



**BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
12:00 P.M., June 15, 2018
GHURA's Main Office
1st floor, Conference Room, Sinajana
AGENDA**

I. ROLL CALL

II. APPROVAL OF PREVIOUS BOARD MINUTES – May 24, 2018

III. CORRESPONDENCE AND REPORTS

Page(s)

IV. OLD BUSINESS

1. Board Action Item No. 037/18
Update on the Construction of the Sinajana Central Precinct
(Ref. Minute Nos: 099/17, 311/17, 330/17, & 006/18)

V. NEW BUSINESS

1. Intent of Award 1-7
IFB#GHURA-4-23-2018-TRAN, Upgrade of Kitchen and bathroom on 6-units
at Guma Trankilidat in Tumon, Phase II
2. IFB#GHURA-04-13-2018-CPD 8-11
Firm or individuals engaged in lead-based paint activities with USEPA
Certified inspectors to conduct lead-based testing of various developments
3. Notice of Intend of Award 12-43
IFB#GHURA-COCC-018-007, Administrative Office Supplies

VI. GENERAL DISCUSSION / ANNOUNCEMENTS

1. Next proposed scheduled Board Meeting - June 29th

VII. ADJOURNMENT

BOARD OF COMMISSIONERS
REGULAR SCHEDULED MEETING
12:00 p.m., June 15, 2018

GHURA Main Office, 1st floor conference room
Sinajana, Guam

MINUTES

After notice was duly and timely given pursuant to the Open Government Law of Guam and the Bylaws of the Authority, the Board of Commissioners' regular scheduled meeting of **Friday, June 15, 2018** at 12:00 p.m. at the GHURA Sinajana Main Office, 1st Floor Conference Room was conducted.

I. ATTENDANCE, QUORUM, AND CALL TO ORDER

COMMISSIONERS PRESENT: Thomas E. B. Borja, Vice-Chairman
 Carl V. Dominguez, Member
 George F. Pereda, Member
 Joseph M. Leon Guerrero, Resident Commissioner

COMMISSIONERS ABSENT: George A. Santos, Chairman (excused)
 Eliza U. Paulino, Member (excused)

LEGAL COUNSEL: Anthony Perez

MANAGEMENT & STAFF: Michael J. Duenas, Executive Director
 Pedro A. Leon Guerrero Jr., Deputy Director
 Melinda Taitano, Special Assistant
 Albert Santos, AE Manager

Meeting was called to order at 12:00 p.m. by Vice Chairman Borja who acknowledged the presence of the above attendees. The Vice Chairman then indicated that the minimum number of Commissioners required for a quorum was present and that the meeting could proceed.

Minute No.	Ref. No.	Approval of Previous Board Meeting	Action By:
125/18		Vice Chairman Borja called for a motion to be made on the approval of the Minutes from the previous Board Meeting on May 24, 2018.	
126/18		After review and further discussion by the Board Members, a motion was made by Commissioner Pereda, seconded by Commissioner Dominguez and approved by the Board, the Minutes of May 24, 2018 as corrected.	
Minute No.	Ref. No.	Action Items from Prior Meetings	Action By:
	037/18	Update on the Construction of the Sinajana Central Precinct Mr. Albert Santos reported to the Board that the bonding company is recommending that the contractor hire a construction management team. They have identified the team and started negotiations to bring them on board to complete the work. Mr. Santos was pleased, because for the last two weeks, he and his staff were issuing stop notices for non-compliance for construction errors that have occurred. The contractor was at first hesitant to hire a team but due to recent events, he is now convinced it is necessary to do so. One of the big items that he was referring to was during the last big rainfall, the form work had shifted before the cement was poured. GHURA's staff noted the shift after the pouring.	Albert Santos

Minute No.	Ref. No.	Action Items from Prior Meetings	Action By:
	037/18 continuation	Mr. Santos stated that he informed the bonding company representative, Ms. Tang, that based on the schedule, the signed contract and the change order that the completion date is at the end of August. If it is not met, then L.D. will go into effect. If things don't go well, they can be barred and will not be able to obtain bids for other projects. In addition, the generator is on-island and will be placed into the structure before they proceed with pouring the roof. The work should move quicker and go up faster. Otherwise, Mr. Santos stated that he will increase the retention to 20%. The project is estimated to be at 60% done. Mr. Santos stated he anticipates a completion date of November 2018. The difficult part would be getting the roof up. However, Ms. Tang informed him they are looking at bringing in additional staff to get the walls up quicker. The issue with GWA has been resolved and there are no plans yet for a traffic light to go up. Modifications will be done on the street with an addition of a decelerating lane.	

Minute No.	Ref. No.	NEW BUSINESS	Action By:
127/18		Intent of Award: IFB#GHURA-4-23-2018-TRAN, Upgrade of Kitchen and bathroom on 6-units at Guma Trankilidat in Tumon, Phase II Mr. Albert Santos stated six contractors submitted a bid. However, the lowest bidder, Triple Tech Inc. was disqualified due to being non-responsive in submitting all the required documents. Staff met with the next lowest bidder, Arkana Pacific. Arkana Pacific had successfully completed a couple of GHURA's public housing units that were placed under modernization. Work consists of removing an existing wall, gutting out the bathtub and putting in a shower, retiling the bathroom, retiling the floor, rebuilding the kitchen counter and installing LED lighting. Work will begin with one unit at a time to include moving the tenant to the manager's unit while the work is underway. They will assist with moving the tenant back to their renovated unit. This is included in their cost. The timelines given to the contractor to complete is 17 days per unit and 2 days between units.	Albert Santos
128/18		A motion was made by Commissioner Dominguez and seconded by Commissioner Pereda to award IFB#GHURA-4-23-2018-TRAN in the amount of \$94,000.00 to Arkana Pacific Contractors Corps. for the Upgrade of Kitchen and bathroom on 6-units at Guma Trankilidat in Tumon, Phase II. Without any further discussion and objection, the Motion was approved.	

Minute No.	Ref. No.	NEW BUSINESS	Action By:
129/18		IFB#GHURA-04-13-2018-CPD, Firm or individuals engaged in lead-based paint activities with USEPA Certified inspectors to conduct lead-based testing of various developments Mr. Albert Santos stated there are 148 public housing units in AMPs 1, 2, & 4 that have tested positive for lead. A construction company in Honolulu conducted the abatement. However, the files that cleared these units could not be located. Mr. Santos stated that he obtains data from Public Health to report to HUD every quarter stating if any individuals tested positive for lead poisoning. With GHURA's upcoming REAC inspection, if there are any signs of paint chipping, GHURA is required to provide a report on how we plan to fix it. If approved, this award will eliminate this reporting requirement. The contractor handling this type of service has to be certified by EPA. The only certified contractor on island submitted a bid and ended up to be the sole bidder. HUD's letter dated June 11, 2018 was presented to the Board, approving the sole source.	Albert Santos

Minute No.	Ref. No.	NEW BUSINESS	Action By:
130/18		A motion was made by Commissioner Dominguez and seconded by Commissioner Leon Guerrero to approve a contract for IFB#GHURA-04-13-2018-CPD, Firm or individuals engaged in lead-based paint activities with USEPA Certified inspectors to conduct lead-based testing of various developments to Industrial Hygiene Professionals, Inc. for \$37,000.00. Without any further discussion and objection, the Motion was approved.	
131/18		Notice of Intent of Award: IFB#GHURA-COCC-018-007, Administrative Office Supplies Director Duenas stated for the past three years, GHURA has solicited an IDIQ for office supplies. The reason for the IDIQ is to eliminate the work in having to do the whole procurement process when acquiring supplies. This has relieved our administrative burden. One of the concerns expressed by staff was poor quality on some of the items. Therefore, we requested the vendors to submit samples to assist with our selection. Another concern especially towards the end of the year, was with previous vendors stating some items were out of stock. We will continue to monitor the vendors for quality of the items and the availability of the supplies. Mr. Duenas stated there was only 1 item that we didn't get a response. Therefore, when the item is needed, staff will be required to go through the	Michael Duenas

Minute No.	Ref. No.	NEW BUSINESS	Action By:
131/18 continuation		3 quotes procurement process.	
132/18		Mr. Duenas requested that the Board award item #72 to Emerald Wholesale and item numbers as shown in Table 1.2 to National Office Supply and Guam Modern Office Supply. A motion was made by Commissioner Dominguez and seconded by Resident Commissioner Leon Guerrero to approve the award IFB#GHURA-COCC-018-007, Administrative Office Supplies to Emerald Wholesale, National Office Supply, Guam Modern Office Supply as shown as the Memorandum dated May 17, 2018 from the Executive Director in Table 1.2 not to exceed the \$60,000.00 for the entire authority. Without any further discussion and objection, the Motion was approved.	
Minute No.	Ref. No.	General Discussion / Announcements	Action By
133/18		Next Proposed Scheduled Meetings: June 29 th , July 13 th , and July 27 th	

ADJOURNMENT

134/18

There being no further business before the Board, a motion was made by **Commissioner Dominguez** and Seconded by **Commissioner Leon Guerrero** which was unanimously agreed upon, to adjourn the meeting. The meeting was adjourned at 12:41 p.m.

