



**BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
12:00 P.M. Friday, March 31, 2017
GHURA's Main Office
1st floor, Conference Room, Sinajana
AGENDA**

I. ROLL CALL

II. APPROVAL OF PREVIOUS BOARD MINUTES – March 17, 2017

Page(s)

III. CORRESPONDENCE AND REPORTS

IV. OLD BUSINESS

1. Section Eight Lottery Update (Reference Minute No. 051/017)
2. REAC Review (Reference Minute No. 110/017)

V. NEW BUSINESS

1. FSS Presentation
BOC Presentations of Certificate of Completion
2. Intent of Award **1-7**
IFB-GHURA-COCC-017-001, Insurance Coverage for Automobile,
Workers Compensation & General Liability
3. Resolution No. FY2017-TA-002 **8**
Resolution authorizing off-island travel for George A. Santos to
attend the Pacific Southwest Regional Council (PSWRC) - NAHRO
Commissioners Ethics training from May 6-7, 2017 and the
PSWRC-NAHRO Annual Conference & Exhibition, May 8-9, 2017
in Long Beach, California

VI. GENERAL DISCUSSION / ANNOUNCEMENTS

1. Next proposed scheduled Board meeting – April 14th and 21st

VII. ADJOURNMENT

BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
12:00 p.m., March 31, 2017

GHURA Main Office, 1st floor conference room
Sinajana, Guam

MINUTES

After notice was duly and timely given pursuant to the Open Government Law of Guam and the Bylaws of the Authority, the Board of Commissioners' regular scheduled meeting of **March 31, 2017** at 12:00 p.m. at the GHURA Sinajana Main Office, 1st Floor Conference Room was conducted.

I. ATTENDANCE, QUORUM, AND CALL TO ORDER

COMMISSIONERS PRESENT: George A. Santos, Chairman
 Thomas E. B. Borja, Vice Chairman
 Annabelle M. Dancel, Member
 Joseph M. Leon Guerrero, Resident Commissioner

COMMISSIONERS ABSENT: Carl V. Dominguez, Member (excused)
 Eliza U. Paulino, Member (excused)

BOC LEGAL COUNSEL: Anthony Perez

MANAGEMENT & STAFF: Michael J. Duenas, Executive Director
 Pedro A. Leon Guerrero, Deputy Director
 Millie Taitano, Special Assistant
 Albert Santos, A&E Manager
 Norma San Nicolas, SECTION 8 Administrator
 Sandrina Cepeda, FSS PCIII
 Pauline Santos, FSS PCII

PUBLIC: George Pereda
 Jennifer Guile (FSS Graduate)
 James & Lenor Tabunar (FSS Graduate)

Meeting was called to Order at 12:00p.m. by Chairman Santos who acknowledged the presence of the above attendees. The Chairman then indicated that the minimum number of Commissioners required for a quorum was present and that the meeting can proceed.

Minute No.	Ref. No.	Approval of Previous Board Meeting	Action By:
113/17		The Chairman called for a motion to be made on the approval of the Minutes for the previous Board Meeting on March 17, 2017.	
114/17		After review and further discussion by the Board Members, a motion was made by Commissioner Dancel and seconded by Resident Commissioner Leon Guerrero to approve the Board Minutes of March 17, 2017 as submitted.	
		<i>Chairman Santos requested to move to New Business to address the presentation of Certificates of Completion to two FSS program participants.</i>	
Minute No.	Ref. No.	New Business	Action By
115/17		<p>FSS Presentation, BOC Presentations of Certificate of Completion</p> <p>Director Duenas introduced Ms. Sandrina Cepeda, PCIII under the FSS program and Mr. James Tabunar and Ms. Jennifer Ann Guile, program graduates.</p> <p>Ms. Sandrina Cepeda stated that Mr. Tabunar was in the program since 2010. He holds an associate of art in education which he obtained through GCC. He participated in many of the FSS's outreach events to help him obtain his primary goal of homeownership.</p> <p>Ms. Pauline Santos, PCII FSS program, stated that Ms. Jennifer Guile has been with FSS since March 2011. She participated in FSS's outreach programs regarding homeownership. She currently is working at GRMC as the Lead Scheduling Clerk and is expected to be promoted this year to the Operating Room Administrative Assistant.</p>	

