

SUMMARY OF 2019 PROPOSED AND/OR REVISED ADMINISTRATIVE PLAN POLICIES

Policy	Proposed/Revision	Mandatory or Discretionary Policy	Chapter and Page
Prohibition of illegal drugs, including cannabis.	The current policy covering the subject of illegal drugs is revised to include cannabis. Although the current policy encompasses cannabis, the passage of the Guam Cannabis Industry Act of 2019 (PL 35-5) makes it necessary to emphasize the prohibition of cannabis in all federally assisted buildings and facilities.	Mandatory	Chapter 1, page 10; Chapter 3, pages 21, 22, and 26; Chapter 5, page 8; Chapter 12, pages 5, 6, 19, and 24; Chapter 13, page 14; Chapter 17; page 26 and Glossary, page 6.
Guest	The current Section 8 policy for permitting participants to have guest in the assisted unit is for 30 consecutive days or a total of 90 cumulative calendar days during any 12-month period, with landlord approval. The policy is revised to add the clause: <i>“However, if the lease agreement allows guest’s tenancy for a much lesser number of days, the participant must follow the requirements of the lease. The landlord approval for guest tenancy must be in writing.”</i>	Discretionary	Chapter 3, page 7
Utilities and Trash Pick Up Services	The Section 8 policy on <i>Utilities and Trash Pick up Services</i> is revised to include the services of private trash haulers. The proposed addition to the policy will require participants who choose to pay for the services of a private trash hauler to ensure the Hauler has a business license and an EPA permit to operate such service. The participant must provide a copy of the Hauler’s	Discretionary	Chapter 8, page 11

	<p>business license and permit to GHURA before contracting the Hauler's services. If the Hauler is unable to provide a copy of their business license and permit, GHURA will require the participant family to register for trash pick services with the Guam Solid Waste Authority instead.</p>		
<p>Managing Employee-Client Conflict</p>	<p>A policy is added to <i>Chapter 14 -Program Integrity</i>, which prohibits the handling of an applicant's or participant's case file, who is a relative of an employee of GHURA. The GHURA employee shall not have any direct or indirect access, handling, processing or servicing of any applicant or participant involving a family member or any relative (by blood or marriage). The employee is prohibited from:</p> <ul style="list-style-type: none"> • discussing the family member's eligibility or ineligibility, benefits or having access to any confidential information about the family; • reviewing the family's case file and making unauthorized modifications to the file; • providing input that may or may not benefit the family; • obtaining confidential information about the family's status; • contacting the landlord or property owner on behalf of the client for any reason(s); or • making contact with other employees about the family member's case. 	<p>Discretionary</p>	<p>Chapter 14, page 3</p>