(S E A L)



MICHAEL J. DUENAS

Board Secretary/Executive Director

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
ATURIDAT GINIMA YAN RINUEBAN SIUDAT**

MEMORANDUM:

TO: Board of Commissioners

FROM: Executive Director 

SUBJECT: Intent of Award, IFB # GHURA-4-23-2018-Tran
Up-grade of Kitchen and bathroom on 6-units at Guma
Trankilidat in Tumon, Phase II

Bid opening for the subject project was held on May 14, 2018 at 2:00PM. There were a total of 8 contractors that purchase a set of bid specification of which 6 submitted a bid. Listed below are the results of the bids submitted, which were open and read out aloud.

Contractor	Base Bid #1
1. Triple Tech Inc.	\$75,678.00
2. GensisTech Corp.	\$103,000.00
3. Excell Contractors	\$180,000.00
4. Arkana PacificContractors Corp	\$94,000.00
5. AYM Int'l Corp	\$165,630.00
6. AM Manabat Corp.	\$132,800.00

Government Estimate: \$100,410.00

In reviewing the bid results our staff had determine that Triple Tech's proposal is non-responsive in their submission of required documents as outline in the bid specification.

On May 29, 2018 our staff met with Mr. Navarro, owner of Arkana Pacific and his staff to review their cost proposal and their understanding for the up-grade of the next set of six(6) units for modernization. In reviewing their cost breakdown, it was clear that they understood the scope, for they have identified a cost for every line item as indicated in the bid specification. Based on our meeting we requested that they submit a bid confirmation as shown on the attachment.

What makes this up-grade different from other bids is that the magnitude of work requires that the unit be vacant, our plan is to temporary relocate the first unit tenant to the manager's unit and upon completion we will move them back into their unit and start the process over again with the second and so on. This approach will save the agency the cost for temporary relocation of tenants. Part of the contractors cost is to provide the effort to move the tenants' personal belongings to and from between moves for all 6 tenants.

Based on the meeting held with Arkana Pacific our staff have determine them to be the lowest responsive responsible bidder for Base Bid item 1 and have been cleared by Department of Labor compliance, OSHA and EPLS Debarred list (see attached verification). Arkana Pacific does have a history with GHURA they completed several modernization of units at the various amp sites.

Based on our staff's review and determination, we are requesting that the Board approves a contract with Arkana Pacific Contractors Corp. for base bid item no 1 in the amount of \$94,000.00 for the Up-grade of Kitchen and bathroom on 6-units at Guma Trankilidat in Tumon. The award is contingent on the final release of funds from US Rural Development which are staff has requested.

Attachment: Bid Tabulation
Clearance
Gov cost estimate
Contractor's confirmation

At the Regular Board Meeting of June 15, 2018, a motion was made by Commissioner Dominguez and Seconded by Commissioner Pereda to award IFB#GHURA-4-23-2018-Tran in the amount of \$94,000.00 to Arkana Pacific Contractors Corporation for the Up-grade of Kitchen and bathroom on 6-units at Guma Trankilidat in Tumon, Phase II. Without any further discussion and objection, the Motion was approved.

To: File
From: Architect & Engineering Manager
Subject: Upgrade of Kitchen and Bathroom on 6 Units at Gunna Trunklid in Tumon (Phase II)

In Order to ensure that the contractor awarded does not have any outstanding claims against them, we requested that the listed government Agencies provide us with a current standing or any information which may be pertinent to the above contract. The following outlines the contractor's standings with the listed agencies.

Company Name	Arkana Pacific Contractors	AYM International	Canton Construction Corp	Excell Constructors	Genesis-Tech Corporation
Annunabadi Corp					
Maximo Manabadi Jr	Arturo C Navarro	RME: Kenneth T. Kim	Ronald Su	Alexander Estanillo	Young Kim

Department of Labor:							
ALPCD	Cleared 05/07/18	Cleared 05/07/18	Cleared 05/07/18	Cleared 05/07/18	Cleared 05/07/18	Cleared 05/07/18	Cleared 05/07/18
Fair Employment Practice	Cleared 05/07/18	Cleared 05/07/18	Cleared 05/07/18	Cleared 05/07/18	Cleared 05/07/18	Cleared 05/07/18	Cleared 05/07/18
Wage & Hour	Cleared 05/07/18	Cleared 05/07/18	Cleared 05/07/18	Cleared 05/07/18	Cleared 05/07/18	Cleared 05/07/18	Cleared 05/07/18
Workers Compensation	Expires 08/02/18	Expires 06/29/18	Expires 10/08/18	Expires 05/14/18	Expires 06/13/19	Expires 06/30/18	Expires 06/30/18

Guam Contractors		Contractor to obtain clearance from Guam Contractors License Board	

U.S. Department				
Cleared 05/08/18	Cleared 05/08/18	Cleared 05/08/18	Cleared 05/08/18	Cleared 05/08/18

Revenue & Tax			
Contractor to report to Revenue and Tax Office			

	1 Processed	Cleared 05/04/18	Cleared 05/04/18	Cleared 05/04/18	2 Processed	Cleared 05/04/18
OSHA					Update: 04/09/15 w/o violation	

SAM Delinquent List	Cleared 05/07/18	Cleared 05/07/18	Cleared 05/07/18	Cleared 05/07/18	Cleared 05/07/18
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GUAM HOUSING AND URBAN RENEWAL AUTHORITY
ATURIDAT GINIMA'YAN RINUEBAN SIUDAT GUAHAN
Verification of Status for Contractors

Company Name	JI Global Services	Triple Tech Incorporated				
	<i>Leis Bustamante</i>	<i>Alice Wu</i>				

Department of Labor:
ALPCD
Fair Employment Practice
Wage & Hour
Workers Compensation

Cleared 05/07/18	Cleared 05/07/18					
Cleared 05/07/18	Cleared 05/07/18					
Cleared 05/07/18	Cleared 05/07/18					
Expires 05/20/18	Expires 11/02/18					

Guam Contractors
License Board

Contractor to obtain clearance from Guam Contractors License Board						
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U.S. Department
of Labor

Cleared 05/08/18	Cleared 05/08/18					
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Revenue & Tax
EN/SSN

Contractor to report to Revenue and Tax Office						
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OSHA

Cleared 05/04/18	I Processed					
	Update: 08/28/17 w/ 1 violation					

SAM Debarred List

Cleared 05/07/18	Cleared 05/07/18					
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COST ESTIMATE

ACTIVITY AND LOCATION: Guma Tran phase 11 reno	CONSTRUCTION CONTRACT NO.	SHEET 1 OF
PROJECT TITLE:reno of 6 units phase II	IDENTIFICATION NO.	
	ESTIMATED BY Albert H. Santos, FME Manager	DATE PREPARE 4/13/2018

ITEM DESCRIPTION	QUANTITY		ENGINEERING ESTIMATE		RS means
	NUMBER	UNIT	UNIT COST	TOTAL	
Painting	6	LS	\$ 1,860.00	\$ 11,160.00	
install vinyl floor tiles	6	LS	\$ 2,120.00	\$ 12,720.00	
Kitchen CABINET & Counter top	6	LS	\$ 4,355.00	\$ 26,130.00	
New wall between bathroom and Kitchen	6	LS	\$ 1,080.00	\$ 6,480.00	
Bath Accessories	6	LS	\$ 820.00	\$ 4,920.00	
remove tub and retile entire shower area	6	LS	\$ 1,720.00	\$10,320.00	
watercloset-refurb(bowl wax,flush assembly,seat)	6	ea	\$ 250.00	\$ 1,500.00	
rangehood	6	ea	\$ 230.00	\$ 1,380.00	
storage door	12	ea	\$ 1,200.00	\$ 14,400.00	
lighting fixtures, outlets and switches	36	ea	\$ 102.00	\$ 3,672.00	
smoke detector	12	ea	\$ 119.00	\$ 1,428.00	
General cleaning-in & out	6	LS	\$ 550.00	\$ 3,300.00	
Relocate tenant	6	LS	\$ 500.00	\$ 3,000.00	
total				\$ 100,410.00	



ARKANA PACIFIC CONTRACTORS CORPORATION

a general engineering / building & lead certified painting contractor

BONDED (LICENSE NO.: CLB10-600)

May 31, 2018

Albert Santos, Engineering Manager
Guam Housing and Urban Renewal Authority
Bien Venida Ave, Sinajana, Guam

Subject: Upgrade of Kitchen and Bathroom
on 6-Units at Guma Trankilidat in Tumon.