Minute No.	Ref. No.	New Business	Action By
115/17 (continuation)		<p>She received her associate's degree from the University of Phoenix with an emphasis in Health Care and Administration. She is currently working on her Bachelor's degree in Health Care and Administration. At the same time she completed her goal of Homeownership.</p> <p>Ms. Norma San Nicolas stated the both Mr. Tabunar and Ms. Guile have been selected under the Sagan Bonita Program and that their homes will be constructed soon.</p>	
Minute No.	Ref. No.	Old Business	Action By
116/17		<p>Section 8 Lottery Update (Reference Minute No. 051/17)</p> <p>Ms. Norma San Nicolas stated that there are a total of 1,426 applicants on the waitlist to include 155 applicants who were on the waitlist prior to the completion of the lottery process. These 155 applicants have received their letter of selection and are being processed for housing.</p> <p>There are 1,271 applicants from the lottery process who completed the application process and are now on the waitlist. The first 100 applicants from the lottery process were selected this week and have completed the mass screening stage.</p> <p>Ms. San Nicolas provided more details on the applicants on the waitlist: Non-elderly disabled - 43 applicants Family Unification Program - 20 applicants</p> <p>Director Duenas stated that out of the first 100 selected for the mass screening, 92 attended. This figure is a high response in which</p>	

Minute No.	Ref. No.	Old Business	Action By
116/17 (continuation)		<p>indicates how important it is to work from a fresh waitlist. As the years go by, interests are lost, address changes, and for other reasons they end up not showing up when we do invite them in for the mass screening.</p> <p>Ms. San Nicolas stated that she thinks they will finish the lottery waitlist before the 2 year period with the fact that not the whole 1,800 selected, responded and submitted an application even after a second chance was given to them to apply. She stated that there was a couple who accidentally applied for Public Housing thinking it was for the Section 8 Lottery but didn't qualify due to not paying attention to the specific link given to them to go into. If they do finish the list before the 2 year period, then another lottery will be implemented. The 2 year period was just an estimated time frame. Finishing the waitlist before the given time frame is highly encouraged which shows the efficiency of the process.</p> <p>Director Duenas acknowledged that Ms. San Nicolas had spent several months researching the process making sure everything is done correctly. She worked well with her staff, MIS, and the vendor providing our internet service in running the online registration.</p> <p>Ms. San Nicolas stated that it took a lot of work and that we were lucky to find a vendor that was able to help us do that within a short period of time. We only started this in June of 2016. Ms. San Nicolas stated that her main concern was doing it right and that the process was adequately documented.</p>	

Minute No.	Ref. No.	Old Business	Action By
116/17 (continuation)		Chairman Santos and the rest of the Board congratulated Ms. San Nicolas, her staff, MIS, and the rest of GHURA on all the hard work put into it and how successful it is going.	
117/17		<p>REAC Review (Reference Minute No. 100/017)</p> <p>Director Duenas stated that in the last meeting we had the results of the first AMP and now Mr. Albert Santos has the results for the other three AMPs. Guma Trankilidat wasn't up for review this year because they got a high enough score last year to get a one year bye. GT will be up for inspection this November.</p> <p>Mr. A. Santos stated that 3 out of the 4 AMPs passed. The scores are AMP1 - 68 pts., AMP2 - 80 pts., AMP3 - 62 pts., and AMP4 - 59 pts. The first 3 sites were reviewed by Mr. Brian Easthorn. He started with AMP1, then to AMP3, and ending with AMP4.</p> <p>Mr. Santos stated that the scoring became progressively worse as he moved to the next AMP. AMP2 was the last site reviewed and was done by Mr. Will Whitman who just finished inspections in Saipan and Rota. Mr. Whitman is the instructor of all REAC inspectors.</p> <p>Mr. A. Santos stated that he already began the appeal process. AMP4 scored a 59 and the passing score is a 60. HUD officials said they will review because of the closeness of the score and another inspection with the 3 areas will probably take place, if anything. No response yet in regards to the appeal process.</p>	

