\$ 74.48	\$ 893.76					
	AMP 3 Agat	\$ 37.24	0	\$ 74.48	\$ 893.76					
	AMP 4 Toto Gardens	\$ 37.24	0	\$ 74.48	\$ 893.76					
	Tumon - Guma Trankilidat	\$ 37.24	0	\$ 74.48	\$ 893.76					
	<b>Sub Total:</b>	\$ 784.29	0	\$ 1,732.36	\$ 20,788.32					

Vendor: PDS Vendor: \_\_\_\_\_

Year 1	Bidder's Total Non-Recurring Charges/Fees:	0
	Bidder's Total Monthly Service Rate:	\$ 4,852.36
	Bidder's Total Annual Service Rate:	\$ 58,228.32
Year 2	Bidder's Total Non-Recurring Charges/Fees:	0
	Bidder's Total Monthly Service Rate:	\$ 4,367.12
	Bidder's Total Annual Service Rate:	\$ 52,405.44
Year 3	Bidder's Total Non-Recurring Charges/Fees:	0
	Bidder's Total Monthly Service Rate:	\$ 4,124.51
	Bidder's Total Annual Service Rate:	\$ 49,494.12
<b>Bid Item 3 (A-B) Total Bid Price:</b>		\$ 160,127.88
<small>Total annual service rate to include all non-recurring charges/fees</small>		

*Priscilla Reyes*  
 Buyer Supervisor II  
 8/30/17

*Julian Hysa* 8/30/17

Executive Director  
Michael Duenas

IFB GHURA-COCC-017-004  
Metrolan-Connectivity, Internet, Telecom Bundled Services  
Bid Opening: Wednesday, August 30, 2017  
Time: 2:00p.m.

NAME OF BIDDER	Bid Price	BID BOND	NAME OF BONDING CO. AND ADDRESS	Power of Attorney	Certificate of Authority	Ownership AG 002	NON-COL AG003	Gratuities AG004	Ethical AG005	DOL Wage AG006	Contingent AG007	Conflict of Interest	HUD 5369-C	Contact for Contract Form	Vendor Bid Form	Company Reference	Company Staff Resume	Descriptive Literature	Business License	Addendum 1 thru 6	AGE	
RDS	*Total Bid Price: \$ Option to renew: Year 2 \$ Year 3 \$	✓	15% 1ST NET INSURANCE COMP. PROGRAMS	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
---	*Total Bid Price: \$ Option to renew: Year 2 \$ Year 3 \$																					
---	*Total Bid Price: \$ Option to renew: Year 2 \$ Year 3 \$																					

\*Total Annual Service Rate to include all non-recurring charges for years 1, 2 & 3.

ATTESTED BY:

BID OPENED BY: DRISCELLA RIVERA  
TITLE: BUYER SUPERVISOR II  
DATE: 8/30/17

*John H. Duenas* 8/30/17



**Independent Cost Estimate for Metrolan Services**

Based on FY2016 invoices/contract pricing x 15%, the Metrolan Services Independent Cost Estimate per fiscal year totaled \$44,791.35. FY2018 pricing per proposed vendor Pacific Data Systems totaled \$58,228.32.

<b>FY2016</b>	<b>x 15%</b>	<b>ICE</b>	<b>FY2018-FY2020</b>
<b>BID ITEM 1</b>			
<b>Metrolan Connectivity</b>			
\$18,220.80	\$2733.00	\$20,953.80	\$18,840.00
<b>BID ITEM 2</b>			
<b>Internet Services</b>			
\$7,238.40	\$1085.76	\$8,324.16	\$18,600.00
<b>BID ITEM 3</b>			
<b>Voice Services</b>			
\$13,489.90	\$2,023.49	\$15,513.39	\$20,788.32
<b>\$38,949.10</b>	<b>\$5,842.25</b>	<b>\$44,791.35</b>	<b>\$58,228.32</b>