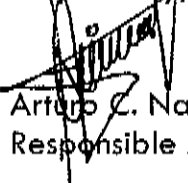
Dear Sir:

As per your request, This is to confirm our commitment to perform the required scope of works under IFB Number GHURA-4-23-TRAN for the above captioned GHURA housing units based on our submitted total bid amount of \$94,000.00.

Should you have any questions, please let us know.

Thank you

Respectfully,



Arturo C. Navarro
Responsible Management Employee

**GUAM HOUSING AND URBAN RENEWAL AUTHORITY
ATURIDAT GINIMA □ YAN RINUEBAN SIUDAT**

June 7, 2018

MEMORANDUM:

TO: Board of Commissioners
FROM: Executive Director 
SUBJECT: **IFB # GHURA-04-13 -2018-CPD**
Firm or individuals engaged in lead-based paint activities with USEPA certified inspectors to conduct lead-based testing of various developments.

Based on the advertisement of the IFB we had only one vendor submitting a bid on May 31, 2018, which our staff has reviewed and has found the sole bidders Industrial Hygiene Professionals, Inc (IHP) package in compliance with the IFB requirements, credentials required to perform the work and that their cost to be fair and reasonable in comparison to our cost estimate to perform the work.

IFB # GHURA-04-13 -2018-CPD is intended to enter into a contract agreement with a Registered Consultant or Individual that is a USEPA certified and licensed to conduct lead-based activities pursuant to 40 CFR Part 745.227 as an inspector to conduct lead base testing at AMPs #1, #2 & #4 consisting of a total of 148 units identified containing lead.

Base on our staffs' review of IHP's package, we are requesting that the Board approve a contract with Industrial Hygiene Professionals, Inc (IHP) in the amount of \$37,000.00 to test a total of 148 units at the three-amp sites, contingent on HUD's approval for a sole source procurement. Our request was sent on June 5, 2018. Our Government estimate for this effort is \$59,136.00

Attachments: Government estimate
Bid Tabulation
USEPA Search result

At the Regular Board Meeting of June 15, 2018, a motion was made by Commissioner Dominguez and seconded by Commissioner Leon Guerrero to approve a contract with Industrial Hygiene Professionals, Ince (IHP) in the amount of \$37,000.00 to test a total of 148 units in AMPs 1, 2 & 4. Without any further discussion or objection, the motion was unanimously approved.



**U.S. Department of Housing and Urban
Development**

Honolulu Field Office
1132 Bishop Street, Suite 1400
Honolulu, Hawaii 96813
<http://www.hud.gov>

June 11, 2018

Mr. Michael J. Duenas
Executive Director
Guam Housing and Urban
Renewal Authority
117 Bien Venida Avenue
Sinajana, Guam 96910



Dear Mr. Duenas:

SUBJECT: Request for Sole Source Approval
IFB No.: GHURA-04-13-2018-CPD

We are in receipt of your letter dated June 4, 2018 and subsequent e-mail on June 11, 2018, requesting approval of a sole source bidder that responded to an Invitation for Bid (IFB) No. GHURA-04-13-2018-CPD. The subject IFB is for lead based paint testing at three-amp sites.

The following documents were attached with your letter:

1. Exhibit 1 – Published Notice;
2. Exhibit 2 – GHURA's Cost Estimate;
3. Exhibit 3 – IFB;
4. Exhibit 4 – Log of distribution of procurement package;
5. Exhibit 5 – Log of registry of proposals received;
6. Exhibit 6 – Bid Tab;
7. Exhibit 7 – Cost and Price Analysis;
8. Exhibit 8 – IHPs' submitted IFB;
9. Exhibit 9 – USEPA Certified Abatement Firm Search;
10. IHP Cost Negotiation Letter

The IFB was published in the Guam Daily Post on 5/14/2018 and 5/21/2018. One vendor picked up and submitted the only bid on May 31, 2018. The GHURA conducted an independent cost estimate and reviewed and evaluated the bid package. The GHURA determined that the IHP bid met the minimum specifications and procurement requirements in accordance with the IFB and is requesting HUD approval to award this IFB to IHP.

We have reviewed the exhibits provided and hereby approve the GHURA to proceed to award IFB No. GHURA-04-13-2018-CPD to IHP.

If you have any questions, please contact Kevin Ho at (808) 687-6936 or by email at kevin.ho@hud.gov.

Sincerely,

A handwritten signature in black ink, appearing to be 'Jesse Wu', written over the word 'Sincerely,'.

Jesse Wu
Director
Office of Public Housing

Guam Housing and Urban

Lead Base testing of 148 units Cost Estimate

Propose project: lead testing at AMP1,2 & 4 Completion in weeks 14 weeks

A. Direct salary costs					
Special Ties	Job Titles	man-hr	rate \$	amounts	totals
Project Mgt Coordination	Project manager	50	50	2500	
				0	\$ 2,500.00
CIH -Inspector Certified Industrial Hygiene	Sr	400	65	26000	
					\$ 26,000.00
CIH -Aid	Jr	400	30	12000	
					\$ 12,000.00
Civil No. of dwgs()	Sr Designer				
	Jr Engineer				
	Cad operator				\$ -
Mechanical 4	Sr Designer				
	Jr Engineer				
	Cad operator				\$ -
Electrical 6	Sr Designer				
	Jr Engineer				
	Cad operator				\$ -
Reports	Sr	80	65	5200	
				0	\$ 5,200.00
Total dwgs	total man-hrs	930	Total salaries A		\$ 45,700.00

B. other Direct Costs				Amounts \$
1	Spectrum Analyzer/calibration			5000
2	Soil engineer/testing			
3	repro			500
4				
Total other Direct Cost A & B				\$ 51,200.00

C. Overhead Pools				
	Titles	Rate %	Bases \$	
1	GRT	0.05		\$ 2,560.00
2	Contingencies	0		\$ -

D. Total cost to inspector	\$ 53,760.00
E. Profit 10% of D	0.1 \$ 5,376.00
F. Total cost to Government	\$ 59,136.00

Prepared by: Albert santos

Title: A/E

2/19/2018

Other cost history for Lead Base Testing

Testing of 16 units at the Old Staff housing conducted in 2013 averaged at \$1025.00 per unit

Proposal Due time: 2pm

Printed Date: 5/31/18



You are here: [EPA Home](#) » [Lead](#) » Certified Abatement Firms

Certified Abatement Firms

The following certified firm matches the criteria that you specified.

- Firm Location: guam (*within 200 miles*)
- Firm State: GU
- Discipline: Inspection, Risk Assessment

[New Search](#)

Show entries

Filter results:

Firm	Discipline	Certification Number	Expiration Date
Industrial Hygiene Professionals, Inc. 508 W O'Brien Dr Hagatna, Guam 96910 671-734-0749	Evaluation (Inspection, Risk Assessment, Clearance)	LBP-84313-1	07/09/2020

Showing 1 to 1 of 1 entries

First Previous Next Last

Disclaimer

For your convenience, the U.S. Environmental Protection Agency (EPA) publishes this list of certified renovation firms that meet EPA's standards to perform renovation activities involving lead-based paint. The list is an information resource only. EPA does not endorse any of the firms included on this list nor do we provide any warranty about their performance. Consumers are advised to request bids and conduct reference checks before engaging any firm/contractor.