Minute No.	Ref. No.	Old Business	Action By
117/17 (continuation)		<p>Mr. A. Santos stated that we were cited for cracks on doors, infestation, erosions, tripping hazards, and overgrown vegetation.</p> <p>Mr. A. Santos stated he will keep everyone updated and hopes for a second inspection to be granted. He also encourages the staff to go back and fix all the deficiencies and that this a lesson learned because another inspection is scheduled for November if their budget permits.</p>	
Minute No.	Ref. No.	New Business	Action By
118/17		<p>Intent of Award, IFB-GHURA-COCC-017-001, Insurance Coverage for Automobile, Workers Compensation & General Liability</p> <p>Director Duenas stated that we are in the fourth year of the initial request for insurance coverage. Three out of the five lines we purchased are up for renewal. They are Automobile Insurance, Worker's Compensation, and General Liability. The other two lines, Property and Directors and Officers expire next year in which all five will be up again for renewal.</p> <p>Director Duenas stated that this year, there is a significant increase in the premium for Worker's Compensation with the successful bidder. We are currently paying an annual premium of \$6,000.00. The lowest bid received this year is \$15,700.00 which is well over \$9,000.00 increase. This increase is the result of their current loses.</p>	

Minute No.	Ref. No.	New Business	Action By
118/17 (continuation)		<p>We had three individuals go through surgery for Carpal Tunnel Syndrome which is reflected in the premium we are seeing now. We are looking into what we need to do to reduce our injury rate and have taken some steps by providing workshops and trainings and stressing to our managers to please remind their office employees the importance of proper stretching before sitting at their work stations and taking their periodic breaks. We also are working with our maintenance team to make sure they don't contribute to the Worker's Comp complaints.</p>	
119/17		<p>A motion was made by Vice Chairman Borja and seconded by Commissioner Dancel to approve the Intend of Award for IFB GHURA-COCC-017-001, Insurance Coverage for Automobile, Worker's Compensation, and General Liability for Bid Item#1, Automobile Insurance to AM Insurance for \$14,152.73, for Bid Item#2, General Liability to AM Insurance for \$25,500.00, and for Bid Item#3, Worker's Compensation to AM Insurance for \$15,799.00. Without any further discussion and objection, the motion was approved.</p>	

Minute No.	Ref. No.	New Business	Action By
120/17		<p>Resolution No. FY2017-TA-002, authorizing off-island travel for George A. Santos to attend the Pacific Southwest Regional Council (PSWRC)- NAHRO Commissioners Ethics training from May 6-7, 2017 and the PSWRC-NAHRO Annual Conference & Exhibition, May 8-9, 2017 in Long Beach, California</p> <p><i>Chairman Santos excused himself from discussion and turned the meeting over to Vice Chairman Borja.</i></p> <p>Vice Chairman Borja stated that this is a required training, and that Chairman Santos already received the required Fundamental Training and must now complete the Ethics Training in Long Beach California for a NAHRO's Commissioner Ethics Training for \$3,745.86.</p> <p>Vice Chairman Borja inquired about the per diem rate of \$51. 00 a day for California. Ms. Millie Taitano stated that the \$51.00 per diem rate is the federal per diem rate specifically for that area.</p>	
121/17		<p>A motion was made by Commissioner Dancel and seconded by Resident Commissioner Leon Guerrero to approve Resolution No. FY2017-TA-002, Resolution authorizing off-island travel for George A. Santos to attend the Pacific Southwest Regional Council (PSWRC)- NAHRO Commissioners Ethics training from May 6-7, 2017 and the PSWRC-NAHRO Annual Conference & Exhibition , May 8-9, 2017 in Long Beach, California for an estimated cost of \$3,745.86. Without any further discussion and objection, the motion was approved.</p>	

Minute No.	Ref. No.	New Business	Action By
		<i>Chairman Santos assumed the role of Chairman for the remainder of the meeting.</i>	
Minute No.	Ref. No.	General Discussion / Announcements	Action By
122/17		<p>Informational Meeting, requested by Senator Nelson for April 3rd at 2:00 p.m.</p> <p>Director Duenas stated that the Senator is asking that we discuss the impact of the indictments on our programs and describe what provisions we are taking to ensure that Conflict of Interests do not occur again or reach this stage.</p> <p>Director Duenas stated that our position is straight-forward, the programs we administer are of sound and are available to assist the community.</p> <p>In order to prevent a reoccurrence, we are adding to the standard procurement packages for contracting of services such as legal and audit, our conflict of interest provisions for the SECTION 8 programs. There is already a general conflict of interest disclosure, we are just adding something more specific for the SECTION 8 program.</p> <p>With respect to Board Members, as soon as the governor office communicates to us the name of the potential appointee, we request the names of their immediate family members so that we can make sure there are no conflicts of interest within the SECTION 8 Program.</p>	

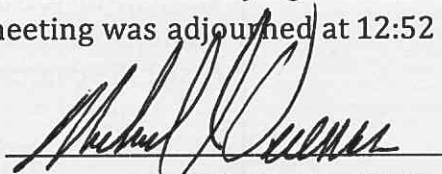
Minute No.	Ref. No.	General Discussion / Announcements	Action By
122/17 (continuation)		New employees, as they are being processed in, are required to disclose any conflict of interest with the SECTION 8 program or any of our other programs. Any disclosures will be sent to him for further evaluation and determination if there is any conflict of interest.	
123/17		Next Proposed Scheduled Meetings - April 14 th and April 21 st	

124/17

ADJOURNMENT

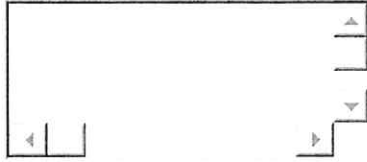
There being no further business before the Board, a motion was made by **Vice Chairman Borja** and Seconded by **Commissioner Dancel**, which was unanimously agreed upon, to adjourn the meeting. The meeting was adjourned at 12:52 p.m.

(SEAL)



MICHAEL J. DUENAS

Board Secretary/Executive Director



PHAS Details - Physical



PHA Code	GQ001	FYE	09/30/2016
PHA Name	Guam Housing & Urban Renewal Authority		
PHA Size	Large	Current Designation	-
Total Projects	4	Total Released	4
Verified Uninspectable	0	Verified Unsuccessful	0
Released to NASS	Yes		

Insp. ID	Inspection Release Date	Dev. #/Name	RAD Indicator	Unit Count	100 Point Score	40 Point Score	IFD	Reason
582907	03/15/2017	GQ001000001 GHURA 250	No	158	68c*	27.2	09/30/2017	Initial
582906	03/20/2017	GQ001000003 GHURA 99	No	195	62c	24.8	09/30/2017	Initial
582905	03/24/2017	GQ001000004 GHURA 250	No	234	59c*	23.6	09/30/2017	Initial
582904	03/27/2017	GQ001000002 GHURA 100	No	163	80c*	32.0	09/30/2018	Initial

Note: FYE - Fiscal Year End, IFD - Ideal Future Date

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PIH-REAC Division
 U.S. Department of Housing and Urban Development
 Potomac Place, 550 12th Street S.W.
 Washington DC 20410
 Contact: [Technical Assistance Center \(TAC\)](#)