FEBRUARY 10, 2017

GUAM HOUSING AND URBAN RENEWAL AUTHORITY
ATURIDAT GINIMA YAN RINUEBAN SIUDAT

MEMORANDUM:

May 17, 2018

TO: Board of Commissioners

FROM: Michael J. Duenas, Executive Director



SUBJECT: Notice of Intend of Award for
IFB GHURA-COCC-018-007 Administrative Office Supplies

GHURA issued an indefinite quantity bid pursuant of Section 3119(i)(2) of the 2GAR Procurement Regulations. Items on this bid are on an as needed basis. Unless otherwise specified in the IFB, all prices shall be on a firm-fixed price basis and are not subject to adjustment based on costs incurred for one (1) year. This bid shall be subject to availability of funds. For Fiscal Year 2018, the office supplies budget is not to exceed \$60,000.00 for the entire Authority.

The purpose of this bid was to establish a list of most commonly used administrative supplies and to solicit competitive bidding from various local vendors. This procurement method will eliminate the process of obtaining quotes for the most commonly used administrative supplies. For other types of office supplies not listed, each divisions will need to go out for quotes. The IFB supply list will be made available to all GHURA divisions to assist in the procurement of administrative supplies. The IFB supply list will provide the following info: the bid item, its description, vendor and price.

Average time for the AMPS to process a purchase order is five (5) days, with three (3) days allotted for the vendor to provide quotes. *The establishment of an Administrative Office Supplies list will cut processing time by at least three (3) days.* This method of procurement is cost effective in terms of reducing labor cost and improving productivity.

The bid opening for the IFB GHURA-COCC-018-007 Administrative Office Supplies was held on 2:00 p.m., Monday, April 30, 2018. A total of six vendors picked up a bid packet. But three (3) vendors submitted a bid. Attached is Table 1-1 Price Analysis consists of the FY2017 Administrative Supplies list and the current Administrative Office Supplies bid submissions from three (3) prospective vendors.

Current market trends show steady pricing for the past two years. Two main suppliers, National Office Supply and Guam Modern Office Supply have increased their pricing for some items since 2017. However, there was a slight decrease in price for other items. As much as possible, the Buyer Supervisor II took into consideration quality versus price and had requested from vendors samples to ensure best price and value which is reflected in the selection process.

Listed below are the results of the bids submitted, which were opened and read aloud.

Table 1.2

Vendors	Awarded Bid Items
Emerald Wholesale	72
National Office Supply	1, 10, 12, 15, 17, 18, 19, 20, 21, 25, 25a, 26a, 27, 27a, 28, 28a, 30, 31, 32, 33, 35, 43, 44, 46, 47, 49, 56, 58, 59(grn only), 60 (grn only), 61, 62, 63, 64, 65, 66, 68, 69, 71, 75, 79, 88, 89, 90, 91, 92, 94, 96, 99, 102, 104, 105 & 107
Guam Modern Office Supply	2, 2a, 3, 3a, 4, 4a, 5, 5a, 6, 6a, 7, 7a, 8, 9, 11, 13, 14, 16, 22, 23, 24, 24a, 26, 29, 34, 36, 36a, 37, 37a, 38, 39, 40, 41, 42, 45, 48, 50, 51, 52, 53, 54, 55, 57, 59, 60, 67, 70, 73, 74, 76, 78, 80, 81, 82, 83, 84, 85, 86, 87, 93, 95, 97, 98, 100, 101, 103 & 106
No Award/Bid	77

Based on the evaluation of all bid submissions, all bidders were deemed lowest responsible responsive for the above bid and were awarded based on conformity of bid specifications and or lowest price.

We are requesting the Board of Commissions to approve the award of Administrative Office Supplies to above vendors.

Bid evaluation and selection by:
Priscilla K. Rideb - Buyer Supervisor II
Kathleen Taitingfong – Admin Aide

Attachments: Bid Opening Log
 Price Analysis
 Tie Breaker Memo

At the Regular Board Meeting of June 15, 2018, a motion was made by Commissioner Dominguez and seconded by Commissioner Leon Guerrero to award IFB GHURA-COCC-018-007 Administrative Office Supplies to the vendor with award bid items listed on Table 1.2 (memo dated May 17, 2018). Without any further discussion or objection, the motion was unanimously approved.

Guam Housing and Urban Renewal Authority
 Bid Abstract for GHURA-COCC-018-007 Administrative Office Supplies
 Bid Opening Date: 2:00P.M., April 30, 2018

Executive Director
 Michael Duenas

	NAME OF BIDDER	Base Bid Item	BID BOND	NAME OF BONDING CO. AND ADDRESS	Disclosing Ownership and Commissions Affidavit	NON-COL Affidavit	Non - Gratuities Affidavit	Ethical Standards Affidavit	HUD Form 5369c	Contingent Fee	DOL Wage	Descriptive Literature	Vendor Bid Form	Contact for Contract	Business License	Pre-bid Minutes
1	EMERALD WHOLESALE	SEE ATTACHED	N/A	N/A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2	NATIONAL OFFICE SUPPLY	SEE ATTACHED	N/A	N/A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
3	GUAM MODERN OFFICE SUPPLY	SEE ATTACHED	N/A	N/A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

ATTENDED BY: Xo Tal C. g f g Date: 04/30/2018 IFB OPENED BY: DRASUNA RUDERS
 TITLE: BUYER SUPERVISOR II
 DATE: 4/30/18

Guam Housing and Urban Renewal Authority
Table 1.1 Price Analysis for Administrative Office Supplies
IFB No. GHURA-COCC-018-007
May 17, 2018

Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
1	Air Duster, compressed air duster, non-flammable, non-ozone depleting propellant, moisture, oil, and residue free when used, contains no cfcs or HFCs, 10oz, or equal specifications (for computers, laptops, audio/video, printer, etc.)	1 Each	\$5.62	No Bid	\$5.56	\$5.75	NOS \$5.56
2	Binders, ½” capacity, 3 ring, 11” x 8-1/2” view, or equal specifications, Colors: WHITE or BLACK	1 Each	\$1.65	No Bid	\$1.98	\$1.60	GMOS \$1.60
2a	Binders, ½” capacity, 3 ring, 11” x 8-1/2” view, or equal specifications, Colors: BLUE ONLY	1 Each	\$2.45	No Bid	\$3.89	\$2.25	GMOS \$2.25
3	Binders, 1” capacity, 3 ring, 11” x 8-1/2” view, or equal specifications, Colors: WHITE or BLACK	1 Each	\$1.65	No Bid	\$1.98	\$1.60	GMOS \$1.60
3a	Binders, 1” capacity, 3 ring, 11” x 8-1/2” view, or equal specifications, Colors: BLUE ONLY	1 Each	\$2.94	No Bid	\$3.89	\$2.85	GMOS \$2.85

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 May 17, 2018

Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
4	Binders, 1 1/2" capacity, 3 ring, 11" x 8-1/2" view, or equal specifications ,Colors: WHITE or BLACK	1 Each	\$2.15	No Bid	\$2.68	\$2.10	GMOS \$2.10
4a	Binders, 1 1/2" capacity, 3 ring, 11" x 8-1/2" view, or equal specifications, Colors: BLUE ONLY	1 Each	\$3.25	No Bid	\$4.89	\$3.10	GMOS \$3.10
5	Binders, 2" capacity, 3 ring, 11" x 8-1/2" view, or equal specifications, Colors: WHITE or BLACK	1 Each	\$2.95	No Bid	\$3.05	\$2.80	GMOS \$2.80
5a	Binders, 2" capacity, 3 ring, 11" x 8-1/2" view, or equal specifications, Colors: BLUE ONLY	1 Each	\$4.84	No Bid	\$6.25	\$4.00	GMOS \$4.00
6	Binders, 3" capacity, 3 ring, 11" x 8-1/2" view, or equal specifications, Colors: WHITE or BLACK	1 Each	\$4.25	No Bid	\$4.95	\$4.10	GMOS \$4.10
6a	Binders, 3" capacity, 3 ring, 11" x 8-1/2" view, or equal specifications, Colors: BLUE ONLY	1 Each	\$6.55	No Bid	\$7.89	\$6.00	GMOS \$6.00