[Privacy Policy](#)

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
 ATURIDAT GINIMA YAN RINUEBAN SIUDAT**

MEMORANDUM:

March 24, 2017

TO: Board of Commissioners

FROM: Michael J. Duenas, Executive Director



SUBJECT: Intend of Award
 IFB GHURA-COCC-017-001 Insurance Coverage for Automobile,
 Workers Compensation & General Liability

The Guam Housing & Urban Renewal Authority issued the above IFB on February 28, 2017 for procurement of the above IFB. The IFB was not issued as an “all or none”. Bid opening was held in the BOC Conference Room at 2:00p.m., Tuesday, March 14, 2017. A total of six (6) vendors picked up a bid packet, a total of three (3) vendors submitted a bid. Listed below are the results of the bids submissions, which were opened and read aloud.

Table A. Bid Tabulation

Bid Item No.	Description	Great National Insurance Underwriter	Trans Pacific Insurance Brokers	AM Insurance	FY2016 Insurance Cost
1.	General Liability Insurance	No Bid	\$25,900.00 Did Not Meet Specs	*\$25,500.00 Met Specs	\$28,900.00 AM Insurance
2.	Automobile Insurance	\$14,267.20 Met Specs	No Bid	\$14,152.73 Met Specs	\$16,233.12 Great National Ins.
3.	Workers Compensation	No Bid	\$28,440.00 Met Specs	\$15,799.00 Met Specs	\$6,081.00 AM Insurance
TOTAL:		\$14, 267.20	\$54,340.00	\$55,451.73	\$51,214.12

** Selected year 1 (one) for General Liability, GHURA will be going out to bid for all 6 (six) insurance categories which includes Properties, Directors and Officers (D&O), and Crime for FY2018.*

Submissions were evaluated by the Controller and the Buyer Supervisor II. Criteria for the evaluation as set forth in the bid was the lowest, most responsive, responsible bidder. All three (3) bid submissions were evaluated and all were deemed responsive and responsible bids.

Based on the evaluation the following determination was made:

Automobile Insurance – AM Insurance is the deemed the lowest, most responsive, responsible bidder.

Workers Compensation Insurance – AM Insurances is deemed the lowest, most responsive, responsible bidder.

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
ATURIDAT GINIMA YAN RINUEBAN SIUDAT**

General Liability Insurance – AM Insurance is the deemed the lowest, most responsive, responsible bidder. Based on the evaluation, we are requesting the Board of Commissions to approve the award for the following bids to:

Bid items no. 1: Automobile Insurance – AM Insurance \$14,152.73

Bid items no. 2: General Liability – AM Insurance \$25,500.00

Bid items no. 3: Workers Compensation – AM Insurance \$15,799.00

Attachments: Bid Packet Sign-in Sheet
Bid Opening Sign-in Sheet
Bid Evaluation
Bid Abstract

At the Regular Board Meeting of March 31, 2017, A motion was made by Vice Chairman Borja and seconded by Commissioner Dancel to approve an award to AM Insurance for Base Bid #1 in the amount of \$14, 152.73 for Automobile Insurance, Base Bid #2 in the amount of \$25,000.00 for General Liability and Base Bid #3 in the amount of \$15,799.00. A grand total bid amount of \$55,451.73. Without any further discussion and objection, the Motion was approved.