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 May 17, 2018

Item No	Description		Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
7	Binders, 4" capacity, 3 ring, 11" x 8-1/2" view, or equal specifications , Colors: WHITE or BLACK,	1	Each	\$12.25	No Bid	\$16.25	\$12.00	GMOS \$12.00
7a	Binders, 4" capacity, 3 ring, 11" x 8-1/2" view, or equal specifications, Colors: BLUE ONLY	1	Each	\$9.25	No Bid	\$24.95	\$16.50	GMOS \$16.50
8	Binders clips, mini, 1/2", or equal specifications, black, 12/box	1	Box	\$.35	No Bid	\$.34	\$.30	GMOS \$.30
9	Binder clips, small, 3/4", or equal specifications, black, 12/box	1	Box	\$.35	No Bid	\$.39	\$.30	GMOS \$.30
10	Binder clips, medium, 1 1/2", or equal specifications, black, 12/box	1	Box	\$.94	No Bid	\$1.10	\$1.15	NOS \$1.10
11	Binder clips, large 2" , or equal specifications, black, 12/box	1	Box	\$2.05	No Bid	\$2.10	\$2.00	GMOS \$2.00

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Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
12	Calculator Tape 2 1/4" x 150' single ply bond, or equal specifications, 1 roll	1	\$.75	No Bid	\$.63	\$.70	NOS \$.63
13	CD-R, 700mb/80min, or equal specifications, 100/pack	1	<u>\$23.84</u>	No Bid	\$26.95 \$26.95/50pc= \$.54ea	\$29.00 \$29.00/100pc= \$.29ea	<u>GMOS</u> <u>\$29.00</u>
14	CD-RW, 700mb/80-minute CD Rewritable Disc, or equal specifications, 25/pack	1	<u>\$19.74</u>	No Bid	\$23.89	\$23.50	<u>GMOS</u> <u>\$23.50</u>
15/	Correction Tape, 5mmx12m, slide nip protector, or equal specifications, 1 each	1	2.25	No Bid	\$1.98	\$2.00 \$5.00 (alternate bid) no sample provided	NOS \$1.98
16	DVD-R 4.7GB, or equal specifications, 100/pack	1	<u>\$33.84</u>	No Bid	\$34.50 \$34.50/50pc = \$.69ea	\$39.00 \$39.00/100pc = \$.39ea	<u>GMOS</u> <u>\$39.00</u>
17/	Envelopes, Clasp, 9" x 12", heavy duty opaque, 22lb Kraft material, open end closure, or equal specifications, 100/box	1	<u>\$11.25</u> <u>Not durable</u> <u>paper too thin</u>	No Bid	\$14.59	\$12.40 (paper too thin) \$18.50 (alternate bid)	<u>NOS</u> <u>\$14.59</u>
18/	Envelopes, Clasp, 10" x 15", heavy duty opaque, 22lb Kraft material, open end closure, or equal specifications, 100/box	1	\$23.13 FY14 Price	No Bid	\$18.76	\$19.25 (paper too thin, not durable) \$30.50	NOS \$18.76

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Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
19/	Envelopes, REDI Seal, business, legal size, #10, or equal specifications, 500/box	1 Box	<u>\$25.00</u> <u>EZ Seal not REDI Seal.</u>	No Bid	\$54.65 REDI Seal	\$25.00 EZ Seal \$55.00 Alternate bid REDI Seal)	<u>NOS</u> <u>\$54.65</u>
20/	Envelopes, REDI Seal, business, window legal size, #10, or equal specifications, 500/box	1 Box	<u>\$32.00</u> <u>EZ Seal not REDI Seal</u>	No Bid	\$42.95 REDI Seal	\$32.00 EZ Seal \$55.00 Alternate bid REDI Seal)	<u>NOS</u> <u>\$42.95</u>
21	Expanding Files (Alphabetical) legal size w/full flap 10"x15" 10% Post Consumer Material, or equal specifications, 1 each	1 Each	\$14.44	No Bid	\$13.98	\$17.50	NOS \$13.98
22	Expanding Files (Numerical) legal size w/full flap 10"x12" 10% Post Consumer Material, or equal specifications, 1 each	1 Each	<u>\$15.50</u>	No Bid	\$17.89	\$17.50	<u>GMOS</u> <u>\$17.50</u>
23	File Jackets manila, letter size, 2" , 10% Post-consumer recycled material, or equal specifications, 50/box	1 Box	\$33.89	No Bid	\$33.89	\$32.50	GMOS \$32.50

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Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
*24	Folders, Classification, ONE (1) divider, expands to 2", 2" capacity fasteners, on inside covers and on both sides of dividers 2/5 cut tabs, LETTER size, COLORS: Blue, Red, Orange, Green, Yellow, or equal specifications, 10/box. (RECYCLABLE MATERIALS) (*Variations of these colors are acceptable i.e, Dark Blue, Bright Red, Scarlet, etc.)	1 Box	\$34.50	No Bid	\$39.85	\$34.25	GMOS \$34.25
24a	Folders, Classification, ONE (1) divider, expands to 2", 2" capacity fasteners, on inside covers and on both sides of dividers 2/5 cut tabs, LETTER size, COLORS: Brown/Red, or equal specifications, 10/box, (RECYCLABLE MATERIALS)	1 Box	32.15	No Bid	\$32.15	\$31.25	GMOS \$31.25

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Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
*25	Folders, Classification,TWO(2) divider, expands to 2", 2" capacity fasteners, on inside covers and on both sides of dividers 2/5 cut tabs, LETTER size, COLORS: Blue, Red, Orange, Green, Yellow, or equal specifications, 10/box, (RECYCLABLE MATERIALS) (*Variations of these colors are acceptable i.e, Dark Blue, Bright Red, Scarlet, etc.)	1 Box	\$39.00	No Bid	\$33.95	\$38.25	NOS \$33.95
25a	Folders, Classification, TWO (2) divider, expands to 2", 2" capacity fasteners, on inside covers and on both sides of dividers 2/5 cut tabs, LETTER size, COLORS: Brown/Red, or equal specifications, 10/box, (RECYCLABLE MATERIALS)	1 Box	\$44.44	No Bid	\$36.01	\$37.00	NOS \$36.01

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Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
*26	Folders, Classification, ONE (1) divider, expands 2” , 2” capacity fasteners on inside covers and on both sides of dividers, 2/5 cut, LEGAL size, COLORS: Blue, Red, Orange, Green, Yellow, Green, or equal specifications, 10/box (RECYCLABLE MATERIALS) (*Variations of these colors are acceptable i.e, Dark Blue, Bright Red, Scarlet, etc.)	1 Box	<u>\$37.50</u>	No Bid	\$48.86	\$48.50	<u>GMOS</u> <u>\$48.50</u>
26a	Folders, Classification, ONE (1) divider, expands 2” , 2” capacity fasteners on inside covers and on both sides of dividers, 2/5 cut, LEGAL size, COLORS: Brown/Red, or equal specifications 10/box, (RECYCLABLE MATERIALS)	1 Box	\$35.50	No Bid	\$32.98	\$34.50	NOS \$32.98

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Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
*27	Folders, Classification, TWO (2) dividers, expands 2” 2” capacity fasteners on inside covers and on both sides of dividers, 2/5 cut, LEGAL size, COLORS: Blue, Red, Orange, Green, Yellow, or equal specifications, 10/Box, (RECYCLABLE MATERIALS) (*Variations of these colors are acceptable i.e, Dark Blue, Bright Red, Scarlet, etc.)	1 Box	<u>\$47.00</u>	No Bid	\$42.35	\$50.50	<u>NOS</u> <u>\$42.35</u>
27a	Folders, Classification, TWO (2) dividers, expands 2” 2” capacity fasteners on inside covers and on both sides of dividers, 2/5 cut, LEGAL size, COLORS: Brown/Red, or equal specifications, 10/Box, (RECYCLABLE MATERIALS)	1 Box	\$43.25	No Bid	\$39.90	\$42.50	NOS \$39.90

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Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
*28	Folders, File Classification, THREE (3) dividers, expands to 2", 2" capacity fasteners on inside covers and on both sides of dividers, 2/5 cut tabs, LEGAL size, COLORS: Blue, Red, Orange, Green, Yellow, or equal specifications, 10/box, (RECYCLABLE MATERIALS) (*Variations of these colors are acceptable i.e, Dark Blue, Bright Red, Scarlet, etc.)	1 Box	\$78.45	No Bid	\$69.50	\$69.50	NOS 69.50 Winner of Coin Toss
28a	Folders, File Classification, THREE (3) dividers, expands to 2", 1/2" capacity fasteners on inside covers and on both sides of dividers, 2/5 cut tabs, LEGAL size, COLORS: Brown/Red, or equal specifications, 10/box, (RECYCLABLE MATERIALS)	1 Box	<u>\$55.38</u>	No Bid	\$61.10	\$61.25	<u>NOS</u> <u>\$61.10</u>