Guam Housing and Urban Renewal Authority

IFB GHURA-COCC-017-001

Insurance Coverage- Automobile, Workers Compensation & General Liability

Bid Issue Date: Tuesday, February 28, 2017

Company Name	Company Address	Company Representative	Email Address	Phone	Date and Time	Receipt #
1 * Alpha Insurers	Hagatña, Guam	Margaret Soriano	danielle@alphainsurers.com	477-8761 648-5768	2/22/17 10:10am	R# 24796
2 Great National Inc	Tamuning, Guam	Marilyn Besegar	mmiguel@greatnational.com	477-8761	2/28/17 3:10	R# 24797
3 CIM INSURANCE	P.O. Box 2197 HAGATNA	TRICIA GRANILLO	insurance.com	681-5575	" "	R# 29798
4 TRANSPACIFIC INSURANCE BROKERS	402 EAST MARINE CORP DR. HAGATNA GU 96910	LIN PEREZ	tperez@fpbrokers.com	477-8742 688-6829	3/3/17 8:34 AM	31317 R# 24825 4:30pm
5 CASSIDY'S ASSOCIATED INSURANCE, INC.	376 W.O. BRICK DR. HAGATNA, GU 96910	VIC PAULINE	victor@pauline.com	477-8839 502m.com	3/7/17 11:40am	R# 24812
6 CENTURY INSURANCE CO. GIBLI	219 SOUTH MARINE DR. SUITE 121, CENTURY PLAZA BLDG. TAMUNING, GU. 96913	AGNES B. SY	agnes.sy@centuryinsurancegroup.net	648-0407	3/10/17 10:07 AM	
7						
8						
9						
10						

* Will not bid

Guam Housing and Urban Renewal Authority
 Bid Opening Date: 2:00 PM Tuesday, March 14, 2017
 IFB GHURA-COCC-017-001

Insurance Coverage - Automobile, Workers Compensation & General Liability

Company Name	Company Representative	Email Address	Contact number	Date and Time
1 Great National Insurance	Marlon Besojar	Miguel@greatnational insurance.com	644-5730	03/14/17 8:40 pm
2 Trans Pacific Ins. Brokers	Agnes E. McKenzie Lin H. Perez	amckenzie@tpbrokers.com lperez@tpbrokers.com	477-8747 RS	3-14-17 1:51 pm
3 ANI INSURANCE	TRICIA GRENILLO	triciagrenillo@ comibrokers.com	687-3575 477-2632	11
4				
5				

BID OPENING: 4:00P.M.
FRIDAY, APRIL 8, 2016

MICHAEL J. DUENAS
EXECUTIVE DIRECTOR

GUAM HOUSING URBAN RENEWAL AUTHORITY
BID TABULATION
IFB/GHURA-COCC-016-004
INSURANCE COVERAGE FOR AUTOMOBILE, GENERAL LIABILITY, AND WORKERS COMPENSATION

BIDDER'S NAME	GREAT NATIONAL INSURANCE UNDERWRITERS	TRANS PACIFIC INSURANCE BROKERS	AM INSURANCE
GENERAL LIABILITY INSURANCE			
YEAR 1	NO BID	\$ 25,900.00	\$ 25,500.00
YEAR 3		TOKYO MARINE PACIFIC INSURANCE	DANGBUI INSURANCE COMPANY
YEAR 5			NO QUOTE
AUTOMOBILE INSURANCE			
YEAR 1	\$ 14,267.20	NO BID	\$ 14,152.173
YEAR 3	CHANG KAO INSURANCE		DANGBUI INSURANCE COMPANY
YEAR 5			
WORKERS COMPENSATION			
YEAR 1	NO BID		
YEAR 3		\$ 28,440.00	\$ 15,799.00
YEAR 5		TOKYO MARINE PACIFIC INSURANCE	SEIWA JAPAN NIPPON KOA INSURANCE
REQUIRED DOCUMENTS			
BIDDER QUESTIONNAIRE	✓	✓	✓
CERTIFICATION AND REPRESENTATION OF OFFICERS (HUD FORM 5389-C)	✓	✓	✓
DISCLOSURE OF CONFIDENTIAL OR PROPRIETARY INFORMATION AFFIDAVIT (AG FORM 002)	✓	✓	✓
AFFIDAVIT re NON-COLLUSION (AG FORM 003)	✓	✓	✓
AFFIDAVIT re NO GRATUITIES OR KICKBACKS (AG FORM 004)	✓	✓	✓
AFFIDAVIT re ETHICAL STANDARDS (AG FORM 005)	✓	✓	✓
DECLARATION re COMPLIANCE WITH US DOL IMAGE DETERMINATION (AG FORM 006)	✓	✓	✓
AFFIDAVIT re CONTINGENT FEES (AG FORM 007)	✓	✓	✓
RESTRICTION AGAINST EMPLOYING CONVICTED SEX OFFENDERS (GHURA FORM 008)	✓	✓	✓
SECTION 3 CERTIFICATIONS AND COMPLIANCE AGREEMENT (GHURA FORM 12)	✓	✓	✓
BID BOND	✓	BANK OF GUAM	✓
REQUIRED COVERAGE AND CONDITIONS/ENDORSEMENTS	✓	✓	✓
COMPLETE SPECIFIER POLICIES	✓	✓	✓
INFORMATION ON CLAIMS REPORTING PROCEDURES	✓	✓	✓
ADDENDUM 1, 2, & 3	✓	✓	✓
INSURANCE LICENSE PAYMENT SCHEDULE	✓	✓	✓