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Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
29	Folders File, LETTER size, 11pt., single ply, 1/3 tab, assorted position, 5/8" undercut for ample for file labels or hand-written titles, Manila, or equal specifications, 100/box, (RECYCLABLE MATERIALS)	1 Box	\$9.25	No Bid	\$9.10	\$9.10	GMOS \$9.10 Winner of Coin Toss
30	Folders File, LETTER size, single ply, 1/3 tabs, assorted positions, COLORS: Red, Blue, Green, Yellow, Purple, Orange, and Assorted, or equal specifications, 100/box, (RECYCLABLE MATERIALS) (*Variations of these colors are acceptable i.e. Dark Blue, Bright Red, Scarlet, etc.)	1 Box	\$17.25	No Bid	\$17.10	\$18.25	NOS \$17.10
31	Folders File, LEGAL size, 11pt., single ply, 1/3 tab, assorted position, 5/8" undercut for ample for file labels or hand-written titles, Manila, or equal specifications, 100/box	1 Box	\$12.25	No Bid	\$12.10	\$12.10	NOS \$12.10 Winner of Coin Toss

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Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
32	Folders File, LEGAL size, single ply, 1/3 tabs, assorted positions, COLORS: Red, Blue, Green, Yellow, Purple, Orange, and Assorted, or equal specifications, 100/box, (RECYCLABLE MATERIALS) (*Variations of these colors are acceptable i.e. Dark Blue, Bright Red, Scarlet, etc.)	1 Box	\$25.50	No Bid	\$24.25	\$25.25	NOS 24.25
33	Folders with two fasteners, 3 tab position, LETTER size, manila, or equal specifications, 50/box	1 Box	\$29.00	No Bid	\$28.25	\$28.50	NOS \$28.25
34	Folders with two fasteners, 3 tab position, LEGAL size, manila, or equal specifications, 50/box	1 Box	\$33.50	No Bid	\$32.59	\$32.50	GMOS \$32.50
35	Folders, Pressboard, Straight Cut Tab, expanding to 1", LEGAL size, COLORS: Light Green, or equal specifications, 25/box	1 Box	New Item	No Bid	\$53.60	\$62.50	NOS \$53.60

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Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
*36	Folders, Pressboard, expanding to 1", 1/3 tab, assorted positions, LEGAL size, COLORS: Blue, Red, Orange, Green, & Yellow, or equal specifications, 25/box, (RECYCLABLE MATERIALS) (*Variations of these colors are acceptable i.e, Dark Blue, Bright Red, Scarlet, etc.	1 Box	<u>\$54.50</u>	No Bid	\$59.60	\$59.25	<u>GMOS</u> <u>\$59.25</u>
36a	Folders, Pressboard, expanding to 1", tab 1/3 assorted LEGAL size, COLORS: Light Green, or equal specifications, 25/box	1 Box	\$42.25	No Bid	\$42.50	\$41.75	GMOS \$41.75
*37	Folders, Pressboard, expanding to 1", 1/3 tab, assorted positions, LETTER size, COLORS: Blue, Red, Orange, Green, & Yellow, or equal specifications, 25/box, (RECYCLABLE MATERIALS) (*Variations of these colors are acceptable i.e, Dark Blue, Bright Red, Scarlet, etc.	1 Box	\$48.50	No Bid	\$48.10	\$48.00	GMOS \$48.00

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37a	Folders, Pressboard, expanding to 1", 1/3 tab, assorted positions, LETTER size, COLORS: Light Green, or equal specifications 25/box, (RECYCLABLE MATERIAL)	1 Box	\$35.50	No Bid	\$39.95	\$35.00	GMOS \$35.00
38	Folders, Pressboard with 1/3 metal tab, expanding to 1", LEGAL size, COLORS: Light Green, or equal specifications, 25/box, (RECYCLABLE MATERIAL)	1 Box	\$64.50	No Bid	\$64.10	\$63.75	GMOS \$63.75
39	Folders, Pressboard with 1/3 metal tab, expanding to 1", LETTER size, COLORS: Light Green, or equal specifications, 25/box, (RECYCLABLE MATERIAL)	1 Box	\$54.80	No Bid	\$54.75	\$53.50	GMOS \$53.50
40	Folders, Pressboard fastener 1/3 tab ,2" expansion, LEGAL size, COLORS: Light Green, Brown/Red, or equal specifications, 25/box, (RECYCLABLE MATERIAL)	1 Box	\$63.75	No Bid	\$69.79	\$63.75	GMOS \$63.75

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41	Folders, Pressboard fastener, 1/3 tab ,2” expansion, LETTER size, COLORS: Light Green or Brown/Red, or equal specifications, 25/box, (RECYCLABLE MATERIAL)	1 Box	\$54.10	No Bid	\$54.65	\$54.50	GMOS \$54.50
42	Folders, Pressboard fastener 1/3 tab ,3” expansion, LEGAL size, COLORS: Light Green, Brown/Red, or equal specifications, 25/box (RECYCLABLE MATERIAL)	1 Box	\$69.50	No Bid	\$69.86	\$68.50	GMOS \$68.50
43	Folders, Pressboard fastener 1/3 tab ,3” expansion, LETTER size, COLORS: Light Green, Brown/Red, or equal specifications, 25/box, (RECYCLABLE MATERIAL)	1 Box	\$59.50	No Bid	\$58.25	\$58.50	NOS \$58.25

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Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
44	File Pocket, Expanding 3-1/2", COLORS: Brown/Red, LETTER size, bottom and sides fully enclosed, straight cut tabs, manila interior, long lasting, resists tears/rips, or equal specifications, 25/box	1 Box	<u>\$28.75</u>	No Bid	\$39.16	\$39.50	<u>NOS</u> <u>\$39.16</u>
45	File Pocket, Expanding 3-1/2", COLORS: Brown/Red, LEGAL size, bottom and sides fully enclosed, straight cut tabs, manila interior, long lasting, resists tears/rips, or equal specifications, 25/box	1 Box	<u>\$35.82</u>	No Bid	\$44.55	\$44.25	<u>GMOS</u> <u>\$44.25</u>
46	Fingertip Moistener 1-3/4oz., Sortwik, or equal	1 Ea	New Item	No Bid	\$2.89	\$4.20	NOS \$2.89
47	Expanding Wallet w/ elastic closure, 5-1/4" expansion, LEGAL size, COLORS: Brown/Red, or equal specifications, 10/box	1 Box	\$39.50	No Bid	\$33.10	\$38.25	NOS \$33.10

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48/	Glue Stick, all-purpose, non-toxic or equal specifications, 1.30oz	1	<u>\$1.25</u>	No Bid	\$1.89	\$1.25 Quality not good. <i>\$1.75 Alternate bid</i>	<u>GMOS</u> <u>\$1.75</u>
49/	Labels, File, print or write, 3-7/16"x9/16", 4x6 sheets, COLORS: Red, Yellow, Blue, Lt Blue, Green, Black, Tan, Purple, White or equal specifications, 252 labels/pack	1 Box	\$1.45	No Bid	\$1.45	\$1.75	NOS \$1.45
50/	Labels, Laser, matte white, 2x4, 10 labels or equal specifications, 250 sheets/pack	1 Box	\$11.89	No Bid	\$11.69	\$11.50	GMOS \$11.50
51/	Labels, Laser, matte, 1x4, 20 labels or equal specifications, 100 sheets/pack	1 Box	\$11.89	No Bid	\$11.69	\$11.50	GMOS \$11.50
52/	Labels, Laser Address, 1-1/3" x 4", or equal specifications, 1400ct/box	1 Box	\$11.50	No Bid	\$11.69	\$11.25	GMOS \$11.25
53/	Labels, Laser Address, 1" x 2-5/8", or equal specifications, 3000ct/box	1 Box	<u>\$7.48</u>	No Bid	\$11.69	\$11.25	<u>GMOS</u> <u>\$11.25</u>
54	Legal Pad Jr., ruled, 5x8, canary, or equal specifications, 12/pack	1 Pack	\$6.90	No Bid	\$7.25	\$6.25	GMOS \$6.25