WITNESSED BY: *[Signature]* 03/14/17

OPENED BY: *[Signature]* 3/14/17

BIDDER'S NAME	Great National Insurance Underwriters	Trans Pacific Insurance Brokers	AM Insurance
GENERAL LIABILITY INSURANCE Financial Strength Rating: *A-IX by A.M. Best or, *AA- by Standard & Poor's or, Aa3 by Moody's	No bid	#25,900.00 Carrier: Tokio Marine Pac. Ins. Ltd. A.M. BEST A+ (FSR)	#25,000.00 (#24,928) Carrier: Doughty Ins. Co., Ltd. A.M. Best A-XV (FSR)
Coverage: \$10,000,000.00 Comprehensive General Liability, Combined Single Limit Including: Contractual Liability, Products and Completed Operations Liability, Personal Injury Liability			
Required Conditions: Policy Form, Territory - Worldwide for Employees, Officials and Directors, Cancellation Clause, Additional Insureds, Waivers of Subrogation, Governing Law and Jurisdiction - Guam, Service of Suit Clause, Special Events, Alcoholic Beverages, Waiver of Sovereign Immunity	Did Not Meet Specs		Met Specs
AUTOMOBILE INSURANCE Financial Strength Rating: *B++ (Good), IV by A.M. Best or, *A+ by Standard & Poor's or, A1 by Moody's (Addendum 1 - A3 by Moody's)	#14,267.20 A-3 Moody's (FSR)	No bid	#14,158.73 Carrier: Doughty Ins. Co., Ltd. A.M. Best A-XV (FSR)
Coverage: Bodily Injury/Property Damage, each person/each accident \$2,000,000 Combined Single Limit, Medical Payments - each person \$1,000.00, Comprehensive - Deductible \$1,000.00 (specified vehicles), ACV, Collision - deductible \$1,000.00 (specified vehicles) ACV, Uninsured Motorist - Not Covered, Personal Accident - Not Covered, Loss of Use - Not Covered, Typhoon - Not Covered,			

BIDDER'S NAME	Great National Insurance Underwriters	Trans Pacific Insurance Brokers	AM Insurance
<p>Required Endorsements/Conditions: ✓ Hired & Non-Owned Auto Liability, ✓ Inclusion of Windstorm, Hurricane, Typhoon, Flood or Tidal Wave (Addendum 2 - Endorsement for Windstorm, Hurricane, Typhoon, Flood or Tidal Wave will be excluded.), ✓ Valid Drivers' License Waiver, ✓ Under-age Driver Waiver, ✓ Operator Waiver, ✓ Racing, Pace making or Speed Testing Waiver, ✓ Newly Acquired and Substitute Vehicles, ✓ Jurisdiction, ✓ Waiver of Sovereign Immunity, ✓ Cancellation Clause</p>	<p>Addendum 2 ✓ [Met Specs.]</p>	<p>No bid ↓</p>	<p>Addendum 2 ✓ [Met Specs.]</p>
<p>WORKERS COMPENSATION Financial Strength Rating: *B++ (Good), IV by A.M. Best or, *A+ by Standard & Poor's or, A1 by Moody's (Addendum 1 - A3 by Moody's)</p>	<p>No bid ↓</p>	<p>\$28,440.00 Carrier: Tokio Marine Pacific Insurance Ltd. A.M. Best A+ (FSR)</p>	<p>\$1,5799.00 Carrier: Sojipo Japan Nipponkoa Ins. Co. A.M. Best A+ XV (FSR)</p>
<p>Coverage: Workers' Compensation, Statutory - NIL, Employers Liability, \$1,000,000, NIL</p>	<p>↓</p>	<p>↓</p>	<p>↓</p>
<p>Required Conditions: Executive Officers, Cancellation Clause</p>	<p>↓</p>	<p>Met Specs ✓</p>	<p>Met Specs ✓</p>

REQUIRED DOCUMENTS

Evaluation By: Lucile D. Leon Arenen 03/24/17
 Evaluation By: [Signature] 03/24/17

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
ATURIDAT GINIMA' YAN RINUEBAN SIUDAT GUAHAN
BOARD OF COMMISSIONERS
RESOLUTION NO. FY2017-TA-002**

Moved By: **Annabelle M. Dancel**

Seconded By: **Joseph Leon Guerrero**

Resolution authorizing off-island travel for George A. Santos to attend the Pacific Southwest Regional Council (PSWRC) – NAHRO Commissioners Ethics training from May 6-7, 2017 and the PSWR - NAHRO Annual Conference & Exhibition, May 8-9, 2017 in Long Beach, California

WHEREAS, the Authority's travel Policy requires advance travel authorization by the Board of Commissioners for off-island travel on Authority business; and

WHEREAS, NAHRO's Commissioners Certification eligibility requires completion of two (2) training tracks - "Commissioner Fundamentals" & "Ethics for Commissioners"

WHEREAS, after completing the NAHRO's Ethics training, Mr. Santos will then fulfill his certification requirements.

WHEREAS, the Board acknowledges that Ethics training will increase the commissioner's understanding of professional conduct guidelines, and the ability to recognize and appropriately address ethics-related issues and problems that may occur. In addition, he will gain a better understanding about industry laws and regulations impacting ethical conduct and build his capacity as a board chairman; and

WHEREAS, the Board authorizes Mr. George A. Santos to attend the NAHRO Commissioners Ethics training and conference, and

WHEREAS, Travel expense shall be charged to GHURA 500; and therefore be it

RESOLVED, that the Board of Commissioners authorize the expenditure of approximately \$3,745.86.

Travel and training cost breakdown are as follows:

<u>ESTIMATED COST: \$3745.86</u>	
AIRFARE: (estimate)	\$1,800.00
HOTEL: May 5 - May 10, 2017	\$ 970.45
\$179 + \$15.09 (tax) x 4 nights	
PERDIEM: \$51 x 4-nights	\$204.00
REGISTRATION & COURSE FEES:	\$645.00
1ST & LAST DAY: \$38.25 x 2	\$76.50
GROUND TRANSPORTATION:	\$50.00

IN REGULAR BOARD MEETING, SINAJANA, GUAM - March 31, 2017

PASSED BY THE FOLLOWING VOTES:

AYES: Thomas Borja, Joseph Leon Guerrero, Annabelle Dancel

NAYS: NONE

ABSENT: Carl Dominguez, Eliza Paulino

ABSTAINED: George Santos

I hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted by the Guam Housing and Urban Renewal Authority Board of Commissioners on March 31, 2017.

(SEAL)


MICHAEL J. BUENAS
Board Secretary/Executive Director