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55	Legal pad, 8-1/2 x 11, ruled, perforated, canary, or equal specifications, 12/pack	1	\$9.25	No Bid	\$13.25	\$9.00	GMOS \$9.00
56	Letter opener, lightweight, or equal specifications, 1 each	1	\$.75	No Bid	\$.69	\$.70	NOS \$.69
57✓	Markers, Hi-Lighter, (one color per box) COLORS: Orange, Blue, Yellow, and Pink, or equal specifications, 12/box	1	\$8.99 FY2014 Price	No Bid	\$10.08	\$8.25 \$15.50 Alternate bid – no sample provided	GMOS \$8.25
58✓	Markers, Hi-Lighter, Retractable (one color per box) COLORS: Orange, Blue, Yellow, and Pink, or equal specifications, 12/box	1	\$18.44	No Bid	\$19.89	\$20.50	NOS \$19.89
59	Markers, Permanent, Chisel or Bullet tip, low odor, no bleed, COLORS: Black, Blue, Red, Green, or equal specifications, 1 each	1	\$.65	No Bid	NOS \$.96	\$.60 Blk/Rd/Blu Colors \$1.20 Green Only	GMOS \$.60 Blk/Rd/Blu Colors NOS \$.96 Green Only

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Guam Housing and Urban Renewal Authority
Table 1.1 Price Analysis for Administrative Office Supplies
IFB No. GHURA-COCC-018-007
May 17, 2018

Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
60	Markers, White board, chisel point, COLORS: Black, Red, Blue, Green, or equal specifications	1	Each	\$.65	No Bid	NOS \$1.15	.60 Blk/Rd/Blu Colors \$1.20 Green Only GMOS \$.60 Blk/Rd/Blu Colors NOS \$1.15 Green Only
61	Non-statics Wipes (for computers, keyboards, CDs, DVDs, phones, etc), cloth, pop-up tub, ammonia-free, unscented, 5-1/2 x 70, 65sht, or equal specifications	1	Each	\$6.25	No Bid	\$6.25	NOS \$6.25
62/	Note pads, self-stick, removable 1-1/2" x 2" COLORS: Yellow, 100 sheets/pad , 12pads/pack or equal specifications	1	Pack	<u>\$2.84 Bazic Brand- Too sticky, not good quality</u>	No Bid	\$6.25 3M Post it	<u>NOS</u> <u>\$6.25</u>
63/	Note Pads, self-stick, removable 3" x 3", COLORS: Yellow , 100 sheets/pad, 12pads/pack, or equal specifications	1	Pack	<u>\$8.95</u>	No Bid	\$6.91 3M Post it	<u>NOS</u> <u>\$6.91</u>

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Guam Housing and Urban Renewal Authority
 Table 1.1 Price Analysis for Administrative Office Supplies
 IFB No. GHURA-COCC-018-007
 May 17, 2018

Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
64✓	Note Pads, self-stick, removable 3” x 5 ”, COLORS: Yellow , 100 sheets/pad, 6pads/pack, or equal specifications or equal specifications	1	<u>\$8.51</u> <u>Highland Brand</u> <u>– Adhesive does</u> <u>not stick well</u>	No Bid	\$13.25 3M Post it	\$14.50 Bazic Brand – Too sticky quality not good \$25.50 3M Post it	<u>NOS</u> <u>\$13.25</u>
65✓	Note Pads, self-stick, removable 4” x 4”, lined, COLORS: Yellow , 90 sheets/pad, 6pads/pack, or equal specifications	1	\$14.94	No Bid	\$13.20	\$16.50	NOS \$13.20
66✓	Note Pads, self-stick, removable 4” x 6”, lined, COLORS: Yellow , 90sheet/pad, 5pads/pack or equal specifications	1	\$18.44	No Bid	\$20.25	\$25.50	NOS \$20.25
67	Paper clips, vinyl coated, assorted colors, Giant/Jumbo coated, or equal specification, 200ct	1	<u>\$2.50</u>	No Bid	\$4.25	\$4.00	<u>GMOS</u> <u>\$4.00</u>

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Guam Housing and Urban Renewal Authority
 Table 1.1 Price Analysis for Administrative Office Supplies
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Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
68	Paper clips, vinyl coated, assorted colors, #1 coated, or equal specifications, 500ct	1	Tub \$3.34	No Bid	\$4.28	\$4.50	NOS \$4.28
69	Paper, Computer, 9-1/2 x 11, Carbonless, 4 part: white/canary/pink/gold or white/canary/pink/green, 850set/box	1	Box \$131.80	No Bid	\$108.50	No Bid	NOS \$108.50
70	Paper, Printing, Colored, 8-1/2" x 11", Multi- Purpose, COLORS: Blue, Green, Yellow, etc equal specifications, 1 ream (RECYCLABLE MATERIALS)	1	Ream \$7.50	No Bid	\$8.95	\$7.50	GMOS \$7.50
71	Paper, Printing, Colored, 8-1/2" x 14", Multi- Purpose, COLORS: Blue, Green, Yellow, etc equal specifications, 1 ream (RECYCLABLE MATERIALS)	1	Ream \$10.70	No Bid	\$15.50	No Bid	NOS \$15.50
72	Paper, Printing/Copier, 8-1/2" x 11", white, or equal specifications, 10 Reams/Case, (RECYCLABLE MATERIALS)	1	Case \$33.10	\$34.95	\$37.50	\$37.50	<u>Emerald Wholesale</u> <u>\$34.95</u>

Guam Housing and Urban Renewal Authority
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Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
73✓	Paper, Printing/Copier, 8-1/2" x 14", white, or equal specifications, 10 Reams/Case, (RECYCLABLE MATERIALS)	1	\$41.00	\$44.95	\$52.50	\$40.00	GMOS \$40.00
74	Paper, Printing/Copier, 8-1/2" x 17", white, or equal specifications, 1 Ream, (RECYCLABLE MATERIALS)	1	New Item	\$44.99/5 reams per case = \$8.99 ream	\$54.00/5 reams per case = \$10.80 ream	\$8.00 ream	GMOS \$8.00
75✓	Pens, Paper Mate Stick ballpoint, Fine point, COLORS: Black, Blue, & Red, or equal specifications, 12/box	1	\$2.46	No Bid	\$1.89	\$2.45	NOS \$1.89
76✓	Pens, Pilot Better Retractable Ballpoint, Fine point, COLORS: Black, Blue, & Red, or equal specifications, 12/box	1	\$18.50	No Bid	\$18.25	\$17.25	GMOS \$17.25
77✓	Pens, Refill for Pilot Retractable Ballpoint, Fine point, COLORS: Black, Blue, & Red, **must be compatible with item 95, or equal specification, 2/pack	1	\$1.41	No Bid	No Bid	No Bid	No Bid

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Guam Housing and Urban Renewal Authority
Table 1.1 Price Analysis for Administrative Office Supplies
IFB No. GHURA-COCC-018-007
May 17, 2018

Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
78/	Pens, Pilot G2 gel ink rolling ball, retractable, Med point, COLORS: Black, Blue, Red, or equal specifications, 12/Box	1 Box	\$17.90	No Bid	\$17.80	\$17.25	GMOS \$17.25
79/	Pilot G2 Refill, Medium or Fine point, COLORS: Black, Blue, Red, **must be compatible with item 97, or equal specifications, 2/pack	1 Pack	\$2.65 blk \$4.98 blu/rd	No Bid	\$3.10	No Bid	NOS \$3.10
80	Pencils, No.2 12/box, Standard Grade or equal specifications, 1 box	1 Box	\$1.17	No Bid	\$1.45	\$1.25	GMOS \$1.25
81	Prong Paper Fasteners, 2” capacity, Bases only, or equal specifications 100/box	1 Box	\$2.95	No Bid	\$2.89	\$2.75	GMOS \$2.75
82	Prong Paper Fasteners 2” capacity, Compressor only, or equal specifications, 100/box	1 Box	\$2.75	No Bid	\$2.89	\$2.50	GMOS \$2.50
83	Rubber bands, size 105, 5x5/8, 55 Bands/1 lb pack, or equal specifications	1 Pack	<u>\$4.52</u>	No Bid	\$5.29	\$5.20	<u>GMOS</u> <u>\$5.20</u>

Guam Housing and Urban Renewal Authority
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IFB No. GHURA-COCC-018-007
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Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
84	Rubber bands size 64, 3-1/2x1/4, 1 lb pack, or equal specifications	1 Pack	New Item	No Bid	\$5.29	\$5.20	GMOS \$5.20
85	Rubber bands size 19, 3-1/2x1/, 1240 Bands/1 lb pack, or equal specifications	1 Pack	<u>\$5.25</u>	No Bid	\$6.25	\$5.20	<u>GMOS \$5.20</u>
86	Rubber fingers, size 1-12, 12/pack or equal specifications	1 Pack	<u>\$2.95</u>	No Bid	\$7.99	\$4.50	<u>GMOS \$4.50</u>
87	Scissors, straight blue, 8", or equal specifications	1 Each	\$2.10	No Bid	\$2.46	\$2.10	GMOS \$2.10
88	Sheet protector, top loading, heavy weight, clear, 11 x 8-1/2, or equal specifications, 50/ box	1 Box	<u>\$6.95</u>	No Bid	\$10.66	\$10.75	<u>NOS \$10.66</u>
89	Sheet protector, top loading, heavy weight, clear, 14 x 8-1/2, or equal specifications, 50/ box	1 Box	New Item	No Bid	\$19.25	\$20.75	NOS \$19.25
90	Stamp pad ink bottle, 2oz., COLORS: Black, Red, Blue, or equal specifications, 1 bottle	1 Bottle	\$3.30 blk/rd \$7.94 blu	No Bid	\$2.89	No Bid	NOS \$2.89

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91	Stamp pad, un-linked, Felt, 4-1/4x2-3/4, or equal specifications	1	\$2.63	No Bid	\$2.45	\$2.50	NOS \$2.45
92✓	Stamp Refill, for Ideal stamps, 2oz., or equal, COLORS: Blue, Black or Red refill, or equal specifications, 1 bottle	1	\$5.21	No Bid	\$3.46	\$2.50 Not good quality	NOS \$3.46
93	Staples, Universal, or equal specifications, 5000 per box, 1/box	1	\$.95	No Bid	\$1.04	\$.90	GMOS \$.90
94✓	Stapler, Standard Desk, 25-sheet Capacity, Durable, Ergonomic, Black, or equal specifications, 1 each	1	\$22.98	No Bid	\$19.71 Swingline	\$15.50 Genmes Brand, quality not good.	NOS \$19.71
95	Stapler, Heavy-duty, 160-sheet Capacity, or equal specifications, 1 each	1	\$35.50	No Bid	\$48.89	\$34.50	GMOS \$34.50
96	Staples, Heavy Duty, 1/2", or equal specifications, 1000/box, 1 box	1	<u>\$2.15</u>	No Bid	\$2.69	\$4.50	<u>NOS</u> <u>\$2.69</u>

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Guam Housing and Urban Renewal Authority
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 IFB No. GHURA-COCC-018-007
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Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
97	Staple remover, steel jaws, w/ recycled plastic grip, or equal specifications, 1 each	1 Each	<u>\$.45</u>	No Bid	\$.89	\$.55	<u>GMOS</u> <u>\$.55</u>
98	Staple remover, stainless steel tip, slide switch, or equal specifications, 1 each	1 Each	<u>\$1.15</u>	No Bid	\$2.41	\$1.75	<u>GMOS</u> <u>\$1.75</u>
99	Standard flags self-adhesive, 1 x 11/16", Sign Here", red, or equal specifications, 50/pack	1 Each	<u>\$2.05</u>	No Bid	\$2.61	No Bid	<u>NOS</u> <u>\$2.61</u>
100	Steno notebook, 6x9, 80/ct, COLORS: Red, Blue, Black, or Green, or equal specifications, 1 each	1 Each	<u>\$1.25</u>	No Bid	\$1.89	\$1.15	<u>GMOS</u> <u>\$1.15</u>
101	Tape Dispenser for 1" core, or equal specifications, 1 each	1 Each	<u>\$3.15</u>	No Bid	\$3.98	\$3.50	GMOS \$3.50
102	Tape Dispenser for 3" core, or equal specifications, 1 each	1 Each	<u>\$6.25</u>	No Bid	\$7.45	\$8.50	<u>NOS</u> <u>\$7.45</u>

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 IFB No. GHURA-COCC-018-007
 May 17, 2018

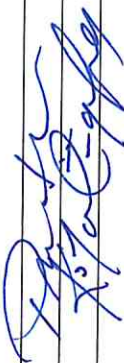
Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
103✓	Tape Transparent 1” core, 3/4” x 1296”, or equal specifications, 1 each	1	Each	<u>\$1.18 Universal Brand</u>	No Bid	\$1.35 Highland brand, not good quality, yellowish in color.	<u>GMOS</u> <u>\$3.15</u>
104✓	Tape Transparent 3” core, 1” x 2592” or equal specifications, 1 each	1	Each	\$7.71	No Bid	\$8.15	NOS \$7.61
105	White board eraser with corduroy fabric, or equal specifications, 1 each	1	Each	\$2.55	No Bid	\$2.50	NOS \$2.06
106	3 hole puncher heavy duty w/Padded Handle, three 9/32” holes, 24 (20lb paper)sheet capacity, all metal/steel construction w/padded handle, black, or equal specifications, 1 each	1	Each	<u>\$22.00</u>	No Bid	\$41.21	<u>GMOS</u> <u>\$29.50</u>
107	2 hole puncher heavy duty w/Padded Handle, two 1/4” holes, 40 (20lb paper) sheet capacity, 2 3/4” center, durable metal construction w/padded handle, black, or equal specifications, 1 each	1	Each	<u>\$11.50</u>	No Bid	\$8.55	<u>NOS</u> <u>\$8.55</u>

Guam Housing and Urban Renewal Authority
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IFB No. GHURA-COCC-018-007
May 17, 2018

Item No	Description	Qty	2017 Price	2018 Emerald Wholesale	2018 NOS	2018 GMOS	Selected Bidder
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Bidders	Bid Items
Emerald Wholesale	72
National Office Supply	1, 10, 12, 15, 17, 18, 19, 20, 21, 25, 25a, 26a, 27, 27a, 28, 28a, 30, 31, 32, 33, 35, 43, 44, 46, 47, 49, 56, 58, 59(grn only), 60 (grn only), 61, 62, 63, 64, 65, 66, 68, 69, 71, 75, 79, 88, 89, 90, 91, 92, 94, 96, 99, 102, 104, 105, 107
Guam Modern Office Supply	2, 2a, 3, 3a, 4, 4a, 5, 5a, 6, 6a, 7, 7a, 8, 9, 11, 13, 14, 16, 22, 23, 24, 24a, 26, 29, 34, 36, 36a, 37, 37a, 38, 39, 40, 41, 42, 45, 48, 50, 51, 52, 53, 54, 55, 57, 59, 60, 67, 70, 73, 74, 76, 78, 80, 81, 82, 83, 84, 85, 86, 87, 93, 95, 97, 98, 100, 101, 103, 106
No Awards	77

Evaluation Conducted by:

Priscilla Rideb, Buyer II Supervisor	
Kathleen Taitingfong, Admin Aide	

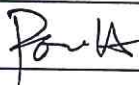
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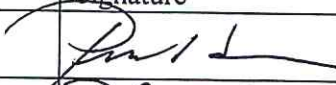
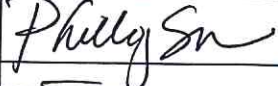
INTEROFFICE MEMORANDUM

TO: MEMO TO FILE
FROM: PRISCILLA RIDEB, BUYER SUPERVISOR II 
SUBJECT: TIE BREAKER: IFB GHURA-COCC-018-007 – ADMINISTRATIVE OFFICE SUPPLIES
DATE: 5/17/2018

Bid opened April 30, 2018 for above IFB. There was a total three (3) bidders. Out of the three (3) bidders, two (2) bidders tied for three (3) bid items. GHURA called bidders to meet on Thursday, May 17, 2018 at 10:00 to conduct a tie breaker. GHURA will use a coin toss to determine who will go first and who will be awarded the item. The items are as listed:

Bid Item No:	Description:	Awarded To:	Initial:	Date:
*28	Folders, File Classification (3) dividers, Legal	NOS		5/17/18
29	Folder, Files, Letter	GMOS		5/17/18
31	Folder, Files, Legal	NOS		5/17/18

Attendance Log:

Name	Company	Signature	Date
Priscilla Rideb	GHURA		5/17/18
Philly San Nicolas	GHURA		5/17/18
Richard Luo	Guam Modern Office Supply		5/17/18
Ronald Hildago	National Office Supply		5/17/18